

## Jeannine Durkin Acting Superintendent

## LOWELL PUBLIC SCHOOLS

Henry J. Mroz Central Administration Offices Edith Nourse Rogers School 43 Highland Street Lowell, MA 01852

## Memorandum

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To: Members of the Personnel Subcommittee

> Connie Martin, Chairperson Jackie Doherty, Member Robert Hoey, Member Billie Jo Turner, Administrator Representative

From: Jeannine Durkin, Acting Superintendent of Schools

Date: August 6, 2018

Ref: Meeting Notice/Agenda

The Chair of the Personnel Subcommittee has requested that a meeting be held.

Date: Wednesday, August 8, 2018 Place: City Hall - Council Chambers Time: 6:30PM

Agenda

The Purpose of this meeting is to review the following:

Discuss the Posting of and Hiring Process for the Director of Human Resources

xc: City Clerk

> Jeannine Durkin, Superintendent Connie Martin, Chairperson Billie Jo Turner, Adm. Representative Jackie Doherty, Member

Robert Hoey, Member

Sue Mulligan, Director of Human Resources

Mary Sheehan, Recorder

LTC