

NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS

DATE: Wednesday, February 27, 2019

TIME: 6:00 PM

LOCATION: JFK CIVIC CENTER
50 ARCAND DRIVE
DPD CONFERENCE ROOM, 2ND FLOOR
LOWELL, MA 01852

Meeting called to order at 6:00 PM

Board Members present:

John Linnehan, Chairman- Present

Peter Finnegan, Vice-Chairman-Absent

Thomas Caunter- Present

Ryan Rourke- Present

Melissa Desroches - Absent

REGULAR MEETING AGENDA

Item 1. Board had no Quorum and minutes need to be voted on January 30 Agenda for the approval of permits

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

Item 2. Karen Bostwick - Lowell Youth Soccer –Storage Unit

Edwards J Walsh Youth Soccer Complex

Building of a storage unit for stamp of approval

(Bringing Blueprints to the meeting)

Decline and will attend March 27 Agenda

Item 3. Karla Silva-Flores – 1st Birthday Party

Shedd Park – Pavilion Sunday June 23, 2019 2:00 PM - 6:00 PM

Head Count (50)

Bouncy House, Call Lowell Fire Department to make sure it is secured

Charcoal grill – No Propane allowed – Contact the Lowell Fire Department of the event

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Motion: Thomas Caunter – Total Permit Fee \$120.00

Second: Ryan Rourke

All in favor, so voted

Item 4. Robert Majeau- Kids In Disability Sports

Cawley Memorial Stadium Complex - Alumni Field

Sunday June 23, 2019 10:00 AM - 2:00 PM

Head Count (100)

Permit for Resident Youth \$0.00

Custodial Fee \$120/4 hours

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

Item 5. Dave Lezenski – Lowell High School - Fall Athletics

Cawley Memorial Stadium Complex - William J. Desmond Jr. Field

(Monday – Thursday)

August 12, 2019 – August 15, 2019 9:30 AM – 5:30 PM

August 16, 2019 – December 14, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Machado Field

(Monday – Thursday)

August 19 – November 28, 2019 10:00 AM – 6:00 PM

(Friday – Saturday)

August 16, 2019 – December 07, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Cawley Stadium Turf

(Monday – Saturday) August 14, 2019 – November 30, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Field Hockey Field

(Monday – Saturday) August 14, 2019 – November 30, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field

(Monday – Saturday) August 14, 2019 – November 30, 2019 8:00 AM – 8:00 PM

Shedd Park – Track

August 19, 2019 – November 30, 2019 8:00 AM – 6:00 PM

Permit for Resident Youth \$0.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

Item 6. Sejemba Lwako - African Health Cup Soccer Tournament

A. Cawley Memorial Stadium Complex - Lucas Cavalho Soccer

Head Count (100)

Saturday July 06, 2019 8:00 AM - 4:00 PM

Fee Resident Adult \$200.00/4 hour block x 2 blocks = \$400.00

Custodial Fee \$120.00/4 hours x 2 blocks = \$240.00

Total Permit Fee \$400.00 + Custodial Fee \$240.00 = \$640.00

Sejemba Lwako - African Health Cup Soccer Tournament

B. Cawley Memorial Stadium Complex - Lucas Cavalho Soccer

Sunday July 07, 2019 12:00 PM - 4:00 PM

Fee Resident Adult \$200.00/4 hour block

Custodial Fee \$120.00/4 hours

Total Permit Fee \$200.00 + Custodial Fee \$120 = \$320.00

Will Call the Lowell Police Detail

Charcoal Grill – No Propane Allowed

Call the Lowell Fire Department of the Event

Motion: Thomas Caunter- Permit Fee of \$960.00

Second: Ryan Rourke

All in favor, so voted

Sejemba Lwako - African Health Cup Soccer Tournament

A. Cawley Memorial Stadium Complex - Cawley Stadium Turf

Head Count (300)

Saturday July 06, 2019

8:00 AM - 4:00 PM

Fee Resident Adult \$200.00/4 hour block x 2 blocks = \$400.00

Custodial Fee \$120.00/4 hours x 2 blocks = \$240.00

Total Permit Fee \$400.00 + Custodial Fee \$240.00 = \$640.00

Sejemba Lwako - African Health Cup Soccer Tournament

B. Cawley Memorial Stadium Complex - Cawley Stadium Turf

Head Count (300)

Sunday July 07, 2019

12:00 PM - 4:00 PM

Fee Resident Adult \$200.00/4 hour block

Custodial Fee \$120.00/4 hours

Total Permit Fee \$200.00 + Custodial Fee \$120 = \$320.00

Will Call the Lowell Police Detail

Charcoal Grill – No Propane Allowed

Call the Lowell Fire Department of the Event

Motion: Thomas Caunter- Permit Fee of \$960.00

Second: Ryan Rourke

All in favor, so voted

Item 7. Patrick Sheridan - Greater Lowell Road Runners –Practice Games

Cawley Memorial Stadium Complex - Field Hockey Field

(Monday- Friday) April 01, 2019 - June 13, 2019

6:00 PM - 10:00 PM

Change Hours 6:00 PM –8:00 PM

Cawley Memorial Stadium Complex - Machado Field

(Monday- Friday) April 01, 2019 - June 7, 2019

7:00 PM - 11:00 PM

Change Hours 7:00 PM –8:00 PM

Permit for Resident Youth \$0.00

Waive Custodial Fees (Bathrooms are open)

Patrick Sheridan - Greater Lowell Road Runners –Practice Games

Cawley Memorial Stadium Complex - Field Hockey Field

(Sunday's) April 07, 2019 - June 9, 2019

Permit for Resident Youth \$0.00

Custodial Fee \$120.00/4 hours x 8 days = \$1,920.00

Motion: Thomas Caunter-No Custodial Permit Fees

Second: Ryan Rourke

All in favor, so voted

Item 8. Maria Claudio Roberto Clemente (Requesting Permission) Conflict

Ryan field - May and June 3 days a week.

Tuesday 6-8, Thursday 6-8 and Saturday 11-1 (Tuesday are available –Reservations are available)

(Thursday are already reserved for another league)

(Saturdays Maria Claudio reserved)

Ryan field -July International Tournament 13th-19th (July 13th Maria Claudio reserved)

Carney North Common Softball Tournament June 14 6-8, 15th all day, and 16th

Reservations are available)

*Board advised them to make highlighted reservations

Item 9. Gil Vigeant – Lowell Girls Softball – Tournaments

McPherson Park - Concession Stand 8:00 AM - 8:00 PM

McPherson Park - M1 - Farley Softball Field
Monday – Sunday (April 1 – Sept. 29, 2019) 8:00 AM - 8:00 PM

McPherson Park – M2 - Sweatt Softball Field
Monday – Friday (April 1 – Sept. 29 , 2019) 4:00 PM - 8:00 PM

Saturday & Sunday 8:00 AM - 8:00 PM

Monday – Friday (April 1 – Sept. 29 , 2019) 4:00 PM - 8:00 PM

Saturday & Sunday 8:00 AM - 8:00 PM

McPherson Park – M3 – Vigeant Softball Field
Monday – Friday (April 1 – Sept. 29 , 2019) 4:00 PM - 8:00 PM

Saturday & Sunday 8:00 AM - 8:00 PM

Callery Park - Conroy Softball Field
Monday – Friday (April 1 – Sept. 29 , 2019) 6:00 PM - 8:00 PM

Saturday & Sunday 8:00 AM - 8:00 PM

Ventura Field - Ventura Softball Field
Monday – Friday (April 1 – Sept. 29, 2019) 6:00 PM - 8:00 PM

Saturday & Sunday 8:00 AM - 8:00 PM

Permit Fee – Resident Youth \$0.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

Item 10 Jennifer Soto – Baby Shower

Shedd Park – Pavilion
Sunday June 23, 2019 2:00 PM - 6:00 PM

Head Count (40)

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Custodial Fee \$120/4 hours

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Decline

Item 11. Darleen Wood – Lowell Police Department – PetFest

O'Donnell Park - Lawrence Cavanaugh Sr. Basketball Court I, II, III (3 reservations)
Saturday May 11, 2019 7:00 AM - 3:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 12 blocks = \$300.00

Motion: Thomas Caunter- Waived Permit Fee

Second: Ryan Rourke

All in favor, so voted

Item 12. Jason Normandie –Callery Park Little League

Callery Park Concession Stand

(Monday – Sunday)

April 01, 2019 -November 02, 2019 4:00 PM - 6:00 PM

April 06, 2019 – November 02, 2019 6:00 PM - 8:00 PM

April 05, 2019 – November 02, 2019 8:00 PM - 10:00 PM

(Sat & Sunday)

April 06, 2019 – November 02, 2019 9:00 AM - 3:00 PM

Permit Fee – Resident Youth \$0.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

Item 13. Patrick Coppinger –Tapping (15) Maple Trees (3 weeks process)

Fort Hill Park

April (Spring Time)

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

Item 14. John Gleason – Red Raiders Elite Youth Baseball (New League – Waive Fee)

Oliveria Park - Oliveria Little League Field

(Saturday's)

(April 06, 2019 – May 25, 2019) 8:00 PM - 6:00 PM

Head Count (25)

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00 per day x 8 days = \$400.00

Motion: Thomas Caunter –**Waived Permit Fee**

Second: Ryan Rourke

All in favor, so voted

Item 15. Heather DeProfio Girl Scouts Troop Leader – Bronze Award

Shedd Park

Planting a tree in April

Emailed the Parks Department

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

- Item 16. Dorothy Semonian - Merrimack River Rowing Association - Parking**
Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Sunday June 23, 2019 7:00 AM - 5:00 PM
Head Count (500)
Fee Resident Adult \$25.00 / 2 hour x 5 blocks = \$125.00
Sunday September 29, 2019 7:00 AM - 9:00 PM
Head Count (2000)
Fee Resident Adult \$25.00 / 2 hour x 7 blocks = \$175.00
Total Permit for 2 days = \$300.00
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted
- Item 17. Jess Murray Lowell Rowing Regatta Association - Parking**
Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Saturday's May 11, 2019 7:00 AM - 7:00 PM
Sunday May 12, 2019 2:00 PM - 10:00 PM
Saturday May 18, 2019 7:00 AM - 7:00 PM
Sunday May 19, 2019 2:00 PM - 10:00 PM
Saturday July 13, 2019 7:00 AM - 7:00 PM
Saturday October 05, 2019 7:00 AM - 7:00 PM
Sunday October 06, 2019 7:00 AM - 7:00 PM
Sunday October 27, 2019 7:00 AM - 7:00 PM
No Bathrooms
Permit Fee – Resident Youth \$0.00
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted
- Item 18. Kim Lambourne - School Family Night**
Durkin Park - T-Ball Field
Thursday May 30, 2019 5:00 PM - 7:00 PM
Thursday June 06, 2019 (Rain Date) 5:00 PM - 7:00 PM
Head Count (300)
Fee Resident Adult \$25.00 / 2 hour x 2 blocks = \$50.00
Motion: Ryan Rourke –Waived Permit Fees
Second: Thomas Caunter
All in favor, so voted
- Item 19. Jannah Peters-Beedoe -Progressive Youth Ministry- Youth Retreat**
Shedd Park – Pavilion
Saturday June 29, 2019 11:00 AM - 3:00 PM
Head Count (50)
Permit Fee – Resident Youth \$0.00
Custodial Fee \$120/4 hours
Charcoal - No Propaned Allowed- Call Fire Department of the event
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 20. Sheylla Var-Birthday Party

Shedd Park – Pavilion
Saturday June 08, 2019
Head Count (50)

1:00 PM - 5:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Custodial Fee \$120/4 hours

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Decline

Item 21. Kayla Balamotis - Wedding Ceremony

Cawley Memorial Stadium Complex - Alumni Field

(Change Reservation to Cawley Turf with same date and time if available)

Saturday June 29, 2019

3:00 PM - 7:00 PM

Head Count (35)

Fee Resident Adult \$150.00/4 hour block

Custodial Fee \$120.00/4 hours

Total Permit fee \$150.00 +Custodial Fee \$120.00 = \$270.00

Motion: Ryan Rourke – Custodial Fees \$120.00

Second: Thomas Caunter

All in favor, so voted

Item 22. Jeannine Ameduri – Lowell High School – Tap (1) Maple Tree

Lucy Larcom Park

March 1 – March 15, 2019

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

Item 23. Cheryl Saba - Ecumenical Athletic Association

Edward J Walsh Youth Soccer Complex

(Monday – Friday)

April 1, 2018 – June 21, 2019

1:30 PM - 5:30 PM

Head Count (50)

No Bathroom

Permit for Resident Youth \$0.00

Board had no vote due to repairs and need to speak with the Parks Department

Item 24. Cindi Webster - Ccf Ministries - 8th Annual Bless the City Block Party

South Common - Purtell Multipurpose Field

Saturday July 13, 2019

8:00 AM - 4:00 PM

Head Count (1000)

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour x 4 blocks = \$100.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

Item 25. Mayon Mitchell - Flag Football

Stoklosa School Park - Multipurpose Field

Tuesday May 07, 2019	6:00 PM - 8:00 PM
Thursday May 09, 2019	6:00 PM - 8:00 PM
Tuesday May 14, 2019	6:00 PM - 8:00 PM
Thursday May 16, 2019	6:00 PM - 8:00 PM
Tuesday May 21, 2019	6:00 PM - 8:00 PM
Thursday May 30, 2019	6:00 PM - 8:00 PM
Tuesday June 04, 2019	6:00 PM - 8:00 PM
Thursday June 06, 2019	6:00 PM - 8:00 PM
Tuesday June 11, 2019	6:00 PM - 8:00 PM
Thursday June 13, 2019	6:00 PM - 8:00 PM
Tuesday June 18, 2019	6:00 PM - 8:00 PM
Thursday June 20, 2019	6:00 PM - 8:00 PM
Tuesday June 25, 2019	6:00 PM - 8:00 PM
Thursday June 27, 2019	6:00 PM - 8:00 PM

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour block x 12 blocks = \$300.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

Item 26. Dimitrios Booras – The Center For Hope and Healing, Inc. – Community Event

Shedd Park – Pavilion

Sunday August 25, 2019

9:00 AM - 5:00 PM

Head Count (200)

Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00

Custodial Fee \$120/4 hours x 2 blocks = \$240.00

Total Permit Fees \$100.00 + Custodial Fee \$240.00 = \$340.00

Motion: Ryan Rourke – Permit Fee \$240.00

Second: Thomas Caunter

All in favor, so voted

Item 27. Gifty Korankye - Paramount Healthcare Services-Community Engagement

Shedd Park – Pavilion

Saturday June 01, 2019 (Delete date)

2:00 PM - 6:00 PM

Saturday June 15, 2019

2:00 PM - 6:00 PM

Head Count (100)

Fee Non-Resident Adult \$100.00 / 2 hour block x 2 blocks x 2 days = \$400.00

Custodial Fee \$120/4 hours x 2 blocks = \$240.00

Total Permit Fees \$400.00 + Custodial Fee \$240.00 = \$640.00

Motion: Thomas Caunter – Permit Fee with 1 date (\$320.00)

Second: Ryan Rourke

All in favor, so voted

Item 28. Robert Hunt - Free Concert and Children's Movie night

Tyler Park - Greenspace

Thursday June 20, 2019

5:00 PM - 9:00 PM

Thursday July 18, 2019

5:00 PM - 9:00 PM

Thursday August 15, 2019

5:00 PM - 9:00 PM

Saturday September 7, 2019

5:00 PM - 9:00 PM

Saturday September 14, 2019

5:00 PM - 9:00 PM

Head Count (100)

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00 X 5 Days = \$250.00

Motion: Thomas Caunter – Permit Fee Waived

Second: Ryan Rourke

All in favor, so voted

Item 29. Christopher Tifah - Cultral Celebration

North Common - Stage

Saturday June 8, 2019

4:00 PM - 8:00 PM

Head Count (100)

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Decline

Item 30. Bryn Rogers - Free vaccination and mircochip clinic for dogs and cats at the park

North Common - Carney Softball Field

Sunday April 07, 2019

9:00 AM - 1:00 PM

Head Count (250)

No Bathrooms

Fee Non-Resident Adult \$100.00 / 2 hour block x 2 blocks = \$200.00

Motion: Ryan Rourke- Permit Fee Waived

Second: Thomas Caunter

All in favor, so voted

Item 31. (Amendment for February 27 Agenda) Maria Jacobs- Lowell House Of Prayer Inc

Armory Park – Saturdays -April 6 – November 2, 2019

3:00 PM - 5:00 PM

Motion: Ryan Rourke- Permit Fee Waived

Second: Thomas Caunter

All in favor, so voted

Meeting Adjourn: 7:15 PM