

CITY OF LOWELL

COMMONWEALTH OF MASSACHUSETTS

VOTE

IN CITY COUNCIL:

ORDER,

To transfer funds to provide appraisal and title work relative to TIGER Bridge Project.

ORDERED,

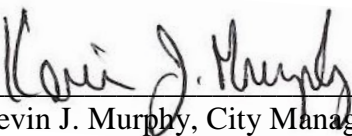
By the City Council of the City of Lowell, as follows:

That the amount of **Forty Seven Thousand One Hundred Ninety One and 60/100 (\$47,191.60) Dollars** be transferred:

FROM: Contingency Account # 01237056 561700 more fully described in Attachment A:

TO: Professional Services Account # 01824153 530000 more fully described in Attachment A.

ORDER RECOMMENDED AND INTRODUCED BY:



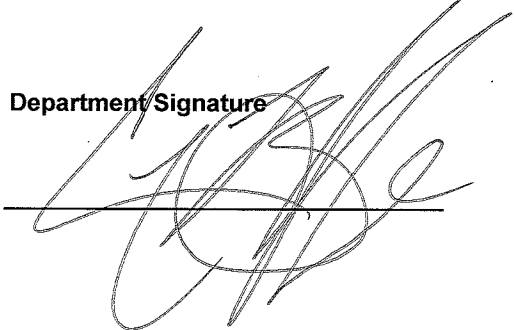
Kevin J. Murphy, City Manager

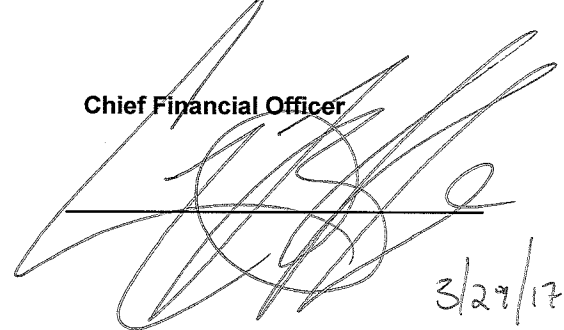
V:transfertigerfunds

Transfer Form

Department:	Finance			
TRANSFER TO:				
Account #			Description	Amount
Org.	Object	Project		
01824153	530000		Professional Services	\$ 47,191.60
			TOTAL	
TRANSFER FROM:				
Account #			Description	Amount
Org.	Object	Project		
01237056	561700		Contingency	\$ 47,191.60
			TOTAL	

Reason for Transfer:
To provide appraisal and title work relative to TIGER Bridge Project.

Department Signature



Chief Financial Officer

3/29/17



Conor Baldwin
Chief Financial Officer

MEMORANDUM

TO: Kevin J. Murphy, City Manager

FROM: Conor Baldwin, Chief Financial Officer 

CC: Diane Tradd, Assistant City Manager/ DPD Director
Rodney Conley, Deputy Chief Financial Officer

DATE: March 30, 2017

SUBJECT: Transfer – DPD Professional Services

Planning & Development is requesting the remaining funds in the City Manager's Contingency account be transferred into DPD – Professional Services in order to expedite two critical next steps for the TIGER bridge project. The funds will be utilized to perform appraisal and title examination work relative to both temporary and permanent easements.

This transfer will fully exhaust the City Manager's Contingency account for Fiscal Year 2017. Moving forward, any unforeseen expenses will need to be addressed within existing General Fund accounts.

The total of the transfer is \$47,191.60. I have included a summary of the accounts impacted by the transfer in the table below.

Account Name	Original Budget	Previous Transfers	Revised Budget	YTD Expenditures		Balance Before Transfer		Balance After Transfer	
				(Actual)	Encumbrances	Transfer	Transfer	Transfer	Transfer
DPD - Professional Services	\$ 50,000	\$ 300	\$ 50,300	\$ 22,117	\$ 21,000	\$ 7,183	\$ 47,192	\$ 54,374	
City Manager's Contingency	\$ 251,253	\$ (204,061)	\$ 47,192	\$ -	\$ -	\$ 47,192	\$ (47,192)	\$ -	



Kevin J. Murphy
City Manager

March 30, 2017

Mayor Edward J. Kennedy
And
Members of the Lowell City Council

Dear Mayor Kennedy and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer \$47,191.60 from the City Manager's Contingency budget into the amount appropriated for Planning & Development – Professional Services. The amounts to be transferred are needed to expedite critical work on the TIGER bridge project.

Enclosed with this letter are memorandums from the Assistant City Manager of Planning & Development and Chief Financial Officer which outline the details of the transfer. Please do not hesitate to let me know if there are any questions.

Sincerely,

Kevin J. Murphy
City Manager

CC: Conor Baldwin, Chief Financial Officer
Diane Tradd, Assistant City Manager/ DPD Director