NOTICE OF PUBLIC MEETING
ORGANIZATION: BOARD OF PARKS
DATE: Wednesday, May 29, 2019
TIME: 6:00 PM
LOCATION: JFK CIVIC CENTER
50 ARCAND DRIVE
DPD CONFERENCE ROOM, 2ND FLOOR
LOWELL, MA 01852

MEETING REGULAR AGENDA

Meeting called to order at 6:00 PM

Board Members present:
John Linnehan, Chairman- Present
Peter Finnegan, Vice-Chairman- Present
Thomas Caunter- Present
Ryan Rourke- Present

Item 1. David Lezenski – Lowell High School release the following dates for the MIAA Football Tournament
A. Cawley Martin Softball Field
   Tuesday 6/11/19, 3:00 PM - 10:00 PM
   Wednesday 6/12/19 3:00 PM - 10:00 PM
   Friday 6/14/19 3:00 PM - 10:00 PM
   Saturday 6/15/19 rain date 3:00 PM - 10:00 PM
   Tuesday 6/18/19 3:00 PM - 10:00 PM
   Wednesday 6/19/2019 3:00 PM - 10:00 PM
   Permit Fee – Resident Youth $0.00
   Custodial Fee $120/4 hours x 2 = $240.00 (1 Day)
   Light Fee $100.00
   $1.00 per Ticket
   Total Permit Fee $340.00
   Motion: Thomas Caunter
   Second: Peter Finnegan
   All in Favor, so voted

David Lezenski - LHS release the following dates for the MIAA Football Tournament
B. Cawley Alumni Baseball Field
   Wednesday 6/12/19 3:00 PM - 10:00 PM
   Thursday 6/13/19 3:00 PM - 10:00 PM
   Saturday 6/15/19 3:00 PM - 10:00 PM
   Sunday 6/16/19 (raindate) 3:00 PM - 10:00 PM
   Tuesday 6/18/19 3:00 PM - 10:00 PM
   Wednesday 6/19/2019 3:00 PM - 10:00 PM
   Permit Fee – Resident Youth $0.00
   Custodial Fee $120/4 hours x 4 = $480.00 (2 Days)
   Light Fee $100.00
   $1.00 per Ticket
   Total Permit Fee $580.00
   Motion: Peter Finnegan
   Second: Thomas Caunter
   All in Favor, so voted
Item 2. Ronnie Eaton – Baseball Game  
Cawley Memorial Stadium Complex - Alumni Field  
Friday July 12, 2019 (Head Count 35)  7:00 PM - 11:00 PM  
Sunday July 14, 2019  6:00 PM - 10:00 PM  
Sunday July 28, 2019  6:00 PM - 10:00 PM  
Fee Resident Adult $150.00/4 hour block x 3 Days = $450.00  
Custodial Fee $120/4 hours x 3 Days = $360.00  
Light Fee 50.00/4 hour block x 3 days = $150.00 (Total Permit Amount $960.00)  
Decline

Item 3. Airanisse Quintana-Youth Birthday Party  
A. Shedd Park – Pavilion - Head Count (30)  
Saturday June 08, 2019  2:00 PM - 6:00 PM  
Permit Fee – Resident Youth $0.00  
Custodial Fee $120/4 hours  
Motion: Ryan Rourke  
Second: Thomas Caunter  
All in Favor, so voted

Airanisse Quintana-Adult Birthday Party  
B. Shedd Park – Pavilion - Head Count (50)  
Sunday September 01, 2019  2:00 PM - 6:00 PM  
Fee Resident Adult $25.00 / 2 hour block x 2 = $50.00  
Custodial Fee $120/4 hours = (Total Amount for Permit $170.00)  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in Favor, so voted

Item 4. Pinkinpin Sango- Youth 5th birthday  
Shedd Park - Pavilion (Head Count 50)  
Saturday July 27, 2019  3:00 PM - 7:00 PM  
Permit Fee – Resident Youth $0.00 -Custodial Fee $120/4 hours  
Charcoal Grill – Removal of Charcoal in an Aluminum canister  
No Propane – Call the Lowell Fire Dept of the event  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in Favor, so voted

Item 5. Jennifer Hall - The Paradigm Academy BJJ Graduation  
Shedd Park - Pavilion  Head Count (75)  
Saturday July 13, 2019  8:00 AM - 4:00 PM  
Fee Resident Adult $25.00 / 2 hour block x 4 = $100.00  
Custodial Fee $120/4 hours x 2 = $240.00 (Total Permit Amount $340.00)  
Decline – will come to the next meeting

Item 6. Tina Em – Lowell Community Charter Public School - 7th and 8th Grade Field Day  
South Common - Purtell Multipurpose Field (Head Count 170)  
Wednesday June 12, 2019  8:00 AM - 2:00 PM  
Permit Fee – Resident Youth $0.00  
Motion: Peter Finnegan  
Second: Ryan Rourke  
All in Favor, so voted
Item 7. Chinsan Lim – Cambodian Mutual Assistance Association – Youth Summer Program  
Father Maguire Playground - Basketball Court I (Head Count 90)  
Monday – Friday July 08, 2019 - August 16, 2019 11:00 AM - 3:00 PM  
**Permit Fee – Resident Youth $0.00**  
**Motion:** Peter Finnegan  
**Second:** Thomas Caunter  
All in Favor, so voted

Item 8. Rachel Walsh – Lowell Community Public Charter School – Field Day  
South Common – South Common – Greenspace (Head Count 83)  
Monday June 17, 2019 9:00 AM - 1:00 PM  
Friday June 14, 2019 9:00 AM - 3:00 PM  
**Permit Fee – Resident Youth $0.00 (No bathrooms)**  
**Motion:** Peter Finnegan  
**Second:** Thomas Caunter  
All in Favor, so voted

Item 9. Gerry Kayo - Collegiate Charter School of Lowell School - Field Day  
Hadley Park - Senior League Baseball Field  
Hadley Park - Basketball Court  
Friday June 14, 2019 Grade 8 only - Head Count 75 11:00 AM - 1:00 PM  
Monday June 17, 2019 - Grades 1-7 - Head Count approx. 750 8:00 AM - 12:00 PM  
**Permit Fee – Resident Youth $0.00 (No bathrooms)**  
Will rent (2) Porta Potties  
**Motion:** Thomas Caunter  
**Second:** Peter Finnegan  
All in Favor, so voted

Item 10. Jackie Kamwendo - Soccer Tenamen  
Armory Park – Greenspace  
Saturday July 06, 2019 11:00 AM - 3:00 PM  
**Fee Resident Adult $25.00 / 2 hour block x 2 = $50.00**  
Decline

Item 11. Ellen Netishen - Moody Day for Grades 3,4&5  
Fort Hill Park - Greenspace (Head Count 125)  
Friday May 31, 2019 8:00 AM - 12:00 PM  
**Permit Fee – Resident Youth $0.00 (No bathrooms)**  
**Motion:** Peter Finnegan  
**Second:** Thomas Caunter  
All in Favor, so voted

Item 12. Edward Ocasio – Salsa in the Park  
North Common - Stage (Head Count 250)  
Saturday July 20, 2019 - Saturday June 22, 2019 3:00 PM - 7:00 PM  
**Added Rain date, per the BOP – June 30, 2019**  
3:00 PM - 7:00 PM  
**Fee Resident Adult $25.00 / 2 hour block x 2 = $50.00**  
**Motion:** Ryan Rourke  
**Second:** Thomas Caunter  
All in Favor, so voted
Item 13. Ana Teresa Black Veino - Baby Shower  
Shedd Park – Pavilion  (Head Count 50)  
Sunday July 28, 2019 12:00 PM - 4:00 PM  
Fee Resident Adult $25.00 / 2 hour block x 2 = $50.00  
Custodial Fee $120/4 hours = (Total Amount for Permit $170.00)  
Will Bring food and tables  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in Favor, so voted

Shedd Park - Pavilion  
Saturday July 06, 2019  (Head Count 30)  
4:00 PM - 8:00 PM  
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours  
Decline:

Item 15. Stephen Oundo – Child Of God Sanctuary - Religious Event  
North Common –Stage (Head Count 100)  
Saturday June 15, 2019 4:00 PM - 8:00 PM  
Fee Non-Resident Adult $100.00/2 hour block x 2 = $200.00  
Charcoal grill – No propane- will call the Lowell Fire Department of the event  
Will bring a generator for electricity  
Motion: Peter Finnegan – No Fee  
Second: Ryan Rourke  
All in Favor, so voted

Item 16. Patricia Morales - Granite United Church - Church Picnic  
Shedd Park - Pavilion  (Head Count 75)  
Sunday July 14, 2019 12:00 PM - 4:00 PM  
Fee Resident Adult $25.00 / 2 hour block x 2 = $50.00  
Custodial Fee $120/4 hours  (Total Permit Fee $170.00)  
Motion: Peter Finnegan  
Second: Ryan Rourke  
All in Favor, so voted

Item 17. Peter Faticanti –Lowell Recreation Department - Park Bench Dedication  
Shedd Park – Pavilion  
Thursday June 06, 2019 9:00 AM - 1:00 PM  
Fee Resident Adult $25.00 / 2 hour block x 2 = $50.00  
Custodial Fee $120/4 hours  (Total Permit Fee $170.00)  
Motion: Peter Finnegan – No Fee  
Second: Ryan Rourke  
All in Favor, so voted

Item 18. David Fofanah - Organization Of Sierra Leone/American In New England  
Certificates for Children  
Shedd Park – Pavilion (Head Count 60)  
Thursday July 04, 2019 12:00 PM - 8:00 PM  
Fee Non-Resident Adult $100.00 / 2 hour block x 2 = $200.00  
Custodial Fee $120/4 hours x 2 = $240.00  (Total Permit Fee $440.00)  
Decline
Item 19.  Maria Claudio - Youth Practice Games

A. North Common - Carney Softball Field
   (Monday, Wednesday & Sunday)
   June 02, 2019 - August 14, 2019  5:30 PM - 7:30 PM
   Permit Fee – Resident Youth $0.00 (No bathrooms)
   Motion: Peter Finnegan
   Second: Ryan Rourke
   All in Favor, so voted

Maria Claudio - Youth Tournaments

B. North Common - Carney Softball Field
   (Monday-Sunday)
   July 14, 2019 - Sunday July 21, 2019  8:00 PM - 8:00 PM
   Permit Fee – Resident Youth $0.00 (No bathrooms)
   Motion: Peter Finnegan
   Second: Ryan Rourke
   All in Favor, so voted

Item 20. Philip Sheridan – Lowell Catholic - Girls soccer practice

A. Callery Park - John J Barrett Field (Head Count 20)
   (Monday- Friday) September 02, 2019 - October 31, 2019  2:30 PM - 4:30 PM
   Permit Fee – Resident Youth $0.00 (No bathrooms)
   Motion: Thomas Caunter
   Second: Ryan Rourke
   All in Favor, so voted

Philip Sheridan - Lowell Catholic - Boys Soccer Practice

B. Callery Park - Zabbo Little League Field (Head Count 20)
   (Monday- Thursday) September 02, 2019 - October 31, 2019  2:30 PM - 4:30 PM
   Permit Fee – Resident Youth $0.00 (No bathrooms)
   Motion: Thomas Caunter
   Second: Ryan Rourke
   All in Favor, so voted

Philip Sheridan - Lowell Catholic - K-2 Field Day

C. Callery Park - Conroy Softball Field (Head Count 20)
   Tuesday June 04, 2019 - Wednesday June 05, 2019  8:00 AM - 2:00 PM
   Permit Fee – Resident Youth $0.00 (No bathrooms)
   Motion: Peter Finnegan
   Second: Ryan Rourke
   All in Favor, so voted

Philip Sheridan - Grade 3-7 Field Day

D. Callery Park - John J Barrett Field
   Tuesday June 04, 2019  10:00 AM - 2:00 PM
   Permit Fee – Resident Youth $0.00 (No bathrooms)
   Motion: Thomas Caunter
   Second: Peter Finnegan
   All in Favor, so voted
Item 21.  Becky Roman - Open Service
North Common - Stage (Head Count 25)
(Monday and Saturdays) - June 03, 2019 - September 30, 2019  6:30 PM - 8:30 PM
Fee Resident Adult $25.00 / 2 hour block x 5 Days = $125.00
Motion: Peter Finnegan-No fee
Second: Thomas Caunter
All in Favor, so voted

Item 22.  Carlos Gonzalez - Iglesia De Dios Pentecostal M.I
Preaching and Worshipping the Word of God (Head Count 30)
North Common - Stage
Friday August 02, 2019  4:00 PM - 8:00 PM
Fee Resident Adult $25.00 / 2 hour block x 2 = $50.00
Motion: Peter Finnegan-No Fee
Second: Ryan Rourke
All in Favor, so voted

Item 23.  Melissa Desroches – Robinson School - Youth Field Day
Gage Field - Basketball Court (Head Count 650)
Tuesday June 11, 2019  7:00 AM - 2:30 PM
Permit Fee – Resident Youth $0.00
Motion: Ryan Rourke
Second: Thomas Caunter
All in Favor, so voted

Item 24.  Lorraine Gustafson - Youth Birthday Party
Shedd Park - Pavilion (Head Count 20)
Sunday August 18, 2019  12:00 PM - 4:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Motion: Ryan Rourke
Second: Peter Finnegan
All in Favor, so voted

Item 25.  Mayon Mitchell – Kids Flag Football
A. Permission from LHS and needs permission from BOP
Cawley Stadium Turf
Saturday, June 22, 2019  8:00 AM - 12:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Cancel Aug 31 and transfer custodial fee to June 22
Motion: Peter Finnegan
Second: Thomas Caunter
All in Favor, so voted

Mayon Mitchell
B. South Common - Greenspace
Saturday August 31, 2019  10:00 AM - 6:00 PM
Sunday September 01, 2019  10:00 AM - 6:00 PM
Fee Resident Adult $25.00 / 2 hour block x 4 blocks x 2 days = $200.00
Music – Cooking with Charcoal – No Propane- Will Call the LFD of Event
Motion: Peter Finnegan – No Fee
Second: Thomas Caunter
All in Favor, so voted
Item 26. Kelly Sievert – Reimburse for Custodial Fees $120.00 due to Bathrooms were not open for their May 11, 2019 Birthday Party Event.
Motion: Peter Finnegan
Second: Thomas Caunter
All in Favor, so voted

Item 27. Brooke Garabedian – Lowell School Department – Summer Meals Program
McPherson Pool – Mobile Program – Monday – Thursday 3:15PM -3:30PM
Motion: Peter Finnegan
Second: Ryan Rourke
All in Favor, so voted

South Common - Greenspace (Head Count 70)
Saturday July 06, 2019 3:30 PM - 5:30 PM
Fee Resident Adult $25.00 / 2 hour block
Charcoal Grill – No Propane – Call the Lowell Fire Dept for the event
Motion: Thomas Caunter
Second: Ryan Rourke
All in Favor, so voted

Item 29. Kristina Dinino - Child’s birthday Party
Shedd Park - Pavilion (Head Count 30)
Wednesday June 26, 2019 10:00 AM - 2:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Will bring tables
Motion: Ryan Rourke
Second: Thomas Caunter
All in Favor, so voted

(LHS will release the dates of June 24, 26 and 28th for additional dates on permit)
Cawley Memorial Stadium Complex - Alumni Field (Head Count 20)
Monday June 24, 2019 4:00 PM - 8:00 PM
Wednesday June 26, 2019 4:00 PM - 8:00 PM
Friday June 28, 2019 4:00 PM - 8:00 PM
Monday July 01, 2019 4:00 PM - 8:00 PM
Monday July 08, 2019 4:00 PM - 8:00 PM
Thursday July 11, 2019 4:00 PM - 8:00 PM
Thursday July 18, 2019 4:00 PM - 8:00 PM
Permit Fee – Resident Youth $0.00
Motion: Ryan Rourke
Amend Motion Peter Finnegan - fee $1,050.00 (custodial fees)
Second: Thomas Caunter
All in Favor, so voted
North Common - Stage (Head Count 30)
Thursday June 06, 2019 - August 29, 2019  6:00 PM - 8:00 PM
Fee Resident Adult $25.00 / 2 hour block x 13 days = $325.00
Motion: Peter Finnegan-No Fee
Second: Thomas Caunter
All in Favor, so voted

Item 32.  Lyndsay Verrill - Youth Birthday Party
Shedd Park - Pavilion (Head Count 30)
Saturday September 07, 2019  11:00 AM - 3:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Decline

Item 33.  Robert Kiyanja -Basketball Tournament for the Community
North Common - Basketball Court I and II (Head Count 100)
Saturday July 27, 2019  2:00 PM - 10:00 PM
Sunday July 28, 2019  2:00 PM - 10:00 PM (rain date)
Fee Resident Adult $25.00 / 2 hour block x 4 = $100.00 x 2 days = $200.00
Motion: Peter Finnegan
Second: Thomas Caunter
All in Favor, so voted

Item 34.  Melissa Sisomphou - 1st Birthday
Fort Hill Park - Greenspace (Head Count 50)
Saturday June 08, 2019  1:00 PM - 5:00 PM
Permit Fee – Resident Youth $0.00
Motion: Peter Finnegan – No Fee
Second: Thomas Caunter
All in Favor, so voted

Item 35.  Eileen Ironfield – LHS Afjotc - Student Leadership Training (Head Count 70)
Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field
Cawley Memorial Stadium Complex - Cawley Stadium Turf
Cawley Memorial Stadium Complex - Field Hockey Field
Cawley Memorial Stadium Complex - Machado Field
Thursday June 06, 2019 - Friday June 07, 2019  7:00 AM - 2:00 PM
Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Saturday June 08, 2019  7:00 AM - 11:00 AM
Permit Fee – Resident Youth $0.00
Motion: Peter Finnegan
Second: Thomas Caunter
All in Favor, so voted
Item 36. Katie Keefe – Lowell Police Department – Youth Movie Night
A. Monsignor Keenan Park - Basketball Court III
  Thursday August 01, 2019  6:00 PM - 10:00 PM
  Tuesday July 23, 2019 5:00 PM - 7:00 PM
  Thursday July 25, 2019  (Rain Date) 5:00 PM - 7:00 PM
(Would Like to change the hours from 6:00 PM – 10:00 PM)
Permit Fee – Resident Youth $0.00
Motion: Thomas Caunter
Second: Peter Finnegan
All in Favor, so voted

Katie Keefe – Lowell Police Department – Youth Movie Night
B. Stoklosa School Park - Multipurpose Field
  Wednesday July 31, 2019  6:00 PM - 10:00 PM
Permit Fee – Resident Youth $0.00
Motion: Thomas Caunter
Second: Peter Finnegan
All in Favor, so voted

Item 37. Kelsey Young - 1st Birthday Party
  Shedd Park - Pavilion (Head Count 75)
  Saturday August 24, 2019  12:00 PM - 4:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Will Bring Food and Tables
Motion: Peter Finnegan
Second: Thomas Caunter
All in Favor, so voted

Item 38. Christopher Hayes – Free Family Festival for Lowell Residents
  Lucy Larcom Park - Greenspace (Head Count 500)
  Saturday June 22, 2019  12:00 PM - 10:00 PM
Fee Resident Adult $25.00 / 2 hour block x 5 blocks = $125.00
Children Activities, No Food, and Performances
Motion: Peter Finnegan – No Fee
Second: Thomas Caunter
All in Favor, so voted

Item 39. Rev Heather Prince Doss - Eliot Presbyterian Church - Community Picnic
  South Common - Purtell Multipurpose Field  (Head Count 100)
  Sunday September 15, 2019  2:00 PM - 6:00 PM
Fee Resident Adult $25.00 / 2 hour block x 2 blocks = $50.00
Motion: Ryan Rourke
Second: Thomas Caunter
All in Favor, so voted

Item 40. Yashira Hernandez - Daughters First Birthday
  Shedd Park - Pavilion
  Saturday June 01, 2019  2:00 PM - 6:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Decline
Item 41. Brenda Cantres – Community Teamwork - Sports day for Head Start Program
Shedd Park - Robert G. Gallagher Little League Field
Shedd Park - Pavilion 9:00 AM - 1:00 PM
Friday June 21, 2019 9:00 AM - 1:00 PM
Thursday August 22, 2019 9:00 AM - 1:00 PM
Permit Fee – Resident Youth $0.00 - Bathrooms Open During School Hours
Motion: Thomas Caunter
Second: Peter Finnegan
All in Favor, so voted

Item 42. Cancel and credit Juan C Castaneda ($975.00) - Wang Soccer Field Permit
(June 1 – August 24, 2019) due to soccer field is unusable
Motion: Peter Finnegan
Second: Thomas Caunter
All in Favor, so voted

Item 43. Board of Parks Meetings for November and December 2019 will be cancelled and
meetings will begin again on January 30, 2020.
Motion: Thomas Caunter
Second: Ryan Rourke
All in Favor, so voted

Additional Items not posted on the Agenda that the Board of Parks voted on

1. Residents using a field for a tournament and needs to be approved by the Board of Parks
   Motion: Thomas Caunter
   Second: Peter Finnegan
   All in Favor, so voted

2. Tom Saucier, Triple Softball Credits for (7) dates May 13, 21, 27 and 28 for Rain Dates.
   July 1, 2 and 3 dates are credited for the league not using.
   Motion: Peter Finnegan
   Second: Thomas Caunter
   All in Favor, so voted

Meeting Adjourn: 7:30 PM