



Lowell City Council

Regular Meeting Agenda

Michael Q. Geary
City Clerk

Date: March 3, 2020

Time: 6:30 PM

Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA

1. ROLL CALL

2. MAYOR'S BUSINESS

2.1. Citation - Merrimack Valley Center For Empowerment (Brandon And Katlyn Boucher).

2.2. Citation - W. Patrick Murphy (Ambassador To Cambodia).

3. CITY CLERK

3.1. Minutes Of Cannabis Control SC February 25th; Election Laws/Redistricting SC Joint With Rules SC February 25th; City Council Meeting February 25th, For Acceptance.

Documents:

[2020 FEBRUARY 25 CANNABIS CONTROL SC MINUTES.PDF](#)
[2020 FEBRUARY 25 ELECTIONS JOINT RULES SC MINUTES.PDF](#)
[2020 FEBRUARY 25 CC MINUTES.PDF](#)

4. COMMUNICATIONS FROM CITY MANAGER

4.1. Motion Responses

- A) Motion Response - Trial Court Parking
- B) Motion Response - Emergency Vehicle Traffic Plan
- C) Motion Response - Lowell Hydroelectric Facility
- D) Motion Response - Baby Boxes

Documents:

[A\) MOTION RESPONSE - TRIAL COURT PARKING.PDF](#)
[B\) MOTION RESPONSE - EMERGENCY VEHICLE TRAFFIC PLAN.PDF](#)
[C\) MOTION RESPONSE - LOWELL HYDROELECTRIC FACILITY.PDF](#)
[D\) MOTION RESPONSE - BABY BOXES.PDF](#)

4.2. Informational Report

- E) Information Report - FY21 School Budget Proposal

Documents:

E) INFORMATION REPORT - FY21 SCHOOL BUDGET PROPOSAL.PDF

- 4.3. Communication-Appoint Amy E. Wilson, MLIS To Pollard Memorial Library Board Of Trustees As Associate Member

Documents:

[COMMUNICATION-APPOINT AMY E. WILSON, MLIS TO POLLARD MEMORIAL LIBRARY BOARD OF TRUSTEES AS ASSOCIATE MEMBER.PDF](#)

- 4.4. Communication-Appoint David Feehan To Disability Commission

Documents:

[COMMUNICATION-APPOINT DAVID FEEHAN TO DISABILITY COMMISSION.PDF](#)

- 4.5. Communication-Appoint Erica Harvey To Disability Commission

Documents:

[COMMUNICATION-APPOINT ERICA HARVEY TO DISABILITY COMMISSION.PDF](#)

- 4.6. Communication Reappoint George Villaras And Troy Depeiza To Historic Board

Documents:

[COMMUNICATION REAPPOINT GEORGE VILLARAS AND TROY DEPEIZA TO HISTORIC BOARD.PDF](#)

5. VOTES FROM THE CITY MANAGER

- 5.1. Vote-Authorize CM Ex. Temporary License Agreement-20 Favor Street

Documents:

[VOTE-AUTHORIZE CM EX. TEMPORARY LICENSE AGREEMENT-20 FAVOR STREET.PDF](#)

- 5.2. Vote-Authorize CM Ex. MOU Between City And Lowell Police Association, Inc. 7.1.18-6.30.21

Documents:

[VOTE-AUTHORIZE CM EX. MOU BETWEEN CITY AND LOWELL POLICE ASSOCIATION, INC. 7.1.18-6.30.21.PDF](#)

- 5.3. Vote-Transfer Funds To Provide Funding Associated With The Lowell Police Assn. Inc. Collective Bargaining Contract

Documents:

[VOTE-TRANSFER FUNDS TO PROVIDE FUNDING ASSOCIATED WITH PATROLMENS COLLECTIVE BARGAINING AGREEMENT 7.1.18-](#)

6. ORDINANCES FROM THE CITY MANAGER

- 6.1. Ordinance-Amend Certain Sections Of 10.3 Entitled Hamilton Canal District Form Based Code

Documents:

[ORDINANCE-AMEND CERTAIN SECTIONS OF 10.3 ENTITLED HAMILTON CANAL DISTRICT FORM BASED CODE.PDF](#)

7. REPORTS (SUB/COMMITTEE, IF ANY)

- 7.1. Subcommittee Reports.

- 1) Zoning SC March 3, 2020.
- 2) Economic Downtown Redevelopment SC March 3, 2020.

- 7.2. Wire Insp. - National Grid - Request Installation Of Ten Feet Of Underground Electric Conduit To Service 336 Central Street.

Documents:

[2020 MARCH 3 NATL GRID CONDUIT CENTRAL ST.PDF](#)

8. PETITIONS

- 8.1. Claim - (1) Property Damage.

- 8.2. Misc. - Carmen Tinajero Bveno For The Benefit Of Isaac Soto Request Installation Of Handicap Parking Sign At 335 W. Sixth Street (Apt. 2L).

Documents:

[2020 MARCH 3 CARMEN TINAYR BUENO REQ HP SIGN 335 W 6TH ST.PDF](#)

9. CITY COUNCIL - MOTIONS

- 9.1. C. Mercier/C. Elliott - Req. City Mgr. Provide A Report Regarding Construction Plans For LHS And Procedures In Which To Inform Businesses And Residents Downtown As To Any Traffic Mitigation, Congestion, Parking Etc. During All Phases Of Construction At The LHS Project.
- 9.2. M. Leahy - Req. City Mgr. Provide A Report Regarding Available Summer Jobs, Programs And/Activities For The Youth Of Lowell.

10. ANNOUNCEMENTS

11. ADJOURNMENT



Lowell City Council

Cannabis Control SC Meeting Minutes

Michael Q. Geary
City Clerk

Date: February 25, 2020
Time: 5:00 PM
Location: City Council Chamber
375 Merrimack Street, 2nd Floor, Lowell, MA

PRESENT:

Present on Roll Call were C. Elliott, C. Drinkwater and C. Nuon. Also present was Eric Slagle (Inspectional Services), Conor Baldwin (CFO), C. Conway, C. Chau, C. Rourke and C. Mercier.

MEETING CALLED TO ORDER:

C. Elliott noted meeting agenda and called meeting to order.

ORDER OF BUSINESS:

C. Elliott commented on the regulations requiring five establishments as per the referendum in 2016 as well as specific uses of revenue collected. Mr. Slagle commented on the 2016 referendum and the actions of the City as a result of that vote. Mr. Slagle noted that Patriot Care was currently the only licensed establishment in Lowell and that there have been no issues with their operations. Mr. Slagle commented on the revenue stream of the establishments which include excise tax on sales as well as tax for cultivation which he indicated would not be collected if distributed to Lowell facilities. C. Elliott questioned the State tax on the products. Mr. Slagle outlined which Host Agreements are close to being executed and the parties involved. Mr. Slagle noted that each entity has been before local and State boards as per regulations. C. Elliott did not agree with City policy on not taxing cultivation which is distributed in Lowell. Mr. Slagle reviewed policy regarding the cultivation tax. C. Noun commented on applicants currently awaiting opening. Mr. Slagle outlined the general terms of those Host Agreements. C. Nuon noted need to tax sellers and cultivators. Mr. Slagle noted that the State limits the amount allowed to be taxed on a local level. C. Drinkwater commented on traffic mitigation around the facilities. Mr. Slagle reviewed the regulations regarding parking and traffic at the facilities as well as noting the need to get a Special Permit from the Planning Board to operate. C. Rourke questioned if companies can make payments in kind in addition to taxes being collected. Mr. Slagle questioned legality of such arrangements. C. Elliott noted that there needs to be more discussion and that meeting would be recessed for later date. **Motion**



by C. Drinkwater, seconded by C. Nuon to have City Mgr. request annual reports for Patriot Care regarding operation of their facility. So voted.

ADJOURNMENT:

Motion to recess by C. Nuon, seconded by C. Drinkwater. So voted.

Meeting adjourned at 5: 25 PM.

Michael Q. Geary, City Clerk



Lowell City Council

Elect. Laws Redistricting Joint Rules SC Minutes

Michael Q. Geary
City Clerk

Date: February 25, 2020
Time: 5:30 PM
Location: City Council Chamber
375 Merrimack Street, 2nd Floor, Lowell, MA.

PRESENT:

Present on Roll Call were C. Rourke, C. Elliott, C. Chau, C. Mercier, C. Conway. Also present was C. Nuon, C. Samaras, City Solicitor O'Connor, Asst. City Solicitor Rachel Brown and C. Drinkwater.

MEETING CALLED TO ORDER:

C. Rourke called the meeting to order. Members of the Election Laws/Redistricting SC are C. Rourke, C. Elliott and C. Chau. Members of the Rules SC are C. Elliott, C. Mercier and C. Conway.

ORDER OF BUSINESS:

C. Elliott commented on the motion for Charter change regarding selection of the Mayor and that it was an appropriate time to discuss matter as current structure of government will be changing due to the Consent Decree. C. Elliott noted preference to Worcester model regarding selection of Mayor by popular vote of at large candidates. Solicitor O'Connor commented on language in the Consent Decree regarding selection of the Mayor. C. Chau commented on selection of only at large candidates for Mayor. Solicitor O'Connor noted that all models could be adjusted to conform to Council preference. C. Conway questioned at large versus district candidates vying for Mayor and that there should be information to select the better method. C. Nuon commented on the Consent Decree. Solicitor O'Connor noted the language which would require court involvement with any change. C. Rourke noted all changes are done with authority of court. C. Samaras noted the need to discuss all options regarding selection of Mayor which may include allowing subsequent Council to choose system. C. Samaras noted that it may be difficult for a minority to become Mayor from an at large selection. C. Mercier did not agree that anyone is put at a disadvantage and noted that this Council should be these decisions. C. Drinkwater noted that all options should be available as the matter is discussed.



C. Rourke questioned time line for any proposed changes. Solicitor O'Connor outlined the Home Rule Petition process. C. Rourke noted his preference of at large candidates only be eligible for Mayor. **Motion** by C. Elliott, seconded by C. Mercier to recommend to City Council to have Law Department prepare a Home Rule Petition to enable City to select a Mayor similar to City of Worcester charter. Motion and second was withdrawn by C. Elliott and C. Mercier after further discussion. C. Elliott noted no need to make a complicated system and that no person would be disadvantaged and that if need to work with Consent Decree then it should be done. C. Nuon noted need to work with Plaintiffs of the lawsuit before deciding on selection process for the Mayor. C. Rourke noted the difficulty with Consent Decree. Solicitor O'Connor noted the obligation to deal with Plaintiff in terms of the Consent Decree. C. Samaras noted that there is no need to rush the decision. C. Drinkwater commented that need to move forward and question the language of the pending motion. C. Elliott withdrew his motion and made a **Motion** to request representative from Worcester be invited to discuss their model in selectin a Mayor, seconded by C. Mercier. So voted. Meeting was opened to public and Sidney Liang and Zoe Arthur addressed the body. C. Conway noted added information will be helpful. Solicitor O'Connor noted that discussions regarding Consent Decree must be initiated with plaintiffs. C. Rourke noted preference to selectin Mayor from at large candidates.

ADJOURNMENT:

Motion to adjourn by C. Conway, seconded by C. Chau. So voted.

Meeting adjourned at 6:25 PM.

Michael Q. Geary, City Clerk



Lowell City Council

Regular Meeting Minutes

Michael Q. Geary
City Clerk

Date: February 25, 2020

Time: 6:30 PM

Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA

1. ROLL CALL

Roll Call showed 9 present.

M. Leahy presiding.

2. MAYOR'S BUSINESS

2.1. Presentation - Hoops For Hope (Jay Grasso).

In City Council, **Motion** "To accept and place on file" by C. Elliott, seconded by C. Conway. So voted. M. Leahy outlined program and its contributions. Phil Arsenault outlined the program and commented on the upcoming event. Jay Grasso commented on the Lowell connection and outlined the upcoming event. C. Elliott commented on the effort of the organization and the help they have provided. C. Chau noted the effort and commented on his organization involvement with the South East Asian Games.

3. CITY CLERK

3.1. Minutes of Finance SC February 11th; Economic Downtown Development SC February 11th; City Council Meeting February 11th; Transportation SC February 19th, for acceptance.

In City Council, minutes read, **Motion** "To accept and place on file" by C. Rourke, seconded by C. Samaras. So voted.

4. GENERAL PUBLIC HEARINGS

4.1. Ordinance-Create Grant Funded Position and Salary entitled Youth Outreach Specialist at the HHS Dept.

In City Council, Given 2nd Reading, hearing held. Speaking in favor was Lainnie Emond (HHS). No Remonstrants. **Motion** to adopt C. Mercier, seconded by C. Rourke.



Adopted per Roll Call vote 8 yeas, 1 absent (C. Conway). So voted. C. Rourke commented on the job description and proposed salary.

5. UTILITY PUBLIC HEARING

5.1. National Grid - Request installation of ten feet of underground electric conduit to service 336 Central Street.

In City Council, Given 2nd Reading. Hearing held. Speaking in favor David Auguare (National Grid). No Remonstrants. **Motion** to refer to Wire Inspector for report and recommendation by C. Elliott, seconded by C. Mercier. So voted.

6. COMMUNICATIONS FROM CITY MANAGER

6.1. Presentation - Lowell General Hospital.

In City Council, Manager Donoghue introduced members of the LGH administration which included Gary Campbell, Jodi White and Amy Hoey. Mr. White introduced members of his team that were present and gave an overview of the operations of LGH. Mr. White commented on investments in the community, increased practice area, increased patient care at reasonable costs, future updates and expansion and increased commitment to the community. C. Chau commented on the operations of LGH and their ability to keep up with changes in health care. C. Mercier recognized service to the community and questioned procedures for dealing with present Coronavirus. Hospital officials outlined plan for dealing with such an epidemic. C. Samaras noted the importance of having people aware of all the services offered by LGH. C. Elliott noted the benefits of assuring the community of the commitment of LGH. C. Drinkwater recognized effort of the hospital and commented on the current closures of some ICU beds. Mr. White outlined the changes being made in the unit and the reasons for it. C. Drinkwater questioned ambulance transport services. Hospital officials outlined the procedure and the partners involved. C. Conway commented on the excellent service provided by LGH. C. Nuon commented on the number of beds in the ICU unit. Mr. Campbell, LGH board member, commented on the hospital and the benefits of its prior merger with St. John's. Manager Donoghue commented on LGH as a partner with the City.

6.2. Motion Responses.

In City Council, **Motion** "To accept and place on file" by C. Elliott, seconded by C. Conway. So voted.



A) Motion Response - Clocks at City Hall – C. Mercier noted the effort put forth to repair clocks and complexities involved. Manager Donoghue noted they will continue to work on matter.

B) Motion Response - Wires Hanging Overhead on Utility Poles – None.

C) Motion Response - Beaver St. Bridge – C. Nuon noted the bridge has been out for some time and that large sum of money is needed to repair it. Manager Donoghue noted that design was complete and just searching for funding to repair. M. Leahy requested transportation engineer review traffic patterns on the VFW Highway.

D) Motion Response - Affordable Housing – C. Drinkwater noted the detailed report and commented on the effort of the City and the current development of Winn. C. Drinkwater noted this matter will be discussed at Housing SC. Manager Donoghue noted the DPD staff was working to meet requirements. C. Chau noted the strength of City in providing affordable housing. C. Elliott noted that it was good information to discuss at subcommittee and that increased efforts would mean increased grant money.

E) Motion Response - Westford and Stedman Intersection – C. Chau noted it was a second look at the issue and that Highlands Neighborhood Association has discussed matter. C. Rourke requested Traffic Engineer meet with group to discuss issues.

Motion by C. Elliott, seconded by C. Rourke to refer to Transportation SC. So voted.

F) Motion Response - Marijuana HCAs and Revenue – C. Elliott noted matter would be discussed in Cannabis Control SC report.

6.3. Communication-Accept resignation of Sheila Hegarty from the Disability Commission.

In City Council, **Motion** “To accept and place on file” by C. Drinkwater, seconded by C. Chau. So voted.

6.4. Communication-Appoint AnnMarie Sreygov Porter to Council on Aging.

In City Council, read, **Motion** to adopt by C. Nuon, seconded by C. Elliott. Adopted per Roll Call vote 9 yeas. So voted. Ms. Porter was present and thanked the Council.

6.5. Communication-Reappoint Lisa Golden to Board of Health.

In City Council, read, **Motion** to adopt by C. Rourke, seconded by C. Samaras. Adopted per Roll Call vote 9 yeas. So voted.



6.6. Communication-Reappoint Mark Briere to ZBA.

In City Council, read, **Motion** to adopt by C. Mercier, seconded by C. Nuon. Adopted per Roll Call vote 9 yeas. So voted.

6.7. Communication - City Manager request Out of State Travel (1) LPD.

In City Council, read, **Motion** to adopt by C. Drinkwater, seconded by C. Conway. Adopted per Roll Call vote 9 yeas. So voted.

7. VOTES FROM THE CITY MANAGER

7.1. Vote-Accept.Expend Municipal Vulnerability Program Planning Grant 77,550.00.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Conway, seconded by C. Elliott. Adopted per Roll Call vote 9 yeas. So voted. C. Elliott noted that the funding was important for handling any flooding. Manager Donoghue noted that flooding remains an issue. Alex Magee (Manager's Office) outlined vote and grant. C. Elliott noted that use of phasing was important.

8. ORDERS FROM THE CITY MANAGER

8.1. Order of Taking Permanent and Temporary Easements for Municipal Purposes in furtherance of Route 38 Roadway and Intersection Improvement Project.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Conway, seconded by C. Elliott. Adopted per Roll Call vote 9 yeas. So voted. C. Mercier noted that all of the people objecting to these takings for a new high school are not present or concerned for these same takings. Manager Donoghue noted the process. Christine Clancy (DPW) commented on the temporary easements and takings. C. Rourke commented on donated parcels. Ms. Clancy outlined process to value the properties. C. Elliott questioned time line for project.

8.2. Order-60 day trial-various.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Drinkwater, seconded by C. Mercier. Adopted per Roll Call vote 9 yeas. So voted.



9. CONSTABLE BONDS

9.1. Communication - City Mgr. request approval of Constable Bond for Ronald Bertheim.

In City Council, read, **Motion** to adopt by C. Nuon, seconded by C. Rourke. Adopted per Roll Call vote 9 yeas. So voted. Mr. Bertheim was present and thanked Council.

10. REPORTS (SUB/COMMITTEE, IF ANY)

10.1. Sub-Committee Reports.

1) Transportation SC February 19, 2020.

In City Council, C. Elliott provided report noting the attendance and discussion of the Pawtucket Street Bridge closing and repair as well as discussions with MassDOT regarding traffic mitigation. Manager Donoghue noted that it was a major construction project being done to ensure safety. **Motion** to accept the report as a report of progress by C. Rourke, seconded by C. Chau. So voted.

2) Cannabis Control SC February 25, 2020.

In City Council, C. Elliott provided report noting the attendance and discussion of Host Community Agreements and sources of revenue. C. Elliott noted that there should be more revenue from cultivation facilities. Conor Baldwin (CFO) outlined revenue sources and placement as per regulations. **Motion** to accept the report as a report of progress by C. Mercier, seconded by C. Nuon. So voted.

3) Election Laws/Redistricting SC Joint With Rules SC February 25, 2020.

In City Council, C. Rourke provided report noting the attendance and discussions regarding charter changes relating to selection of Mayor. C. Rourke noted that the subcommittee adopted a motion inviting representatives from the City of Worcester to discuss mayoral selection in that community. C. Rourke noted the effect Consent Decree will have on the process. Manager Donoghue noted they would request City of Worcester to attend subcommittee meeting. C. Elliott noted it was the time to move forward. C. Rourke noted that some change will happen with the selection of the Mayor. **Motion** to adopt motions of subcommittee and accept the report as a report of progress by C. Mercier, seconded by C. Elliott. So voted.



10.2. Wire Insp. - National Grid - Req. installation of new handhole and 100 feet of underground electric conduit at 15-21 Surrey Lane.

In City Council, **Motion** to adopt and accept accompanying order by C. Drinkwater, seconded by C. Conway. So voted.

11. PETITIONS

11.1. Claim - (1) Property Damage.

In City Council, **Motion** to refer to Law Department for report and recommendation by C. Nuon, seconded by C. Mercier. So voted.

11.2. Misc. - 160 Middlesex Street, LLC (Geary & Geary, LLP) request license for overhanging decorative balconies at 160 Middlesex Street.

In City Council, **Motion** to refer to Law Department for report and recommendation by C. Elliott, seconded by C. Drinkwater. So voted.

11.3. Misc. - Flood Law Office, P.C. request no parking zone at corner of Rogers and Berkeley Streets.

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. Chau, seconded by C. Conway. So voted.

11.4. Misc. - Steven Bickford request permission to address City Council regarding preservation of World War I Cannon Monument.

In City Council, **Motion** to refer to March 10, 2020 meeting by C. Elliott, seconded by C. Drinkwater. So voted. C. Elliott noted that it was a World War I monument so it was important to restore.

11.5. National Grid - Request installation of 50 feet of underground electric conduit at Bridge and French Streets.

In City Council, Given 1st Reading, **Motion** to refer to public hearing on March 10, 2020 at 7PM by C. Samaras, seconded by C. Rourke. So voted.

11.6. National Grid - Request permission to install 10 feet of underground electric conduit at Prescott and Merrimack Streets (Kearney Square).



In City Council, Given 1st Reading, **Motion** to refer to public hearing on March 10, 2020 at 7PM by C. Drinkwater, seconded by C. Nuon. So voted.

12. CITY COUNCIL - MOTIONS

12.1. C. Mercier - Req. City Mgr. have the newly formed Homeless Commission put together a booklet outlining all programs, meals, hours of operations, phone numbers, free clothes, laundry service, haircuts, counseling, job opportunities, exercise etc. and whatever else agencies have to offer so that we may distribute this information through different agencies such as Living Water; The Phoenix; CTI; and Lowell House to homeless people on street.

In City Council, seconded by C. Elliott, referred to City Manager. So voted. C. Mercier noted it was important information to provide citizens. Manager Donoghue noted that there is a lot of information that should be distributed. C. Elliott commented on recent homeless camps along Middlesex Street.

12.2. C. Conway - Req. City Mgr. to meet with Public Health Department and contact the CDC (Center for Disease Control) and provide a report to the City Council outlining the steps we are taking to ensure our community is safe from the Coronavirus.

In City Council, seconded by C. Nuon, referred to City Manager. Adopted per Roll Call vote 6 yeas, 3 nays (C. Elliott, C. Mercier, C. Rourke). So voted. C. Conway noted that Lowell General Hospital should be involved in discussions as it appears that they have made some preparations. C. Conway noted diversity of the City and that School Administration should take an active part in any procedures moving forward. C. Samaras requested friendly amendment to include school administration. No objection from maker of motion. C. Mercier noted that there are no public cases but information is important. C. Rourke commented on the preparations of Lowell General Hospital. Manager Donoghue commented that they would provide report and involve schools as well. C. Elliott recognized the efforts of Lowell General Hospital.

12.3. C. Nuon - Req. City Mgr. have proper department clean up the waste from illegal dumping at sites across the City and to create a plan to reduce further illegal dumping.

In City Council, seconded by C. Rourke, referred to City Manager. So voted. C. Nuon noted motion was self-explanatory.

12.4. C. Nuon - Req. City Mgr. provide an update regarding the bicentennial planning effort of the City.



In City Council, seconded by C. Samaras, referred to City Manager. So voted. C. Nuon requested update and noted that a lot of planning is involved.

12.5. C. Elliott - Req. City Mgr. have DPD provide updated plans regarding vacant/dilapidated properties in the ACRE Redevelopment Plan.

In City Council, seconded by C. Nuon, referred to City Manager/Economic Downtown Development SC. So voted. C. Elliott noted there were a lot of properties involved that are vacant and that Economic Development SC could get information.

12.6. C. Elliott - Req. City Mgr. have Supt. Of Police hold community outreach sessions pertaining to Level 3 sex offenders in South Lowell as well as all other neighborhood groups.

In City Council, seconded by C. Mercier, referred to City Manager. So voted. C. Elliott commented on a recent incident and the need to publish information for public safety. C. Nuon commented on threat throughout City and the work of the police in this area. C. Conway noted that information should be supplied to neighborhoods. C. Rourke noted classifications of sex offenders on the website. C. Elliott noted more information is best.

12.7. C. Elliott - Req. City Mgr. provide updated report regarding prior motion to remove abandoned sign structures on City property on Middlesex Street.

In City Council, seconded by C. Mercier, referred to City Manager. So voted. C. Elliott noted that the work needs to be done.

12.8. C. Elliott - Req. City Mgr. report on the status of the vacant/abandoned Hadley House on Broadway Street as well as the Francis Gate House.

In City Council, seconded by C. Mercier, referred to City Manager. So voted. C. Elliott commented on site and the plans moving forward. Manager Donoghue noted the Lowell Housing Authority is in control of the units.

12.9. C. Elliott - Req. Economic/Downtown Development SC meet with small business owners throughout City's various business corridors to develop, enhance and expand business opportunities/economic opportunity zones for vacant properties, including downtown vacant storefronts.



In City Council, seconded by C. Nuon, referred to Economic/Downtown Redevelopment SC. So voted. C. Elliott noted federal program to promote development and that sites should be identified.

13. ANNOUNCEMENTS

In City Council, M. Leahy noted White Ribbon Day as well as the visit by the Ambassador of Cambodia. M. Leahy provided Citation to Matt Nelson of LTC for his last meeting with the City.

14. ADJOURNMENT

In City Council, **Motion** to Adjourn C. Elliott, seconded by C. Drinkwater. So voted.

Meeting adjourned at 8:50 PM.

Michael Q. Geary, City Clerk



Terence J. Ryan
Parking Director

MEMORANDUM

TO: Eileen M. Donoghue, City Manager *EMD*

FROM: Terry Ryan, Parking Director

DATE: March 3, 2020

SUBJECT: COUNCIL MOTION OF 1/28/20 BY COUNCILOR SAMARAS
REQUEST CITY MANAGER DEVELOP TRAFFIC MANAGEMENT PLAN AND
PARKING SOLUTIONS FOR THE OPENING OF THE NEW COURTHOUSE

Employees will begin moving in to the new Justice Center on March 9, 2020. Parking will be extremely tight and somewhat confusing for a short period until the new HCID Garage opens in October of 2020.

The Early Garage located on Middlesex Street has 900 spaces, a majority of which are leased to local businesses (Lowell Community Health Center, Lowell Community Charter School and multiple smaller entities) and individuals who work downtown. On average 270 transient parkers use the Early Garage each day between the hours of 8AM and 5PM and the typical stay is one hour. These parkers are customers of the Registry of Motor Vehicles, Lowell Community Health Center and numerous small businesses. Parking for users of the Justice Center will be extremely limited in the Early Garage at most times.

During the six month period prior to opening of the HCID garage, there will be fluctuations in garage usage at the Early Garage, Lower Locks Garage and other City owned garages and lots. An example of the fluctuation will be a reduction of spaces needed by Middlesex Community College at the Lower Locks Garage, and the Lowell Community Charter School at the Early Garage when school is out for summer break. This will reverse in late August/September when students return. There will also be opportunities for privately owned lots to supply parking spaces at market driven prices.

For the past several months, the Department of Planning and Development (DPD) and Parking Department have been working diligently with the Office of the Trial Court, LRTA, and impacted businesses on various parking scenarios to provide parking spaces for employees and customers. Based on numbers provided to the City from the Trial Court we can expect approximately 400 employees to be located in the Justice Center.

The Office of the Trial Court and Parking Department would ask that people use public transportation and carpool during this period of transition. The LRTA is re-routing its train station shuttle route to include a stop at the Justice Center for both inbound and outbound



Terence J. Ryan
Parking Director

commuters. They will have transportation ambassadors available at the LRTA to direct passengers to the Justice Center. There are also existing bus routes that will stop at the Lower Locks Garage and bring people down Middlesex Street to the Justice Center.

166 parking spaces for court employees will be available at the existing District and Superior Court parking lots. One hundred (100) passcards will be available to be purchased at the Lower Locks Garage for employees at current standard rates. Due to expected heavy transient usage, the Parking Department does not advise selling passcards for the Early Garage.

The potential for parking at the Lower Lock Sub Lot (45 spaces), a paved lot located between the garage and Bagshaw Mills is currently being investigated. Discussions are currently underway with UML for the use of 83 spaces at the Lower Locks Garage and the Gorham Street lot is available for a small number of spaces (28). Additional on street parking along Jackson Street, and the HCID is also being investigated by the Transportation Engineer as the Jackson Street Extension will be opening this summer and will provide easy access out of the HCID.

For a majority of the transition time, June, July, August, parking is expected to be tight but available and if the current construction schedule holds for the remainder of the winter, the possibility of utilizing approximately 100 spaces in the new garage by August may also help alleviate the situation more.

The Parking Department will work to be flexible during the transition, but will be vigilant in enforcement of parking regulations in order to provide a safe and convenient experience for all parkers. The Parking Department will monitor the use of spaces on Middlesex, Appleton, Canal and Jackson Streets and if needed request changes to current parking times.

The Department of Planning and Development and the Parking Department are meeting with the Office of the Trial Court and the LRTA to finalize all options on Friday, February 28. The Parking Department, DPD and the LRTA will update the City Council with a presentation at the Tuesday, March 3rd City Council meeting.



City of Lowell Parking Department
75 John Street • Lowell, MA 01852
P: 978.674.4017 • F: 978.970.4044
www.LowellMA.gov

Terence J. Ryan
Parking Director

cc: Diane N. Tradd, Assistant City Manager/DPD Director



Fighting Fires, Saving Lives, and Promoting Safety.

Jeffrey J. Winward
Fire Chief

MEMORANDUM

To: Eileen M. Donoghue, City Manager *EMD*

From: Chief Winward, LFD and Superintendent Richardson, LPD

Date: February 14, 2020

Subject: Council Motion Response

10.2 MOTION OF 11/14/19 BY COUNCILOR SAMARAS – REQUEST CITY MANAGER CREATE A TEAM OF FIRST RESPONDERS WHICH INCLUDES FIRE, POLICE, TRINITY AMBULANCE AND LOWELL GENERAL HOSPITAL WHOSE PURPOSE WILL BE TO DEVELOP A PLAN TO ENSURE THAT FIRST RESPONDER VEHICLES WILL BE ABLE TO SUCCESSFULLY MOVE DURING PERIODS OF GRID LOCK/CONSTRUCTION IN THE CITY.

The Lowell Fire, Police, Water and Engineering Departments coordinate very closely for all construction work being performed in the City. There is a planned monthly infrastructure meeting, which occurs during construction season that is attended by all the active contractors in City, as well as by representatives of the City Departments. Emergency bridge closures are reported to the LFD and LPD immediately. In addition, the Engineering Department maintains an email distribution list for any street and bridge closures that includes LFD, LPD, Trinity Ambulance, Pridestar EMS, all City Department Heads, the School department, UMass Lowell, Middlesex Community College and the LRTA, which is used to notify all potentially impacted. Note that the unplanned closure of the Pawtucket Street over Pawtucket Canal will not have a significant impact on LFD routes, as that bridge was load restricted and is not typically part of the route fire trucks take to respond to emergencies.

The movement of emergency vehicles is always a consideration during the design and construction of new City infrastructure. Approximately 1/3 of the traffic signals in the City have emergency preemption for LFD vehicles. As the City upgrades and replaces traffic signals, they will be equipped with the Opticom system, which will allow LFD vehicles to move more efficiently around the City. The goal is to install the Opticom system at all traffic signals in the City. All of our fire apparatus have an Opticom Emergency Vehicle Preemption transmitter. When we approach and intersection that has a traffic light with an Opticom system, the light turns green in the direction of travel of the emergency vehicle. This helps us get through intersections a little faster when there is a traffic backup.



Fighting Fires, Saving Lives, and Promoting Safety.

Jeffrey J. Winward
Fire Chief

The Lowell Fire Department has a comprehensive plan for emergency responses in the City. We respond to many different types of emergencies. The bigger the emergency, the bigger the response. For medical emergencies, we will send one fire company, for motor vehicle accidents, two companies, and for a structure fire, five companies and a command car. The response for every address in the City is pre-programmed into our Computer Aided Dispatch system at our 911 Center. When an emergency is reported to the 911 Center, the address is entered into the CAD system, and the response comes up on the dispatcher's computer screen. The dispatcher then dispatches the proper companies to the call, and gives a description of the call over our communication system. Because of advances in technology, we have installed iPads in all of our response vehicles. We have an application on our iPads that has a map of the City with an icon that shows the location of the emergency call, the location of the trucks responding to the call, a description of the call, hydrant locations and water main sizes. If there is a road or bridge closure, we can add icons indicating the location of the closure. We also use the Waze Application to look at traffic problems and accident locations on the iPad.

Firefighters and company officers spend much of their time studying the buildings and roads in the City, especially in their respective districts. Most of the time, they respond from their station, and they preplan the best route to take when responding to an emergency in their district, or a nearby district in the City. Apparatus placement is important at a building fire, and each responding apparatus has a pre-planned spot to park their apparatus, and the direction that they approach the building is also preplanned. For example, the ladder truck parks directly in front of the building so that they can have access to the roof or to windows for rescue or ventilation. The first engine company must park near the building, but they must leave the front of the building open for the ladder truck. The second engine parks at the nearest hydrant, and so on.

At cardiac arrest calls, because we have three firefighters on an apparatus, a firefighter will often drive the Lowell General Paramedic truck to the hospital so that the LGH paramedics can work on the patient in the back of the ambulance. Sometimes a firefighter will perform chest compressions in the back of the ambulance on the way to the hospital if needed. We have a great pre-hospital care system in Lowell, and we work very well together with Lowell Police, Trinity Ambulance, and Lowell General Paramedics.

When there is a pre-planned bridge or road closure, the City Engineer or Traffic Engineer contact me to let me know, and we attend planning meetings with contractors, MA DOT personnel, and other public safety partners. When there is an emergency closure, the City Engineer or Traffic Engineer contact the Fire Chief to let him know. When there is a water main break and a road is closed and water is shut off in a neighborhood, a representative from the water department contacts me. I disseminate this information to the firefighters, our public safety partners, and the public. We will alter our plans and send different companies to an address if there is a detour and if it makes sense to send a closer fire company. Communication is key, and we do a very



Fighting Fires, Saving Lives, and Promoting Safety.

Jeffrey J. Winward
Fire Chief

good job working together with our partners. If there is a police detail at a roadwork site, the police officer will help to get us through the area when we are responding to an emergency.

If there are road closures due to a pre-planned event, like the Lowell Folk Festival or the Baystate Marathon, we have plans on how to get around the City. For the Folk Festival, when the downtown area is closed to vehicles, we use golf carts to respond to emergencies. We have a golf cart with firefighters that investigate emergency calls in the downtown area, and we only bring in fire apparatus in case of structure fires. We have an ATV that has firefighter/EMTs and a backboard. We transport medical patients on this golf cart to extrication points on the outskirts of the downtown where we transport them to pre-staged ambulances.

Getting around the City can be challenging when there are bridges closed for construction, paving, water main breaks, and other reasons. We work together with our partners in public safety, we have comprehensive plans, and we communicate when there are road closures. Because of the small size of our City, approximately 14.5 square miles, our average response time to an emergency is one of the best in the Commonwealth – 3.5 minutes. Those response times can be a bit longer when there are road closures in the City, but we do the best that we can with the information that we have.

As of January 1, 2020 the Lowell Police Department has an average 2.7 minute response time. Our detail office always instruct officers to facilitate the flow of emergency vehicles through construction zones. LPD will also use roll call and email system to notify officers where the construction jobs are located so officers can navigate and readjust response routes. We can also utilize our GPS system to dispatch our cruisers to locations. This could be used to identify and dispatch the closest patrol unit as opposed to the area assigned unit which could be a greater distance away from the problem/call.

cc: Natasha Vance, PE, Transportation Engineer
John Gleason, Acting City Engineer



Eileen Donoghue
City Manager

MEMORANDUM

TO: Mayor Leahy and Members of the City Council

FROM: Eileen Donoghue, City Manager *ED*

DATE: March 3, 2020

SUBJECT: Hydroelectric facility (**Motion by C. Rourke on 2/11/2020** - Req. City Mgr. Have Hull Engineering Come To A Neighborhoods/Flood Issues SC To Discuss The Purchase Of The Lowell Hydroelectric Plant)

Following the acquisition of Lowell's hydroelectric facility by Hull Street Energy, LLC from Enel Green Power earlier this year, my office has been in contact with officials from the company to initiate a conversation regarding the implications of the transaction.

According to information provided by the company, Hull Street Energy is a private equity firm that specializes in deploying capital into the power sector. It is our understanding that a separate entity, Central River Powers, will manage the operation of Lowell's hydroelectric facility.

A meeting has been scheduled between the City and officials from Central River Powers for early March. It is our intention to discuss agreements and obligations that have been in place between the City of Lowell and Enel during this upcoming meeting.

My office has also conveyed the request of the City Council for Hull Street Energy and/or Central River Powers to appear before a Council subcommittee. Given the significant consequence of the operation of Lowell's hydroelectric facility to the community, we will reiterate the urgency of this request during our meeting and continue to work to arrange the appearance for a date in the near future.



Fighting Fires, Saving Lives, and Promoting Safety.

Jeffrey J. Winward
Fire Chief

MEMORANDUM

To: Eileen M. Donoghue, City Manager *EMD*

From: Chief Winward, LFD and Christine O'Connor, City Solicitor

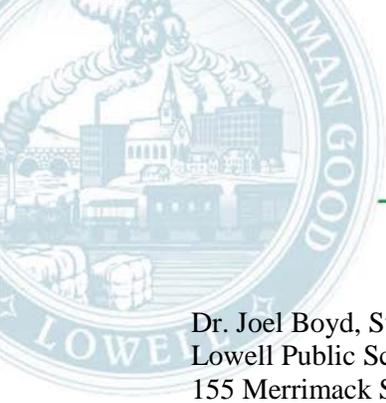
Date: February 27, 2020

Subject: **C. Elliott - Req. City Mgr. Have Law Dept. Research The Legality Of Placing A Safe Haven Baby Box At A Lowell Fire Station.**

I write in response to the above motion by Councilor Elliot. Massachusetts law prohibits the placement of a newborn in so-called "safe have baby boxes."

An Act Relative to the Safe Placement of Newborn Infants enacted in 2004, provides that a parent of a newborn infant 7 days of age or younger may voluntarily place a newborn infant with a hospital, police department or manned fire station. Such voluntary placement shall not constitute an automatic termination of parental rights. Nor shall the voluntary abandonment of a newborn infant to an appropriate person at a hospital, police department or manned fire station constitute criminal abuse or neglect of a child.

A key provision of the Massachusetts law is that newborns must be physically placed in the care and custody of a person authorized by this act. Accordingly, this Act prohibits the abandonment of a newborn in a so-called "safe haven baby box."



Eileen M. Donoghue
City Manager

Dr. Joel Boyd, Superintendent of Schools
Lowell Public School Central Administration
155 Merrimack Street
Lowell, MA 01852

Mr. Superintendent,

As we near the close of the third quarter of the fiscal year, I write to update you of the ongoing preparations for the City of Lowell's FY2021 budget. My finance department has recently informed me that the Department of Elementary and Secondary Education ("DESE") has sent the City of Lowell the official compliance report for the district's spending requirements in FY2019. I am pleased to report to you, as well as to the City Council that the City of Lowell exceeded the Commonwealth's "net school spending" requirement for 2019 by \$4,902,941. This figure is a true demonstration of the City Council's commitment to education funding, which is especially notable amongst gateway cities.

Education is a key component of each pillar of my Administration and a priority for the Lowell City Council. The Governor's budgeted proposal for FY2021 increased the Chapter 70 allocation for Lowell by over \$12.8 million to \$175,807,304. This year-over-year increase and proposed level of funding for the Lowell Public School District is unprecedented. I am proposing a further increase to the direct cash contribution of 3.96%, an amount equal to last year's municipal revenue growth factor ("MRGF"). The MRGF has been calculated each year since FY94 by the state Department of Revenue and quantifies the most recent annual percentage change in each community's local revenues. Including the additional direct tax support, the total proposed single line appropriation support to the Lowell Public Schools in FY2021 will be approximately \$192,814,329, an increase of over \$13.4 million over FY2020. This figure, however, does not take into account the approximately \$50.7 million in costs to support the district funded by the city budget, nor the aggressive capital investment campaign in the schools. According to DESE's report, if the city were to level-fund the schools from the tax levy, the district would again exceed the net school spending requirement by approximately \$2.3 million.

It is my sincere hope that this information will be useful to the School Department for budgeting purposes as you plan for the 2020-2021 school year. It must be noted that the amount of Chapter 70 funding from the Commonwealth is subject to further deliberation as it makes its way through the legislative process. The total appropriation to the schools could decrease, proportionally to any decrease to the amount in the final budget approved by the state.

Sincerely,

Eileen M. Donoghue
City Manager

Cc: Mayor John J. Leahy and Members of the Lowell City Council

**Massachusetts Department of Elementary and Secondary Education
Office of School Finance
Chapter 70 Net School Spending Compliance, FY19**

Lowell

	School Committee	City/Town	Total
1 Administration (1000)	2,963,427	1,706,370 *	4,669,797
2 Instruction (2000)	117,910,907	0 *	117,910,907
3 Attendance-Health (3100, 3200)	577,938	1,839,050 *	2,416,988
4 Food Services (3400)	0	0	0
5 Athletics/Student Activities/Security (3500, 3600)	1,836,815	800,982	2,637,797
6 Maintenance (4000)	5,752,049	4,589,204 *	10,341,253
7 Employer Retirement Contributions (5100)	1,903,505	7,168,042	9,071,547
8 Insurance (5200)	16,782,721	3,298,599	20,081,320
9 Retired Employee Insurance (5250)	0	7,311,791	7,311,791
10 Rentals (5300)	692,089	0 *	692,089
11 Short Term Interest (5400)	0	0	0
12 Tuition (9000)	6,895,854	22,095,753	28,991,608
13 Total School Spending (lines 1 through 12)	155,315,305	48,809,791	204,125,095
14 FY18 School Revenues			
14a) FY19 School Revenues *	0	0	0
14b) FY19 Charter Reimbursement	0	885,826	885,826
14c) Subtotal, School Revenues (14a + 14b)	0	885,826	885,826
15 FY19 Net School Spending (13 - 14)	155,315,305	47,923,965	203,239,269
16 FY19 Chapter 70 Required Net School Spending			198,336,328
17 Carryover from FY18			0
18 Total FY18 Net School Spending Requirement (16 + 17)			198,336,328
19 Shortfall in Net School Spending (18 - 15)			0
20 Carryover/Penalty Calculation, Percent Unexpended (19 / 16)			0.0%
21 FY19 Carry-Over into FY20 (Line 19 or 5% of line 16)			0
22 Penalty (19 - 21)			0

* Budgeted amounts as reported on FY18 End of Year Pupil and Financial Report, Schedule 19

**Massachusetts Department of Elementary and Secondary Education
Office of School Finance
Chapter 70 Net School Spending Compliance, Budgeted FY20**

Lowell

	School Committee	City/Town	Total
1 Administration (1000)	4,146,956	1,601,441	5,748,397
2 Instruction (2000)	125,903,464	0	125,903,464
3 Attendance-Health (3100, 3200)	778,020	1,880,874	2,658,894
4 Food Services (3400)	0	0	0
5 Athletics/Student Activities/Security (3500, 3600)	1,719,977	800,982	2,520,959
6 Maintenance (4000)	5,323,418	4,997,543	10,320,961
7 Employer Retirement Contributions (5100)	1,110,000	7,168,042	8,278,042
8 Insurance (5200)	17,642,366	3,298,599	20,940,965
9 Retired Employee Insurance (5250)	0	7,311,791	7,311,791
10 Rentals (5300)	697,515	0	697,515
11 Short Term Interest (5400)	0	0	0
12 Tuition (9000)	7,001,539	25,716,235	32,717,774
13 FY18 Budgeted School Spending (lines 1 through 12)	164,323,255	52,775,507	217,098,762
14 FY18 Budgeted School Revenues			
14a) FY20 Budgeted School Revenues	0	0	0
14b) FY20 Charter Reimb (local districts)	0	2,051,441	2,051,441
14c) Subtotal, NSS Revenues (36a + 36b)	0	2,051,441	2,051,441
15 FY20 Net School Spending (13 - 14)	164,323,255	50,724,066	215,047,321
16 FY20 Chapter 70 Required Net School Spending			212,748,264
17 Carryover from FY19			0
18 Total FY20 Requirement (16 + 17)			212,748,264
19 Shortfall in Budgeted FY20 Net School Spending (18 - 15)			0
20 Carryover/Penalty Calculation, Percent Unexpended (19 / 16)			0.0%



Eileen Donoghue
City Manager

February 27, 2020

Mayor John J. Leahy
and
Members of the City Council

RE: Library –Appointment of Trustee-Associate Member

Dear Mayor Leahy and Members of the City Council:

Pursuant to the authority specified under the Code of City of Lowell Section 39-1, it is with pleasure that I am appointing Amy E. Wilson, MLIS of 430 High Street, Lowell, MA 01852 as an Associate Member to the Pollard Memorial Library Board of Trustees, to a term which expires December 31, 2023, or such time thereafter until a successor is appointed and qualified.

Confirmation by the City Council is required for this appointment and is hereby requested. I have attached her resumé for your review.

I would be happy to answer any inquiries you may have concerning this appointment.

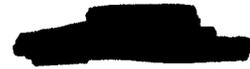
Very truly yours,

Eileen M. Donoghue
City Manager

cc: City Clerk
City Solicitor
Library-Board of Trustees
City Auditor
Human Relations Manager
MIS

Amy E. Wilson, MLIS

430 High St
Lowell, MA 01852



Professionally trained as a librarian, I work as a Competitive Intelligence Analyst and volunteer as the Director of Marketing and Fundraising for a non-profit makerspace. I bring persistence and resourcefulness to both roles.

Kronos Inc.
Apr. 2019 – present
Competitive Intelligence Analyst

- Perform focused research of HCM marketplace, including analysis of vendor capabilities, offerings, points of differentiation, and competitive advantage
- Develop actionable reports, content, and tools that support internal stakeholders
- Provide direct support to sales organization in various settings

Mintz PC
Jan. 2017 – Apr. 2019
Research Analyst

- Fulfill critical, time-sensitive research requests from Partners, Associates, and Paralegals
- Consult with attorneys to identify needs, construct advanced searches, and deliver results
- Identify client development opportunities and generate focused client pitch reports

WilmerHale LLP
Jun. 2014 - Jan. 2017
Information Governance and Records Specialist

- Enabled physical and electronic records management and information security for Boston office
- Directly supported over 300 firm employees and conducted orientations for new hires
- Lead review of documentation to streamline forms and improve internal customer experiences

Durick Library
Sep. 2010 – May 2014
Interlibrary Loan Assistant

- Part time during academic year, directly supported the Research and Instruction/Interlibrary Loan Librarian at Saint Michael's College
- Full time during summers 2012 and 2013, performed library duties for multiple departments including archives, cataloging, circulation, collection services, and interlibrary lending

Education

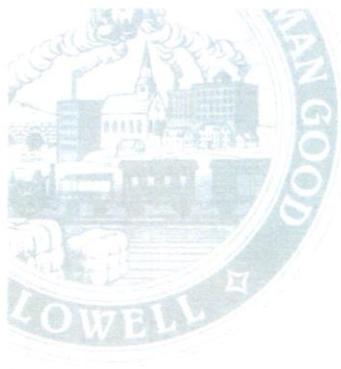
Simmons University	Master of Library and Information Science '17
Saint Michael's College	B.A. in English and Religious Studies '14, <i>Magna Cum Laude</i>

Memberships

Lowell Makes	Director, Marketing & Fundraising <i>August 2019 - present</i>
Association of Boston Law Librarians	Vice President & Chair of Membership Services <i>May 2017 – May 2019</i>
Special Libraries Association	Member, Competitive Intelligence & Legal divisions <i>2016 – present</i>

Research Tools & Proficiencies

Legal tools: Lexis Advance, CourtLink, Bloomberg Law & Terminal, Practical Law, CCH Cheetah, Lex Machina
Corporate tools (Pitchbook, S&P Capital IQ, Monitor Suite, Innography)
Professional tools (Microsoft Excel, Word, PowerPoint, Access, iManage Desksite)
Cataloging and password management databases (Sirsi, Research Monitor)
Current awareness (Lexis Newsdesk, Ozmosys Alert Manager, Google News)
State resources (Social Law Library, MassCourts.org, Registry of Deeds, Acts & Resolves, MA Land Records)



Eileen Donoghue
City Manager

February 28, 2020

Mayor John J. Leahy
and
Members of the City Council

RE: Appointment; Lowell Commission on Disability

Dear Mayor Leahy and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Chapter 75 of the Acts of 1983, Mass. G.L. Ch. 40 §8J and Code of the City of Lowell Chapter 9, Article IX, §9-28, I am appointing David Feehan of 576 Lawrence Street, Apt. 5, Lowell, MA 01852 to the Lowell Commission on Disability which term shall expire March 3, 2023, or such time thereafter until a successor is appointed and qualified.

Under the above-referenced ordinance, confirmation by the City Council is required and is hereby requested.

I have included his resumé for your review. I would be happy to answer any inquiry you may have concerning this appointment.

Very truly yours,


Eileen M. Donoghue
City Manager

EMD:boards

Encl.

cc: City Clerk
Lowell Disability Com.
MIS

Law Dept.
City Auditor
Human Relations

David Feehan
576 Lawrence St Apt. 5 Lowell MA, 01852



OBJECTIVE

To Be A Member of the Lowell Commission On Disability

SUMMARY Exceptional clerical, typing, telephone, communication, interpersonal and organizational skills. Proficient in word processing, PowerPoint, Excel, and recordkeeping logs. Excellent problem solving and analytical skills. Self-motivated, multi-tasking individual, with a positive attitude and a passion for helping others.

EDUCATION/TRAINING

Middlesex Community College Associates Degree Business Administration, Lowell, MA 6/2012

University of Massachusetts Lowell, MA – Bachelor's Degree Business Administration 6/2016

AWARDS

Middlesex Community College **Phi Theta Kappa Honor Society**
Dean's list at UMass Lowell

EXPERIENCE

Part Time Student Accounts Representative: Middlesex Community College, Lowell, MA May 2017
(left position due to health issue)

- Answer phones
- Process student payments in computer system and interacting with students in a professional friendly manner
- Handling and counting cash, checks, and credit card payment slips
- Totaling up amount of transactions at the end of the work day

High School Team Statistician: Lowell High School, Baseball Team, Lowell, MA 04/06-06/09

- Gathered individual and team statistics for each season
- Tracked player participation on a game-to-game level
- Extracted results of statistical analyses
- Analyzed and interpreted statistical data
- Sorted data for processing by organizing information into Excel spreadsheets and into folders and notebooks
- Collaborated with coaches and others to ensure accuracy of data
- Utilized copy machines and scanners

Volunteering

Lowell Association for the Blind

Radio Reading Service volunteer May 2016-September 2016, July 2018-present



Eileen Donoghue
City Manager

February 28, 2020

Mayor John J. Leahy
and
Members of the City Council

RE: Appointment; Lowell Commission on Disability

Dear Mayor Leahy and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Chapter 75 of the Acts of 1983, Mass. G.L. Ch. 40 §8J and Code of the City of Lowell Chapter 9, Article IX, §9-28, I am appointing Erica Harvey of 120 Crosby Street, Lowell, MA 01852 to the Lowell Commission on Disability which term shall expire March 3, 2023, or such time thereafter until a successor is appointed and qualified.

Under the above-referenced ordinance, confirmation by the City Council is required and is hereby requested.

I have included her resumé for your review. I would be happy to answer any inquiry you may have concerning this appointment.

Very truly yours,

Eileen M. Donoghue
City Manager

EMD:boards

Encl.

cc: City Clerk
Lowell Disability Com.
MIS
Law Dept.
City Auditor
Human Relations

Erica Harvey

120 Crosby Street Lowell, MA 01852 | [REDACTED]

Objective

- To obtain a position on the board to continue to advocate for disabled people.

Education

BACHELOR OF FINE ARTS | 2008 | NEW HAMPSHIRE INSTITUTE OF ART

- Major: Ceramics
- Minor: Photography and Early Childhood Education

Skills & Abilities

COMMUNICATION

- I thrive in teams, I am a great listener and not afraid to voice my suggestions.

LEADERSHIP

- Outside of work, I'm a Unified Partner for Special Olympics which helps me find creative solutions to leading people of varying backgrounds / skills.
- I've led a variety teams in fundraisers, always reaching our goals

Experience

LOGISTICS CORDINATOR | CAPSULE TECHNOLOGIES | AUGUST 2015 - CURRENT

- Completed necessary documentation for HazMat shipments (IATA certified 2018)
- Creating shipping documents using Adobe PDF
- Monitored inventory levels to ensure stock matched forecasted needs
- Performed inventory audits at 3PL

PERSONAL CARE ASSISTANT | WAYFAIR (FORMALLY CSN STORES) | AUGUST 2013 – SEPTEMBER 2014

- Scheduled appointments, assisted with prescriptions
- Personal care; cooking, cleaning, transportation, etc

LOGISTICS | WAYFAIR (FORMALLY CSN STORES) | AUGUST 2013 – AUGUST 2015

- Coordinating deliveries as a third party between couriers and customers; contacting through email and phone
- Maintaining an Excel document to track shipments in progress
- Creating shipping documents using Adobe PDF
- Extensively minimizing extraneous costs to the company by reducing shipments' storage costs and collecting customer incurred debts for upgraded shipments or changes in address

CUSTOMER SERVICE | WAYFAIR (FORMALLY CSN STORES) | SEPTEMBER 2010 – AUGUST 2013

- Responding to incoming emails and live chats for return / exchange, product and delivery questions
- Making and receiving calls to / from manufacturers, warehouses, couriers and customers
- Scheduling meetings with superiors and coworkers
- Coordinating special projects and presentations using spreadsheets and PowerPoint
- "New Hire Buddy" – Met with incoming employees to introduce the company culture, show them the area and answer any questions

CASHIER | MURRAY'S LIQUORS | FEBRUARY 2010 - CURRENT

- Assisting customers with selection, upselling and ringing customers out
- General cleaning and stocking
- Closing duties, including cashing register out and making deposits

SALES| BELLEZZA HOME & GARDEN | OCTOBER 2009 – SEPTEMBER 2010

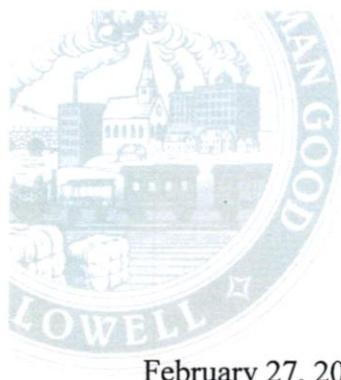
- Explained the history of the dinnerware patterns, geography of Italy and basic ceramic facts to customers
- Worked with customers to complete their dinnerware sets; upselling matching accessories
- Handled daily duties including opening, closing and receiving of new shipments

SHIFT LEADER / CASHIER | THE BEVERAGE KING | SEPTEMBER 2008 – SEPTEMBER 2009

- Assisted customers with selection and party planning
- Rang customers out and open and closed register for the day
- Filled out state mandated paperwork for keg purchases needed for valid identification
- General cleaning, stock and receiving of orders

CASHIER / COOK | CONSUELO'S TAQUERIA | JANUARY 2008 – SEPTEMBER 2008

- Assisting customers with menu and ringing up their purchases
- Opening and closing duties, including set up, balancing register and sorting receipts
- Preparing meals and mixed drinks



Eileen Donoghue
City Manager

February 27, 2020

Mayor John J. Leahy
and
Members of the City Council

RE: Lowell Historic Board
Notice of Re-Appointments; Request for Confirmation

Dear Mayor Leahy and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Section 5(a) of Chapter 566 of the Acts of 1983 I have reappointed the following persons to the Lowell Historic Board:

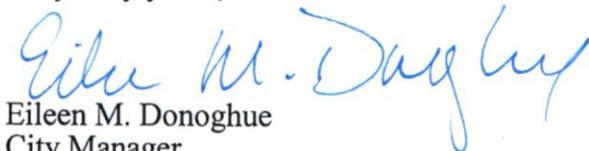
George Villaras
Greater Lowell Chamber of Commerce
131 Merrimack Street
Lowell MA 01852
(as the Greater Lowell Chamber of Commerce member for a two (2) year term expiring February 28, 2022),

Troy Depeiza, Assoc. AIA
1009 Westford Street #19
Lowell, MA 01851
(as the Boston Society of Architects/AIA member for a term expiring February 28, 2022)

Under the above referenced statute, confirmation by the City Council is required for these re-appointments and is hereby requested.

I would be happy to answer any inquiries that you may have concerning these re-appointments.

Very truly yours,


Eileen M. Donoghue
City Manager

cc: Auditor
City Clerk
Lowell Historic Board (Steve Stowell)
Law Dept.

Human Relations Manager
MIS

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

VOTE

Authorizing the City Manager to enter into a License Agreement with E. T. & L. Corp., with principal office at 873 Great Road, Stow, MA 01775, for use of City of Lowell property; to wit, 20 Favor Street for the purpose of a field office and parking for employees during “Reconstruction of Thorndike Street – Lord Overpass” also identified as Contract 31969 in the City of Lowell, hereinafter called “Contract Work” in the City of Lowell.

BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

That the City Manager is hereby authorized to enter into a License Agreement with E. T. & L. Corp., with principal office at 873 Great Road, Stow, MA 01775, for use of City of Lowell property; to wit, 20 Favor Street for the purpose of a field office and parking for employees during “Reconstruction of Thorndike Street – Lord Overpass” in the City of Lowell for a monthly rental fee of One Thousand Eight Hundred 00/100 (\$1,800.00) Dollars commencing April 1, 2020 on the first of every month, until substantial completion as determined by the City Engineer of the Contract Work, to be applied as a credit in each Application for Certification of payment as approved by the City of Lowell under the “Contract Work”.

CITY OF LOWELL

TEMPORARY LICENSE AGREEMENT

THIS TEMPORARY LICENSE, made at Lowell, Middlesex County, Massachusetts, between the CITY OF LOWELL, a municipal corporation of the Commonwealth of Massachusetts, hereinafter called "LICENSOR," and E. T. & L. Corp., having its principal offices at 873 Great Road, Stow, Massachusetts 01775, hereinafter called "LICENSEE," WITNESSETH THAT:

The LICENSOR owns property known as 20 Favor Street, in the City of Lowell, hereinafter called the "SITE", attached hereto as Exhibit "A" and made a part hereof; and

The LICENSEE desires to use the premises for the purpose of a field office and parking for employees during "Reconstruction of Thorndike Street – Lord Overpass" also identified as Contract 31969 in the City of Lowell, hereinafter called the "Contract Work" as located in the City of Lowell; and

NOW, THEREFORE:

1. The LICENSOR hereby grants to the LICENSEE a temporary license to encroach upon and use the SITE as shown on the plan marked "Exhibit "A" and made a part hereof, for a field office and parking for employees during construction of the Contract Work from April 1, 2020 through substantial completion to be determined by the City of Lowell, City Engineer. The LICENSOR and LICENSEE shall be subject to the following applicable terms:
2. The LICENSOR shall provide operational electric and gas services to the property.
3. The LICENSOR shall provide initial environmental remediation to the interior of the property excluding structural components.
4. The LICENSOR shall provide operational plumbing.
5. The LICENSEE shall inspect the condition of the Site prior to April 1, 2020 and accept or reject the use of the Site without recourse to either party, the LICENSOR or the LICENSEE, specifically as it relates to Items 2 through 4, above.
6. The LICENSEE shall allow access to the property at all times to the City of Lowell employees and staff during the course of City business attributed to the site facility operations.
7. The LICENSEE shall pay to the LICENSOR ONE THOUSAND EIGHT HUNDRED 00/100 (\$1,800.00) DOLLARS per month as rent beginning April 1, 2020 on the first of every month, until substantial completion as determined by the City of Lowell, City Engineer of the Contract Work, to be applied as a credit in each Application for Certification of payment as approved by the City of Lowell under the "Contract Work".
8. The LICENSEE shall maintain the field office and parking area free and clear of all debris, litter, and nuisance during the licensed period.
9. The LICENSEE is prohibited from renting space in said licensed premises to any other person or persons or for any term or tenancy whatsoever.

10. The LICENSEE shall be responsible for any necessary snow and ice removal, security, basic maintenance of the Site, and all required items under the Contract Work. The City shall make no improvements.

11. The LICENSEE shall assume all liability for the use of the SITE and provide the City with insurance documentation.

12. It is agreed that this is a License only, that the Licensee shall, at all times, maintain sufficient insurance policies in an amount not less than \$500,000.00 on the premises, naming the City as one of the "insured", and agrees to hold the City harmless from any and all injuries resulting from said use of the property under this License. Licensor shall have the right to inspect the property at any time during the period of said License granted hereunder.

13. If the insurance policy is cancelled or lapses without being immediately renewed, or replaced or for any other breach of the License provisions, then the License granted hereunder shall be forthwith terminated and the Licensee shall have to cease and desist from said use of the Site. Evidence of insurance shall, at all times, be sent to the Law Department of the City of Lowell.

14. The License shall be predicated upon and shall not be in effect until adequate insurance coverage, satisfactory to the Law Department of the City of Lowell, naming the City as an insured party, which coverage shall be kept in force so long as the use of the premises continues under this License.

15. This License Agreement is issued under the authority and in accordance with the Vote of the City Council of Lowell on this subject dated _____, 2020.

16. The Licensee hereby agrees to be responsible for, and to pay for the cost of any damage to the Licensor regarding the use of the licensed premises by the Licensee

17. The Licensee releases and agrees to indemnify and hold harmless the City of Lowell, its agents, officers, servants and employees from any and all claims, demands and liabilities, including attorney's fees, whatsoever from any and all claims for damage or injury to persons or property which might occur on account of the use by Licensee of City of Lowell property identified as 20 Favor Street for the use of the field office and parking at the site.

18. The Licensee agrees that the Licensor shall not be responsible for any damage, or loss from any cause whatsoever to any property or equipment stored by the Licensee on the licensed premises during the existence of this license.

19. The Licensee hereby warrants and guarantees that upon termination of this License that the licensed premises shall be returned to such condition as exists on April 1, 2020. Licensee hereby agrees to be responsible for, and to pay for the cost of any damage to the Licensor regarding the licensed premises.

19. Inherent in this License Agreement is the unilateral right of the Licensor to cancel this license at any time upon written notice thereof to the Licensee for any reason.

20. It is understood and agreed that this License does not grant any ownership interest to the Licensee in the licensed area.

Signed and sealed this day of _____ 2020.

CITY OF LOWELL

E. T. & L. Corp.

Eileen M. Donoghue
City Manager

Jennie Lee Colosi, P.E., President

APPROVED AS TO FORM:

Christine P. O'Connor
City Solicitor

EXHIBIT "A"



Eileen M. Donoghue
City Manager

Kara Keefe Mullin
Assistant City Manager

March 3, 2020

Mayor John J. Leahy
and
Members of the City Council

REFERENCE: License Agreement - 20 Favor Street

Dear Mayor Leahy and Members of the City Council:

Attached please find a License Agreement for the City of Lowell owned property located at 20 Favor Street and as depicted in Exhibit "A" attached. The property is on the National Historic Register and is located in the Jackson/Appleton/Middlesex (JAM) Plan Urban Renewal District.

E.T.&L. Corporation has requested a License Agreement for use of this property, 20 Favor Street, beginning April 1, 2020. E.T.&L. Corporation would utilize the property as a Field Office and parking for employees as required under the terms and conditions of their current contract with the City of Lowell "Reconstruction of Thorndike Street – Lord Overpass".

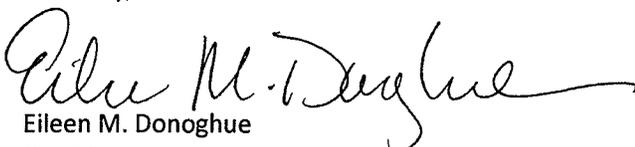
This will provide a number of benefits for the City, including but not limited to the following:

- The City will receive a credit to the Lord Overpass project from the Field Office line item included in ET&L's bid.
- The property has had a recent history of vagrancy both inside and around the building, which has had a direct negative impact on the surrounding neighborhood. Having an active presence in this building again will help deter this activity.
- Property will be secured by E.T.&L. with and maintained.
- With the property cleaned up and actively used as office space, it will be more marketable when the Lord Overpass project is complete and the City can sell the building to generate tax revenue.
-

I respectfully request that the City Council vote to approve the proposed License Agreement in order to provide occupancy and security of this vacant property.

If you have any questions please contact Diane Tradd, Assistant City Manager at (978) 674-1401.

Sincerely,



Eileen M. Donoghue
City Manager

DNT/ns
Attachment

cc: Diane Tradd, Assistant City Manager/DPD Director
Christine P. O'Connor, City Solicitor
Patricia Lucken, Asset Manager
Joseph Giniewicz, Urban Renewal Project Manager
Natasha Vance Transportation Engineer

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

VOTE

Authorizing the City Council to Ratify and Approve the execution by the City Manager of the Memorandum of Understanding between the City of Lowell and the Lowell Police Association, Inc. (Patrolmen's Union) covering the period of July 1, 2018 through June 30, 2021.

In accordance with Massachusetts General Laws, Chapter 150E, §7(b), the Memorandum of Understanding between the City of Lowell and the Lowell Police Association, Inc., covering the period July 1, 2018 through June 30, 2021 has been executed by the City of Lowell, acting through its City Manager, as the collective bargaining representative, and the Lowell Police Association, Inc., which Memorandum covers the items negotiated with UNION; and

That funds necessary to cover the cost of this agreement are requested herewith; and

It is necessary that the City Council approve the expenditure of the funds pursuant to this Memorandum of Understanding to the Lowell Police Association, Inc.; and

The City Manager requests and recommends approval of the Agreement, a copy of which is attached and marked "A".

BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

That the City Council of the City of Lowell hereby ratifies and approves the execution by the City Manager of the City of Lowell of the Memorandum of Understanding between the City of Lowell and the Lowell Police Association, Inc. covering the period July 1, 2018 through June 30, 2021, and further authorize the expenditure of funds for this Agreement.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF
LOWELL AND THE LOWELL POLICE ASSOCIATION, INC. (PATROL
OFFICERS' UNION)**

RE: COLLECTIVE BARGAINING AGREEMENT FOR JULY 1, 2018 – JUNE 30, 2021

The City of Lowell ("City") and the Lowell Police Association ("Union") hereby agree to the following terms and conditions of this Memorandum of Understanding.

- Wage package:
 - Year 1 – 2% July 1, 2018
 - Year 2 – 1% July 1, 2019 + 1% January 1, 2020
 - Year 3 – 1% July 1, 2020 + 1% January 1, 2021

- In consideration of the changing nature in police work, specifically pertaining to the increased volume of and exposure to narcotics and other illicit substances like fentanyl, carfentanil, and/or other such dangerous and/ or illicit elements, the City is offering compensation rolled into base pay:
 - 1.75% July 1, 2018

- Priority details paid at market rate. Parties to define both "priority detail" and "market rate."

- Detail Rate shall increase by \$5.00 per hour on February 17, 2020 and by another \$5.00 per hour on January 1, 2021.

- Sick leave incentive
 - 5 days or less = 1 day comp time
 - 3 days or less = 2 days of comp time
 - 1 day or less = 3 days of comp time

- If bitten/stuck with needle AND prescribed "cocktail" by physician = 30 days on 111F (duration of medication) with a doctor's note.

- Substitute the Department of Labor Relations for the American Arbitration Association as the venue for arbitration.

11A

- The parties agree to mandatory mediation following filing for arbitration with the Department of Labor Relations.
- The parties agree to negotiate and implement a drug testing program pursuant to the upcoming July 1, 2021 to June 30, 2024 collective bargaining agreement. Said program will provide for reasonable suspicion drug testing, random drug testing, post-incident drug testing, unannounced follow-up drug testing, and rehabilitation for employees found in violation of such testing.

The implementation of any policy will include an opt-out provision for employees who voluntarily seek substance abuse treatment and will not be subject to testing and disciplinary action.

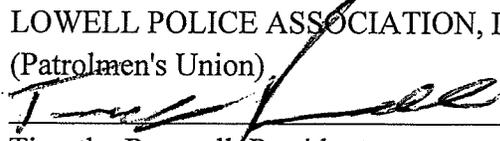
The implementation of any policy will also include a provision that takes into consideration in testing procedures and results that police are frequently exposed to illegal and hazardous substances in the course of their regular duties.

In the event the parties have not reached an agreement following good faith negotiations pursuant to the upcoming July 1, 2021 to June 30, 2024 collective bargaining agreement, a temporary agreement shall go into effect on January 1, 2022 which contains the above items (opt-out and hazard exposure) and otherwise mirrors the Superior Officers drug testing agreement. Said temporary agreement shall be replaced by the final agreement upon settlement or resolution of same.

- The Union agrees to the installation of dashboard cameras on the Lowell Police Department STEP vehicles. The parties agree that the dashboard cameras will be installed by July 1, 2020. Prior to this date, the Lowell Police Association and the Superior Officers Union will meet with the city to negotiate and to establish a policy and implementation of the dashboard cameras.
- City and the Union will continue discussions on body cameras, light duty, and an administration schedule for one (1) senior patrol officer per shift.

Witness our hands and seals this _____ day of _____, 2020.

Eileen Donoghue, City Manager

LOWELL POLICE ASSOCIATION, INC.
(Patrolmen's Union)


Timothy Roussell, President

Approved as to Form:

Christine O'Connor
City Solicitor

BARGAINING COMMITTEE

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL

ORDER,

To transfer funds to provide necessary funding associated with the Collective Bargaining Agreement between the City and Lowell Police Association, Inc. (Patrolmen's Union).

ORDERED,

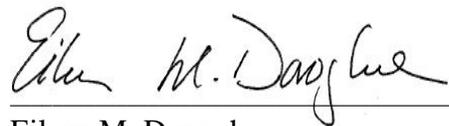
By the City Council of the City of Lowell, as follows:

That the amount of One Million One Hundred Thousand and 00/100 (\$1,100,000.00) Dollars be transferred:

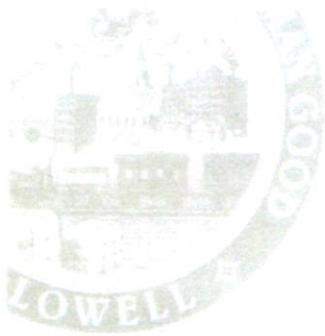
FROM: Stabilization Fund #8401 as described in "Attachment A":

TO: Various Accounts as described in "Attachment A":

ORDER RECOMMENDED AND INTRODUCED BY:



Eileen M. Donoghue
City Manager



Eileen Donoghue
City Manager

February 6, 2020

Mayor John J. Leahy
And
Members of the Lowell City Council

Dear Mayor Leahy and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer \$1,100,000 into the Lowell Police Department budget and the Manager's budget for sick leave incentive from the stabilization fund to provide the necessary retro funding associated with the Collective Bargaining Agreement between the City and the Patrolmen's Union. The Chief Financial Officer has worked with the City Auditor and the payroll team to calculate the necessary amounts needed so that the department has sufficient funding through the end of FY2020.

These supplemental monies will come from the city's reserve fund. However, once the city's free cash total is certified, it is our intention to replenish those amount in the reserve fund so that there is ultimately no impact on the reserve fund balance. This will guarantee the there is no impact on taxes for FY2020 from the contract and will maintain the city's strong reserve position.

Please do not hesitate to let me know if there are any questions.

Sincerely,

Eileen Donoghue
City Manager

Cc: Conor Baldwin, Chief Financial Officer

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

ORDINANCE

An Ordinance Amending "The Code of Ordinances City of Lowell, Massachusetts," with respect to Chapter 290 Thereof Entitled, "Lowell Zoning Code" by amending the certain sections of 10.3 entitled "Hamilton Canal District Form-Based Code".

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows

"The Code of Ordinances City of Lowell, Massachusetts", hereinafter called the "Code," adopted by the City Council on December 23, 2008, as amended, is hereby further amended with respect to Chapter 290 thereof entitled, "Lowell Zoning Ordinance," adopted December 7, 2004, as amended, as follows:

1. Amending s. 10.3.8.(3) entitled Building Form Standards
Parcel 1 (Zoning District HCD-E: HCD Revere Street District)

By amending "**B: Building Configuration**" Floors: from 10' minimum clearance to 8' minimum clearance; and
2. By amending "**D: Uses – See Also Allowed Uses Table at 10.3.10(4)**", to allow structured parking ("P");

By Amending Street Level by inserting "P"; and
By Amending Upper Levels by inserting "P".
3. Amend s.10.3.10.4 entitled "**Use Regulations within HCD Zoning Districts**" (HCD-E) Revere Street by inserting "P" in the Street Level column and inserting "P" in the Upper Levels column.

This Ordinance shall take effect upon its passage in accordance with Section 1-17 of the "Code" and the provisions of Chapter 43 and 40A of the General Laws of Massachusetts.

APPROVED AS TO FORM:



Christine P. O'Connor
City Solicitor

Hamilton Canal District

Parcel 1 (Zoning District HCD-E: HCD Revere Street District)

Zoning District Description:

This zoning district on the southeast corner of Jackson and Revere Street is well suited to a building that will effect a transition between the historic mill buildings to the east and the courthouse to the west. This district is designed to promote economic development of the Jackson and Middlesex Street areas.

Parcel Description:

This parcel is the only parcel in Zone HCD-E.

Parcel Size: 0.66 acre

Standards for Parcel 1

A: Site Configuration

Site Configuration for Parcel 1						
Side	Build To Line* (feet)		Street Wall*		Maximum Setback*	
	Minimum	Maximum	Minimum street wall %*	Height range	Up to x%	Up to x feet
N	5	9	55%	55' -- 85'	45%	50
E	0	4	30%	55' -- 85'	70%	50
S	7	20	30%	55' -- 85'	70%	50
W	0	4	30%	55' -- 85'	70%	50

*See definitions for an understanding of Build To Line, Street Wall % and Maximum Setback

Parcel Coverage: 55% minimum -- 90% maximum

B: Building Configuration

Floors: 8' minimum clear first floor height

Encroachment: Allowed at 10' minimum above the sidewalk level and is allowed extend out 3' maximum

Projections: Allowed at 10' minimum above the sidewalk level and is allowed to extend out 6' maximum into setback area; and extend 3' maximum beyond property line.

Maximum Height: 85'

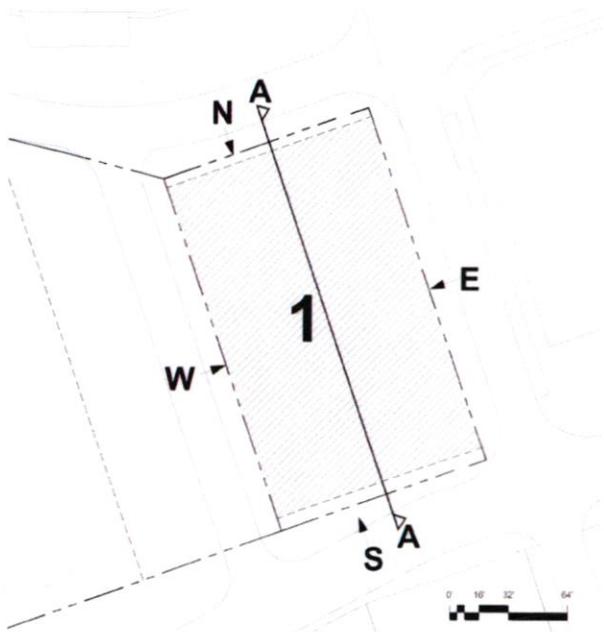
C: Other Requirements

- Any vehicular access to below-grade parking must be provided along the North side of the parcel.

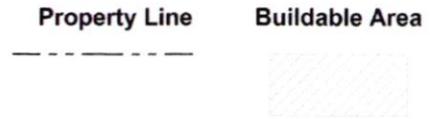
D: Uses – See Also Allowed Uses Table at 10.3.10(4)

Allowed Uses in the HCD-E: HCD Revere Street District:	
See notes under Section 10.3.10(4)	
Lower Level (See note #1)	P, R, IRE, RRC, UTP, OL
Street Level	P, IRE, RRC, UTP, OL
Upper Levels	P, R, IRE, UTP, OL

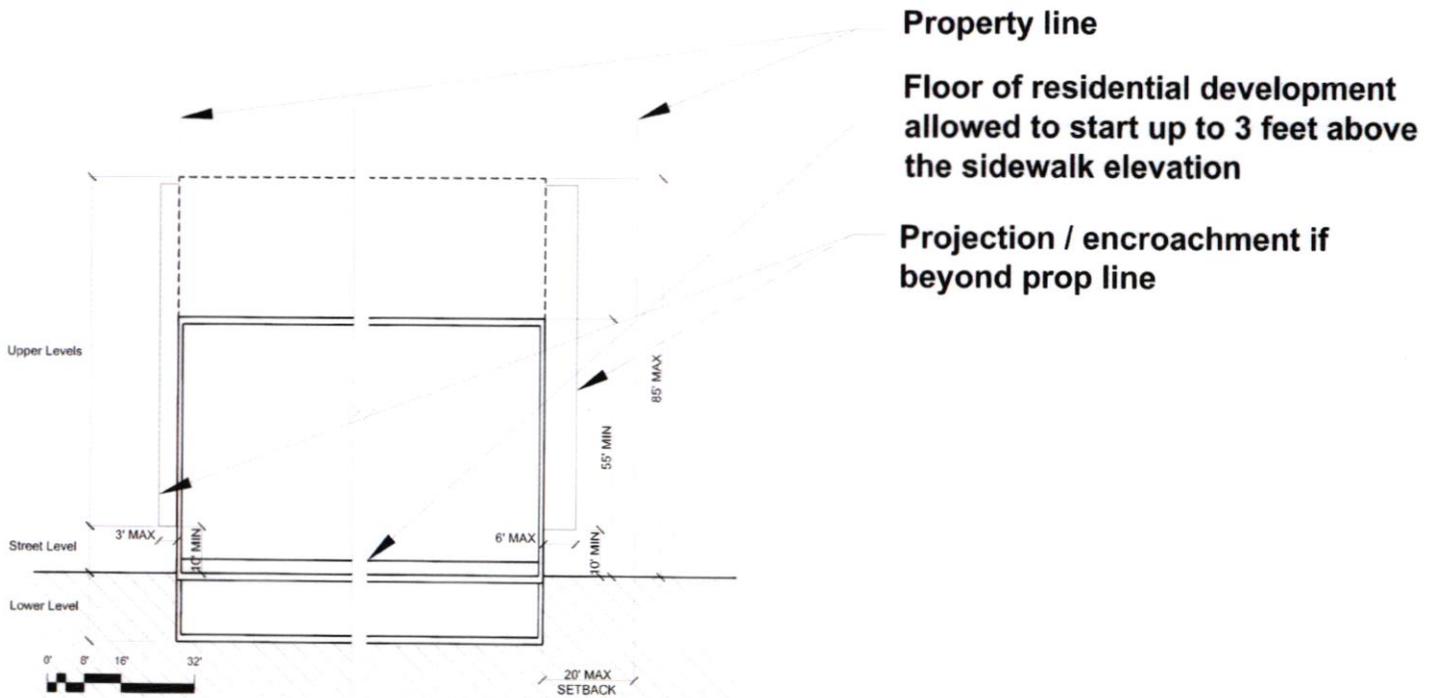
Parcel 1: Graphical Standards



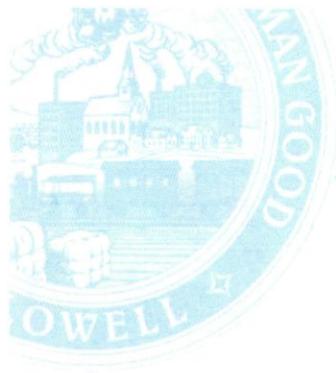
Site Configuration Standard



KEY PLAN



Vertical Dimension Standard
Section A-A



Eileen M. Donoghue
City Manager

Kara Keefe Mullin
Assistant City Manager

March 3, 2020

Mayor John J. Leahy
and
Members of the City Council

REFERENCE: Parcel 1 Zoning Amendment

Dear Mayor Leahy and Members of the City Council:

The City of Lowell continues to work with developers interested in the Hamilton Canal Innovation District (HCID), including Lupoli Companies ("Lupoli") to bring the vision of the district to fruition. As the City administration continues to hear development proposals, a number of parties including Lupoli have expressed interest in Parcel 1 for the purposes of a privately-run, privately-owned parking garage. Currently, the HCID Form-Based Code does not allow for parking on the upper levels of any structure proposed for the site. Should the City Council agree that a parking structure could make sense on this parcel in the district, and then the Council may wish to consider the attached changes to Parcel 1 in the HCID Form Based Code. The changes are relatively minor and are as follows:

- Allow structured parking spaces on the upper floors of any structure in the district
- Reduce the required floor height clearance from 10 feet to 8 feet

I respectfully request that the City Council refer the proposed amendment to Parcel 1 in the Hamilton Canal District Form Based Code to the Planning Board meeting of April 6, 2020 for a recommendation.

Sincerely,

Eileen M. Donoghue
City Manager

cc: Diane N. Tradd, Assistant City Manager/DPD Director
Christine P. O'Connor, City Solicitor
R. Eric Slagle, Director of Development Services
Claire V. Ricker, Chief Design Planner
Joseph Giniewicz, Urban Renewal Project Manager



City of Lowell

COMMONWEALTH OF MASSACHUSETTS

TO THE CITY COUNCIL:

The Department of Public Works, Division of Streets and Highways and Superintendent of Wires of the City of Lowell, to whom was referred the petition of

Re: National Grid Co., Install 10+ 1/-feet of 1-4 inch conduit from existing MH131 Central St

respectfully report thereon as follows:

Would recommend the granting of said petition and the accompanying order is introduced with the recommendation that it be adopted.

FOR DEPARTMENT OF PUBLIC WORKS
DIVISION of STREETS and HIGHWAYS


SUPERINTENDENT OF WIRES

CITY OF LOWELL
PETITION

TO THE
CITY COUNCIL

Norman J. Mayo - Bureau
335 North St. apt 22
Lowell MA.

Gregory J. Brindley
Publicing Sign on
335 North St 22

In City Council

March 3, 2020

Read and

Clerk

To: Whom It May Concern,

I writing to Request a Handicap sign be placed
In Front of my Home at 335 W 6th St Apt 2L Lowell MA
01850 My Grandson Isaac Soto is missing 1/4 off.
his Right leg so he uses a wheelchair and it's hard
to park when there is no parking.

Thank you

Carmen Tinajero Brena

Carmen Tinajero Brena

978-228-4050

335 W 6th St Apt 2L

Lowell, MA 01850

01850

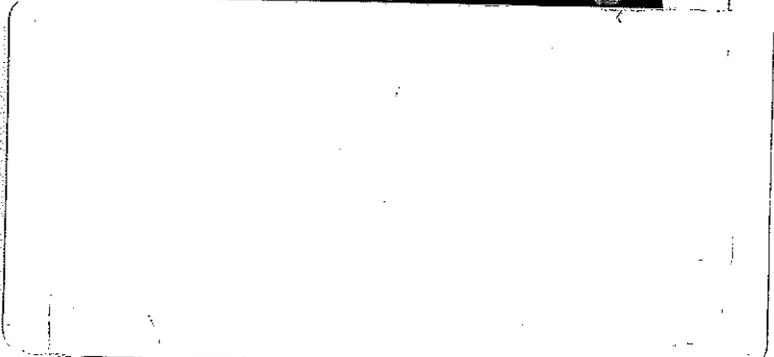
2020 FEB 25 AM 10:56

PL0620962

Expires:

11-07-23

**Disabled Persons
Parking Identification Placard**



Clay L. Jurgens
Register



SOTO

ISAAC

J

**Commonwealth of
Massachusetts**

