Office of the City Clerk
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4161 • F: 978.970.4007
www.LowellMA.gov

Michael Q. Geary
City Clerk

Lowell City Council
Regular Meeting Agenda

Date: **March 10, 2020**
Time: **6:30 PM**
Location: **City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA**

1. **ROLL CALL**

2. **MAYOR'S BUSINESS**

2.1. Presentation - Mass Climate Action Network Award.

3. **CITY CLERK**

3.1. Minutes Of Zoning SC March 3rd; Economic Downtown Development SC March 3rd; City Council Meeting March 3rd, For Acceptance.

Documents:

2020 MARCH 3 ZONING SC MINUTES.PDF
2020 MARCH 3 ECO DOWNTOWN DEVEL SC MIN.PDF
2020 MARCH 3 CC MINUTES.PDF

4. **UTILITY PUBLIC HEARING**

4.1. National Grid - Request Installation Of 50 Feet Of Underground Electric Conduit At Bridge And French Streets.

Documents:

2020 FEBRUARY 25 NATIONAL GRID REQ TO INSTALL 50 FT CONDUIT INTERSECTION BRIDGE ST AT FRENCH ST..PDF

4.2. National Grid - Request Permission To Install 10 Feet Of Underground Electric Conduit At Prescott And Merrimack Streets (Kearney Square).

Documents:

2020 FEBRUARY 25 NATIONAL GRID REQ TO INSTALL 10 FT CONDUIT ST. AT MERRIMACK ST. KEARNEY SQUARE.PDF

5. **COMMUNICATIONS FROM CITY MANAGER**

5.1. Motion Responses
A) Motion Response - TIF Financing Agreements
B) Motion Response - Patriot Care Annual Report

C) Motion Response - Rental and Minimum Maintenance Inspections
D) Motion Response - Prohibit Use of NDAs
E) Motion Response - Mayoral Election Update

Documents:

A) MOTION RESPONSE - TIF FINANCING AGREEMENTS.PDF
B) MOTION RESPONSE - PATRIOT CARE ANNUAL REPORT.PDF
C) MOTION RESPONSE - RENTAL AND MINIMUM MAINTENANCE INSPECTIONS.PDF
D) MOTION RESPONSE - PROHIBIT USE OF NDAS.PDF
E) MOTION RESPONSE - MAYORAL ELECTION UPDATE.PDF

5.2. Petition Responses
F) Petition Response - 15 Min Parking at 77 Mammoth Rd.

Documents:

F) PETITION RESPONSE - 15 MIN PARKING AT 77 MAMMOTH RD..PDF

5.3. Communication-Appoint Weston Standish To Conservation Commission

Documents:

COMMUNICATION-APPOINT WESTON STANDISH TO CONSERVATION COMMISSION.PDF

5.4. Communication-Reappoint Wm. Lovely Jr. And Kevin Dillon To Conservation Commission

Documents:

COMMUNICATION-REAPPOINT WM. LOVELY JR. AND KEVIN DILLON TO CONSERVATION COMMISSION.PDF

5.5. Communication-Reappoint Members To The Sustainability Council

Documents:

COMMUNICATION-REAPPOINT MEMBERS TO THE SUSTAINABILITY COUNCIL.PDF

6. **REPORTS (SUB/COMMITTEE, IF ANY)**

6.1. Subcommittee Reports.
1) Public Safety SC March 10, 2020.

7. **PETITIONS**

7.1. Claims - (2) Property Damage.

7.2. Misc. - R. Jeff Young (Music Workshop) Request Permission To Install Overhanging Sign At 181 Market Street.

Documents:

2020 MARCH 10 MUSIC WORKSHOP SIGN.PDF

8. **CITY COUNCIL - MOTIONS**

8.1. C. Mercier - Req. City Mgr. Have The Proper Department Address The Speeding On East Merrimack Street From 3 PM To 6:30 PM And Set Up A Patrol To Alert Drivers Of The Dangers.

8.2. C. Mercier - Req. City Mgr. Put Christian Avenue On The Repaving List.

8.3. C. Nuon - Req. City Mgr. Instruct Transportation Engineer Provide A Report On Feasibility Of Establishing “No Parking” Zones At Certain Intersections Along Middlesex Street.

8.4. C. Nuon - Req. City Mgr. Investigate Working With Middlesex Community College Regarding Construction Of New Parking Garage On The Davidson Street Parking Lot In Order To Free Up Parking At Other City Facilities.

8.5. C. Nuon - Req. City Mgr. Provide City Council With A City-Wide Yard Waste Pick-Up Schedule For The Summer Months.

8.6. C. Nuon - Req. City Mgr. Provide City Council With An Update From The State Regarding Rehabilitation Of The Rourke Bridge.

8.7. C. Nuon - Req. City Mgr. Provide City Council With A City-Wide Spring Cleaning Schedule.

8.8. C. Elliott - Req. City Mgr. Have DPD Report On The Status Of Expending FY20 Earmark From The State To Support Small Business Development And Second Earmark For Exterior Improvements To Small Businesses.

8.9. C. Elliott - Req. City Mgr. Request New Owners Of Locks And Canals Clean The Floating Debris At All Gates On The Canals Throughout The City.

9. **ANNOUNCEMENTS**

10. **ADJOURNMENT**

Office of the City Clerk
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4161 • F: 978.970.4007
www.LowellMA.gov

Lowell City Council
Zoning SC Meeting Minutes

Michael Q. Geary
City Clerk

Date: March 3, 2020
Time: 5:00 PM
Location: City Council Chamber
375 Merrimack Street, 2nd Floor, Lowell, MA

PRESENT:

Present on Roll Call were Chairman Elliott and C. Nuon. One absent (C. Chau). Also present was Eric Slagle (Inspectional Services).

MEETING CALLED TO ORDER:

Chairman Elliott called the meeting commenting on zoning issues.

ORDER OF BUSINESS:

C. Elliott commented on the inspection process. Mr. Slagle provided an update regarding inspections and noted that a report was being prepared with the data that has been collected. Mr. Slagle commented on the inspection process and the exemptions contained in the ordinance. Mr. Slagle reviewed data regarding inspections done in 2019. C. Elliott noted that not all property owners have been compliant with the application process and that the use of a registry might increase inspection efficiency as well as compel owners to comply with the ordinance. Mr. Slagle noted that fines are levied for noncompliance. C. Nuon questioned the number of units in the City. Mr. Slagle noted prior discussions concerning changing from a three to a five year inspection cycle. Mr. Slagle commented on inspections concerning violations and the additional use of resources to cover them. C. Nuon noted that there could be several inspections surrounding one violation. Mr. Slagle commented on inspections concerning illegal dumping in the City as well as permit violations. C. Elliott questioned if third party vendor would be able to inspect. C. Elliott noted resources needed to increase inspections and enforcement. Mr. Slagle commented on increased use of technology to promote efficiency. C. Elliott noted that for next meeting there should be a discussion regarding set up of a registry system and requested a report regarding worst properties in the City.

ADJOURNMENT:

Motion to adjourn by C. Nuon, seconded by C. Elliott. So Voted.

Meeting adjourned at 5:29 PM

Michael Geary, City Clerk

Office of the City Clerk
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www.LowellMA.gov

Lowell City Council
Economic/Downtown Dev. SC

Michael Q. Geary
City Clerk

Date: March 3, 2020
Time: 5:30 PM
Location: City Council Chamber
375 Merrimack Street, 2nd Floor, Lowell, MA

PRESENT:

Present on Roll Call were Chairman Elliott and C. Drinkwater. One absent (C. Chau). Also present C. Mercier, Joe Giniewicz (DPD), Claire Ricker (DPD), Maria Dickinson (DPD) and Christine McCall (DPD), C. Noun and Craig Thomas (DPD).

MEETING CALLED TO ORDER:

Chairman Elliott called the meeting to order at 5:30 PM in the Council Chamber.

ORDER OF BUSINESS:

C. Elliott noted the motions referred to the subcommittee and commented on the federal Opportunity Zone Program. Ms. Ricker made presentation entitle "Opportunity Zones (OZ)" commenting on the process and the involvement of the State as well. Ms. Ricker noted program assisted low income areas that were developed through census tract. Ms. Ricker outlined the goals of the program and noted that it is used a lot for gap funding projects. C. Elliott questioned process use to inform potential developers to the funding source. Ms. Ricker noted City was involved in that process through regular channels. Ms. McCall commented on efforts by the department to inform developers of all possible programs. C. Elliott commented on the complexity with the program and possible tax benefits of same. Ms. McCall noted that there are benefits to the City as well.

C. Elliott moved discussion to Acre Plan updates. Mr. Giniewicz provide report regarding goals and success of the plan. C. Elliott commented on developers including Habitat for Humanity. Mr. Giniewicz commented on Muldoon property and the delays with cleaning the site. C. Elliott questioned parcels owned by the City. Ms. Ricker commented on the clean-up status at Muldoon property. C. Elliott commented on the Soucey property and requested update report on same. Ms. McCall identified possible future projects.

ADJOURNMENT:

Motion by C. Drinkwater, seconded by C. Elliott "To Adjourn". So voted.

Meeting adjourned at 6:15 PM.

Michael Q. Geary

City Clerk

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Lowell City Council
Regular Meeting Minutes

Michael Q. Geary
City Clerk

Date: **March 3, 2020**
Time: **6:30 PM**
Location: **City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA**

1. ROLL CALL

Roll Call showed 9 present.

M. Leahy presiding.

C. Mercier requested moment of silence in darkened chamber for Bernard R. Cassidy and Fr. Paul Manning. M. Leahy requested moment of silence in darkened chamber for Janice Conant.

2. MAYOR'S BUSINESS
2.1. Citation - Merrimack Valley Center For Empowerment (Brandon and Katlyn Boucher).

In City Council, M. Leahy presented Citation to Brandon and Katlyn Boucher as new business owners. They both addressed the Council.

In City Council, M. Leahy presented Citation to Henry Naruszewicz as Veteran of the Month. Mr. Naruszewicz was present and thanked the Council. C. Mercier commented on the accomplishments of Mr. Naruszewicz.

2.2. Citation - W. Patrick Murphy (Ambassador to Cambodia).

In City Council, M. Leahy presented Citation W. Patrick Murphy recognizing his role as an ambassador. Ambassador Murphy was present and thanked the Council.

3. CITY CLERK
3.1. Minutes of Cannabis Control SC February 25th; Election Laws/Redistricting SC Joint with Rules SC February 25th; City Council Meeting February 25th, for acceptance.

In City Council, minutes read, **Motion** "To accept and place on file" by C. Nuon, seconded by C. Samaras. So voted.

Motion by C. Elliott, seconded by C. Nuon to suspend rules and take Items #4.3 to #4.6 out of order. So voted.

4. COMMUNICATIONS FROM CITY MANAGER

4.1. Motion Responses.

In City Council, **Motion** "To accept and place on file" by C. Conway, seconded by C. Elliott. So voted.

A) Motion Response - Trial Court Parking – C. Samaras commented on the plan and the need for the plan. Manager Donoghue commented on the possible completion date of the parking garage. C. Samaras commented on the number of parking spaces needed and increasing the time allowed on parking meters. C. Mercier questioned the use of shuttles to the Justice Center. Manager Donoghue noted that there was early discussion regarding use of shuttles and that the Trial Court has since backed away from that as the LRTA have added some bus routes. C. Rourke noted the difficulty with parking of jurors. Diane Tradd (DPD) commented on how notices will be going out to the public regarding traffic and parking. C. Elliott noted that parcels could be leased to satisfy parking requirements. Ms. Tradd noted that there have been discussion regarding leasing and that they have not been productive. James Scanlon (LRTA) commented on increased services to accommodate the Judicial Center. C. Rourke questioned if lots that are not paved could be used for parking. C. Samaras noted the need for continuous efforts during this time. C. Elliott noted that parcel will become available for possible garage and that RFP process should be explored. C. Mercier hoped that the body would be able to tour the facility.

B) Motion Response - Emergency Vehicle Traffic Plan – C. Samaras commented on traffic signal automation. Chief Winward (LFD) outlined the technology. C. Samaras commented on the procedures in place to assist cardiac arrest situations. Chief Winward noted it was a team response which has been successful. Natasha Vance (Transportation Engineer) noted that new technology requires replacing old signalization. C. Samaras questioned use of cameras at crossings. Ms. Vance noted the expense of that traffic signals are constantly improving. C. Conway commented on the updating of lights. Ms. Vance noted the time and expense of replacing lighting. C. Conway stated that best practices should be used. C. Elliott noted departments are staying up with policies and procedures.

C) Motion Response - Lowell Hydroelectric Facility – C. Rourke noted upcoming meeting with new owners of the facility.

D) Motion Response - Baby Boxes – C. Elliott commented on the report and his discussion with Chief Winward.

4.2. Informational Report
E) Information Report - FY21 School Budget Proposal – **Motion** to refer to Finance SC by C. Elliott, seconded by Nuon. So voted.

4.3. Communication-Appoint Amy E. Wilson, MLIS to Pollard Memorial Library Board of Trustees as Associate Member.

In City Council, read, **Motion** to adopt by C. Elliott, seconded by C. Drinkwater. Adopted per Roll Call vote 9 yeas. So voted. Ms. Wilson was present and thanked the Council.

4.4. Communication-Appoint David Feehan to Disability Commission.

In City Council, read, **Motion** to adopt by C. Mercier, seconded by C. Rourke. Adopted per Roll Call vote 9 yeas. So voted. Mr. Feehan was present and thanked the Council.

4.5. Communication-Appoint Erica Harvey to Disability Commission.

In City Council, read, **Motion** to adopt by C. Chau, seconded by C. Elliott. Adopted per Roll Call vote 9 yeas. So voted.

4.6. Communication Reappoint George Villaras and Troy Depeiza to Historic Board.

In City Council, read, **Motion** to adopt by C. Drinkwater, seconded by C. Nuon. Adopted per Roll Call vote 9 yeas. So voted.

5. VOTES FROM THE CITY MANAGER
5.1. Vote-Authorize CM Ex. Temporary License Agreement-20 Favor Street.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Conway, seconded by C. Chau. Adopted per Roll Call vote 9 yeas. So voted. Manager Donoghue commented on the use of the property by contractors working on construction in the Hamilton Canal District. C. Elliott questioned costs associated with use. Manager Donoghue noted that there would be a credit of about $1,800 per month

for the property. C. Mercier commented on parking at the site. Natasha Vance (Transportation Engineer) noted there would not be street parking but all would be on site.

5.2. Vote-Authorize CM Ex. MOU between City and Lowell Police Association, Inc. 7.1.18-6.30.21.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Mercier, seconded by C. Samaras. Adopted per Roll Call vote 9 yeas. So voted.

5.3. Vote-Transfer funds to provide funding associated with the Lowell Police Assn. Inc. collective bargaining contract.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Mercier, seconded by C. Rourke. Adopted per Roll Call vote 9 yeas. So voted.

6. ORDINANCES FROM THE CITY MANAGER
6.1. Ordinance-Amend certain sections of 10.3 entitled Hamilton Canal District Form Based Code.

In City Council, Given 1st Reading, **Motion** to refer to Planning Board for report and recommendation and to public hearing before City Council on April 14, 2020 at 7PM by C. Drinkwater, seconded by C. Conway. So voted. C. Elliott noted that many have interest in the property. Diane Tradd (DPD) noted that there was a RFP prior with no responses. C. Elliott noted that time has changed as more is developed so interest has risen. C. Mercier questioned if all vehicles, big and small, would be able to park in the garage. C. Rourke noted the property must be cleared before being offered.

7. REPORTS (SUB/COMMITTEE, IF ANY)
7.1. Subcommittee Reports.
1) Zoning SC March 3, 2020.

In City Council, C. Elliott provided report noting the attendance and discussion of inspection of housing units in the City and that a report would be forthcoming. C. Elliott noted that noncompliant owners should be pressured to obey ordinance through increased technology or development of a central registry. C. Nuon commented on the growing issue of illegal dumping. C. Elliott noted there will be additional meetings regarding inspections and enforcement. **Motion** to accept the report as a report of progress by C. Elliott, seconded by C. Mercier. So voted.

2) Economic Downtown Redevelopment SC March 3, 2020.

In City Council, C. Elliott provided report noting the attendance and discussion of Opportunity Zones as well as an update of Acre Plan. **Motion** to accept the report as a report of progress by C. Elliott, seconded by C. Conway. So voted.

7.2. Wire Insp. - National Grid - Request installation of ten feet of underground electric conduit to service 336 Central Street.

In City Council, **Motion** to adopt and accept accompanying order by C. Mercier, seconded by C. Nuon. So voted.

8. PETITIONS
8.1. Claim - (1) Property Damage.

In City Council, **Motion** to refer to Law Department for report and recommendation by C. Rourke, seconded by C. Samaras. So voted.

8.2. Misc. - Carmen Tinajero Bveno for the benefit of Isaac Soto request installation of handicap parking sign at 335 W. Sixth Street (Apt. 2L).

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. Drinkwater, seconded by C. Conway. So voted.

9. CITY COUNCIL - MOTIONS
9.1. C. Mercier/C. Elliott - Req. City Mgr. provide a report regarding construction plans for LHS and procedures in which to inform businesses and residents downtown as to any traffic mitigation, congestion, parking etc. during all phases of construction at the LHS project.

In City Council, no second needed, referred to City Manager. So voted. C. Mercier commented that many businesses downtown are concerned with future construction in the area. Manager Donoghue noted the importance of planning and a report will be provided.

9.2. M. Leahy - Req. City Mgr. provide a report regarding available summer jobs, programs and/or activities for the youth of Lowell.

In City Council, seconded by C. Elliott, referred to City Manager. So voted. M. Leahy noted that season is upon us.

10. ANNOUNCEMENTS

In City Council, C. Mercier noted White Ribbon Day. M. Leahy noted YMCA opening and scheduled flag raising.

11. ADJOURNMENT

In City Council, **Motion** to Adjourn C. Rourke, seconded by C. Nuon. So voted.

Meeting adjourned at 8:15 PM.

_____

Michael Q. Geary, City Clerk

CITY OF LOWELL

PETITION

CITY COUNCIL

Conduit Location

National Grid Co.

Petition install 50' conduit from intersection of Pomeroy antenna Bridge St & Fletcher St

In City Council

February 25, 2020

Read and hearing ordered for 7PM on

March 10, 2020

Read, Hearing Held, Referred to Wire Inspector, Development Services

City Clerk

Office of the City Engineer
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4070 • F: 978.970.3332
www.LowellMA.gov

Review of Utility Company Request for New Conduit/Pole Location

Applicant Information

Utility (circle one): Gas | [Electric] | Telephone | Other.

Reason: Install 50' conduit from intersection of to power an antenna

Project Address

Bridge St at French St
Lowell, MA
Bridge St and French St

Date Submitted: February 11, 2020

Review done by: John Gleason

Sidewalk Material: Concrete | Asphalt | Other

Sidewalk Vaults present	Y	N
Work on Street under a Paving Moratorium	Y	N
Is this location within the Flood Plain?	Y	N
Are ADA requirements being met?	Y	N

Comments

1. Contractor shall notify abutters at least 72 hours prior to beginning work.

Outcome of Review

Approved	Approved With Comments	Denied
	X	

John Gleason, Interim City Engineer

nationalgrid

February 11, 2020

The City Council of Lowell, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Michael Meneades 978-725-1033

If this petition meets with your approval, please return an executed copy to:

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

2020 FEB 11 AM 9:25

FEB 11 '20 AM11:08
ENGINEERS

Questions contact – Michael Meneades 978-725-1033

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Lowell, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Bridge St. - Lowell, Massachusetts.

The following are the streets and highways referred to:

29343805 Bridge St. - Beginning at a point approximately 5 feet southeast of the centerline of the intersection of French St. and Bridge St. and continuing approximately 50 feet in a southerly direction. National Grid to install approximately 50 feet of 1-3inch conduit from MH92 to ExteNet owned handhole. This will be used to power an antenna on traffic light.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID
BY Dave Johnson/lla
Engineering Department

Dated: February 11, 2020

Lowell

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 11th day of February 2020.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Bridge St. - Lowell, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

29343805 Bridge St. - Beginning at a point approximately 5 feet southeast of the centerline of the intersection of French St. and Bridge St. and continuing approximately 50 feet in a southerly direction. National Grid to install approximately 50 feet of 1-3inch conduit from MH92 to ExteNet owned handhole. This will be used to power an antenna on traffic light.

I hereby certify that the foregoing order was adopted at a meeting of the .....
.....
....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....

Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....

Ngrid

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 11th day of February 2020.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Bridge St. - Lowell, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

29343805 Bridge St. - Beginning at a point approximately 5 feet southeast of the centerline of the intersection of French St. and Bridge St. and continuing approximately 50 feet in a southerly direction. National Grid to install approximately 50 feet of 1-3inch conduit from MH92 to ExteNet owned handhole. This will be used to power an antenna on traffic light.

I hereby certify that the foregoing order was adopted at a meeting of the .....
.....
....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....

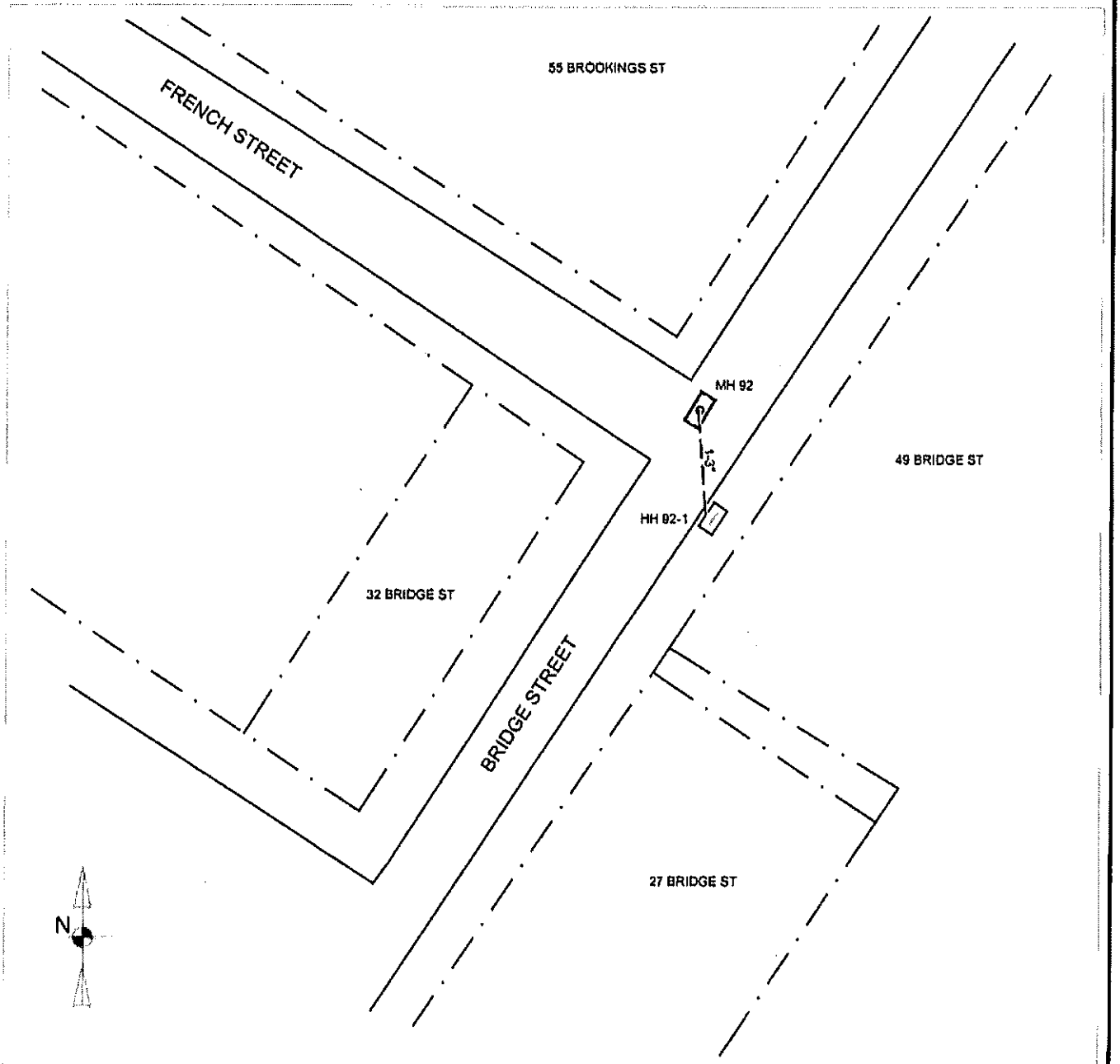
Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....



UNDERGROUND PETITION

MANHOLE (EXISTING) — — — PROPOSED CONDUIT 1-3"

EXTENET HANDHOLE (EXISTING)

INSTALL APPROXIMATELY 50' OF 1-3" CONDUIT FROM MH 92 TO EXTENET OWNED HANDHOLE. THIS WILL BE USED TO POWER AN ANTENNA ON TRAFFIC LIGHT

DISTANCES ARE APPROXIMATE

nationalgrid

Date: 2/10/2020

WORK REQUEST: 29343805

To The: City Of Lynn

For Proposed: 1-3" conduit Location: Bridge St

Drawn By: M. Meneades

CITY OF LOWELL

PETITION

CITY COUNCIL
Conduit Location

National Grid Co
Peg to install 10' Conduit from
intersection of to power an antenna

In City Council

February 25, 2020

Read and hearing ordered for 7PM on

March 10, 2020

Read, Hearing Held, Referred to Wire Inspector, Development Services

City Clerk

Office of the City Engineer
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4070 • F: 978.970.3332
www.LowellMA.gov

Review of Utility Company Request for New Conduit/Pole Location

Applicant Information

Utility (circle one): Gas | [Electric] | Telephone | Other

Reason: Install 10' conduit from intersection of to power an antenna

Project Address

Prescott St at Merrimack St/Kearney Square
Lowell, MA
Kearney Sq and Prescott St

Date Submitted: Jan 20, 2020

Review done by: John Gleason

Sidewalk Material: Concrete | Asphalt | Other

Sidewalk Vaults present	Y	N
Work on Street under a Paving Moratorium	Y	N
Is this location within the Flood Plain?	Y	N
Are ADA requirements being met?	Y	N

Comments

1. Contractor shall notify abutters at least 72 hours prior to beginning work.
2. Kearney Sq. is under paving moratorium (paved in 2018), curb to curb restoration will be required per the direction of the City Engineer's office.

Outcome of Review

Approved	Approved With Comments	Denied
☐	☒	☐

John Gleason, Interim City Engineer

The City of LOWELL *Alive. Unique. Inspiring.*

nationalgrid

2020 JAN 21 PM 5:03

January 20, 2020

The City Council of Lowell, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Michael Meneades 978-725-1033

If this petition meets with your approval, please return an executed copy to:

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

JAN 21 '20 PM 3:13
ENGINEERS

Questions contact – Michael Meneades 978-725-1033

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Lowell Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Prescott St. - Lowell, Massachusetts.

The following are the streets and highways referred to:

29344105 Prescott St. - Beginning at a point approximately 25 feet south of the centerline of the intersection of Merrimack St. and Prescott St. and continuing approximately 10 feet in an easterly direction. National Grid to install approximately 10 feet of 1-3-inch conduit from MH 63 to Extenet owned handhole. This will be sued to power an antenna on street light.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID
BY Dave Johnson/lla
Engineering Department

Dated: January 20, 2020

Lowell

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 20th day of January 2020.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Prescott St. - Lowell, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

29344105 Prescott St. - Beginning at a point approximately 25 feet south of the centerline of the intersection of Merrimack St. and Prescott St. and continuing approximately 10 feet in an easterly direction. National Grid to install approximately 10 feet of 1-3-inch conduit from MH 63 to Extenet owned handhole. This will be sued to power an antenna on street light.

I hereby certify that the foregoing order was adopted at a meeting of the .....
.....
....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....

Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....

Ngrid

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 20th day of January 2020.

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Received and entered in the records of location orders of the City/Town of
Book ..... Page .....

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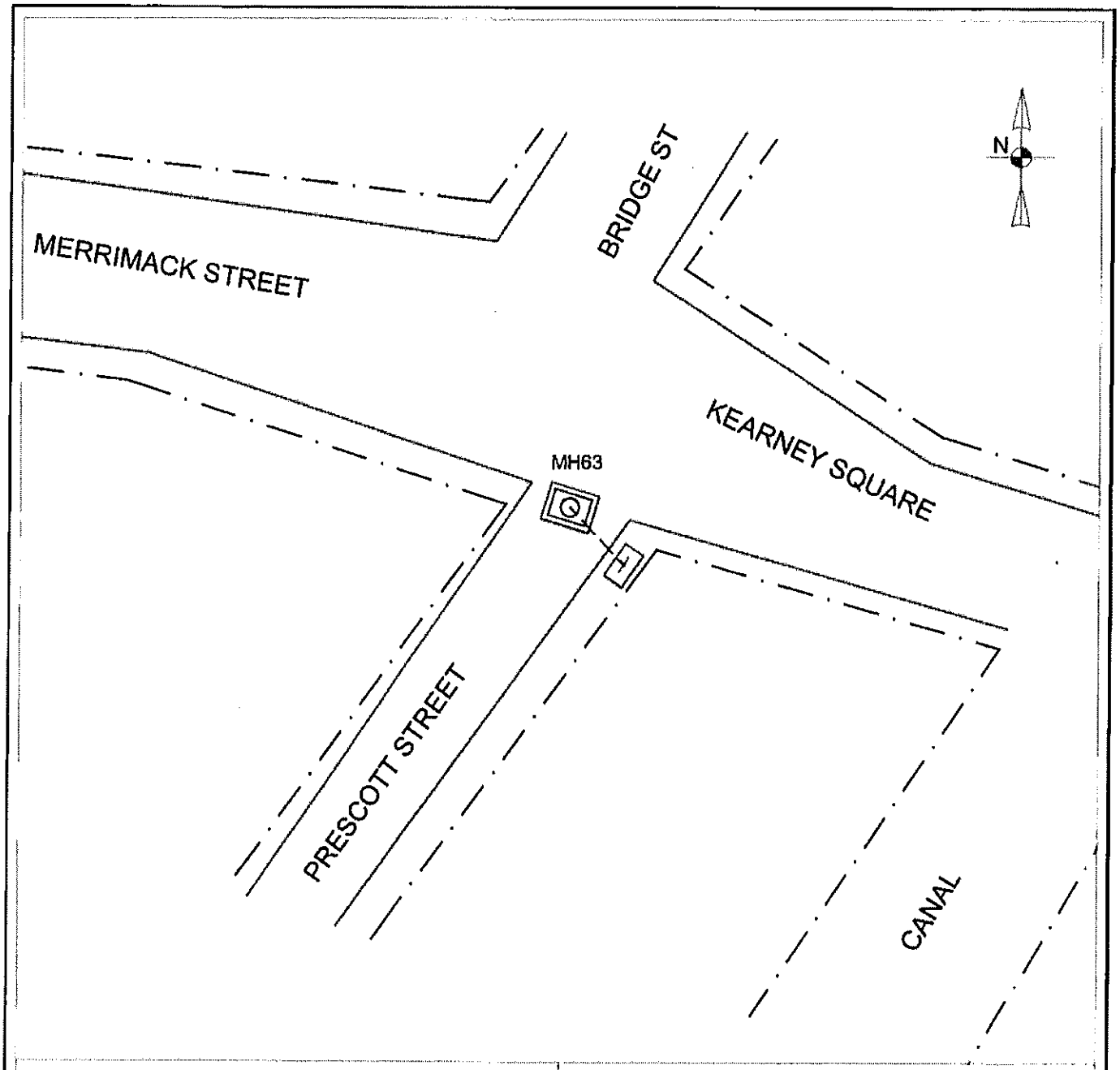
.....

.....

.....



UNDERGROUND PETITION

MANHOLE (EXISTING)	PROPOSED CONDUIT 1-3"
EXTENET HANDHOLE (EXISTING)	

INSTALL APPROXIMATELY 10' OF 1-3" CONDUIT FROM MH 63 TO EXTENET OWNED HANDHOLE. THIS WILL BE USED TO POWER AN ANTENNA ON STREET LIGHT

DISTANCES ARE APPROXIMATE

nationalgrid

Date: 1/17/2020

WORK REQUEST: 29344105

To The: City Of LOWELL

For Proposed: 1-3" CONDUIT Location: PRESCOTT ST

Drawn By: M. MENEADES

The City of Lowell • Department of Planning and Development
JFK Civic Center • 50 Arcand Drive • Lowell, MA 01852
P: 978.674-4252 • F: 978.970.4262
www.LowellMA.gov

Diane Nichols Tradd
Assistant City Manager/DPD Director

Craig Thomas
Deputy Director

MEMORANDUM

TO: Eileen M. Donoghue, City Manager EMD

FROM: Diane N. Tradd, Assistant City Manager/DPD Director

DATE: March 10, 2020

SUBJECT: COUNCIL MOTION OF 02/04/20 BY COUNCILOR DRINKWATER
REQUEST CITY MANAGER PROVIDE A REPORT ON COMPANIES WITH CURRENT TAX INCREMENT FINANCING (TIF) AGREEMENTS, INCLUDING INFORMATION ON THE AMOUNT OF TAX SAVINGS FOR THE COMPANY; AMOUNT OF REVENUE GENERATED TO THE CITY, DURATION OF THE AGREEMENT INVESTMENT AND JOB CREATION TO DATE, AND OVERALL COMPLIANCE WITH THE TERMS OF THE TIF AGREEMENT

The Massachusetts Economic Development Incentive Program (EDIP) was established in 1993 as a state tax incentive program designated to stimulate job creation, private investment and economic development in target areas within Massachusetts such as Lowell. Changes to the EDIP program in recent years increased the pool of communities eligible to offer TIFs. Lowell's advantage over other communities includes an inventory of excellent and affordable commercial properties, its diverse labor force as well as the support and pro-business approach by both the City's Administration and the Lowell City Council.

When considering whether to offer a TIF to companies moving to Lowell we consider a number of factors including the location and condition of the property they plan to move to or expand in, the amount of investment they plan to make, and the number and types of jobs they plan to bring to Lowell. To date, the Lowell City Council has been very supportive of the EDIP program. Since its adoption, more than 30 projects have been approved as Certified Projects, representing more than $400M in private investment and the creation of more than 4,500 new jobs in Lowell.

The TIF exemption only affects the growth in property taxes. The baseline taxes due on the building will continue to be paid in full throughout the TIF term, as well as a percentage of the new tax growth each year. Currently, the City has seven (7) TIF agreements with the following Companies: HB Software Solutions; Kronos; MACOM Technology Solutions; Markley Group; Metrigraphics; Plenus Group and Somerset Industries.

If a Certified Project does not meet its job creation and retention obligations under the TIF agreement the City has the authority to revoke the TIF agreement and recapture the tax exemption benefits received by the Company retroactive from Year I of the TIF agreement pursuant to the following chart:

	Job Creation		
	Proposed (i.e.)	50% Threshold	Below 50% Threshold
Number of Jobs to be created/retained	100	50	<50
Allowed tax benefit recapture by the City	0	50%	100%

Overall, our Certified Projects surpassed private investment goals, and are creating jobs at a steady rate. We anticipate that all our Certified Projects will meet their job creation goals as indicated on their TIF agreement. Metrigraphics has surpassed its job creation by 131% creating 116 additional new jobs to date. The Economic Development staff will continue to monitor our Certified Projects for compliance.

Attached please find detailed information pertaining to our current TIF agreements, including: TIF duration; tax savings by the company; new taxes capture by the City; jobs created; and private investment to date.

DNT/ns
Attachment
cc: Christine McCall, Director of Economic Development
Susan LeMay, Chief Assessor
Maria Dickinson, Economic Development Officer

Appendix 1- City of Lowell Certified Projects (TIFs)

Certified Project	Address	TIF Duration (Yrs.)	TIF Agreement (Yr.1)	TIF Agreement Expiration (Yr.)	Total Private Investment Proposed	Total Private Investment To Date	Total Private Investment To Date - Proposed	Total # Jobs Proposed	Total # Jobs (2019)	Total # Jobs To Date - Proposed	Total Savings in Real Estate Taxes for Project To Date	New Revenue in Real Estate Taxes to the City (above baseline value) To Date
HB Software Solutions	1075 Westford St	10	2011	2021	$ 2,600,000	$ 3,001,900	$ 401,900	15	18	3	$ 75,481.30	$ 143,112.92
Kronos	900 Chelmsford St	12	2016	2028	$ 56,000,000	$ 59,313,815	$ 3,313,815	1,706	1,637	(69)	$ 996,436.33	$ -
MACOM	100 Chelmsford St	10	2016	2026	$ 15,000,000	$ 23,010,786	$ 8,010,786	420	414	(6)	$ 152,763.41	$ 86,227.44
Markley Group	2 Prince Ave	20	2015	2035	$ 150,000,000	$ 53,399,008	$ (96,600,992)	100	26	(74)	$ 1,237,985.00	$ 320,581.96
Metrigraphics	1001 Pawtucket St	13	2014	2027	$ 5,500,000	$ 6,593,567	$ 1,093,567	172	225	53	$ 26,963.38	$ 11,459.23
Plenus Group	101 Phoenix Ave	10	2017	2027	$ 8,588,000	$ 9,372,752	$ 784,752	92	76	(16)	$ 93,319.55	$ 64,301.77
Somerset Industries	137 Phoenix Ave	10	2015	2025	$ 2,500,000	$ 4,615,000	$ 2,115,000	58	45	(13)	$ 32,695.43	$ 25,567.48

Data Source: MA Economic Development Incentive Program (EDIP) Annual Reports and DPD Survey

The City of Lowell • Dept. of Planning and Development • Division of Development Services
Lowell City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4144 • F: 978.446.7103
www.LowellMA.gov

Diane N. Tradd
Assistant City Manager/DPD Director

R. Eric Slagle
Director of Development Services

David Fuller
Building Commissioner

TO: Eileen Donoghue, City Manager EMD

FROM: R. Eric Slagle, Director of Development Services

DATE: March 5, 2020

RE: Motion by C. Elliott - Req. City Mgr. Provide Annual Report From Patriot Care Regarding Operation Of Their Facility.

This memorandum addresses the requests from Councilor Elliott for a copy of the annual report from Patriot Care regarding the operation of their facility. Attached please find a copy of that report. Please note that the requirement for an annual report was a part of Patriot Care's Host Community Agreement for adult-use, recreational marijuana, and since Patriot Care only began operations in March of 2019, this is their first report.

ES

03/05/2020

Patriot Care Corp
2019 Annual Report – City of Lowell
January 30, 2020

- **Total number of full-time and part-time employees on staff (year-end 2019)**
  - Dispensary – 13 full-time and 23 part-time
  - Cultivation/Manufacturing – 49 full-time and 19 part-time
  - Total Staff All Facilities – 62 full-time and 42 part-time

- **Total salary amount for 2019 for all employees in Lowell facilities**
  - Cultivation/Manufacturing - $2,866,542.32
  - Dispensary - $732,228.78

- **Total Adult-Use gross revenue for Lowell dispensary for 2019**
  - $11,491,344.64

- **Total Community Impact Fee paid to the City in prior calendar year – 2019**
  - $344,740.34 (includes $126,918.30 accrued for percentage of Adult-use revenues in Q4 2019 but to be paid in January 2020)
  - In addition to the above, paid $6,250 in March 2019 under prior Host Community Agreement with the City

- **Anticipated community impact fee for the next calendar year – 2020**
  - Approximately $425,000 - $450,000

- **Report on local hiring**
  - Facility Activities: As stated in Host Community Agreement, Owner expected to hire an additional 4 full-time staff for its facility in Lowell along with another 6 part-time employees above the current total staffing level of 22 employees at the Facility
    - Dispensary: 2019 Actual - Hired 15 additional employees in 2019 (all part-time). This is net of any resignations or terminations.
    - Cultivation: 2019 Actual - Hired 4 additional employees in 2019 (all full-time). This is net of any resignations or terminations.

  - Owner is committed to hiring local, qualified employees. To the extent permissible by law, subject to other equity provisions, Owner shall give a hiring preference to qualified City residents
    - 33.3% of dispensary staff is comprised of Lowell residents (38% of full-time and 30% of part-time)

    - 29% of cultivation staff is comprised of Lowell residents (20% of full-time and 53% of part-time)

- Report on percentages of local businesses engaged/hired and other such contributions to the local economy – 2019 Total Direct Payments: $693,397.54. Does not include indirect payments and support of local businesses and restaurants by our employees.

    - City of Lowell: $558,174.04 (includes property taxes, police details, sewer/water, $217,822.04 of Community Impact Fee paid in 2019 and $6,250 in March 2019 for payment under prior host community agreement)
    - Courtyard by Marriott: $46,872.00
    - Veterans of Foreign Wars: $37,600.00
    - Viewpoint CRM: $31,156.90
    - Lowell Janitorial Supply: $11,205.94
    - Mahoney Oil Company: $3,433.66
    - Desmarais Associates: $1,560.00
    - Food Grease Trappers: $1,050.00
    - Lowell Fleet Towing: $950.00
    - UMASS Lowell: $490.00
    - Dylan and Pete's Ice Cream: $475.00
    - Lowell Chamber of Commerce: $430.00

Patriot Care Corp
City of Lowell Host Community Fee Analysis
2019

	1/31/19	2/28/19	3/31/19	4/30/19	5/31/19	6/30/19	7/31/19	8/31/19	9/30/19	10/31/19	11/30/19	12/31/19	YTD
Adult Use Revenue													
Accessories - Adult Use	-	-	5,113.79	9,989.60	10,390.68	7,618.05	15,325.78	8,776.14	9,940.23	793.94	1,038.11	266.40	69,252.72
Edibles - Adult Use	-	-	43,970.00	138,820.00	148,760.00	101,429.40	123,541.60	128,840.80	106,499.60	118,439.80	172,978.00	179,075.20	1,262,374.40
Flower - Adult Use	-	-	239,107.00	322,381.00	375,963.60	633,907.40	605,149.80	717,958.40	833,100.80	1,034,859.40	1,131,097.20	1,147,833.80	7,041,358.40
Concentrates - Adult Use	-	-	203,395.00	420,579.00	450,405.00	366,621.00	464,808.00	445,327.01	322,996.00	141,141.61	161,361.00	141,725.50	3,118,359.12
Total Adult Use Revenue	0.00	0.00	491,585.79	891,769.60	985,539.28	1,109,575.85	1,208,825.18	1,300,902.35	1,272,536.63	1,295,234.75	1,466,474.31	1,468,900.90	11,491,344.64
% of sales	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Host Community Fee	-	-	14,747.57	26,753.09	29,566.18	33,287.28	36,264.76	39,027.07	38,176.10	38,857.04	43,994.23	44,067.03	344,740.34

(104,354.11) Less: Payment - 7/24/2019
(113,467.93) Less: Payment - 10/10/19
126,918.30 Balance due January 2020

The City of Lowell • Dept. of Planning and Development • Division of Development Services
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Diane N. Tradd
Assistant City Manager/DPD Director

R. Eric Slagle
Director of Development Services

David Fuller
Building Commissioner

TO: Eileen Donoghue, City Manager EMD

FROM: R. Eric Slagle, Director of Development Services

DATE: March 2, 2020

RE: Motion by C. Elliott - Req. City Mgr. Provide A Report Regarding Number Of Apartments Inspected In 2019 Under Housing Standards Ordinance; Chapter 276 Of Code Of Ordinances.

Motion by C. Elliott - Req. City Mgr. Provide A Report Regarding The Number Of Enforcement Actions Under City Ordinance Chapter 227, Property Maintenance, Minimum Standards.

This memorandum addresses the requests from Councilor Elliott regarding both the number of apartments inspected under the Rental Ordinance and the number of violations issued for minimum maintenance during calendar year 2019.

Rental Permits

As the Council is aware, the Division of Development Services began implementing the rental ordinance in 2013. Given the three-year cycle for the rental unit permits, we divided the City into thirds by street address, and mailed out applications to the first group of addresses in January of 2013. Development Services sent a second follow-up letters to the multi-family owners who had not responded to the initial mailing. We followed the same process for the remaining two-thirds of the City in 2014 and 2015, for the first cycle of registrations.

To date, the Office Manager and Clerks in Development Services have received and entered applications for 22,384 units throughout the City. That total includes 15,850 units which required inspections under the ordinance, and an additional 6,534 units which are in owner-occupied two-family properties which do not require an inspection pursuant to the ordinance. In 2019, those numbers were 1,971 total units, with 1,877 requiring inspections, and 94 requiring no inspection.

Regarding the thresholds for inspection, Development Services has been complying with the requirement in the ordinance for larger apartment buildings. For buildings with six or more units, we are required to inspect a sample of units equal to 10% of the units, or 3 units, whichever is greater. The Sanitary Code Enforcement Inspectors choose the units at random, and inspect different units during the subsequent inspection cycles. The landlords pay for permits for each unit in the building, and are informed that we can inspect each and every unit if they prefer.

Additionally, the City has been increasing its proactive inspections of multi-family properties (three-family or more) under the State Building Code. The State Building Code requires that such

buildings receive a Certificate of Inspection (COI) once every five years. Since reinstituting the Senior Building Inspector position in 2014, Development Services has performed 975 such COI inspections for multi-unit residential properties. Please note that these permits are issued per building, not per unit, such as the Rental Unit Permits above.

Minimum Maintenance

Over the course of 2019, inspectors in Development Services issued 786 minimum maintenance violations. These violations alone resulted in over 2,400 inspections, which does not include inspections of complaints that were deemed unfounded. These violations include both internal and external minimum maintenance of structures, including complaints for overgrowth.

In addition to these violations, inspectors issued 241 violations for illegal dumping in 2019, resulting in 664 inspections. Again, this number does not include complaints that were later determined to be unfounded.

Building Inspectors also perform proactive inspections while in the field to investigate work being done without the benefit of a permit. In the vast majority of those cases, the inspector issues a stop work order, notes the violation, and requires the contractor to apply for the permit with a penalty payment of triple the permit fee. In 2019, for example, inspectors charged a triple fee 171 times, generating over $37,000 in fine revenue.

Other Health Inspections

Our Health Inspectors also perform other critical inspections around the City. Most notably, and of first priority for public health and safety, are the food inspections, both routine and emergency, that are done by our inspectors. In 2019, staff performed approximately 1,400 food inspections in establishments around the City. Additionally, during the winter, health inspectors are tasked with calls for no heat in apartment units. Though these calls fluctuate depending on the weather, our staff averages approximately one call per day over the six months between October and March, or 180 calls per heating season.

Conclusion

The inspector staff in Development Services works extremely hard in responding to the urgent public health and safety issues across the City. We are actively working to increase our response rate for Rental Permits through targeted mailings sent to landlords across the City this month. In addition, we are working on both technology and procedural support for inspectors that will allow them to spend more time in the field and less time in the office doing data entry in an effort to be more efficient with our inspector time.

ES

03/02/2020

City of Lowell - Law Department

375 Merrimack Street, 3rd Floor • Lowell MA 01852-5909
Tel: 978.674.4050 • Fax: 978.453.1510 • www.lowellma.gov

Christine P. O'Connor
City Solicitor

Rachel M. Brown
1st Assistant City Solicitor

Gary D. Gordon
John Richard Hucksam, Jr.
Adam LaGrassa
Stacie M. Moeser
Elliott J. Veloso
Assistant City Solicitors

MEMORANDUM

TO: Eileen Donoghue, City Manager EMD

FROM: Christine P. O'Connor, City Solicitor

DATE: March 5, 2020

SUBJECT: **Motion Response – C. Elliott Req. City Council Vote to Prohibit the Use of Non-Disclosure Agreements Regarding Legal Settlements**

I write in response to the City Council's vote, advanced by Councilor Elliot's motion, to prohibit the use of nondisclosure agreements (NDA) regarding legal settlements.

NDAs are legal agreements between parties designed to keep certain defined information confidential. Recently, several states have introduced legislation to limit the use of nondisclosure agreements in sexual misconduct cases.

Settlements with the city have historically not contained NDAs. It is not uncommon, however, that in the case of employment separation agreements, employees have requested that disciplinary and dismissal documents remain confidential. In such cases, the city agrees to not disclose such material, but only to the extent allowable under public record laws.

Moving forward, pursuant to the vote of the council, NDAs will not be included in any settlement with the city, provided the party involved agrees.

Motionresponse2020/nondisclosure

City of Lowell - Law Department

375 Merrimack Street, 3rd Floor • Lowell MA 01852-5909
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Assistant City Solicitors

MEMORANDUM

TO: Eileen Donoghue, City Manager EMD

FROM: Christine P. O'Connor, City Solicitor

DATE: March 6, 2020

SUBJECT: Update to Motion Response: 1/7/20 C. Elliott - *Req. City Mgr. Provide A Report On Process To Change Charter To Allow Residents To Vote And Elect The Mayor.*)

I write to update the council on an earlier report regarding the manner by which the City could amend its method of selecting a mayor.

Before and following the subcommittee meeting on this issue the law department had been in communication with the attorneys for the Hout plaintiffs regarding potential changes to the city's method of mayoral selection.

It is the position of the Hout plaintiffs that the Consent Decree does not permit changing from the current method of electing a Mayor. (Section G at footnote 5 provides: "Under all of the Agreed-To Electoral Systems with the exception of the 7-2 Hybrid System, as with Lowell's current electoral system, the Mayor shall be a member of the City Council elected by the City Council.") Therefore, any change in our election method would require an agreed-upon amendment to the Consent Decree by both parties.

Although plaintiffs' counsel has expressed initial concerns regarding the Worcester model, they are not opposed to working with the city in reaching an acceptable change to the current method of selecting a mayor:

"Plaintiffs … are willing to take under consideration any specific proposal made by the City. Should Plaintiffs find the proposal acceptable, they would be willing to jointly move to amend the Consent Decree to allow for any agreed-upon change. I do wish to note that Plaintiffs have substantial initial concerns regarding the proposal discussed at the recent subcommittee meeting—to adopt a mayoral system similar to Worcester's—but we recognize that the subcommittee's efforts are in the preliminary stage. We welcome the opportunity for continued discussions should there be further progress towards a definite proposal."

The law department has reached out to the Worcester representative for further discussion and deliberation of this issue. Once a date is secured, the law department will work with the subcommittee in scheduling a follow up meeting.

The City of Lowell • Department of Planning and Development
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Diane Nichols Tradd
Assistant City Manager/DPD Director

Craig Thomas
Deputy Director

MEMORANDUM

TO: Eileen M. Donoghue, City Manager EMD

FROM: Diane N. Tradd, Assistant City Manager/DPD Director

DATE: March 10, 2020

SUBJECT: PETITION OF 12/10/19 BY 71-73 MAMMOTH ROAD, LLC REQUESTING A 30-MINUTE PARKING SPOT AT 77 MAMMOTH ROAD

The Transportation Engineer conducted a field visit to the above mentioned location, as well as a review of the current traffic ordinances to determine if it is appropriate to designate a 30-minute parking spot at this location.

The business currently resides within the Pawtucketville residential parking area, which is designated on Mammoth Road, from Second Avenue to Fourth Avenue, as well as the entire length of Third Avenue. The Pawtucketville residential parking area prohibits on-street parking for vehicles without a residential sticker from 7 AM to 10 PM, Monday through Friday.

Domino's Pizza has a designated parking lot immediately adjacent to the business with 11 parking spaces, including a handicap space, that it is not shared with any other business.

Given that the business has a dedicated parking lot immediately adjacent to the premises, it is not appropriate to eliminate a parking space in the Pawtucketville residential parking area and assign a 30-minute space. The Transportation Engineer recommends designating one of the spots in the business parking lot as a 30-Minute parking spot. If there are further questions, please contact either the Parking Department at 978-674-4014 or the City Transportation Engineer at 978-674-1417 or via email nvance@lowellma.gov.

AH/ah
cc: 71-73 Mammoth Road, LLC
Natasha Vance, Transportation Engineer
Terry Ryan, Parking Director

Office of the City Manager
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4000 • F: 978.970.4007
www.LowellMA.gov

Eileen Donoghue
City Manager

March 5, 2020

Mayor John J. Leahy
and
Members of the City Council

RE: Conservation Commission; Appointment thereto

Dear Mayor Leahy and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Mass. G.L. Chap. 40, sec. 8C, it is with pleasure that I am appointing Weston C. Standish of 7 Dracut Street, Lowell, MA 01854 to the Conservation Commission to fill the unexpired term of a Bonni Dineen which term expires November 21, 2020, or such time thereafter until a successor is appointed and qualified.

Since under the above-referenced statute confirmation by the City Council is not required for this appointment this letter is notification of such.

I would be happy to answer any inquiries you may have concerning this appointment. I have attached his resume´ for your review.

Very truly yours,

Eileen M. Donoghue
City Manager

Encl.
boards:78

cc: City Clerk
City Solicitor
Human Relations
MIS
Conservation Commission
Asst. City Manager-Director DPD
City Auditor

WESTON C. STANDISH

7 Dracut St • Lowell, Massachusetts 01854

[redacted]

ENGINEERING WORK EXPERIENCE

Borrego Solar Systems, Inc., Lowell MA 06/2018-Present

Under Supervision of Professional Engineers, the following tasks have been and are being performed:

- Solar System Layout Design
- Stormwater Management Design
- Wetland Replication Design
- Access Road Design
- Drafting
- Planning Board Presentations
- Conservation Commission Presentations
- State Permitting
- Federal Permitting

City of Cambridge, MA: Engineering Co-op at Department of Public Works - 05/2017 - 12/2017

Under Supervision of City Engineers the following tasks were performed:

- Surveying
- Drafting
- Community Relations
- Traffic Management
- Water and Sewer
- Sidewalk Reconstruction
- Paving

Engineering Intern at The Morin Cameron Group, Topsfield, MA - 07/2015 - 09/2015

- Drafted drawings of subdivisions, leaching fields, and as-builts for numerous projects.
- Helped performed surveys of properties and project sites, pre-development and post-development.

TECHNICAL SKILLS

Sufficient in:

- Microsoft Office; Word, Excel, Power Point, Outlook
- AutoCAD, AutoCAD Civil 3D
- HydroCAD, HydraCAD Express

Licensure

Engineer in Training

- Fundamentals of Engineering Exam Passed – 05/2018

EDUCATION

University of Massachusetts Lowell - Lowell, MA

- B.S. in Civil and Environmental Engineering
- Minor in Energy Engineering

References Available Upon Request.

Office of the City Manager
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4000 • F: 978.970.4007
www.LowellMA.gov

Eileen Donoghue
City Manager

March 5, 2020

Mayor John J. Leahy
and
Members of the City Council

RE: Conservation Commission; Reappointments

Dear Mayor Leahy and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Mass. G.L. Chap. 40, sec. 8C, it is with pleasure that I am reappointing the following persons to the Conservation Commission:

> Kevin Dillon of 34 Hampden Street, Lowell, MA 01851 which term expires March 10, 2023, or such time thereafter until a successor is appointed and qualified; and
>
> William Lovely, Jr., of 52 Lawrence Drive, Unit #307, Lowell, MA 01851, which term expires March 10, 2023, or such time thereafter until a successor is appointed and qualified; and

Since under the above-referenced statute confirmation by the City Council is not required for these re-appointments this letter is notification of such.

I would be happy to answer any inquiries you may have concerning these re-appointments.

Very truly yours,

Eileen M. Donoghue
City Manager

boards:78

cc: City Clerk
City Solicitor
Human Relations
MIS
Conservation Commission
Asst. City Manager-Director DPD
City Auditor

Office of the City Manager
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4000 • F: 978.970.4007
www.LowellMA.gov

Eileen Donoghue
City Manager

March 5, 2020

Mayor John J. Leahy
and
Members of the City Council

RE: Sustainability Council Re-Appointments

Dear Mayor Leahy and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Chapter 9, Article XI, §9-40, I am reappointing the following persons to the Sustainability Council:

Jay Mason
77 Tyler Park
Lowell, MA 01851
(to a two year term which term shall expire on March 10, 2022, or until such time thereafter as a successor is appointed and qualified.)

Jonathan Geer
39 Alcott Street
Lowell, MA 01852
(to a two year term which term shall expire on March 10, 2022, or until such time thereafter as a successor is appointed and qualified.)

Cormac Hondros-McCarthy
12 W. Albert Street
Lowell, MA 01851
(to a two year term which term shall expire on March 10, 2022, or until such time thereafter as a successor is appointed and qualified.)

Mikaela Hondros-McCarthy
12 W. Albert Street
Lowell, MA 01851
(to a two year term which term shall expire on March 10, 2022, or until such time thereafter as a successor is appointed and qualified.)

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Sabrina Pederson
70 Austin Street, Apt. 32
Lowell, MA 01854
(to a two year term which term shall expire on March 10, 2022, or until such time thereafter as a successor is appointed and qualified.)

Under the above-referenced code, confirmation by the City Council is required for these reappointments.

I would be happy to answer any inquiries you may have concerning these reappointments.

Very truly yours,

Eileen M. Donoghue
City Manager

Encl.

cc: City Clerk
City Council
City Auditor
Human Relation Manager
MIS
Sustainability Council
Diane Tradd Asst. City Mgr/Dir DPD

Boards/sustainability

March 3, 2020

Michael Geary, City Clerk
City of Lowell
Lowell City Hall
375 Merrimack Street
Lowell, MA 01852

REFERENCE: OVERHANGING SIGN – 181 MARKET STREET

Dear Mr. Geary:

I am seeking City Council approval to install an overhanging sign for Music Workshop located at 181 Market Street. I understand that City Council approval is required as the sign overhangs a public way and that insurance is also required. The attached sign design has been approved by the Historic Board and your assistance in placing this on the City Council's next agenda to start this process would be much appreciated.

Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me at (781) 502-8960.

Sincerely,

R. Jeff Young

enclosure

30.46 in
33.25 in
MUSIC
Workshop
Lessons • Repair
Accessories