Meeting called to order at 6:00 PM

Board Members present:
John Linnehan, Chairman- Present
Peter Finnegan, Vice-Chairman-Absent
Thomas Caunter- Present
Ryan Rourke- Present
Melissa Desroches - Absent

REGULAR MEETING AGENDA

Item 1. Board had no Quorum and minutes need to be voted on January 30 Agenda for the approval of permits
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 2. Karen Bostwick - Lowell Youth Soccer –Storage Unit
Edwards J Walsh Youth Soccer Complex
Building of a storage unit for stamp of approval
(Bringing Blueprints to the meeting)
Decline and will attend March 27 Agenda

Item 3. Karla Silva-Flores – 1st Birthday Party
Shedd Park – Pavilion Sunday June 23, 2019 2:00 PM - 6:00 PM
Head Count (50)
Bouncy House, Call Lowell Fire Department to make sure it is secured
Charcoal grill – No Propane allowed – Contact the Lowell Fire Department of the event
Total Permit Fees $50.00 + Custodial Fee $120.00 = $170.00
Motion: Thomas Caunter – Total Permit Fee $120.00
Second: Ryan Rourke
All in favor, so voted

Item 4. Robert Majeau- Kids In Disability Sports
Cawley Memorial Stadium Complex - Alumni Field
Sunday June 23, 2019 10:00 AM - 2:00 PM
Head Count (100)
Permit for Resident Youth $0.00
Custodial Fee $120/4 hours
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor, so voted
Item 5. Dave Lezenski – Lowell High School - Fall Athletics

   Cawley Memorial Stadium Complex - William J. Desmond Jr. Field
   (Monday – Thursday)
   August 12, 2019 – August 15, 2019  9:30 AM – 5:30 PM
   August 16, 2019 – December 14, 2019  8:00 AM – 8:00 PM

   Cawley Memorial Stadium Complex - Machado Field
   (Monday – Thursday)
   August 19 – November 28, 2019  10:00 AM – 6:00 PM
   (Friday – Saturday)
   August 16, 2019 – December 07, 2019  8:00 AM – 8:00 PM

   Cawley Memorial Stadium Complex - Cawley Stadium Turf
   (Monday – Saturday)
   August 14, 2019 – November 30, 2019  8:00 AM – 8:00 PM

   Cawley Memorial Stadium Complex - Field Hockey Field
   (Monday – Saturday)
   August 14, 2019 – November 30, 2019  8:00 AM – 8:00 PM

   Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field
   (Monday – Saturday)
   August 14, 2019 – November 30, 2019  8:00 AM – 8:00 PM

   Shedd Park – Track
   August 19, 2019 – November 30, 2019  8:00 AM – 6:00 PM

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Item 6. Sejemba Lwako - African Health Cup Soccer Tournament

   A. Cawley Memorial Stadium Complex - Lucas Cavalho Soccer

   Head Count (100)
   Saturday July 06, 2019  8:00 AM - 4:00 PM

   Fee Resident Adult $200.00/4 hour block x 2 blocks = $400.00  
   Custodial Fee $120.00/4 hours x 2 blocks = $240.00  
   Total Permit Fee $400.00 + Custodial Fee $240.00 = $640.00

   Sejemba Lwako - African Health Cup Soccer Tournament

   B. Cawley Memorial Stadium Complex - Lucas Cavalho Soccer

   Sunday July 07, 2019  12:00 PM - 4:00 PM

   Fee Resident Adult $200.00/4 hour block  
   Custodial Fee $120.00/4 hours  
   Total Permit Fee $200.00 + Custodial Fee $120 = $320.00

   Will Call the Lowell Police Detail  
   Charcoal Grill – No Propane Allowed  
   Call the Lowell Fire Department of the Event

   Motion: Thomas Caunter- Permit Fee of $960.00  
   Second: Ryan Rourke  
   All in favor, so voted
Sejemba Lwako - African Health Cup Soccer Tournament
A. Cawley Memorial Stadium Complex - Cawley Stadium Turf
Head Count (300)
Saturday July 06, 2019 8:00 AM - 4:00 PM
Fee Resident Adult $200.00/4 hour block x 2 blocks = $400.00
Custodial Fee $120.00/4 hours x 2 blocks = $240.00
Total Permit Fee $400.00 + Custodial Fee $240.00 = $640.00
Sejemba Lwako - African Health Cup Soccer Tournament
B. Cawley Memorial Stadium Complex - Cawley Stadium Turf
Head Count (300)
Sunday July 07, 2019 12:00 PM - 4:00 PM
Fee Resident Adult $200.00/4 hour block
Custodial Fee $120.00/4 hours
Total Permit Fee $200.00 + Custodial Fee $120 = $320.00
Will Call the Lowell Police Detail
Charcoal Grill – No Propane Allowed
Call the Lowell Fire Department of the Event
Motion: Thomas Caunter- Permit Fee of $960.00
Second: Ryan Rourke
All in favor, so voted

Item 7. Patrick Sheridan - Greater Lowell Road Runners – Practice Games
Cawley Memorial Stadium Complex - Field Hockey Field
(Monday- Friday) April 01, 2019 - June 13, 2019 6:00 PM - 10:00 PM
Change Hours 6:00 PM –8:00 PM
Cawley Memorial Stadium Complex - Machado Field
(Monday- Friday) April 01, 2019 - June 7, 2019 7:00 PM - 11:00 PM
Change Hours 7:00 PM –8:00 PM
Permit for Resident Youth $0.00
Waive Custodial Fees (Bathrooms are open)
Patrick Sheridan - Greater Lowell Road Runners – Practice Games
Cawley Memorial Stadium Complex - Field Hockey Field
(Sunday’s) April 07, 2019 - June 9, 2019
Permit for Resident Youth $0.00
Custodial Fee $120.00/4 hours x 8 days = $1,920.00
Motion: Thomas Caunter- No Custodial Permit Fees
Second: Ryan Rourke
All in favor, so voted
Item 8.  Maria Claudio Roberto Clemente (Requesting Permission) Conflict

Ryan field - May and June 3 days a week.
Tuesday 6-8, Thursday 6-8 and Saturday 11-1 (Tuesday are available –Reservations are available)
(Thursday are already reserved for another league)
(Saturdays Maria Claudio reserved)

Ryan field -July International Tournament 13th-19th (July 13th Maria Claudio reserved)

Carney North Common Softball Tournament June 14 6-8, 15th all day, and 16th
Reservations are available)

*Board advised them to make highlighted reservations

McPherson Park - Concession Stand 8:00 AM - 8:00 PM
McPherson Park - M1 - Farley Softball Field 8:00 AM - 8:00 PM
McPherson Park – M2 - Sweatt Softball Field 4:00 PM - 8:00 PM
McPherson Park – M3 – Vigeant Softball Field 8:00 AM - 8:00 PM
Callery Park - Conroy Softball Field 4:00 PM - 8:00 PM
Callery Park - Conroy Softball Field 8:00 AM - 8:00 PM
Ventura Field - Ventura Softball Field 6:00 PM - 8:00 PM
Ventura Field - Ventura Softball Field 8:00 AM - 8:00 PM
Permit Fee – Resident Youth $0.00

Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 10 Jennifer Soto – Baby Shower
Shedd Park – Pavilion 2:00 PM - 6:00 PM
Sunday June 23, 2019
Head Count (40)

Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
Custodial Fee $120/4 hours
Total Permit Fees $50.00 + Custodial Fee $120.00 = $170.00
Decline
Item 11. Darleen Wood – Lowell Police Department – PetFest
O'Donnell Park - Lawrence Cavanaugh Sr. Basketball Court I, II, III (3 reservations)
Saturday May 11, 2019 7:00 AM - 3:00 PM
Fee Resident Adult $25.00 / 2 hour block x 12 blocks = $300.00
Motion: Thomas Caunter - Waived Permit Fee
Second: Ryan Rourke
All in favor, so voted

Item 12. Jason Normandie – Callery Park Little League
Callery Park Concession Stand
(Monday – Sunday)
April 01, 2019 - November 02, 2019 4:00 PM - 6:00 PM
April 06, 2019 – November 02, 2019 6:00 PM - 8:00 PM
April 05, 2019 – November 02, 2019 8:00 PM - 10:00 PM
(Sat & Sunday)
April 06, 2019 – November 02, 2019 9:00 AM - 3:00 PM
Permit Fee – Resident Youth $0.00
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor, so voted

Item 13. Patrick Coppinger – Tapping (15) Maple Trees (3 weeks process)
Fort Hill Park
April (Spring Time)
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor, so voted

Oliveria Park - Oliveria Little League Field
(Saturday’s)
(April 06, 2019 – May 25, 2019) 8:00 PM - 6:00 PM
Head Count (25)
Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00 per day x 8 days = $400.00
Motion: Thomas Caunter – Waived Permit Fee
Second: Ryan Rourke
All in favor, so voted

Item 15. Heather DeProfio – Girl Scouts Troop Leader – Bronze Award
Shedd Park
Planting a tree in April
Emailed the Parks Department
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted
Item 16. Dorothy Semonian - Merrimack River Rowing Association - Parking
Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Sunday June 23, 2019 7:00 AM - 5:00 PM
Head Count (500)
Fee Resident Adult $25.00 / 2 hour x 5 blocks = $125.00
Sunday September 29, 2019 7:00 AM - 9:00 PM
Head Count (2000)
Fee Resident Adult $25.00 / 2 hour x 7 blocks = $175.00
Total Permit for 2 days = $300.00
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 17. Jess Murray Lowell Rowing Regatta Association - Parking
Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Saturday’s May 11, 2019 7:00 AM - 7:00 PM
Sunday May 12, 2019 2:00 PM - 10:00 PM
Saturday May 18, 2019 7:00 AM - 7:00 PM
Sunday May 19, 2019 2:00 PM - 10:00 PM
Saturday July 13, 2019 7:00 AM - 7:00 PM
Saturday October 05, 2019 7:00 AM - 7:00 PM
Sunday October 06, 2019 7:00 AM - 7:00 PM
Sunday October 27, 2019 7:00 AM - 7:00 PM
No Bathrooms
Permit Fee – Resident Youth $0.00
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 18. Kim Lambourne - School Family Night
Durkin Park - T-Ball Field
Thursday May 30, 2019 5:00 PM - 7:00 PM
Thursday June 06, 2019 (Rain Date) 5:00 PM - 7:00 PM
Head Count (300)
Fee Resident Adult $25.00 / 2 hour x 2 blocks = $50.00
Motion: Ryan Rourke –Waived Permit Fees
Second: Thomas Caunter
All in favor, so voted

Item 19. Janneh Peters-Beedoe -Progressive Youth Ministry- Youth Retreat
Shedd Park – Pavilion
Saturday June 29, 2019 11:00 AM - 3:00 PM
Head Count (50)
Permit Fee – Resident Youth $0.00
Custodial Fee $120/4 hours
Charcoal - No Propaned Allowed- Call Fire Department of the event
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted
Item 20. Sheylla Var-Birthday Party
Shedd Park – Pavilion
Saturday June 08, 2019 1:00 PM - 5:00 PM
Head Count (50)
Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
Custodial Fee $120/4 hours
Total Permit Fees $50.00 + Custodial Fee $120.00 = $170.00
Decline

Cawley Memorial Stadium Complex - Alumni Field
(Change Reservation to Cawley Turf with same date and time if available)
Saturday June 29, 2019 3:00 PM - 7:00 PM
Head Count (35)
Fee Resident Adult $150.00/4 hour block
Custodial Fee $120.00/4 hours
Total Permit fee $150.00 + Custodial Fee $120.00 = $270.00
Motion: Ryan Rourke – Custodial Fees $120.00
Second: Thomas Caunter
All in favor, so voted

Item 22. Jeannine Ameduri – Lowell High School – Tap (1) Maple Tree
Lucy Larcom Park
March 1 – March 15, 2019
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 23. Cheryl Saba - Ecumenical Athletic Association
Edward J Walsh Youth Soccer Complex
(Monday – Friday)
April 1, 2018 – June 21, 2019 1:30 PM - 5:30 PM
Head Count (50)
No Bathroom
Permit for Resident Youth $0.00
Board had no vote due to repairs and need to speak with the Parks Department

Item 24. Cindi Webster - Ccf Ministries - 8th Annual Bless the City Block Party
South Common - Purtell Multipurpose Field
Saturday July 13, 2019 8:00 AM - 4:00 PM
Head Count (1000)
No Bathrooms
Fee Resident Adult $25.00 / 2 hour x 4 blocks = $100.00
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor, so voted
Item 25. Mayon Mitchell - Flag Football
Stoklosa School Park - Multipurpose Field
- Tuesday May 07, 2019 6:00 PM - 8:00 PM
- Thursday May 09, 2019 6:00 PM - 8:00 PM
- Tuesday May 14, 2019 6:00 PM - 8:00 PM
- Thursday May 16, 2019 6:00 PM - 8:00 PM
- Tuesday May 21, 2019 6:00 PM - 8:00 PM
- Thursday May 30, 2019 6:00 PM - 8:00 PM
- Tuesday June 04, 2019 6:00 PM - 8:00 PM
- Thursday June 06, 2019 6:00 PM - 8:00 PM
- Tuesday June 11, 2019 6:00 PM - 8:00 PM
- Thursday June 13, 2019 6:00 PM - 8:00 PM
- Tuesday June 18, 2019 6:00 PM - 8:00 PM
- Thursday June 20, 2019 6:00 PM - 8:00 PM
- Tuesday June 25, 2019 6:00 PM - 8:00 PM
- Thursday June 27, 2019 6:00 PM - 8:00 PM

No Bathrooms
Fee Resident Adult $25.00 / 2 hour block x 12 blocks = $300.00
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 26. Dimitrios Booras – The Center For Hope and Healing, Inc. – Community Event
Shedd Park – Pavilion
- Sunday August 25, 2019 9:00 AM - 5:00 PM
Head Count (200)
Fee Resident Adult $25.00 / 2 hour block x 4 blocks = $100.00
Custodial Fee $120/4 hours x 2 blocks = $240.00
Total Permit Fees $100.00 + Custodial Fee $240.00 =$340.00
Motion: Ryan Rourke – Permit Fee $240.00
Second: Thomas Caunter
All in favor, so voted

Item 27. Gifty Korankye - Paramount Healthcare Services-Community Engagement
Shedd Park – Pavilion
- Saturday June 01, 2019 (Delete date) 2:00 PM - 6:00 PM
- Saturday June 15, 2019 2:00 PM - 6:00 PM
Head Count (100)
Fee Non-Resident Adult $100.00 / 2 hour block x 2 blocks x 2 days =$400.00
Custodial Fee $120/4 hours x 2 blocks = $240.00
Total Permit Fees $400.00 + Custodial Fee $240.00 =$640.00
Motion: Thomas Caunter – Permit Fee with 1 date ($320.00)
Second: Ryan Rourke
All in favor, so voted
Item 28. Robert Hunt - Free Concert and Children’s Movie night

Tyler Park - Greenspace
Thursday June 20, 2019  5:00 PM - 9:00 PM
Thursday July 18, 2019  5:00 PM - 9:00 PM
Thursday August 15, 2019  5:00 PM - 9:00 PM
Saturday September 7, 2019  5:00 PM - 9:00 PM
Saturday September 14, 2019  5:00 PM - 9:00 PM

Head Count (100)

No Bathrooms

**Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00 X 5 Days = $250.00**

*Motion: Thomas Caunter – Permit Fee Waived*
*Second: Ryan Rourke*
*All in favor, so voted*

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Item 29. Christopher Tifah - Cultural Celebration

North Common - Stage
Saturday June 8, 2019  4:00 PM - 8:00 PM

Head Count (100)

No Bathrooms

**Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00**

*Decline*

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Item 30. Bryn Rogers - Free vaccination and microchip clinic for dogs and cats at the park

North Common - Carney Softball Field
Sunday April 07, 2019  9:00 AM - 1:00 PM

Head Count (250)

No Bathrooms

**Fee Non-Resident Adult $100.00 / 2 hour block x 2 blocks = $200.00**

*Motion: Ryan Rourke - Permit Fee Waived*
*Second: Thomas Caunter*
*All in favor, so voted*

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Item 31. (Amendment for February 27 Agenda) Maria Jacobs- Lowell House Of Prayer Inc

Armory Park – Saturdays - April 6 – November 2, 2019  3:00 PM - 5:00 PM

*Motion: Ryan Rourke - Permit Fee Waived*
*Second: Thomas Caunter*
*All in favor, so voted*

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Meeting Adjourn: 7:15 PM