



# Lowell Public School Committee

## *Regular Meeting Agenda*

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***Date:*** April 4, 2018

***Time:*** 6:30PM

***Location:*** City Council Chamber, 375  
Merrimack Street, 2nd Floor, Lowell, MA  
01852

1. **SALUTE TO FLAG**

2. **ROLL CALL**

3. **SPECIAL ORDER OF BUSINESS**

- 3.i. Spotlight On Excellence: LHS JROTC National  
Championship

Documents:

[LHS ROTC 04.04.18.PDF](#)

- 3.ii. Spotlight On Excellence: Kathryn P. Stoklosa Knowledge  
Bowl Competition 2018

Documents:

[4-4-18 SPOTLIGHT ON EXCELLENCE KATHRYN P. STOKLOSA  
KNOWLEDGE BOWL 2018.PDF](#)

- 3.iii. Spotlight On Excellence: Middlesex Partnerships For Youth

## “Be The Change”

Documents:

[4-4-18 SPOTLIGHT ON EXCELLENCE MIDDLESEX PARTNERSHIPS FOR YOUTH - BE THE CHANGE.PDF](#)

### 3.IV. Public Hearing Inter-District School Choice Program

Documents:

[04.04.18 SCHOOL CHOICE PUBLIC HEARING.PDF](#)

## 4. MINUTES

### 4.I. Minutes

Approval of the Minutes of the regularly scheduled Lowell School Committee Meeting of Wednesday, March 21, 2018

Documents:

[LSC MINUTES - MARCH 21, 2018.PDF](#)

## 5. PERMISSION TO ENTER

### 5.I. Permission To Enter: April 4, 2018

Documents:

[PERMISSION TO ENTER - APRIL 4 2018.PDF](#)

## 6. MEMORIALS

### 6.I. Memorial - Conlon

Maureen (Finn) Conlon, retired Shaughnessy School teacher, sister-in-law of Denise Finn Shaughnessy School teacher and mother-in-law of Lori Conlon Greenhalge School teacher

## 7. MOTIONS

### 7.I. [By Gerard Nutter]:

Request the Administration to provide current school committee copies of the end of year fiscal closing

process and request a meeting of the Finance Subcommittee to review or develop written policy by May 15th 2018.

7.ii. [By Gerard Nutter]:

Superintendent verbally advise School Committee if we are on schedule to meet all required Budget presentation and meetings dates adopted by the School Committee. Also inform if all unions / staff have been notified of potential layoffs / reductions per contract requirements.

7.iii. [By Gerard Nutter]:

Request School Committee Attorney provide legal opinion if per Roberts Rules and the School Committee Policy Manual a Subcommittee Chair can call for a meeting without first presenting it as a motion on the Meeting Floor per Mayor's proposed preference.

7.iv. [By Gerard Nutter]:

School Committee work with Administration and School / City Attorney's reviewing / developing a Policy regarding MARIJUANA screening in employment requirements based on changes to State Law.

7.v. [By Gerard Nutter]:

School Committee work with Administration and School / City Attorney's developing a policy in regard to "Service Animals" for disabled versus "Comfort Animals " in Lowell Public Schools.

7.vi. [By Dominik Lay]:

Request the Superintendent to investigate strategies to increase parent engagement in all schools including our PTO, Citywide Parent Council and School Site Council.

7.vii. [By Dominik Lay]:

Request the Superintendent explore the feasibility of offering MTEL (Massachusetts Test for Educator Licensure) Workshops in order to increase qualified diverse teacher candidates.

7.viii. [By Jackie Doherty]:

Request the Superintendent provide the committee with a report that describes each elementary and middle school's outdoor play space, including whether they have play structures (none, one, or two) available for student use during recess.

7.ix. [By Mayor William Samaras]:

Request the City Auditor provide the School Committee with a report on all School Department Budget and Financial issues. Report shall include, but not be limited to, the entering of the FY2018 School Budget into the City's financial system and the school budget's compliance with all City financial regulations and the City Budget.

7.x. [By Andre Descoteaux]:

Ask the Superintendent to request an evaluation of all current useful and/or new equipment that is currently in the High School. That equipment should be salvaged by us and not the demolition company.

7.xi. [By Andre Descoteaux]:

Ask the Superintendent to look into how ALL the musical equipment found in all our schools should be evaluated and shared by all schools.

7.xii. [By Andre Descoteaux]:

All Subcommittee meetings shall be scheduled by the explicit vote of School Committee as whole. All Matters or

topics discussed in Subcommittee shall be referred to the said Subcommittee by vote of the full Committee at a regularly scheduled meeting.

7.XIII. [By Andre Descoteaux]:

Ask the Superintendent to ask the City Auditor what the percentage of Lowell's budget went to the School Department before Ed Reform.

8. **SUBCOMMITTEES**

8.I. Finance Subcommittee Meeting:

Approval of the Minutes of the Meeting of March 21, 2018  
[Gerard Nutter, Chairperson]

Documents:

[FINANCE SUBCOMMITTEE MEETING - MARCH 21, 2018.PDF](#)

9. **REPORTS OF THE SUPERINTENDENT**

9.I. Update Human Resources Director Position

Documents:

[HR UPDATE 2.PDF](#)

9.II. Lowell High School Building Committee Meeting Update

Documents:

[SCHOOL BUILDING COMMITTEE MARCH 29 2018 PRESENTATION.PDF](#)

9.III. Monthly Financial Report

Documents:

[BUDGET REPORT MEMO 3 29 18.PDF](#)  
[BUDGET YEAR-TO-DATE MARCH 29 2018.PDF](#)

9.IV. Quotes For Human Resources Audit

Documents:

SCHOOL COMMITTEE REQUEST 4.4.18.PDF  
SCOPE OF SERVICES PLAN.PDF  
HR AUDIT 3.PDF

#### 9.V. Purchasing Equipment Delays

Documents:

[PURCHASING EQUIPMENT 04.04.18.PDF](#)

#### 9.VI. Combined Subcommittee Meetings

Documents:

[COMBINED SUBCOMMITTEES 04.04.18.PDF](#)

#### 9.VII. LHS Elective Classes

Documents:

[LHS ELECTIVE 04.04.18.PDF](#)

#### 9.VIII. Quarterly Report On Motions

Documents:

[QUARTERLY REPORT MOTIONS APRIL 4, 2018.PDF](#)

#### 9.IX. Enrollment Figures

Documents:

[ENROLLMENT 3.28.18.PDF](#)  
[ENROLLMENT CHANGES.PDF](#)

### 10. **NEW BUSINESS**

#### 10.I. Vote Of Inter-District School Choice

Documents:

[SCHOOL CHOICE MARCH 30 2018.PDF](#)

#### 10.II. Vote Of Policy Revisions

Documents:

[POLICY REVISIONS APRIL 4, 2018.PDF](#)

#### 10.III. Budget Transfer

Documents:

## 11. CONVENTION/CONFERENCE REQUESTS

### 11.I. LDS - Trip To Nashua

Permission for Lowell Day School teachers Karen Tyros and Stephanie Crowell to attend the Language Acquisition through Motor Planning (LAMP) training held on April 10, 2018 in Nashua, N.H. All expenses are being covered by the school Professional Development account not to exceed \$198. No substitute teacher is needed.

Documents:

[LOWELL DAY SCHOOL, NASHUA, NH.PDF](#)

### 11.II. LHS- Trip To Quebec City, Canada

40 LHS International Language Club members and 4 staff members [Tricia Gabor, Thomas Thorton, Michael Arwe and Marry Ann Dyson], along with a CORIED chaperone, to travel to Quebec City, Canada from Friday, February 8 through Monday, February 11, 2019. The cost of the substitutes in the amount of \$315 will be paid by LHS individual school budget. Each student traveling will incur the total cost of \$600.00. The travel company includes allowance for chaperones at no cost.

Documents:

[LHS QUEBEC 2019.PDF](#)

### 11.III. LHS Trip - Kansas City, MO

Permission for Lowell High School Latin Lyceum teacher Krista Earley to attend the AP Reader conference held from Friday, June 1, 2018 through Saturday, June 9, 2018 in Kansas City, MO. There will be no cost to the district. All expenses are being covered by the College Board. No substitute teacher is needed.

Documents:

[KRISTA EARLY, KANSAS CITY.PDF](#)

#### 11.IV. Trip - Museum Boston

Request permission for fourth grade McAvinnue students, along with Principal Michael Ducharme, Assistant Principal Michael Domina, Teachers; Tom Pelletier, Cindy Fosse, Julie Gillis, Kate Burgess-MacIntosh, Noreen Crowley and Mike Cotta to participate in an overnight field trip to the Museum of Science in Boston on Friday, June 1<sup>th</sup> through Saturday, June 2, 2018. The trip will be paid by students and staff. The McAvinnue School Student Activity Account will pay the \$ 760 transportation cost. There are no costs to the School Department budget. No substitute teacher is needed.

Documents:

[MCAVINNUE, MUSEUM OF SCIENCE.PDF](#)

#### 11.V. Trip- Quincy, MA- Newell

Permission for Melissa Newell, Coordinator of Language Arts & Literacy K-12, to attend the MRA (Massachusetts Reading Association's) Annual Reading Conference in Quincy, MA on April 8<sup>th</sup> and 9<sup>th</sup> 2018. The cost to attend the workshop of \$230.00 (Presenter) will be paid by the District Professional Development Account. The total cost for the hotel of \$300.00 for 2 nights at the conference location will be paid by Title 1. No meals would need to be provided for this conference. No substitute is needed.

Documents:

[4-4-18 NEWELL CONFERENCE REQUEST FOR APRIL.PDF](#)

### 12. **COMMUNICATIONS**

### 13. **PROFESSIONAL PERSONNEL**

#### 13.I. UTL- Sick Leave



The Members of the United Teachers of Lowell hereby donate twenty [20] sick leave days to Kristen Colon, Lowell High School Teacher.

Documents:

[KRISTEN COLON.PDF](#)

#### 14. **ADJOURNMENT**

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<http://www.lowell.k12.ma.us>