CITY OF LOWELL

IN CITY COUNCIL

City Clerk

Office of the City Manager City Hall • 375 Merrimack Street • Lowell, MA 01852 P: 978.674.4400 • F: 978.970.4007 www.LowellMA.gov

Eileen M. Donoghue City Manager

Kara Keefe Mullin Assistant City Manager

April 9, 2019

Mayor William Samaras and Members of the City Council

REFERENCE: Out of State Travel Request for Department of Planning and Development

Dear Mayor Samaras and Members of the Lowell City Council:

The Department of Planning and Development is requesting City Council approval for Yovani Baez-Rose, Design Planner to travel on May 30-31 to Denver, CO to attend a convening on "Driving System Change Forward: The Future of Multisite, Cross-Sector Initiatives." This event is being hosted by The Robert Wood Johnson Foundation, the Federal Reserve Bank of San Francisco, and the Urban Institute.

Ms. Baez-Rose was invited to join this event by Federal Reserve Bank of Boston staff because of her work with the Working Cities Initiative here in Lowell. At this event she will join other leading funders, implementers, and evaluators to network and share lessons learned from multisite, cross-sector initiatives with an eye toward strengthening them in the future. At this event, she will share information about working in a community as diverse as Lowell and learn best practices from across the country on how best to engage in cross-collaborative partnerships.

Ms. Baez-Rose's travel and lodging expenses will be paid by the Robert Wood Johnson Foundation. No City funds will be used for this travel.

Sincerely,

Eileen M. Donoghue

City Manager

EMD/ns

cc: Diane N. Tradd, Assistant City Manager/ DPD Director

Yovani Baez-Rose, Design Planner