



City of Lowell: Partnership for Change to End Homelessness
Lowell Continuum of Care ~ MA-508

CoC Program: 2016 HUD NOFA Priority Ranking

City of Lowell

FY 2016 Continuum of Care

New Housing and Renewal CoC Project Priority Ranking and Program
Policy & Performance Evaluation

Revised July 2016

Lowell Continuum of Care 2016 CoC Program New and Renewal Projects Rating and Review Procedure

The Evaluation and Scoring Committee (ESC) an independent Scoring Committee (see Article V Lowell CoC Written Standards) evaluates and scores proposals submitted for new and renewal HUD funding according to funding priorities and other criteria as determined by the CCAB/Steering Committee in accordance with "Opening Doors" the federal strategic plan to end homelessness and of the Continuum of Care program authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH) Act and the HEARTH Interim Rule.

2016 HUD CoC NOFA Ranking Strategy – Approved 10/16/15

Considerations:

1. The available amount of funding may not be sufficient to fund anticipated eligible renewal projects in FY 2016, HUD will continue to require Collaborative Applicants to rank all projects, except CoC planning and UFA Costs, in two tiers.
2. Tier 1 is equal to 93 percent (approximately \$752,179) of the CoC's FY 2015 Annual Renewal Demand (ARD) approved by HUD on the final HUD-approved Grant Inventory Worksheet (GIW).
3. New projects will be scored as a standalone application and scored on a 100 point basis. It will be funded in the order it falls nationally against other projects.
 - a. 60 points based on New Bonus Project Local Application Score
 - b. 30 points for committing to Housing First
 - c. Up to 10 points for model type – PH
4. A project that fall across the Tier 1/Tier 2 line will be split

Tier 1 (\$752,179):

1. PH Renewal Projects in order of score on performance evaluation
2. New Reallocated HMIS Project (\$66,224)
4. TH Renewal Projects in order of score on performance evaluation

Tier 2 (\$116,613): (Includes housing bonus with order to be determined based on most competitive scoring)

- Balance of Renewal Projects in order of score on evaluation (approx. \$56,613)
- 2016 Housing Bonus Project (\$60,000)

Tier 2 Ranking

Applicant Name	Project Name	Program Type	2016 Score or Status	Budget Estimated Total
Alternative House (REW)	Women in Transition	TH	TBD	\$169,754
Bridgewell/Pathfinder Apartments (REW)	Permanent Supportive Housing	PSH	TBD	\$83,041
Bridgewell/Pathfinder PSH (REW)	Permanent Supportive Housing	PSH	TBD	\$399,735
House of Hope, Inc. (REW)	Transitional Housing	TH	TBD	\$90,038
NEW HMIS/Coor Entry Project Manager	HMIS/Coor Entry Project Manager	HMI	TBD	\$66,224
NEW Housing Bonus	Permanent Supportive Housing	PSH	TBD	\$60,000

2016 Lowell CoC Renewal Performance Evaluation Standards

Renewal Performance Evaluation Criteria	Unit Type	Source	Proposed Benchmark/Standard		2015 Points
			PH	TH	
PERFORMANCE					
1. Occupancy/Utilization	Average Point in Time	APR	90%		7
2. At least one Adult per household w/previous residence that indicates literal homelessness	All Adults	APR	100%		10
3. Percentage of all adult leavers who gained or increased EARNED income from entry to exit	Adults - Leavers	APR	25%	40%	7
4. Percentage of all adult leavers who gained or increased OTHER (non-employment) income from entry to exit	Adults - Leavers	APR	35%	45%	7
5. All adult participants with non-cash benefits	All Adults	APR	90%		10
6. Percentage of all participant leavers who exited to shelter, streets or unknown	Participants - Leavers	APR	Less than or equal to 10%		7
7. Spending of last year's HUD grant	N/A	APR	100%		10
8. PSH Only - At least one participant per household has a disability	All Participants	APR	100%	n/a	7
9. PSH Programs: Percentage of all leavers who remain in PSH or exited to PH	Participants - Leavers	APR	90%	n/a	5
10. TH & RRH Programs: Percentage of all leavers who exited to Permanent Housing	Participants - Leavers	APR	n/a	85%	12
11. Percentage of all adult participants who gained or increased EARNED income from entry to exit/follow-up	All Adults	APR	25%	40%	None*
12. Percentage of all adult participants who gained or increased OTHER income from entry to exit/follow-up	All Adults	APR	35%	45%	None*
13. PSH Only - Current CH Bed Inventory equals or exceeds 40%	CH BEDS	APR	100%	n/a	None*
14. TH Only - Length of stay for all participants is 1 year or less	All Participants	APR	n/a	75%	None*
15. RRH Only - Length of stay for all participants is 6 months or less	All Participants	APR	85%	n/a	None*
Performance total score					70
CONSUMER SURVEYS					
16. Consumer Surveys - Response Rate	All Adults	CS	35%		5
17. Consumer Surveys - Results	N/A	CS	50 Points		5
Consumer Surveys total score					10
COMPLIANCE					
18. Match equals or exceeds requirement	N/A	APR	100%		5
19. Monitoring - HUD Findings	N/A	Provider Report	No findings		5
20. HUD Drawdown within 90 days	N/A	Provider Report	<91 days		5
21. Environmental Review Documentation w/in 5 yrs	N/A	Provider Report	<=5 years		None
Compliance total score					15
HMIS					
22. HMIS Universal Data Elements null/unknown	All Participants	APR/HMIS	<=5%		5
HMIS total score					5
Penalty for Lateness on APR, Provider Report or Consumer Satisfaction. 10 pts per deadline missed					Up to -30
Data tracked but not Scored	All Participants	APR	Rates of Receipt of Health Insurance and Food Stamps		None
Grand Total					100

*data will be collected to establish baseline for future standards

**2016 Lowell Continuum of Care
Scoring Sheet for NEW Permanent Housing Bonus Project Applications**

Applicant Organization Name: _____

Proposed Project Name: _____

Project Location (town(s)): _____

Type of Project: PSH RRH

Reviewer's Name (please print): _____

SECTION I: SCORES *(Calculated only for applicants meeting threshold criteria as determined in Section II; enter scores below as indicated in Section III)*

- | | | |
|--------------------------|-------|-------|
| 1. Applicant Experience: | _____ | of 5 |
| 2. Project Quality: | | |
| a. Prioritizing Need | _____ | of 15 |
| b. Housing First | _____ | of 15 |
| c. Mainstream Services | _____ | of 15 |
| SUBTOTAL: | _____ | of 50 |
| 3. Bonus : | _____ | of 5 |
| FINAL TOTAL SCORE: | _____ | of 55 |

2016 CoC New PSH Bonus Project Scoring Sheet

SECTION II. Threshold Review:

Purpose: to determine whether applicant meets basic eligibility requirements for funding.

<p>Threshold Review Criteria <i>Projects that do not meet all of the threshold review criteria outlined below will not be further reviewed by the CoC except as noted.</i></p>	<p>Meets Criteria? Yes or No</p>
<p>All projects must operate in the CoCs covered geography.</p>	
<p>All projects must provide either Permanent Supportive Housing or Rapid Re-housing.</p>	
<p>The population served must meet program eligibility requirements, including:</p> <ul style="list-style-type: none"> • PSH: <ul style="list-style-type: none"> ○ All projects must dedicate 100% of units to chronically homeless individuals and/or families, as defined by HUD. ○ Project applicants must demonstrate that they will first serve the chronically homeless according to the order of priority established in the Lowell CoC written policy per HUD Notice CPD-14-012: <i>Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons.</i> ○ All projects must serve exclusively disabled individuals as defined by HUD • RRH: All projects must serve 100% literally homeless families and/or single adults coming from emergency shelters and/or unsheltered locations. <ul style="list-style-type: none"> ○ Persons in transitional housing are not eligible for either project type, even if they met the criteria described above prior to entering the TH program. 	
<p>Projects can request only these funds for a term of one year:</p> <ul style="list-style-type: none"> ▪ PSH: Rental assistance (tenant or project based only) or operating funds ▪ RRH: Rental assistance (tenant based only) ▪ Supportive services 	
<p>Projects cannot request rental assistance/operating funding in the same project.</p>	
<p>No more than 7% of the program expense budget can be for administrative costs.</p>	
<p>No more than 30% of the program expense budget can be for supportive services funds.</p>	
<p>The types of supportive services for which the funding may be used is limited to: assistance with moving costs, case management, food, housing/search and counseling services, life skills, outreach services, transportation, and utility deposits (only if these are not included in rental/lease agreement). All other supportive services costs typically eligible under the CoC Program interim rule are not eligible costs under this application.</p>	
<p>PSH only: Projects must provide tenant-based rental assistance; or, if the applicant can provide a deed or long-term lease demonstrating site control for a building or units where evidence of site control exceeds the requested grant term, and where the building or units are ready to be occupied no later than 6 months after the award of funds, the applicant may instead request operating costs or project-based rental assistance.</p>	
<p>Applicant must clearly describe a viable plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant within 6 months of the award.</p>	
<p>Project applicants must meet eligibility requirements as described in the CoC program</p>	

2016 CoC New PSH Bonus Project Scoring Sheet

Threshold Review Criteria <i>Projects that do not meet all of the threshold review criteria outlined below will not be further reviewed by the CoC except as noted.</i>	Meets Criteria? Yes or No
interim rule (i.e., only nonprofit organizations, States, local governments, and instrumentalities of State or local governments are eligible to apply) and be able to provide evidence of eligibility (e.g., nonprofit documentation).	
Project applicants must demonstrate the financial and management capacity and experience to carry out the project and administer federal funds (e.g., by demonstrating experience with similar projects and with successful administration of other federal funds.)	
Project applicants must be in good standing with HUD, which means that the applicant does not have any open monitoring or audit findings, history of slow expenditure of grant funds-outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon, or history of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.	
Projects must administer their programs in the most integrated setting appropriate to the needs of qualified homeless people with disabilities (i.e., enabling participants to interact with others without disabilities to the fullest extent possible).	
Amenities (e.g., grocery stores, pharmacies, etc.) must be accessible in the community.	
Applications must meet HUD’s cash match requirements as defined in the CoC Program Interim Rule (i.e., the recipient or subrecipient must match all grant funds with no less than 25% of funds or in-kind contributions from other sources).	
Written commitments of cash and/or in-kind value of leveraged commitments must be at least 200% of the total request to HUD. Match and Leverage are two distinct categories of program funds that are acquired from sources other than the CoC grant request. Match and Leverage cannot be double counted. <i>This requirement may be waived by the Scoring Committee for initial consideration but must be met at the time of application submission to HUD.</i>	
Projects must agree to participate in HMIS (unless a DV program), the annual Homeless PIT count, the relevant Coordinated Access System and comply with all CoC Policies and Procedures written standards.	

Other threshold criteria that the CoC will review prior to submission to HUD:

- Projects must be cost effective.

Project meets threshold eligibility criteria?

Yes

No

Comments: _____

2016 CoC New PSH Bonus Project Scoring Sheet

SECTION III: SCORED SECTIONS

Applicant/Sponsor History and Subrecipient Experience (5 Points) – See Application Q#9

- Applicant and subrecipient(s)' prior experience in serving homeless people and in providing housing similar to that proposed in the application. **(2.5 points)**
- Satisfactory experience with prior HUD grants and other public contracts, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of APRs on existing grants. **(2.5 points)**

Score: _____

Comments:

Assessment of Project Quality

A. PSH: Prioritizing Highest Need (15 points)

Extent to which the applicant:

- ✓ Demonstrates that they will first serve the chronically homeless according to the order of priority established in *Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons*. **(9 points)**
- ✓ Clearly describes the system it currently uses to determine severity of need for the chronically homeless. **(2 points)**
- ✓ Clearly describes its process for prioritizing persons with the most severe needs. **(2 points)**
- ✓ Clearly describes the outreach process used to engage chronically homeless persons living on the streets and in shelter. **(2 points)**

Questions to consider:

- Does the applicant demonstrate a clear understanding of the order of priority established in *Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons*?
- Does the applicant describe a specific plan for how the project will participate in the CoC's coordinated assessment system?
- Does the applicant describe a plan for an outreach process to engage those persons that is that is adequate and consistent with the Notice?
- Does the applicant identify specific and appropriate programs (street outreach, shelters, safe havens, and/or local CAN) from which it obtains referrals of potential eligible program participants that will ensure the project operates at full capacity and that eligible persons are served with the most severe needs are served?

PSH Score: _____

Comments:

2016 CoC New PSH Bonus Project Scoring Sheet

B. RRH: Effective outreach system (15 points)

Extent to which the applicant:

- ✓ Clearly describes a specific plan for how the project will participate in the CoC's coordinated assessment system **(5 points)**
- ✓ Clearly describes the outreach process used to engage chronically homeless persons living on the streets and in shelter. **(5 points)**
- ✓ Clearly describes a plan for obtaining referrals that will ensure the project operates at full capacity and serves only eligible people **(5 points)**

Questions to consider:

- Does the applicant describe a specific and viable plan for how the project will participate in the CoC's coordinated assessment system?
- Does the applicant describe a plan for an outreach process to engage those persons that is that is adequate and consistent with the Notice?
- Does the applicant identify specific and appropriate programs (street outreach, shelters, etc.) from which it obtains referrals of potential eligible program participants that will ensure the project operates at full capacity and that only eligible persons are served?

RRH Score: _____

Comments:

C. Housing First (15 points).

Extent to which the applicant:

- ✓ Demonstrates significant and long-standing experience in operating a housing first program. **(3 points)**
- ✓ Demonstrates success of the existing housing first program(s) it operates. **(3 points)**
- ✓ Clearly describe a program design that is consistent with a Housing First approach (i.e., A model of housing assistance that is offered without preconditions, such as sobriety or a minimum income threshold, or service participation requirements, and rapid placement and stabilization in permanent housing are primary goals) **(9 points)**

Questions to consider:

- Does the applicant clearly demonstrate a model that offers initial access to housing without preconditions, such as sobriety, income requirements and service participation?
- Does the applicant clearly demonstrate a model in which continuation of housing is not contingent on service participation requirements or compliance?
- Does the applicant clearly demonstrate that rapid placement and stabilization in permanent housing are primary goals of the project?
- Does the applicant clearly describe a project design that is adequate to accomplish those goals?
- Does the applicant clearly demonstrate a model in which participants are expected to comply with a lease agreement and are provided with services and supports to help maintain housing and prevent eviction?

2016 CoC New PSH Bonus Project Scoring Sheet

- Does the type, scale, and location of the housing fit the needs of the participants?
- Does the type, scale, and location of the supportive services and mode of transportation to those services fit the needs of the program participants?
- Does the application indicate that program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs?

Housing First Score: _____

Comments:

D. Mainstream Services (15 points).

Extent to which the applicant:

- ✓ Clearly describes specific activities to identify and enroll all Medicaid-eligible program participants, regardless of whether the project applicant's state is participating in Medicaid expansion under the Affordable Care Act; **(5 points) AND**
- ✓ Clearly and specifically demonstrates that the project includes Medicaid-financed services, including case management, tenancy supports, behavioral health services, or other services important to supporting housing stability. Project applicants may include Medicaid-financed services either by the recipient receiving Medicaid coverage payments for services provided to project participants or through formal partnerships with one or more Medicaid billable providers (e.g., Federally Qualified Health Centers). No points will be awarded for Medicaid-financed health services provided in a hospital setting **OR**
- ✓ Clearly and specifically demonstrates that there are barriers to including Medicaid- financed services in the project **AND** clearly demonstrates that the project leveraged non- Medicaid resources available in the CoC's geographic area, including mainstream behavioral health system resources such as mental health or substance abuse prevention and treatment block grants or state behavioral health system funding. **(10 Points)**

Questions to consider:

- Does the specific plan for ensuring program participants will be individually assisted to obtain benefits of the mainstream health, social, and employment programs for which they are eligible meet the needs of the program participants?

Comments:

Score: _____

2016 CoC New PSH Bonus Project Scoring Sheet

Bonus

- 2.5 points will be awarded for projects that dedicate units to Veterans who are ineligible to receive VASH/SSVF services.
- 2.5 points will be given to projects that will employ homeless and/or formerly homeless individuals

Comments:
