Meeting called to order at 6:00 PM

Board Members present:
John Linnehan, Chairman- Present
Peter Finnegan, Vice-Chairman- Present
Thomas Caunter- Present
Ryan Rourke- Present

ITEM 1: CITY COUNCIL

At the Regular meeting of the City Council held Tuesday March 19, 2019 the following Motion was read and referred to the Board of Parks.

Motion: Motion by C. Kennedy, seconded by C. Mercier to add following request to have Manager and Law Department develop a policy to name and rename parks in the City to the motion at the Parks & Recreation SC to refer to Board of Parks the request to change name of Roberto Clemente Park to Palin Park. Adopted per Roll Call vote, 9 yeas. So voted

C. Elliot’s view was the he proposed the name change to Palin Park five years ago. He stated that he helped the Roberto Clemente League name their baseball field Koumanzelis Roberto Clemente. He stated that the city needs to find green space for the Latino Community

C. Nuon’s view was that the Cambodian Community have waited 20 years for this change. After hearing discussion and comments C. Nuon’s opinion is that the Latino Community should be present at the next City Counselor Meeting next Tuesday to represent Roberto Clemente Field.

Several speakers of the Cambodian and Latino communities wanted to postpone the name change of the park and suggest some type of agreement between the both communities.

John Linnehan, Chairman of the Board of Parks stated that both opinion of Latino and Cambodian communities and that they should come together with some type of agreement.

Motion by Peter Finnegan to table the topic for further discussion to include the Cambodian and Latino Communities – as voted unanimous

Item 2. Luz Burgos-Ortiz –Early Easter Egg Hunt
Shedd Park – Pavilion (Head Count 25) Saturday, April 6, 2019 11:00 AM - 3:00 PM
Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
+ Custodial Fee $120/4 hours (Total Permit Amount $170.00)
Decline
Item 3. Ruth Lloyd – Wedding Ceremony
Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Sunday August 25, 2019 (Head Count 300) 4:00 PM - 10:00 PM
No Lights/No Bathroom
Fee Resident Adult $25.00 / 2 hour block x 3 blocks = $75.00
Decline and will attended our next Board of Parks meeting April 24

Item 4. Susan Brittain – Community Teamwork - Farmer’s Market (Parking Conflict with LHS last year)
Shedd Park – Pavilion (Head Count 200)
Friday’s July 12, 2019 - October 25, 2019 10:00 AM - 6:00 PM
Fee Resident Adult $25.00 / 2 hour block x 4 blocks = $100.00 x 15 days = $1,500.00
Community Teamwork advised that Parking will be easier this year with the School hours
Motion: Ryan Rourke – Waived Permit Fee
Second: Thomas Caunter
All in favor, so voted

Item 5. Kelly Fox-GLRR Family Outing
Shedd Park – Pavilion (Head Count 60)
Sunday July 21, 2019 8:00 AM - 4:00 PM
Fee Resident Adult $25.00 / 2 hour block x 4 blocks = $100.00
+ Custodial Fee $120/4 hours x 2 blocks = $240.00 (Total Permit Amount $340.00)
Decline and will come to our next April 24th Board of Parks Meeting

Item 6. Karen Bostwick - Lowell Youth Soccer – Storage Unit
Edwards J Walsh Youth Soccer Complex
Building of a storage unit for stamp of approval
(Bringing Blueprints to the meeting)
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 7. Philip Sheridan – Lowell Catholic – Girls Softball Practice
Callery Park - Zabbo Little League Field
Monday -Thursday (March 28, 2019 - June 6, 2019) (Head Count 17) 2:00 PM - 4:00 PM
Permit Fee – Resident Youth $0.00
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 8. Jennifer Soto – Baby Shower
Shedd Park – Pavilion Saturday June 8, 2019 12:00 PM - 8:00 PM
Head Count (40)
Fee Resident Adult $25.00 / 2 hour block x 4 blocks = $100.00
+ Custodial Fee $120/4 hours x 2 blocks (Total Permit Amount $340.00)
Decline
Item 9.  Eric Johnson/Michael Santiago - Peace in the Park event for Youth Reaching Out
Stoklosa School Park - Multipurpose Field
Wednesday, May 22 2019 and May 23, 2019 2:30 PM - 6:30 PM
Permit Fee – Resident Youth $0.00
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 10.  Melissa Dearth-Gaudet – Bailey School Field Trip
Shedd Park – Pavilion Head Count (90)
Friday June 7, 2019 – Wednesday June 12, 2019 (Rain Date) 9:00 AM - 1:00 PM
Bathrooms Open during School Hours
Permit Fee – Resident Youth $0.00
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 11.  Leilany Colon - Twin Son’s 1st Birthday Party
Shedd Park – Pavilion Saturday September 28, 2019 2:00 PM - 6:00 PM
Head Count (50)
Permit Fee – Resident Youth $0.00
Custodial Fee $120/4 hours
Decline and will attended our next Board of Parks meeting April 24

Item 12.  Daniel Price - AA Meeting/Cookout
Shedd Park – Pavilion Saturday July 27, 2019 (No Rain Date) 10:00 PM - 2:00 PM
Head Count (45)
Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
+ Custodial Fee $120/4 hours (Total Permit Amount $170.00)
Decline and will attended our next Board of Parks meeting April 24

Item 13.  Maryann Visniewski - Dance Flash Mob
Shedd Park - Pavilion Saturday May 11, 2019 7:00 AM - 11:00 AM
Head Count (10)
Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
+ Custodial Fee $120/4 hours (Total Permit Amount $170.00)
Will not be needed a custodial and no fee will be charged
Will only be using the Pavilion per Board of Parks
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 14.  Erin Langlois - Outdoor Worship
Shedd Park - Pavilion Saturday June 23, 2019 8:00 AM - 12:00 PM
Head Count (75)
Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
+ Custodial Fee $120/4 hours (Total Permit Amount $170.00)
Will only be using the Pavilion - No custodial need and no fee
Motion: Peter Finnegan
Second: Ryan Rourke
All in favor, so voted
Item 15. Conor Callery - Saint Michael School – Field Day
Friday May 31, 2019  Head Count (250)
Shedd Park - Pavilion  7:00 AM - 3:00 PM
Shedd Park - Gresco Baseball Field  8:00 AM - 2:00 PM
Shedd Park - Edward F. Finnegan Basketball Court  8:00 AM - 2:00 PM
Shedd Park - Cahill-Perrin Little League Field  8:00 AM - 2:00 PM
Shedd Park - Elmer P. Rynne Tennis Court I, II, III  8:00 AM - 2:00 PM

Permit Fee – Resident Youth $0.00
Bathrooms Open during School Hours

Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 16. Violette Russ - Full Deliverance Church - 6th Annual Community Cookout
Oliveria Park - Basketball Court
Wednesday June 12, 2019 Head Count (200)  12:00 PM - 4:00 PM

Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
changed the date to June 22 – hours 10:00 AM – 5:00 PM
Bouncy House - Cooking with Charcoal - No Propane - Call the Lowell Fire Department of the
event date

Motion: Peter Finnegan – Waived permit fee
Second: Thomas Caunter
All in favor, so voted

Item 17. Pastor Juan C Castaneda – King Of Kings Church - Tournament
Wang Soccer Field - Wang Soccer Field
(17 Saturdays) May 4 – August 24, 2019 (Head Count 10)  12:00 PM - 6:00 PM

Fee Resident Adult $25.00 / 2 hour block x 3 blocks = $75.00 x 17 days = $1,275.00

Motion: Thomas Caunter
Second: Peter Finnegan
All in favor, so voted

Item 18. Colleen Brown – Murkland School-Pen Pal
Shedd Park – Pavilion (Head Count 50)  Wednesday May 29, 2019  9:30 AM - 1:30 PM

Permit Fee – Resident Youth $0.00
Bathrooms Open during School Hours

Motion: Thomas Caunter
Second: Peter Finnegan
All in favor, so voted
Friday June 07, 2019  Head Count (250)  
Donahue Park - Basketball Court (Head Count 50)  
Donahue Park - Little League Baseball Field / Softball Field  
Tuesday June 11, 2019  
Shedd Park – Pavilion  
Shedd Park – Track  
Shedd Park - Cahill-Perrin Little League Field  
Shedd Park - Edward F. Finnegan Basketball Court  
Shedd Park - Tennis Backboard I, II  
**Permit Fee – Resident Youth $0.00**  
**Bathrooms Open during School Hours**  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in favor, so voted  

Item 20.  Chris Snow - Shedd Park Baseball & Softball Organization  
Shedd Park - Concession Stand  
April 1, 2019 – October 31, 2019  
**Permit Fee – Resident Youth $0.00**  
Motion: Ryan Rourke  
Second: Thomas Caunter  
All in favor, so voted  

Muldoon Park - Gazebo (Head Count 14)  
Saturday May 04, 2019  
**Fee Resident Adult $25.00 / 2 hour block**  
Charcoal Grill - no propane  
Change the hours 5:30-7:30  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in favor, so voted  

Item 22.  Adolphus Capehart - Live Performance and Soccer Match  
Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field  
Saturday June 08, 2019  
**Fee Resident Adult $200 / 4 hour block**  
Custodial Fee $120/4 hours  
Total Permit Amount $200.00 + Custodial Fee $120.00 = $320.00  
Motion: Peter Finnegan  
Second: Ryan Rourke  
All in favor, so voted  

Item 23.  Deborah Dube – Greener Group Lic - Company Outing, Softball Game  
Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field  
Saturday August 24, 2019  (Head Count 60)  
**Fee Resident Adult $200 / 4 hour block x 2 blocks = $400.00**  
Custodial Fee $120/4 hours x 2 blocks = $240.00  
Total Permit Amount $400.00 + Custodial Fees $240.00 = $640.00  
Decline and will attended our next Board of Parks meeting April 24
Item 24.  Joelin Saldana – Baby Shower  
Shedd Park – Pavilion  Saturday June 01, 2019  4:00 PM - 8:00 PM  
*Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00  
+ Custodial Fee $120/4 hours (Total Permit Amount $170.00)  
Decline

Item 25.  Patricia Fuller – Lowell Pop Warner - Football Practice  
Cawley Memorial Stadium Complex - William J. Desmond Jr. Field  
Monday - Thursday August 01, 2019 - November 7, 2019 (Head Count 150) 5:30 PM - 9:30 PM  
**Permit Fee – Resident Youth $0.00**  
Cawley Memorial Stadium Complex - Cawley Stadium Turf  
Wednesday July 24, 2019 and July 31, 2019  5:30 PM - 9:30 PM  
(4 Sunday’s) September 8, 15, - October 6, 13, 2019  7:00 AM - 3:00 PM  
**Permit Fee – Resident Youth $0.00**  
Custodial Fees $120/4 hours x 2 blocks = $240.00 x 4 days = $960.00  
Cawley Memorial Stadium Complex - Alumni Field – Youth Car Wash  
Saturday September 21, 2019  (Head Count 100)  9:00 AM - 1:00 PM  
**Permit Fee – Resident Youth $0.00**  
Custodial Fees $120/4 hours (Total Amount of both permits $1,080.00)  
**Motion:** Thomas Caunter  
**Second:** Ryan Rourke  
All in favor, so voted

Item 26.  James Mwangi – Centertainment - Sharing Kenyan Culture to the Lowell Community  
Anne Dean Welcome Regatta Festival Field - Multipurpose Field  
Saturday July 06, 2019  Head Count (300)  4:00 PM - 10:00 PM  
**Fee Resident Adult $25.00 / 2 hour block x 3 blocks = $75.00**  
**No Bathrooms or Lights**  
**Motion:** Ryan Rourke  
**Second:** Thomas Caunter  
All in favor, so voted

Item 27.  Ken Doucette - Middlesex Sheriff's Office Youth Public Safety Academy Community Day  
Cawley Memorial Stadium Complex - Cawley Stadium Turf  
Wednesday July 24, 2019  (Head Count 10)  8:00 AM - 4:00 PM  
**Permit Fee – Non -Resident Youth $60.00/ 2 hour block x 2 = $120.00**  
Custodial Fees $120/4 hours x 2 blocks = $240.00 =Total Permit Fee $360.00  
**Motion:** Thomas Caunter  
**Second:** Ryan Rourke  
All in favor, so voted

Item 28.  Pinkinpin Sango - 5yr Old Birthday party  
Anne Dean Welcome Regatta Festival Field - Multipurpose Field  
Saturday July 27, 2019  (Head Count 30)  10:00 AM - 6:00 PM  
**Permit Fee – Resident Youth $0.00**  
**No Bathrooms**  
Decline and will make new reservations

Item 29.  Daisy Delgado – 1st Birthday Party  
Shedd Park - Pavilion  
Sunday June 30, 2019  (Head Count 50)  2:00 PM - 6:00 PM  
**Permit Fee – Resident Youth $0.00**  
Custodial Fees $120/4 hours  
Decline – will attend April 24th meeting
Item 30. Samantha Burk - First birthday
Shedd Park - Picnic Area I-In Front of Pyne School
Saturday June 22, 2019 (Head Count 25) 2:00 PM - 6:00 PM

Permit Fee – Resident Youth $0.00
No Bathroom access
Decline

Item 31. Pamela Miller - Coalition For A Better Acre - Community Cleanup
North Common - Stage
Saturday May 11, 2019 (Head Count 200) 8:30 AM - 2:30 PM

Fee Resident Adult $25.00 / 2 hour block x 3 = $75.00
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 32. Yovani Baez-Rose – City of Lowell, Department of Planning and Development
Request approval from Board of Park to add pickleball lines to the following tennis courts:
- 2 courts at Shedd Park (corner of Boylston and Rogers-Krysiak Courts)
- 1 Court at McPherson Park
- 1 Court at South Common Park

Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 33. Gabriel Sanchez Casa De Restauracion Un Nuevo Comienzo –Religious Gathering
North Common - Stage
Tuesday June 18, 2019 6:00 PM - 8:00 PM
Tuesday July 30, 2019 6:00 PM - 8:00 PM
Tuesday August 27, 2019 6:00 PM - 8:00 PM

Board of Parks added this reservation to be approved

Motion: Peter Finnegan – Waived Permit Fee
Second: Ryan Rourke
All in favor, so voted

Meeting Adjourn: 8:15 PM
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted