

## NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS  
DATE: Wednesday, June 27, 2018  
TIME: 6:00 PM  
LOCATION: JFK CIVIC CENTER  
50 ARCAND DRIVE  
DPD CONFERENCE ROOM, 2ND FLOOR  
LOWELL, MA 01852

### REGULAR MEETING AGENDA

Meeting called to order at 6:00 PM

Board Members present:

John Linnehan, Chairman - Present  
Peter Finnegan, Vice-Chairman-Present  
Thomas Caunter- Present  
Ryan Rourke- Present  
Melissa Desroches- Present

#### ITEM 1 Morgan Minsk – Birthday Concert

Shedd Park – Pavilion

Head Count (50)

Saturday, August 04, 2018

4:00 PM - 8:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**Decline**

#### ITEM 2 Diane Lucas – July 4<sup>th</sup> Cookout

Shedd Park – Pavilion

Wednesday July 04, 2018

2:00 PM - 6:00 PM

Head Count (150)

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**Charcoal allowed, no propane, call the Lowell Fire Department of the Event**

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

**ITEM 3 Garrett Hunyadi –Birthday Party**

Shedd Park – Pavilion

Head Count (20)

Sunday, August 12, 2018

2:00 PM - 6:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor, so voted

**ITEM 4 Jennifer Boisvert- Lowell High Choral Arts Parent Group – Yard Sale**

**A)** Fort Hill Park – Greenspace

Saturday August 11, 2018

8:00 AM - 12:00 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

Motion: Peter Finnegan – **Waived Permit Fee**

Second: Thomas Caunter

All in favor, so voted

**Jennifer Boisvert- Pyne Arts PTO**

**B)** Fort Hill Park - Greenspace

Saturday September 22, 2018

8:00 AM - 12:00 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

Motion: Peter Finnegan **Waived Permit Fee**

Second: Thomas Caunter

All in favor, so voted

**ITEM 5 Rosalia Real - Grilling and selling kabobs, hamburger, hotdog, soda, virgin pina colada**

Hadley Park - Basketball Court

Saturday June 30, 2018

1:00 PM - 5:00 PM

Sunday July 01, 2018

1:00 PM - 5:00 PM

Saturday July 07, 2018

1:00 PM - 5:00 PM

Sunday July 08, 2018

1:00 PM - 5:00 PM

Saturday July 14, 2018

1:00 PM - 5:00 PM

Sunday July 15, 2018

1:00 PM - 5:00 PM

Saturday July 21, 2018

1:00 PM - 5:00 PM

Sunday July 22, 2018

1:00 PM - 5:00 PM

Saturday July 28, 2018

1:00 PM - 5:00 PM

Saturday August 04, 2018

1:00 PM - 5:00 PM

Saturday August 11, 2018

1:00 PM - 5:00 PM

Saturday August 18, 2018

1:00 PM - 5:00 PM

Saturday August 25, 2018

1:00 PM - 5:00 PM

**No Bathrooms**

**Fee Resident Adult \$25.00/2 hour block x 2 blocks = \$50.00 per day x 13 days =\$650.00**

**Board of Parks waiting for the Board of Health Permit – will attend next meeting if board health permit is issued**

**ITEM 6 Tamika Fowler –Wedding and Reception**

Shedd Park - Pavilion

Head Count (50)

Friday August 31, 2018 2:00 PM - 6:00 PM - Changing hours – 4:00 PM – 6:00 PM

Friday August 31, 2018 6:00 PM - 10:00 PM - Changing hours – 6:00 PM – 9:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**Decline**

**ITEM 7 Pamela Larocque – Girls Inc of Greater Lowells - City Play Day**

North Common – Stage

Saturday August 25, 2018

9:00 AM - 5:00 PM

Head Count (150)

**No Bathrooms**

**Permit Fee – Resident Youth \$0.00**

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor, so voted

**ITEM 8 Colin Creegan – Ultimate Frisbee**

**Campbell Park - Campbell Senior League Field**

Head Count (45)

Sunday July 08, 2018

8:00 PM - 10:00 PM

**O'Donnell Park - Frank Ryan Senior League Baseball Field**

Sunday July 15, 2018

7:30 PM - 9:30 PM

Sunday July 22, 2018

7:30 PM - 9:30 PM

Sunday July 29, 2018

7:30 PM - 9:30 PM

Sunday August 05, 2018

7:30 PM - 9:30 PM

Sunday August 12, 2018

7:30 PM - 9:30 PM

Sunday August 19, 2018

7:30 PM - 9:30 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 7 blocks = \$175.00**

Motion: Ryan Rourke

Second: Melissa Desroches

All in favor, so voted

**ITEM 9 Allison Hoffman – Granite United Church – Picnic**

Shedd Park – Pavilion

Head Count (75)

Sunday July 15, 2018

12:00 PM - 4:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**Charcoal allowed, no propane, call the Lowell Fire Department of the Event**

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

**ITEM 10 David Childs – The Salvation Army-Handout Flyers for church's vacation bible school**

Shedd Park - Picnic Area I-In Front of Pyne School

Head Count (15)

Wednesday August 08, 2018

4:00 PM - 6:00 PM

Thursday August 09, 2018

4:00 PM - 6:00 PM

Friday August 10, 2018

4:00 PM - 6:00 PM

No Bathrooms

**Fee Resident Adult \$25.00 / 2 hour block x 3 blocks = \$75.00**

**Decline**

**ITEM 11 Stephanie Rojas – Birthday/Graduation Party**

Shedd Park – Pavilion

Head Count (30)

Saturday July 7, 2018

12:00 PM - 4:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

Motion: Thomas Caunter

Second: Melissa Desroches

All in favor, so voted

**ITEM 12 Angel Lopez – Gender Reveal**

Shedd Park – Pavilion

Head Count (40)

Saturday July 07, 2018 5:00 PM - 9:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

Motion: Peter Finnegan

Second: Ryan Rourke

All in favor, so voted

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**ITEM 13 Joseph Cady-Bicycle Race**

Shedd Park – Pavilion

8:00 AM - 4:00 PM

Shedd Park – Track

8:00 AM - 4:00 PM

Head Count (600)

Sunday November 18, 2018

**Fee Resident Adult \$25.00 / 2 hour block x 8 blocks = \$200.00**

**Custodial Fee \$120/4 hours x 2 = \$240.00**

**Total Permit Fees \$200.00 + Custodial Fee \$240.00 = \$440.00**

Motion: Peter Finnegan

Second: Ryan Rourke

All in favor, so voted

**ITEM 14 Bill Martel – Youth Lowell Post 87 Legion Baseball**

Cawley Memorial Stadium Complex - Alumni Field

Head Count (18)

Monday July 09, 2018

6:00 PM - 10:00 PM

Monday July 16, 2018

6:00 PM - 10:00 PM

Monday July 18, 2018

8:00 PM - 10:30 PM

Monday July 23, 2018

6:00 PM - 10:00 PM

**Permit Fee – Resident Youth \$0.00**

**Custodial Fee \$120/4 hours x 4 blocks = \$480.00**

Motion: Ryan Rourke

Second: Melissa Desroches

All in favor, so voted

**ITEM 15 David Martins –Have fun with friends**

Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field

Saturday, June 30, 2018

7:00 PM - 11:00 PM

**Fee Resident Adult \$150.00 /4 hour**

**Custodial Fee \$120/4 hours**

**Light Fee \$75/4 hours**

**Total Permit Fees \$150.00 + Custodial Fee \$120.00 + Light Fee \$75.00= \$345.00**

**Decline**

**ITEM 16 Felisha Martineau – Birthday Party**

Shedd Park – Pavilion

Head Count (30)

Saturday September 15, 2018

2:00 PM - 6:00 PM

**Fee Non-Resident Adult \$100.00 / 2 hour**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$100.00 + Custodial Fee \$120.00 = \$220.00**

**Decline**

**ITEM 17 Debra Prescott –Federal Fabrics Fibers, Inc.- Set-up of inflatable shelter**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Thursday June 28, 2018

8:00 AM - 4:00 PM

Head Count (14)

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00**

**President of Board of Parks approved 6/26/18**

**ITEM18 Ryan Rourke-Highland Sports Association**

St Louis Playground - Harry Allen Field – Baseball

Head Count (20)

Friday June 22, 2018

4:00 PM - 8:00 PM

Friday June 29, 2018

4:00 PM - 8:00 PM

Friday July 06, 2018

4:00 PM - 8:00 PM

Friday July 13, 2018

4:00 PM - 8:00 PM

Saturday July 14, 2018

7:00 AM - 3:00 PM

Saturday July 28, 2018

7:00 AM - 3:00 PM

Friday July 20, 2018

4:00 PM - 8:00 PM

Friday July 27, 2018

4:00 PM - 8:00 PM

Friday August 03, 2018

4:00 PM - 8:00 PM

Friday August 10, 2018

4:00 PM - 8:00 PM

Saturday August 11, 2018

7:00 AM - 3:00 PM

**Permit Fee – Resident Youth \$0.00**

Motion: Thomas Caunter

Second: Melissa Desroches

All in favor, so voted

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**Commissioner's Business**

**Item#1: Assistant City Manager/DPW Commissioner, Jim Donson is requesting that the Board of Parks vote on Page Softball Field to be dedicated for Girls Softball only**

**Board of Parks waiting for clarification**

**Item#2: Assistant City Manager/DPW Commissioner, Jim Donson is requesting that the Board of Parks vote on O'Donnell Park for what to resurface; basketball courts or tennis courts; as CDBG grant of \$30K can only cover one on them**

**Board of Parks will address at a later date**

**Meeting Adjourn: 6:50 PM**

Motion: Peter Finnegan

Second: Thomas Caunter