

## NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS  
DATE: Wednesday, May 30, 2018  
TIME: 6:00 PM  
LOCATION: JFK CIVIC CENTER  
50 ARCAND DRIVE  
DPD CONFERENCE ROOM, 2ND FLOOR  
LOWELL, MA 01852

## REGULAR MEETING AGENDA

Meeting called to order at 6:00 PM

Board Members present:  
John Linnehan, Chairman - Absent  
Peter Finnegan, Vice-Chairman- Present  
Thomas Caunter- Present  
Ryan Rourke- Present  
Melissa Desroches- Present

- ITEM 1 Eric Johnson/Andy Chandonnet – Peace in the Park**  
North Common Stage  
Friday June 1 and Friday June 15, 2018 (Rain Date) 2:30 PM – 6:30 PM  
Head Count (150)  
**No Bathrooms**  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$100.00**  
Motion: Thomas Caunter  
Second: Ryan Rourke  
  
**Ryan Rourke amended his motion to wave all permit fees**  
Thomas Caunter second the motion  
All in favor, so voted
- ITEM 2 Cecilla Kanyama – Zabian Association of New England - Community Gathering**  
Shedd Park – Pavilion  
Saturday, July 7, 2018 2:00 PM – 6:00 PM  
Head Count (60)  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
**Decline**

- ITEM 3** **Xiomara Santos - The Life Center Church – Charity Fundraiser**  
 Shedd Park – Pavilion  
 Saturday, June 2, 2018 12:00 PM -4:00 PM  
 Head Count (50)  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
**Decline**
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- ITEM 4** **Kim Broadhurst – Sullivan Middle School – Field Day**  
**Thursday, June 21, 2018** 9:00 AM – 1:00 PM  
 Head Count (150)  
 Shedd Park – Edward F. Finnegan Basketball Court  
 Shedd Park Gresco Baseball Field  
 Shedd Park – Cahill-Perrin Little League Field  
 Shedd Park – Picnic Area I-In Front of Pyne School  
 Shedd Park - Track  
 Shedd Park – Pavilion  
**Permit Fee – Resident Youth \$0.00**  
**Decline**
- ITEM 5** **Martine Megnigbeto –Picnic**  
**Saturday, July 7, 2018** 1:00 PM – 3:00 PM  
 Head Count (20)  
 Shedd Park – Picnic Area I-In Front of Pyne School  
**Fee Resident Adult \$25.00 / 2 hour block**  
**Charcoal-no propane allowed/removal of charcoal in aluminum tin canister**  
**Contact the Lowell Fire Department of the Event**  
 Motion: Ryan Rourke  
 Second: Thomas Caunter  
 All in favor, so voted
- ITEM 6** **Amanda Lewis – My Son's 2 birthday Party**  
 Shedd Park – Pavilion  
 Head Count (30)  
 Sunday June 24, 2018 1:00 PM - 5:00 PM  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
**Decline**

**ITEM 7 Lowell High School – Dave Lezenski**

**A) Shedd Park – Track**

Head Count (200)

Monday – Saturday

8:00 AM – 6:00 PM

August 15, 2018 – November 30, 2018

**Cawley Memorial Stadium Complex**

Head Count (200)

Monday – Saturday

8:00 AM – 8:00 PM

August 15, 2018 –December 1, 2018 –**Turf**

August 15, 2018 –November 30, 2018 - **Field Hockey Field/Lucas Cavalho Soccer Field**

Monday – Saturday

August 17, 2018 –December 1, 2018 –**Machado/Desmond Field**

8:00 AM – 8:00 PM

Monday – Thursday

August 13, 2018 – September 3, 2018 – **Machado Field**

10:00 AM – 6:00 PM

September 4, 2018 – November 8, 2018 – **Machado Field**

2:00 PM – 6:00 PM

Monday – Saturday

August 13, 2018 – August 30, 2018 - **Desmond Field**

9:30 AM –5:30 PM

**(Conflict) LHS cancel August 18, 2018 to allow Mayon Mitchell for Kids Flag football to use Desmond Field/Machado Field in place of Mayon Mitchell canceling Cawley Turf, August 18, 2018 for LHS to use**

September 4, 2018 – November 1, 2018 – **Desmond Field**

1:30 AM – 5:30 PM

**Permit Fee – Resident Youth \$0.00**

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

**Lowell High School – Dave Lezenski – Baseball at Alumni Field (Conflict)**

**B) We would like to release the permit for two games on Wednesday June 13 (4:00pm and 7:00pm) and two games on Thursday June 14 (4:00pm and 7:00pm) to allow the MIAA and Lowell High School to host games in the MIAA State Baseball Tournament**

**Permit Fee – Resident Youth \$0.00**

**Custodial Fee \$120/4 hours x 2 blocks = \$240.00**

**\$1.00 Per Ticket**

Motion: Ryan Rourke

Second: Melissa Desroches

All in favor, so voted

**Lowell High School – Dave Lezenski – Softball at James S. Martin Varsity Softball Field (Conflict)**

**C) We would like to release the permit for three games on Wednesday June 13 (3:30pm, 5:30pm, 7:30pm), three games on Saturday June 16 (2:00pm, 4:30pm, 7:00pm) and two games on Tuesday June 19 (4:00pm, 6:30pm) to allow the MIAA and Lowell High School to host games in the MIAA State Softball Tournament**

**Permit Fee – Resident Youth \$0.00**

**Custodial Fee \$120/4 hours x 3 blocks = \$360.00**

**\$1.00 Per Ticket**

Motion: Ryan Rourke – Waived all custodial fees

Second: Melissa Desroches

All in favor, so voted

**ITEM 8 Colin Creegan – Ultimate Frisbee**

O'Donnell Park - Frank Ryan Senior League Baseball Field

Head Count (45)

Sunday June 03, 2018

8:15 PM - 10:15 PM

Sunday June 10, 2018

8:15 PM - 10:15 PM

Sunday June 17, 2018

8:15 PM - 10:15 PM

Sunday June 24, 2018

8:15 PM - 10:15 PM

**Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00**

Motion: Ryan Rourke

Second: Melissa Desroches

All in favor, so voted

**ITEM 9 James Mwangi – Entertainment Group – July 4<sup>th</sup> Cookout**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Saturday June 30, 2018

2:00 PM - 10:00 PM

Head Count (300)

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00**

**Charcoal-no propane allowed/removal of charcoal in aluminum tin canister**

**Contact the Lowell Fire Department of the Event**

Motion: Thomas Caunter

Second: Melissa Desroches

All in favor, so voted

**ITEM 10 Michaela Michaud – Reilly School – Kindergarten Field Trip/Picnic**

Shedd Park – Pavilion/Track - Thursday, June 14, 2018

9:30 AM – 1:30 PM

Shedd Park – Pavilion/Track - Tuesday, June 19, 2018

10:00 AM – 2:00 PM

Head Count (120)

**Permit Fee – Resident Youth \$0.00**

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

**ITEM 11 Michelle Normandie - Birthday Party**

**A) Sunday, June 10, 2018**

Shedd Park – Pavilion

12:00 PM – 4:00 PM

Head Count (25)

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**Decline**

**Michelle Normandie - Birthday Party**

**B) Sunday August 19, 2018 and Sunday September 09, 2018 (2 days)**

Shedd Park - Edward F. Finnegan Basketball Court

12:00 PM – 6:00 PM

Head Count (25)

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 3 blocks = \$75.00**

**Decline**

**ITEM 12 Michael Domina -McAvinnue Elementary School - Field Day**  
**Friday June 08, 2018** 8:00 AM - 2:00 PM  
Head Count (525)  
Father Maguire Playground - Basketball Court I, II, III 8:00 AM - 10:00 AM  
Father Maguire Playground – Jan Mahoney PYO Girls Softball Field 8:00 AM - 10:00 AM  
Father Maguire Playground – Volleyball Court 1  
**No Bathrooms**  
**Permit Fee – Resident Youth \$0.00**  
Motion: Ryan Rourke  
Second: Thomas Caunter  
All in favor, so voted

**ITEM 13 David Quellette Acre Coalition to Improve Our Neighborhood - Acre Festival**  
A) North Common - Stage  
Head Count (400)  
Saturday, June 09, 2018 12:00 PM – 4:00 PM  
**No Bathrooms**  
**Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00**  
Motion: Ryan Rourke – **waived all permit fees**  
Second: Thomas Caunter  
All in favor, so voted

**David Quellette Acre Coalition To Improve Our Neighborhood - Acre Meeting**  
B) North Common - Stage  
Head Count (40)  
**Wednesday, June 20, 2018** 4:00 PM - 8:00 PM  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
Motion: Thomas Caunter **-waived all permit fees**  
Second: Melissa Desroches  
All in favor, so voted

**ITEM 14 Nina Koveos –Chelmsford Mothers Club- Summer Children Party**  
Shedd Park – Pavilion  
Saturday August 25, 2018 9:00 AM - 1:00 PM  
Head Count (75)  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
**Will Bring their own food**  
Motion: Thomas Caunter  
Second: Ryan Rourke  
All in favor, so voted

- ITEM 15 Rachel Walsh –LCCP –Field Day**  
South Common – Greenspace  
Head Count (80)  
Tuesday, June 19, 2018 9:00 AM - 2:00 PM  
Friday, June 22, 2018  
**Permit Fee – Resident Youth \$0.00**  
Motion: Thomas Caunter  
Second: Melissa Desroches  
All in favor, so voted
- ITEM 16 Carmen Bermudez -Religious Event**  
**Saturday August 25, 2018** 10:00 AM - 6:00 PM  
North Common - Stage  
Head Count (100)  
**Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00**  
**Decline**
- ITEM 17 Garrett Hunyadi - Birthday Party**  
Shedd Park - Pavilion  
Sunday August 12, 2018 2:00 PM - 6:00 PM  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
**Decline**
- ITEM 18 Morgan Minsk - Birthday Concert**  
Saturday August 04, 2018 4:00 PM - 8:00 PM  
Head Count (50)  
Shedd Park - Pavilion  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
**Decline**
- ITEM 19 Maria Jacobs – Social Work and Evangelism – Social Work & Barbecue**  
**Cancel Previous Reservations date July 29 at South Common – Green space, from our February Board Meeting**  
South Common – Greenspace  
Head Count (20)  
Saturday, July 28, 2018 11:00 AM – 1:00 PM  
**No Bathrooms**  
**Fee Resident Adult \$25.00 / 2 hour block**  
**Charcoal-no propane allowed/removal of charcoal in aluminum tin canister**  
**Contact the Lowell Fire Department of the Event**  
Motion: Ryan Rourke  
Second: Thomas Caunter  
All in favor, so voted

**ITEM 20 Rosalia Real -Barbecue Food Sales i.e. hot dogs, hamburgers, kabobs**

South Common – Greenspace

Saturday June 2, 2018 – Saturday August 25, 2018

12:00 PM – 6:00 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 3 blocks = \$75.00 x 18 days = \$1,350.00**

**Decline**

**ITEM 21 Christopher Hayes – DIY of Lowell - Festival**

Saturday June 16, 2018

8:00 AM - 10:00 PM

Lucy Larcom Park - Greenspace

Saturday June 16, 2018

8:00 PM - 10:00 PM

Kerouac Park - Greenspace

Head Count (700)

**Fee Resident Adult \$25.00 / 2 hour block x 7 = \$175.00 x 2 days = \$350.00**

**Will not reserve Kerouac Park and will reduce the fee to \$175.00**

Motion: Thomas Caunter

Second: Melissa Desroches

All in favor, so voted

**ITEM 22 Danny Graham – North East Baseball**

A) Cawley Stadium Alumni Field

Head Count (16)

Tuesday June 26, 2018

4:00 PM - 8:00 PM

Friday June 29, 2018

4:00 PM - 8:00 PM

Sunday July 08, 2018

4:00 PM - 8:00 PM

Wednesday July 11, 2018

4:00 PM - 8:00 PM

Wednesday July 18, 2018

4:00 PM - 8:00 PM

Friday July 20, 2018

4:00 PM - 8:00 PM

**Fee Resident Adult \$150.00 / 4 hour block x 6 blocks = \$900.00**

**Custodial Fee \$120/4 hours x 6 blocks = \$720.00**

**Total Permit Fees \$900.00 + Custodial Fee \$720.00 = \$1,620.00**

Motion: Ryan Rourke – **waived permit fees due to a youth permit. Waived all fees except for Sunday July 8 custodial fee of \$120.00**

Second: Melissa Desroches

All in favor, so voted

**Danny Graham – North East Baseball (Conflict) Permission from the BOP/LHS – June 19 and June 21, 2018 4:00 PM - 8:00 PM**

**B) Cawley Stadium Alumni Field**

**Fee Resident Adult \$150.00/4 x 2 blocks = \$300.00**

**Custodial Fees \$240.00**

**Total Permit fees \$300 + Custodial Fee \$240.00 = \$540.00**

Motion: Ryan Rourke- **Waived all Permit fees**

Second: Melissa Desroches

All in favor, so voted

**ITEM 23 Jess Murray - Lowell Regatta Rowing Association - Rowing Regatta Parking Lot**

Anne Dean Welcome Regatta Festival

Saturday July 07, 2018

7:00 AM - 3:00 PM

Sunday October 28, 2018

7:00 AM - 7:00 PM

**Permit Fee – Resident Youth \$0.00**

Motion: Ryan Rourke

Second: Melissa Desroches

**ITEM 24 Patti Crabtree – Lowell High School Cheerleading Fundraiser Lowell High School Varsity & JV Carwash**

Cawley Memorial Stadium Complex - Alumni Field

Saturday July 28, 2018

9:00 AM - 5:00 PM

Saturday August 11, 2018

9:00 AM - 5:00 PM

**Permit Fee – Resident Youth \$0.00**

**Custodial Fee \$120/4 hours x 4 blocks = \$480.00**

**Decline**

**ITEM 25 Melissa Desroches- Friends of Gage Field**

Gage Field – Gage I

Sunday June 17, 2018

10:00 AM - 6:00 PM

Sunday June 24, 2018

10:00 AM - 6:00 PM

Saturday June 30, 2018

10:00 AM - 6:00 PM

Saturday July 07, 2018

10:00 AM - 6:00 PM

**No Bathrooms**

**Permit Fee – Resident Youth \$0.00**

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

**ITEM 26 Gabby Davis - Made in the Park - Friday Nights! - Food Truck Night Market includes, live music, craft beer garden, indie vendors**

Kerouac Park - Greenspace

Head Count (300)

Friday June 08, 2018

2:00 PM - 10:00 PM

Friday June 22, 2018

2:00 PM - 10:00 PM

Friday July 13, 2018

2:00 PM - 10:00 PM

Friday August 10, 2018

2:00 PM - 10:00 PM

Friday August 24, 2018

2:00 PM - 10:00 PM

Friday September 14, 2018

2:00 PM - 10:00 PM

Friday September 28, 2018

2:00 PM - 10:00 PM

Friday October 12, 2018

2:00 PM - 10:00 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 4 hour block =\$50.00 x 8 days =\$400.00**

**Will hire a Police Detail**

Motion: Ryan Rourke

Second: Melissa Desroches

All in favor, so voted

**ITEM 27 Van Pech – Lowell Southeast Asian Water Festival – Parking Only**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Saturday August 18, 2018

7:00 AM - 7:00 PM

**No Bathroom**

**Fee Resident Adult \$25.00 / 2 hour block x 6 blocks =\$150.00**

Motion: Ryan Rourke – **All permit fees waived**

Second: Thomas Caunter

All in favor, so voted



- ITEM 28 Robert Woolfolk – Boys& Girls Club of Greater Lowell**  
**A)** Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field –Field Trip  
Cawley Memorial Stadium Complex - Alumni Field-Field Trip  
Thursday August 09, 2018 **(2 Fields)** 9:30 AM - 5:30 PM  
Head Count (150)  
**Permit Fee – Resident Youth \$0.00**  
**Custodial Fee \$120/4 hours x 4 blocks = \$480.00**  
Motion: Thomas Caunter – **All permit fees waived**  
Second: Melissa Desroches  
All in favor, so voted
- Robert Woolfolk – Boys& Girls Club of Greater Lowell**  
**B)** Clemente Park - Basketball Court I, II - Summer Camp  
Monday July 02, 2018 -Friday August 17, 2018 7:00 AM - 3:00 PM  
Head Count (100)  
**No Bathrooms**  
**Permit Fee – Resident Youth \$0.00**  
Motion: Ryan Rourke  
Second: Thomas Caunter  
All in favor, so voted
- ITEM 29 Elisha Thomas –YMCA of Malden, MA –Field Trip**  
Shedd Park - Pavilion  
Head Count (65)  
Friday June 29, 2018 11:00 AM - 3:00 PM  
**Permit Fee –Non-Resident Youth \$60.00/2 hours \$120.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$120.00 + Custodial Fee \$120.00 = \$240.00**  
**Decline**
- ITEM 30 Edward Ocasio – Ocasio Masterpiece Hair Studio - Lowell Salsa In The Park**  
North Common - Stage  
Head Count (200)  
Saturday July 14, 2018 5:00 PM - 9:00 PM  
Sunday July 15, 2018 (Rain Date) 1:00 PM - 5:00 PM  
Saturday August 11, 2018 5:00 PM - 9:00 PM  
Sunday August 12, 2018 (Rain Date) 1:00 PM - 5:00 PM  
**No Bathrooms**  
**Fee Resident Adult \$25.00 / 4 hour block =\$50.00 x 4 days =\$200.00**  
Motion: Ryan Rourke-**All permit fees waived**  
Second: Thomas Caunter  
All in favor, so voted
- ITEM 31 Sarah Blier - Umass Lowell Cheer Car Wash-Fundraiser**  
Cawley Memorial Stadium Complex - Alumni Field  
Saturday July 14, 2018 9:00 AM - 5:00 PM  
Head Count (20)  
**Permit Fee – Resident Youth \$0.00**  
**Custodial Fee \$120/4 hours x 2 blocks = \$240.00**  
**Decline**

**ITEM 32 Gilbert Vigeant – Lowell Girls Softball Tournament**

Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field

Head Count (200)

Friday July 20, 2018

8:00 AM - 8:00 PM

Saturday July 21, 2018

8:00 AM - 8:00 PM

Sunday July 22, 2018

8:00 AM - 12:00 PM

**Permit Fee – Resident Youth \$0.00**

**Custodial Fee \$120/4 hours x 7 blocks = \$840.00**

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

**ITEM 33 Joyce Ngare - Fashion Show – Cooking on Charcoal Grill and Selling Food and Handbags**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Saturday July 14, 2018

12:00 PM - 8:00 PM

Head Count (50)

**Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00**

**Decline**

**ITEM 34 Brianna Brown – 1<sup>st</sup> Birthday Party**

Shedd Park - Pavilion

Saturday July 21, 2018

6:00 PM - 10:00 PM

Head Count (30)

**Fee Non-Resident Adult \$100.00 / 2 hour block x 2 blocks = \$200.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$200.00 + Custodial Fee \$120.00 = \$320.00**

**Decline**

**ITEM 35 Dekontee Faikai –Greater Lowell Family YMCA – Field Trip**

Edwards St Park - Edward J Walsh Youth Soccer Complex

(Wednesday & Friday) July 6 –August 24, 2018

Head Count (45)

**No Bathrooms**

**Permit Fee – Resident Youth \$0.00**

Motion: Ryan Rourke

Second: Melissa Desroches

All in favor, so voted

**ITEM 36 Becky Roman - Open Air Service**

North Common – Stage

Head Count (25)

Saturday June 02, 2018	12:00 PM - 2:00 PM
Wednesday June 06, 2018	6:30 PM - 8:30 PM
Wednesday June 13, 2018	6:30 PM - 8:30 PM
Saturday June 16, 2018	12:00 PM - 2:00 PM
Saturday June 23, 2018	12:00 PM - 2:00 PM
Wednesday June 27, 2018	6:30 PM - 8:30 PM
Saturday June 30, 2018	12:00 PM - 2:00 PM
Wednesday July 11, 2018	12:00 PM - 2:00 PM
Wednesday July 18, 2018	6:30 PM - 8:30 PM
Saturday July 21, 2018	12:00 PM - 2:00 PM
Wednesday August 01, 2018	6:30 PM - 8:30 PM
Saturday August 04, 2018	12:00 PM - 2:00 PM
Wednesday August 08, 2018	6:30 PM - 8:30 PM
Saturday August 11, 2018	12:00 PM - 2:00 PM
Wednesday August 15, 2018	6:30 PM - 8:30 PM
Saturday August 18, 2018	12:00 PM - 2:00 PM
Wednesday August 29, 2018	6:30 PM - 8:30 PM
Saturday September 01, 2018	12:00 PM - 2:00 PM

**Bathrooms**

**Fee Resident Adult \$25.00/ 2 hour block x 18 blocks = \$450.00**

**Bouncy house**

**Charcoal-no propane allowed/removal of charcoal in aluminum tin canister**

**Contact the Lowell Fire Department of the Event**

Motion: Ryan Rourke –Waived all permit fess

Second: Thomas Caunter

All in favor, so voted

**ITEM 37 Mayon Mitchell – Kids Flag football (Conflict) –LHS leaves field at 8 PM and (extended hrs)**

Cawley Memorial Stadium Complex - Cawley Stadium Turf

**Sunday June 24, 2018 8:00 PM - 12:00 PM -Change hours from 10:00 – 2:00 PM**

**Fee Resident Adult \$200.00/ 4 hour block**

**Stadium Light Charge \$100.00/ 4 hour block**

**Electrician Fee \$150.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$200.00 + Light Fee \$100.00 +Electrician Fee+ 150.00**

**Custodial Fee \$120.00 = \$570.00**

Motion: Ryan Rourke – **Waived all of permit fee's except \$120.00 for Custodial Fee**

Second: Thomas Caunter

**ITEM 38 Janelle Delossantos – Community Teamwork HeadStart Field Trip**

O'Donnell Park - Frank Ryan Senior League Baseball Field

Head Count (21)

Friday July 13, 2018

Friday July 20, 2018

10:30 AM - 12:30 PM

**No Bathrooms**

**Permit Fee – Resident Youth \$0.00**

**Decline**

- ITEM 39 Brenda Cantres - Community Teamwork HeadStart Field Trip**  
 Shedd Park - Kelly L. Page Softball Field  
 Head Count (30)  
 Thursday September 13, 2018 9:30 AM - 11:30 AM  
 Thursday June 21, 2018 9:30 AM - 11:30 AM  
**No Bathrooms**  
**Permit Fee – Resident Youth \$0.00**  
**Decline**
- ITEM 40 Zulaika Rivera – Birthday Party**  
 Shedd Park - Pavilion  
 Head Count (30)  
 Saturday, June 16 2018 4:00 PM - 8:00 PM  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
**Decline**
- ITEM 41 Kelvin Castillo – Son’s 1<sup>st</sup> Birthday**  
 Shedd Park - Pavilion  
 Saturday, July 28, 2018 4:00 PM - 8:00 PM  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
 Motion: Thomas Caunter  
 Second: Ryan Rourke  
 All in favor, so voted
- ITEM 42 Anthony Triplett-Whole Armour International Church-Back to School Celebration**  
 Muldoon Park – Gazebo  
 Head Count (100)  
 Saturday August 11, 2018 12:00 PM - 4:00 PM  
**No Bathrooms**  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Decline**
- ITEM 43 Chris Snow –Commissioner of the Shedd Park Baseball and Softball Organization**  
**Revisiting - Shedd Park Concessions Building Proposal**  
 Motion: Ryan Rourke – General Approval of the Shedd Park Concession Stand Guidelines  
 Second: Melissa Desroches  
 All in favor, so voted

**Commissioner's Business**

**Item#1: Assistant City Manager/DPW Commissioner, Jim Donson is requesting that the Board of Parks vote on Page softball field to be dedicated for girls softball only**

**Item#2: Assistant City Manager/DPW Commissioner, Jim Donson is requesting that the Board of Parks vote on O'Donnell Park for what to resurface; basketball courts or tennis courts; as CDBG grant of \$30K can only cover one on them**

**Jim Donson was unable to attend the BOP meeting. Board will have to revisit at a later date**

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**Meeting Adjourn: 8:00 PM**

Motion: Ryan Rourke

Second: Thomas Caunter