Lowell Public School Committee
Special Meeting Agenda

Date: August 12, 2020
Time: 6:30PM
Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA 01852

1. **SALUTE TO FLAG**

2. **ROLL CALL**

3. **SPECIAL ORDER OF BUSINESS**

3.1. Communication Remote Participation:
Members of the Public May View The Meeting Via LTC And Those Wishing To Speak Regarding A Specific Agenda Item Shall Register To Speak In Advance Of The Meeting By Sending Email To the Superintendent Indicating The Agenda Item And A Phone Number To Call So That You May Be Tele-Conferenced In To The Meeting. Email Address Is mpalazzo@lowell.k12.ma.us If No Access to Email You May Contact at 978-674-4324.

4. **PERMISSION TO ENTER**

4.1. Permission To Enter: August 12, 2020 # 1

Documents:

PERMISSION TO ENTER - AUGUST 12, 2020.PDF

4.2. Permission To Enter: August 12, 2020 # 2

Documents:

PERMISSION TO ENTER - JPH.PDF

5. REPORTS OF THE SUPERINTENDENT

5.1. School Reopening Update

Documents:

SCHOOL REOPENING UPDATE3 8-12-20.PDF

6. ADJOURNMENT

LOWELL PUBLIC SCHOOLS

Office of Finance and Operations
155 Merrimack Street
Lowell, MA 01852

Phone: (978) 674-4325
Fax: (978) 937-7620
E-mail:bturner@lowell.k12.ma.us

PERMISSION TO ENTER

To: Dr. Joel Boyd, Superintendent of Schools

From: Billie Jo Turner, Chief Financial Officer

Date: August 7, 2020

Subject: Permission to Enter – August 12, 2020 School Committee Meeting

RECA **$ 17,600**
632 Alfani Street
Davenport, FL 33896

To provide professional development for the staff at the turnaround schools. RECA will develop and provide UDL seminars and webinars that provide coaching and instructional planning to support UDL.

Funding provided by Targeted Assistance and School Redesign Grants -

Elizabeth Tiru-Ortiz **$11,045.90**
192 Suffolk St., Apt 9
Lowell, MA 01854

To provide Parent Child Plus home visiting services for up to twelve families twice a week. This includes two weekly home visits (remotely or in person) and travel costs associated with in person home visits, attending weekly staff meetings and other trainings at the Cardinal O'Connell, attending evening events for families and providing translation services.

Funding provided by Coordinated Family and Community Engagement Grant -

Safeena Niazi **$8,088.20**
38 Aiken Ave, Unit 1
Lowell, MA 01850

To provide Parent Child Plus home visiting services for up to six families twice a week. This includes two weekly home visits (remotely or in person) and travel costs associated with in person home visits, attending weekly staff meetings and other trainings at the Cardinal O'Connell, attending evening events for families and providing translation services.

Funding provided by Coordinated Family and Community Engagement Grant -

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E-mail: jhall@lowell.k12.ma.us

PERMISSION TO ENTER

To: Dr. Joel Boyd, Superintendent of Schools
From: Dr. James Hall, Chief Operating Officer
Date: August 10, 2020

Subject: COVID-19 related Permissions to Enter – August 12, 2020 School Committee Meeting

DURKIN Company **$ 53,000.00**
4 Tower Farm Road
Billerica, MA 01821

To acquire 2000 Gallons Total of Hand Sanitizer, Alcohol Gel, 70% and 2000 containers with pumps.

Funding provided by Facilities - _____

The HOME Depot **$10,350.00**
PO Box 2317
Jacksonville, FL 32203-2317

To acquire Five Hundred (500) .093 Acrylic Sheets

Funding provided by Facilities - _____

The HOME Depot **$45,359.72**
PO Box 2317
Jacksonville, FL 32203-2317

To acquire Twenty-Eight (28) Professional Cordless Electrostatic Backpack Sprayers ($1,619.99 each)

Funding provided by Facilities - _____

The HOME Depot **$32,399.82**
PO Box 2317
Jacksonville, FL 32203-2317

To acquire eighteen (18) Victory Electrostatic Backpack Sprayers ($1,799.99 each)

Funding provided by Facilities - _____

Conlon Products, Inc **$20,160.00**
70 Shepard St
Lawrence, MA 01843

To acquire Seventy-Two (72) cases of extra-large isolation gowns (50 per case)(3600 total)

Funding provided by Facilities _____-_____

Body Armor Outlet, LLC **$84,950.00**
26 Ermer Road
Salem, NH 03079

To acquire 5,400 boxes of 3 Ply Masks (50 per pack at $14.50 a pack)(270,000 masks total) and 3,500 Face Shields (at $1.90 each)

Funding provided by Facilities _____-_____

Lowell Public Schools

School Reopening Update

School Committee - August 12, 2020

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PUBLIC SCHOOLS

Agenda

- How much space do we anticipate for in-person learning
- What might the school day look like for students? (grades K-12 both in-person and remote)
- What is a Learning Management System (LMS) and how does it support remote learning?
- How will we support families throughout this process?
- Key dates

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PUBLIC SCHOOLS

Building Capacity for In-Person Learning

	Bailey	Cardinal	Greenhalge	Laura Lee	Lincoln	Adie Day	McAuliffe	McAvinnue	Moody	Morey	Murkland	Paw. Memorial	Reilly	Shaughnessy	Washington	Bartlett	Pyne/Arts	Stem	Butler	Daley	Leblanc	BRIDGE	Riverside/	Robinson	Stoklosa	Sullivan	Wang	Career Academy	EA	Lowell High &
FACILITY																														
Windows which open	102	111	168	55	141	n/a	136	140	148	117	150	195	416	108	124	337	237	265	120	238	81	24	140	55	410	444	68	1270		
Windows which do not open	62	9	1	2	33	n/a	70	0	0	0	52	0	0	14	0	19	8	15	0	10	0	0	0	0	0	0	0	250		
Classroom Filters in Building	21	0	34	0	28	n/a	30	40	0	0	32	42	27	24	0	43	32	42	30	60	0	0	30	8	48	50	0	0		
Classroom Filters remaining to be changed	0	0	34	0	4	n/a	0	0	0	0	0	0	0	0	0	0	0	0	0	36	0	0	0	0	0	50	0	0		
SAFETY EQUIPMENT																														
# of foggers needed for start of school (to be procured)	1	1	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	1	1	1	2	1	1	1	0	1		
Foggers on hand now	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	5		
# of handwashing stations needed for start of school	63	14	62	6	55		55	55	14	43	50	75	37	53	15	54	81	37	34	76	13	8	58	26	41	53	8	228		
# of hand sanitizing stations now	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
# of hand sanitizing stations (to be procured)	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD		
Air purifiers needed for start of school	24	9	30	6	31	14	34	44	16	32	29	39	30	26	26	34	42	55	28	26	11	8	47	46	43	43	11	202		
Air purifiers on hand now	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Dividers/barriers planned for front desk(to be procured)	18	18	18	5	18	5	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	5	18	18	18	18	5	66		
Dividers/barriers emplaced now	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
BUILDING SUPPLIES																														
Hand Santiizer (Gallons	52	19	65	13	67	30	74	95	35	69	63	84	65	56	56	74	91	119	61	56	24	17	102	100	93	93	24	302		
Hand Sanitizer (on hand)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	136		
Soap Dispensers In Place	59	11	52	6	27		31	49	10	36	45	20	32	39	11	40	66	15	28	57	9	8	35	21	32	31	8	194		
Soap Dispensers to be procured	4	3	10	0	28	0	24	6	4	7	5	55	5	14	4	14	15	22	6	19	4	0	23	5	9	22	0	34		
Waste disposal Medium																														
SAFETY MESSAGING																														
Social Distancing Signs																														
Markings for Desk Spacing																														
Bathroom Signage																														
Elevator Signage																														

Building Capacity for In-Person Learning

	Bailey	Cardinal	Greenhalge	Laura Lee	Lincoln	Adie Day	McAuliffe	McAvinnue	Moody	Morey	Murkland	Paw. Memorial	Reilly	Shaughnessy	Washington	Bartlett	Pyne/Arts	Stem	Butler	Daley	Leblanc	BRIDGE	Riverside/	Robinson	Stoklosa	Sullivan	Wang	Career Academy	EA	Lowell High &
MA DEPARTMENT PUBLIC HEALTH INFORMATION																														
Lowell- August 5, 2020- Percent Positivity (Last 14 days)		1.13																												
STAFFING CONSIDERATIONS																														
positive/negative impact on seats (10AUG)	---																													
CAMPUS SEATS																														
																		1 student per 72sqft minimum												
Campus Seats Available Per Square Footage	267	58	294	24	340	x	300	375	165	312	303	387	297	285	231	352	352	531	272	370	TBD	56	483	384	377	380	77	2158		
Possible Additional campus seats available w/ UnConv	60	2	60	0	60	x	60	60	60	60	60	60	60	60	60	60	60	60	60	60	TBD	0	9	60	60	60	10	250		
2019/2020 Enrollment	481	119	496	26	504	55	505	488	237	507	496	504	494	486	254	486	519	845	566	690	30	46	665	670	682	710	62	3003		
Current seats available (all above considered- 8/10/2020)	120	30	120	20	120	x	120	120	60	140	125	125	125	125	100	140	150	200	150	150	x	40	150	150	150	150	40	500		
Current seats available (all above considered- 8/17/2020)																														
GOAL- approximate campus seats for start of school																														

Notes: 10AUG- recommend relocating Day School due to current size of classroom spaces; Robinson- Interior Rooms 117, 118, and 119 taken off-line- will not be used at opening.

Lowell Public Schools

A Day in the life of an Elementary Student…

In-person
First Grade Example

8:45-8:55	Morning Meeting
8:55-9:15	Phonics
9:15-9:30	Phonics Interactive Read Aloud
9:30-9:45	Shared Reading
9:45-11:00	ELA
11:00-11:30	Writing
11:35-12:15	Lunch/Recess
12:15-12:35	SS/Sci/Math Sprints
12:35-1:25	Specials
1:25-2:25	Math
2:25-2:50	SS/Sci

Full Remote
1st Grade Example

Time	Regular Work Day
9:00-9:30	Morning Meeting with Homeroom Teacher
9:30-10:20	Specials
10:20-11:50	Math Block - Independent and small group instruction
11:50-12:10	Recess
12:10-12:35	Lunch
12:35-2:30	ELA Block to include Literacy Instruction and Reading, Writing, Phonics/Word Work – Independent and small group instruction
2:30-3:00	Science or Social Studies

A Day in the life of a Middle School Student…

In-Person

5th Grade Example

7:30-8:00	Students Arrive
8:00-8:55	Morning HR
9:00-10:05	ELA
10:05-10:20	Mask Break
10:20-11:25	Math
11:25-12:00	WIN
12:00-12:30	Lunch
12:30-1:15	AA
1:15-1:30	Mask Break
1:30-2:00	Science
2:00-2:30	SS
2:30-2:50	Mask Break

Full Remote

5th Grade Example

8:00-9:00	ELA content
9:00-10:00	Math content
10:00-11:00	Elective
11:00-11:30	Lunch
11:30-12:30	Science Content
12:30-1:30	Social Studies
1:30-2:00	Progress Monitoring

A Day in the life of a High School Student…

In-Person
9th Grade Example

7:40	Entry	ADV
7:55	ADV/Breakfast	ADV
8:15	P1	Algebra
9:05	P2	Science
9:55	P3	Health
10:45	4A/L1	Social Studies
11:10	4B	Social Studies
11:35	5A/L2	Spanish
12:00	5B	Spanish
12:25	6A/L3	Lunch
12:50	6B	English
1:15	L4	English
1:40	P7	Seminar
2:30	Dismissal	Home

Full Remote
9th Grade Example

8:00-8:55	ELA
8:55-9:50	Math
9:50-10:45	Elective
10:45-10:55	Break
10:55-11:50	Elective
11:50-12:45	Science
12:45-1:00	Break
1:00-1:55	Social Studies
1:55-2:15	Advisory

Learning Management System (LMS)

- Learning Management System (LMS) - Provides schools and districts with classroom and student management resources, customized support, and an array of K-12 courses aligned to the Massachusetts Framework Standards.

- Teacher Training & Professional Development - Professional development consisting of webinars, consultation sessions, and additional support materials and resources. LPS teacher training dates and topics flexible to meet the needs of districts and schools

- Client Hosted Model - Courses taught by Lowell Public School teachers, modeled after in-person FLIPPED instructional model.

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Learning Management System (LMS)

- Courses may be customized to meet the needs of the District, teachers and students. Content may be added to existing course content by teachers. Existing content may also be moved to align with scope and sequence of District curriculum maps. Grades will be determined by teachers.

- Technical Support - LMS offers technical support to assist students with login issues, platform related functionality, technical questions relating to finding a course, and/or help with submitting assignments and provides districts access to a support team to assist with questions and provide technical support for teachers and administrators.

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Community Outreach

Goal

- To ensure that all families have received clear and meaningful communication from the district that informs their school reopening decision.

Outreach Period:

- **August 7-August 27**
  - Informing families of the two options and process for making the selection.
- **September 4-September 17**
  - Informing families of preparing for school reopening within their child's assignment.

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Community Outreach

OUTREACH STRATEGIES

General online info sessions (large groups, 100-500 participants)

- Interpretation break-out rooms (upon request)
- Spanish language info session

Targeted online sessions (medium groups, 20-50 participants)

- Sessions held in multiple languages (Spanish, Portuguese, Khmer, Swahili, others upon request)
- Session held to address specific populations (i.e. Special Education, McKinney Vento, English Learner, Pre-school, Kindergarten, High School)

Targeted in-person sessions (small groups, 8-10 participants)

- Small groups requested and convened by community organizations

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Community Outreach

OUTREACH STRATEGIES

Mass Communication

- Social Media (Facebook, Twitter, Instagram)
- Connect (phone calls and emails)
- Website
- Informational videos / one-page flyers to educate families on various parts of the reopening plan

1 to 1 Phone Calls

- 15-minute phone calls to reach out to individual families to answer questions and help them understand the process
- Goal to reach 70% of families (approximately 6,500 families and 1,600 hours of calls)

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Key Dates

- **August 19 -** The opt-in form for in-person learning will be made available on this date and sent to families.
- **August 27 -** The last date for families to submit the opt-in form for in-person learning.
- **September 4 -** Starting on this date, families will be notified of their school placement.
- **September 17 -** First day of school.

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