



# Lowell Public School Committee

## *Regular Meeting Agenda*

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***Date:*** January 17, 2018

***Time:*** 6:30PM

***Location:*** City Council Chamber, 375  
Merrimack Street, 2nd Floor, Lowell, MA  
01852

1. **SALUTE TO FLAG**

2. **ROLL CALL**

3. **MINUTES**

3.i. Minutes

Approval of the Minutes of the Inauguration Exercises of  
Tuesday, January 2, 2018

Documents:

[LSC INAUGURATION MINUTES - JANUARY 2, 2018.PDF](#)

3.ii. Minutes

Approval of the Minutes of the regularly scheduled Lowell  
School Committee Meeting of Wednesday, January 3,  
2018

Documents:

#### 4. **PERMISSION TO ENTER**

##### 4.i. Permission To Enter: January 17, 2018

Documents:

[PERMISSION TO ENTER - JANUARY 17 2018.PDF](#)

#### 5. **MEMORIALS**

##### 5.i. Memorial - Robinson

Nancy (Carr) Robinson, mother of Michael Ducharme, McAvinnue School Principal.

##### 5.ii. Memorial - Conant

Maybelle "Meg" Conant, mother of Anne Conant, Morey School teacher.

##### 5.iii. Memorial - McCoy

Donald McCoy, brother of Mary R. Bator Executive Secretary of Finance & Operations, brother-in-law of retired Daley School custodian Ronald Bator and uncle of Susan McCoy Washington School teacher.

#### 6. **UNFINISHED BUSINESS**

##### 6.i. Establishment Of Subcommittees

Documents:

[LSC ASSIGNMENTS FOR 18-19.PDF](#)

#### 7. **MOTIONS**

##### 7.i. [By Gerard Nutter]:

Request the Superintendent update committee on status of Capital Budget, how much is there and what are we using it on?

##### 7.ii. [By Gerard Nutter]:

Request the Superintendent share the results of the

recent Food Service Audit as soon as it becomes available.

7.III. [By Andre Descoteaux]:

Request the superintendent to establish a Special Task Force to review and recommend updates to the current LHS stipends, including but not limited to: Athletic Coaching, Student clubs, Band, and Chorus.

7.IV. [By Dominik Hok Lay]:

Request the Superintendent to build more administrative support in our middle schools when establishing the FY19 Budget.

7.V. [By Dominik Hok Lay]:

Request the superintendent to establish a minimum class size of 10 students in LHS elective classes, before it can be offered. The Superintendent must approve all exceptions.

7.VI. [By Robert Hoey]:

Request that the School Committee considers replacing the following subcommittee:

“Safety & Discipline – Alternative School Program-Student Support Services - Special Education - Ad-Hoc on Extended Time - (Mayor’s Task Force on Desegregation)

With the following separate committees:

1. “Student Support Services”

This subcommittee will deal with matters pertaining to student support services including: Safety & Discipline, Alternative Education, Parents’ Support, and other student services related matters referred by the School Committee or the Superintendent.

## 1. “Special Education”

This subcommittee will deal with all matters pertaining to Special Education.

### 7.VII. [By Robert Hoey]:

Request that the school committee elect Mr. Andre Descoteaux to represent the School Committee on the City School Building Committee.

### 7.VIII. [By Jackie Doherty]:

Request the Superintendent provide the committee with a report on professional development/services to help staff manage the emotional and mental-health needs of our students, as well as suggestions for additional supports needed going forward.

### 7.IX. [By Jackie Doherty]:

Request the Superintendent ensure that the LPS website for each school provides information on its School Site Council members, upcoming meeting times, agendas, and minutes similar to the Pyne Arts School website. (repeat from March 2017).

## 8. REPORTS OF THE SUPERINTENDENT

### 8.I. Workforce Report

Documents:

[WORKFORCE REPORT DIVERSITY COVER PAGE .PDF](#)  
[WORKFORCE REPORT FINAL AS.PDF](#)

### 8.II. Enrollment Figures

Documents:

[ENROLLMENT 1.9.PDF](#)  
[ENROLLMENT CHANGES.PDF](#)

### 8.III. Quarterly Report On Motions

Documents:

#### 8.IV. Early Release Day Professional Development

Documents:

[EARLY RELEASE DAY PROFESSIONAL DEVELOPMENT.PDF](#)

#### 8.V. Monthly Financial Report

Documents:

[BUDGET REPORT MEMO 1 10 18.PDF](#)  
[BUDGET YEAR-TO-DATE DEC 17.PDF](#)

#### 8.VI. Overtime And Extra Earnings Report

Documents:

[OVERTIME REPORT FOR DEC 2017.PDF](#)  
[OVERTIME DECEMBER 1 THROUGH DECEMBER 31 2017.PDF](#)  
[SERVICES DECEMBER 1 THROUGH DECEMBER 31 2017.PDF](#)

#### 8.VII. Response To Jackie Doherty's Motion Of 02/15/17 Regarding City Manager - Maintenance Agreement

Documents:

[MAINTENANCE OF EFFORT REPORT 3 YEAR COMPARISON.PDF](#)  
[NET SCHOOL SPENDING AGREEMENT \(THREE YEAR COMPARISON\) \(2\).PDF](#)

#### 8.VIII. Response To Gerry Nutter's Motion Of 10/03/18 Regarding Level Funded 2018-19 Budget Estimated Increase

Documents:

[LEVEL FUNDED FOR 2018-19.PDF](#)

#### 8.IX. Update On Budget Hearing Venue

Documents:

[VENUE FOR BUDGET HEARINGS.PDF](#)

### 9. **NEW BUSINESS**

#### 9.I. Representative For School Building Committee

Documents:

[SBC REPRESENTATIVE.PDF](#)

## 9.II. Budget Transfer

Documents:

[BUDGET TRANSFER JAN 2018.PDF](#)  
[LPS LOCAL BUDGET TRANS - 3000.00 - SC APPROVAL.PDF](#)

## 10. CONVENTION/CONFERENCE REQUESTS

### 10.I. LHS - ROTC

Head of School Marianne Busteed, request permission for ROTC staff members Lt. Col Eileen Ironfield, MSgt Kevin Casilli, and TSgt David Smith to travel to Dayton, Ohio with approximately 45 students for the Air Force National Drill Competition. The competition is scheduled for Saturday, March 24, 2018. The team will depart Lowell High School at approximately 1:30 p.m. on Thursday, March 22, 2018 and travel by bus paid for by the AFJROTC funds, and will return on Monday, March 26, 2018. The estimated cost of the competition will not exceed a total of \$23,000.00. including transportation, lodging and food. The only cost will be for two substitutes at the cost of \$600 to be charged against LHS Professional Development. This trip will be funded using a combination of AFJROTC funds, student fundraising, and student contribution.

Documents:

[ROTC LHS 01.17.18.PDF](#)

### 10.II. Trip To New York- Patricia Shepherd

Morey School Principal Fred McOsker, requests permission for School Literacy Specialist, Patricia Shepherd, to attend the Coaching of Reading Institute Grades K-8 at Teachers College, New York, NY from Sunday, January 28, 2018 through Wednesday, January 31, 2018. The conference cost of \$1,000.00, which includes \$50.00 per day for meals, will be paid by Morey School Professional Development funds and Ms. Shepherd has made arrangements for lodging and travel. No substitute teacher is needed.

Documents:

10.III. Sullivan- Trip To Museum Of Science

Request permission for Sullivan School students, along with chaperones Bridget Steen, Melissa Botto, Jessica Gallagher, Danielle Sotirakos, Joy Prout, and Ginny Manirath to participate in an overnight field trip to the Museum of Science in Boston on Friday, March 16th through Saturday, March 17th 2018. The trip will be paid by students and staff. The McAvinnue School Student Activity Account will pay for the transportation cost. There are no costs to the School Department budget. No substitute teacher is needed.

Documents:

[SULLIVAN.PDF](#)

10.IV. Career Academy- Lauren Campion Trip To TX

Permission for Career Academy Engagement Center staff member Lauren Campion, to attend the Students at the Center Challenge Conference. The conference to take place from Wednesday, January 31, 2018 through Friday, February 2, 2018 in Houston, TX. The cost of the conference will not exceed \$519.00 and will be funded by Full Service Community School grant (1674). No substitute teacher is needed.

Documents:

[LAUREN CAMPION, TX.PDF](#)

10.V. Trip - CSI Institute

Assistant Superintendent Robin Desmond request permission for an overnight, out of state attendance of the Center for School Improvement (CSI) Institute for a collaborative Lowell Public Schools - United Teachers of Lowell team for Thursday, January 18, 2018 to Saturday, January 20, 2018. The team will consist of: Dr. Salah Khelfaoui – Superintendent of Schools, Nan Murphy – Director of Accountability , Patty Myers District Support Specialist, James Cardaci – Principal Stoklosa School, Lisa Rowsell – Teacher Stoklosa School, James Neary – Principal

Greenhalge School, Cheryl Squeulia – Teacher Greenhalge School, Michael Domina – Asst. Principal McAvinnue School, Erin Abrams – Teacher McAvinnue School, Edward Foster – Principal Sullivan School, Mark Trainor – Teacher Sullivan School, Roger Morneau – Asst. Principal Robinson School, Jessica Robinson – Teacher Robinson School, Marianne Busted – Head of Schools - Lowell High School, Kristen Schultz – Teacher LHS and Michael Crowe – Teacher LHS. The team will be out of the District for two (2) days. Costs associated with the CSI Institute include registration fees, food, travel, substitutes for teachers and lodging. The costs will not exceed \$900 per participant and will be covered through turnaround grant funds.

Documents:

[AFT CSI INSTITUTE WORKSHOP.PDF](#)

## 11. **COMMUNICATIONS**

### 11.I. Letter From State Representative David M. Nangle

Documents:

[LETTER- STATE REP. DAVID NANGLE.PDF](#)

## 12. **PROFESSIONAL PERSONNEL**

### 12.I. UTL Donated Sick Days - Valaskagis

The Members of the United Teachers of Lowell hereby donate nineteen [19] sick leave days to John Valaskagis, Robinson School Teacher.

Documents:

[UTL- VALASKAGIS.PDF](#)

## 13. **ADJOURNMENT**



