



Lowell City Council *Regular Meeting Agenda*

Date: January 13, 2026

Time: 6:30 PM

Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA / Zoom (Hybrid)

1. ROLL CALL

2. MAYOR'S BUSINESS

2.1. Communication Remote / Zoom Participation:

Meetings Will Be Held In Council Chamber With Public Welcome And By Using Remote Participation As Follows: Members Of The Public May View The Meeting Via LTC.Org (On-Line; Live Streaming; Or Local Cable Channel 6). Those Wishing To Speak Regarding A Specific Agenda Item Shall Register To Speak In Advance Of The Meeting By Sending Email To City Clerk Indicating The Agenda Item And A Phone Number To Call So That You May Be Issued Zoom Link To The Meeting.

Email Address Is MGEARY@LOWELLMA.GOV. If No Access To Email You May Contact City Clerk At 978-674-4161. All Request Must Be Done Before 4:00 PM On The Day Of Meeting. For Zoom - [HTTPS://SUPPORT.ZOOM.US/HC/EN-US/ARTICLES/201362193-JOINING-A-MEETING](https://support.zoom.us/hc/en-us/articles/201362193-joining-a-meeting)

2.2. Presentation - UNESCO Learning City Designation.

3. CITY CLERK

3.1. Minutes Of City Council Inauguration Ceremony 2026-2027 January 5th; City Council Regular Meeting January 6th, For Acceptance.

Documents:

[2026 JANUARY 5 INAUGURATION MIN.PDF](#)
[2026 JANUARY 6 CC MINUTES.PDF](#)

4. CITY COUNCIL - MOTIONS

4.1. C. Scott - Req. City Council Approve A Temporary Moratorium On The Permitting And Approval Of New Or Expanded Data Center Facilities In The City Of Lowell Until Zoning And Planning Regulations Are Updated To Protect Residents, Including Required Buffer Zones, Noise Standards, Screening And Protections Against Water And Electric Rate Impacts.

4.2. C. Scott - Req. City Mgr. Have The Appropriate Department Investigate The Long-Term Feasibility Of Relocating Polling Places Currently Located In Public Schools To Alternative, Accessible Community Locations, And To Report Back To The Council

With Findings And Recommendations.

- 4.3. C. Chau / C. Rourke - Req. City Mgr. Create A Lowell Learning City Task Force To Ensure That Lowell Actively Participates As A UNESCO Learning City; The Task Force Shall Include Members Of The Lowell City Of Learning Organization And Representatives From Lowell Public Schools, UMass Lowell, Middlesex Community College, Cultural Organizations, The City Administration, And A Member Of The City Council; The Task Force Shall Coordinate Citywide Learning Initiatives, Promote Community Engagement, And Provide Regular Progress Reports To The City Council.
- 4.4. C. McDonough - Req. City Mgr. Work With Appropriate Department To Provide A Detailed Report On Winter Operation Procedures In High Pedestrian Traffic Locations Throughout The City.
- 4.5. C. McDonough - Req. City Mgr. Reach Out To The University To Explore The Feasibility Of A Land Swap Within The LINC Project.
- 4.6. C. Robinson - Req. City Mgr. Have The Proper Department Provide A Detailed Report On Percentage As Well As Dollar Amount Increases For All Ordinance Employees Over The Past 4 Years.
- 4.7. C. Robinson - Req. City Mgr. Work With The Lowell Folk Festival Foundation To Explore How Our Council And Administration May Be Able To Assist With Fundraising Efforts.

5. COMMUNICATIONS FROM CITY MANAGER

5.1. Motion Responses

A) Motion Response - Update on 809 Stevens St

Documents:

[A\) MOTION RESPONSE - UPDATE ON 809 STEVENS ST.PDF](#)

5.2. Communication - Appointment Of Kristin Ross-Sitcawich To Conservation Commission

Documents:

[COMMUNICATION - APPOINTMENT OF KRISTIN ROSS-SITCAWICH TO CONSERVATION COMMISSION.PDF](#)

5.3. Communication - City Manager Request Approval Of Out Of State Travel (1) DPD.

Documents:

[2026 JANUARY 13 OST DPD.PDF](#)

6. VOTES FROM THE CITY MANAGER

6.1. Vote - Amend JAM Plan

Documents:

[VOTE - AMEND JAM PLAN.PDF](#)

- 6.2. Vote - Apply/Accept/Expend \$3k MA Economic And Workforce Developers Fellowship Program Grant

Documents:

[VOTE - APPLYACCEPTEXPEND 3K MA ECONOMIC AND WORKFORCE DEVELOPERS FELLOWSHIP PROGRAM GRANT.PDF](#)

7. **CONSTABLE BONDS**

- 7.1. Communication - City Mgr. Request Approval Of Constable Bonds

Documents:

[COMMUNICATION - CITY MGR. REQUEST APPROVAL OF CONSTABLE BONDS.PDF](#)

8. **REPORTS (SUB/COMMITTEE, IF ANY)**

9. **PETITIONS**

- 9.1. Claims - (6) Property Damage.
- 9.2. Misc. - Carolynn Bennett Request Installation Of A Handicap Parking Sign At 7 Arthur Street.

Documents:

[2026 JANUARY 13 CAROLYNN BENNETT REQ HANDICAP PARKING SIGN 7 ARTHUR ST.PDF](#)

- 9.3. Misc. - Johanna Monsalve Request Permission To Address City Council Regarding Condition Of Smith Avenue.

Documents:

[2026 JANUARY 13 JOHANNA MONSALVE REQ TO ADDRESS THE CITY COUNCIL ABOUT THE CONDITION OF SMITH AVE.PDF](#)

- 9.4. Misc. - Peter Astorian Request Permission To Address The Council Regarding Installation Of A Handrail On Side Entrance Steps To City Hall.

Documents:

[2026 JANUARY 13 PETER ASTORIAN REQ. CENTER HAND RAIL BE PUT UP IN CITY HALL NEAR AUDITING.PDF](#)

10. **CITY COUNCIL - EXECUTIVE SESSION**

- 10.1. Executive Session - To Consider And Discuss The Purchase, Exchange, Lease, Or Value Of Real Property (The Senior Center, 276 Broadway Street), Public Discussion Of Which May Have A Detrimental Effect On The Negotiating Position Of The City.

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Office of the City Clerk - 375 Merrimack Street - Phone: 978.674.4161



Lowell City Council

Inauguration Meeting Minutes

Michael Q. Geary
City Clerk

Date: January 5, 2026
Time: 10:00 AM
Location: Lowell Memorial Auditorium
50 East Merrimack Street, Lowell, MA

CITY CLERK

1. - CITY CLERK

1.1. INAUGURATION 2026 - 2027 CITY COUNCIL-ELECT

- * Procession into City Council Chambers.
- * Open Ceremony/Notice of Election.
- * Roll Call.
- * Invocation.
- * Oath of Office.
- * Election of Mayor.
- * Mayor's Oath of Office.
- * Election of Vice Chairman.
- * Vice Chairman's Oath of Office.
- * Benediction.

Roll call showed 11 present. (C. Chau, C. Descoteaux, C. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott)

City Clerk Michael Q. Geary, Chair.

Council-Elect entered Council Chamber lead by Assistant City Clerk, Angela Gitschier. City Clerk Geary welcomed those attending the event, including newly elected members, Belinda Juran, Sidney Liang and Sean McDonough to the Council. City Clerk Geary recognized his staff as well as staff at Manager's office as well as the LMA staff for their assistance with this program. City Clerk Geary introduced Judge Stephen Geary (Associate Justice of the District Court) and Father



Nicholas Sannella (Immaculate Conception Church) as well as Buddhist Monk Mee Lem and Michael Lally (vocalist).

Father Nicholas Sannella delivered the Invocation.

Lowell High School ROTC and Lowell Police Department Color Guard presented the colors, and Michael Lally sang the National Anthem.

The Roll was called. Eleven present. (C. Chau, C. Descoteaux, C. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott)

Official Notice of Election from Election Commissioners depicting the results of the November 4, 2025 election was read by the Chair. **Motion** by C. Nuon, seconded by C. Scott “to accept the communication and place it on file.” So voted.

Each Councilor was before their desk and was administered the oath of office by Judge Geary.

Motion to proceed to elect a Mayor by C. Scott seconded by C. Gitschier. So voted.

On the first ballot the Council did not reach a majority for any candidate as the Mayor of the City of Lowell. (C. Juran, C. McDonough, C. Robinson selected C. Gitschier; C. Gitschier, C. Liang, C. Nuon selected C. Nuon; and C. Chau, C. Descoteaux, C. Mercier, C. Rourke, C. Scott selected C. Rourke)

On the second ballot C. Gitschier was selected the Mayor of the City of Lowell by receiving 6 votes. (C. Gitschier, C. Juran, C. Liang, C. McDonough, C. Nuon, C. Robinson selected C. Gitschier; and C. Chau, C. Descoteaux, C. Mercier, C. Rourke, C. Scott selected C. Rourke) The Chair declared C. Gitschier as Mayor of the City of Lowell and Judge Geary administered the oath of office. C. Chau and C. Descoteaux requested their vote be recorded for C. Gitschier after the roll. Mayor Gitschier was joined a podium by his son, Zachary for swearing in.

Mayor Gitschier chaired the remainder of the meeting.

Mayor Gitschier addressed the auditorium thanking his colleagues, family and friends for the opportunity. He noted past and present elected officials as well as employees of the City.

Motion to proceed to elect a Vice Chair by C. Juran, seconded by C. McDonough. So voted.

On the first ballot the Council designated Councilor Nuon as the Vice Chair of the City of Lowell Council by receiving 6 votes. (C. Gitschier, C. Juran, C. Liang, C. McDonough, C. Nuon, C. Robinson selected C. Nuon; and C. Chau, C. Descoteaux, C. Mercier, C. Rourke, C. Scott selected C. Descoteaux) The Mayor declared C. Nuon as Vice Chair, who was then escorted to the Rostrum by his daughter, Nadya Nuon. Judge Geary administered the oath of office.



Motion to adopt present rules of the City Council for 2026-2027 by C. Robinson, seconded by C. Liang. So voted.

Father Sannella delivered the Benediction and Monk Mee Lem offered a prayer for the gathering.

Mr. Lally performed God Bless America.

ADJOURNMENT

2. - **Time for meeting to stand adjourned.**

Motion to Adjourn by C. Descoteaux, seconded by C. Chau. So voted.

Meeting was adjourned at 10:42 AM.

Michael Q. Geary, City Clerk



Michael Q. Geary
City Clerk

Angela M. Gitschier
Assistant City Clerk

CITY COUNCIL MINUTES

Date: January 6, 2026

Time: 6:30 PM

**Location: City Council Chamber, 375 Merrimack Street, 2nd Floor,
Lowell, MA / Zoom (Hybrid)**

1. ROLL CALL

Roll Call showed 11 present (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott).

M. Gitschier presiding.

C. Mercier requested moment of silence in darkened chamber for Philip Shea. C. Nuon requested moment of silence in darkened chamber for Jean Marie (Henderson) Holmes. C. Chau recognized the contributions to the community by former Senator Phil Shea.

2. MAYOR'S BUSINESS

2.1. Communication Remote / Zoom Participation.

In City Council, **Motion** "To accept and place on file" by C. Chau, seconded by C. Descoteaux. So voted.

3. CITY CLERK

3.1. Minutes of Non-Profit Organization SC December 15th; City Council Regular Meeting December 16th, for acceptance.

In City Council, **Motion** "To accept and place on file" by C. Juran, seconded by C. Liang. So voted.

Motion by C. Mercier, seconded by C. Scott to take Item #9.1 out of order. So voted.



Michael Q. Geary
City Clerk

Angela M. Gitschier
Assistant City Clerk

Motion by C. Scott, seconded by C. Nuon to take Item #9.2 out of order.
So voted.

4. CITY COUNCIL - MOTIONS

4.1. C. Descoteaux - Req. City Mgr. provide an update on the status of 801 Stevens Street.

In City Council, seconded by C. Chau, referred to City Manager. So voted.
C. Descoteaux noted the building was an eyesore that needs improvement.

5. VOTES FROM THE CITY MANAGER

5.1. Vote - Accept/Expend \$1k Walmart Grant – Fire.

In City Council, Given 2nd reading. **Motion** “To Adopt” by C. Juran, seconded by C. Liang. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted. C. Juran requested information regarding the grant. Conor Baldwin (CFO) outlined the uses for the private grant funding.

Motion by C. Chau, seconded by C. Robinson to bundle and waive second reading of Items #5.2; 5.3; and 5.4. So voted.

5.2. Vote - Authorize CM Ex. Agreement with Solect Energy Development, LLC.

In City Council, Given 2nd reading. **Motion** “To Adopt” by C. Scott, seconded by C. Robinson. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted. Registered speaker, Stephen Malagodi (commented - on the benefits of the use of solar energy and that this vote is a step in the right direction) addressed the body.

5.3. Vote - Authorize CM Ex. Easement with Boston Gas Company.



Michael Q. Geary
City Clerk

Angela M. Gitschier
Assistant City Clerk

In City Council, Given 2nd reading. **Motion** “To Adopt” by C. Scott, seconded by C. Robinson. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted.

5.4. Vote - Authorize CM Ex. License Agreement with Lowell Festival Foundation.

In City Council, Given 2nd reading. **Motion** “To Adopt” by C. Scott, seconded by C. Robinson. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted.

6. ORDERS FROM THE CITY MANAGER

6.1. Loan Order - Amend High School Project.

In City Council, Given 1st Reading. **Motion** to refer to Public Hearing on January 20, 2026 @ 7 PM by C. Descoteaux, seconded by C. Liang. So voted. C. McDonough recused self from discussion.

7. CONSTABLE BONDS

7.1. Communication - City Mgr. Request Approval of Constable Bonds.

In City Council, **Motion** “To Adopt” by C. Rourke, seconded by C. Nuon. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted. Jose Navano and Juan Garcia bonds were approved.

8. REPORTS (SUB/COMMITTEE, IF ANY)

In City Council, none.

9. PETITIONS



Michael Q. Geary
City Clerk

Angela M. Gitschier
Assistant City Clerk

9.1. Misc. - Naomi Scott request reimbursement for veterinary visit and medication for injuries to her dog.

In City Council, **Motion** to refer to Law Department for report and recommendation by C. Robinson, seconded by C. Mercier. So voted.

9.2. Misc. - John Ianucci request permission to address Council regarding installation of speed bumps on London Street.

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. McDonough, seconded by C. Robinson. So voted. Mr. Ianucci addressed the body commenting on the need to slow traffic in that area as it is populated with children.

9.3. Misc. - Andronike Angelopoulos request installation of a handicap parking sign at 54 Clare Street.

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. McDonough, seconded by C. Juran. So voted.

9.4. Misc. - Guillermina Rivera request installation of a handicap parking sign at 28B Cork Street.

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. Scott, seconded by C. Rourke. So voted.

9.5. Misc. - Sophia Gallagher request installation of a handicap parking sign at 16 Newhall Street.

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. Mercier, seconded by C. Nuon. So voted.

10. ANNOUNCEMENTS

In City Council, C. Mercier noted upcoming event for the Bridge Club of Lowell. M. Gitschier noted Golden Gloves opening night.



Michael Q. Geary
City Clerk

Angela M. Gitschier
Assistant City Clerk

11. ADJOURNMENT

In City Council, **Motion** to Adjourn by C. Rourke, seconded by C. Scott. So voted.

Meeting adjourned at 6:59 PM.

Michael Q. Geary, City Clerk



Shawn Machado
Assistant City Manager

MEMORANDUM

TO: Thomas A. Golden, Jr., City Manager 

FROM: Shawn Machado, Assistant City Manager

CC: Doreen Burgess & Conor Baldwin

DATE: January 7, 2026

SUBJECT: **MOTION RESPONSE: C. Descoteaux 1/6/2026 Request the City Manager provide an update on the status of 809 Stevens Street.**

Summary of Property Information:

- **Assessed Value:**
 - Parcel 809.1: \$192,500
 - Parcel 809: \$576,600
- **Lot Size:**
 - Parcel 809.1: 4,194 sq. ft.
 - Parcel 809: 20,612 sq. ft.
- **Amount Due:**
 - Parcel 809: \$6,642.58
 - Parcel 809.1: \$0

Tax Title History:

- **Tax Taking:** Book 38242, Pages 213 & 214 (Recorded 12/19/2023)
- **Notice of Filing:** Book 38877, Page 278 (Recorded 11/6/2024)
- **Land Court Docket No.:** 24 TL 000694
- **Land Court Status:** Open; finding issued, contingent upon complete repayment
- **Next Step:** Seek Judgment



Shawn Machado
Assistant City Manager

Narrative:

On **August 28, 2025**, the Land Court issued a finding allowing redemption upon payment of **\$39,143.77** plus statutory interest, court costs of **\$729.64**, and legal fees of **\$0.00**.

On **November 20, 2025**, a partial payment of **\$35,000.00** was made, which appears to have satisfied the balance for **Parcel 809.1**, leaving a remaining balance of **\$6,642.58** on **Parcel 809 Stevens Street**.

At this point:

- A **release of tax taking** will be issued for **Parcel 809.1**.
- The remaining balance and any new taxes for **Parcel 809** must be paid before the City can issue a release for that parcel and dismiss the case.
- The Law Department's Tax Title Division is actively working with the property owner to finalize payment via the Land Court's order.
- Once all outstanding amounts are satisfied, DDS will then work with the property owner to ensure the current maintenance issues (overgrowth, etc.) are corrected in a timely fashion.



Thomas A. Golden, Jr.
City Manager

Shawn Machado
Assistant City Manager

January 13, 2026

Mayor Erik R. Gitschier
and
Members of the City Council

RE: Lowell Conservation Commission

Dear Mayor Gitschier and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Mass. G.L. Chap. 40, sec. 8C, it is with pleasure that I am appointing Kristin Ross-Sitcawich to the Conservation Commission, which term expires January 13, 2029, or such time thereafter until a successor is appointed and qualified.

Since under the above referenced statute confirmation by the City Council is not required for this appointment this letter is notification of such.

I would be happy to answer any inquiries you may have concerning this appointment. I have attached her resume for your review.

Very truly yours,

Thomas A. Golden, Jr.
City Manager

Encl.

cc: City Clerk
Conservation Commission
Human Relations Manager

Law Dept.
City Auditor
MIS

Kristin J. Ross-Sitcawich

Objective

A position where my education, experience and passion for our community may be utilized in the promotion of teamwork, cooperation and collaboration within the community, problem solving and continuous quality improvement

Experience

September 2024 to present

Metro Housing Boston Boston, MA

Chief Program Officer

- Assist Executive Director, members of the Executive Team, and members of Senior Staff in creating and realizing long-term goals for the organization Establish and monitor clearly defined program objectives and outcomes to effectively meet and implement goals, objectives, policies, and procedures for all programmatic departments. Direct programmatic oversight of the Financial Assistance, Leased Housing, Inspections, Hearings/Appeals and the Data Management teams.
- Provide leadership on daily programmatic activities for the organization. This includes but is not limited to: supervision of appointed staff; partner with all levels of managers as needed to handle organization and participant needs; serve as the staff contact for the Program Committee of the Board of Directors and coordinate meetings; and participate in Executive Committee, full Board, and other committee meetings.
- Provide policy direction regarding the administration of the organization's housing and participant services programs.
- Establish professional expectations and accountability within programs encouraging proactive solution-oriented behaviors that enable staff members to understand how their individual roles contribute to success.
- Provide leadership to continually promote and improve an integrated service model, building cross functional teams with clearly defined linkages between programs to improve customer service.
- Serve as point of contact and liaison for the Department of Housing and Community Development, the City of Boston's Mayor's Office of Housing, and other programmatic funders.
- Work with appropriate team members to design and introduce performance-based metrics, encouraging fact based decisions aimed at interpreting data that will highlight trends and uncover opportunities for growth
- Ensure policy, practices, and program performance are consistent with current state, federal and industry regulations.
- Create, review and/or approve contracts, grant agreements, real estate transactions, leases, and other documents which may have statutory or regulatory implications. Act as a liaison to Metro Housing's internal and outside counsel for programmatic legal issues.

October 2020 to August 2024

Metro Housing Boston Boston, MA

Director of Financial Assistance

- Coordination, administration and management of MetroHousing Boston's Housing Consumer Education Center/HCEC and the Rental Assistance for Families in Transition (RAFT) and the Emergency Rental Assistance Program (ERAP)
- Responsible for a service network that spans across 37 communities in the Greater Boston area.
- Provide oversight and training to up to 100 employees.
- Development and implementation of work plan and goals for the Housing Consumer

Education Center, RAFT, ERAP and other municipally funded rental assistance programs, including communications, marketing and budgeting

- Strengthen relationships to existing community partnerships and newly created relationships in the Greater Boston region.
- Management and disbursement of funds targeted to Homelessness Prevention and Rapid Re-Housing programs such as United Way, RAFT and ERAP.

August 2009 to October 2020

Community Teamwork, Inc Lowell, MA

Director of Homeless Prevention/Home Ownership Programs

Regional Coordinator - Merrimack Valley Regional Consortium

- Coordination, administration and management of Community Teamwork's Homelessness Prevention and Home Ownership Programs; including the Housing Consumer Education Center/HCEC, First Time Home Buyer, Home Modification Loan program, Representative Payee and coordination of the Merrimack Valley Regional Consortium to End Homelessness.
- Provide supervision, training and support for ten employees
- Responsible for an HCEC network of homeless prevention services that span across 41 communities in the Northeastern Massachusetts and the Merrimack Valley Regional Consortium to End Homelessness which spans a territory of 17 communities in Northeastern Massachusetts
- Development and implementation of work plan and goals for the Housing Consumer Education Center, RAFT, ESG, CDBG and the Merrimack Valley Regional Consortium, including communications, marketing and budgeting
- Develop and implement programming targeted to specialized populations, including chronic homeless individuals, veterans and elders.
- Strengthen linkages to existing community partnerships. Develop new linkages both internal and external to Community Teamwork, identify resources which complement the goals of the HCEC and the Network
- Create and implementation in accordance with funder guidance, policies, regulation, goals and objectives and maintain quality assurance for all programs.
- Management and disbursement of funds targeted to Homelessness Prevention and Rapid Re-Housing programs such as United Way, RAFT and FEMA.

September 2006 – August 2009

Bridgewell, Inc Lowell, MA

Program Director

- Train and supervise staff to ensure that performance standards are upheld.
- Responsible for overall clinical management of 12 residents and approximately 300 + outreach individuals.
- Responsible for oversight of the Transitional Employment Program, monthly financial review and Shelter operations
- Coordinate grant writing as needed
- Monitor compliance with DMH and HUD guidelines, as well as continuous quality improvement
- Responsible for supervision of 19 full and part time employees
- Represent the organization as Chairman of the Hunger Homeless Commission, for the City of Lowell
- Represent the organization as an appointed member of the City of Lowell Substance Abuse Task Force
- Represent the organization as an Executive committee and as a subcommittee member on the City of Lowell's Ten Year Plan to End Homelessness.

August 1998 – December 1999 Tri-City Mental Health Center Medford, MA

Program Supervisor/Service Director

- Day to Day operation of a 12 bed DMH contracted program.
- Interviewing, hiring, training and discipline of up to 30 employees (union and non union employees).
- Contract and resource procurement (state and federal funding).

Compliance with local, state and federal oversight agencies.

June 1995 – November 1998 Habit Management Institute Lowell, MA

Clinician

- Facilitated long term group, family and individual therapy with a dually diagnosed population.
- Facilitated staff training.

Education

2018-2019 Non Profit Leadership Institute – Tufts University

Non Profit Leadership Certificate

2000 to 2004 University of Massachusetts at Lowell

Completed five Master's level classes through the RESD (Regional Economic and Social Development program).

1991-1994 University of Massachusetts at Lowell

Bachelor of Science in Criminal Justice

Bachelor of Arts in Psychology

1989-1991 Middlesex Community College

Associate Degree in Criminal Justice

**Community
Involvement**

Active in several community organizations

Lowell Continuum of Care Advisory Board Member – former board member

Lowell Citizens Advisory Committee-HOPWA – former board member

Lowell Advisory Board of the Department of Transitional Assistance – former board member

Lowell Canal Water Cleaners – former board member

Lowell Community Health Center – former board member

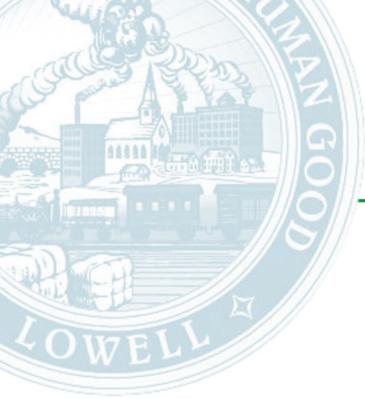
Lowell Housing Authority Commissioner – former board member and board chairperson

Lowell School Committee – former elected official

Lowell High School Latin Lyceum Parent Organization – former member and President

Lowell Hunger Homeless Commission – former member and chairperson

Lowell Wish Project – former board member and Secretary



Yovani Baez-Rose
Assistant City Manager/DPD Director

Camilo Espitia
Deputy Director

TO: Thomas A. Golden, Jr., City Manager
FROM: Yovani Baez-Rose, Assistant City Manager/DPD Director
SUBJECT: Out of State Travel Request- Economic Development

I respectfully request your permission to allow the Director of Economic Development within the Department of Planning and Development to attend the Massachusetts Economic & Workforce Developers Fellowship Program February 4–5, 2026 in Manchester, NH.

The reimbursable Massachusetts Economic & Workforce Developers Fellowship Program aims to educate, train, activate and network the small business development ecosystem in the City of Lowell to support exit planning and employee ownership.

The Cooperative Development Institute, on behalf of the Northeast Transition Initiative (“NETI”) and its partners will provide a \$3,000 stipend and will cover or reimburse reasonable expenses for attending the in-person kickoff retreat (February 4–5, 2026 in Manchester, NH), including food, lodging, and travel.

The program covers all expenses for this trip, there are no costs to the City of Lowell.

CDI will provide a \$3,000 stipend and will cover or reimburse reasonable expenses for attending the in-person kickoff retreat, including food, lodging, and travel. A separate vote to apply, accept and expend funding for this program

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

VOTE

Authorizing the City Manager on behalf of the City of Lowell to request approval pursuant to Massachusetts General Laws Chapter 121B §48 and 760 CMR 12 that requires the City of Lowell undergo a process to adjusted the Building Form Standards of the Hamilton Canal District Form-Based Code.

The JAM Plan was approved and accepted by the City Council by Vote dated March 28, 2000, which Plan was further approved by the Department of Housing and Community Development of the Commonwealth of Massachusetts on November 2, 2000; and

A “Notice of Approval of the Plan and Declaration of Restrictions” was duly recorded with Middlesex North District Registry of Deeds on June 7, 2002 in Book 13182, Page 249; and

The City desires to adjusted the Building Form Standards of the Hamilton Canal District Form-Based Code;

Pursuant to Massachusetts General Laws Chapter 121B §48 and 760 CMR 12 requires that the City of Lowell undergo a process to adjusted the Building Form Standards of the Hamilton Canal District Form-Based Code.

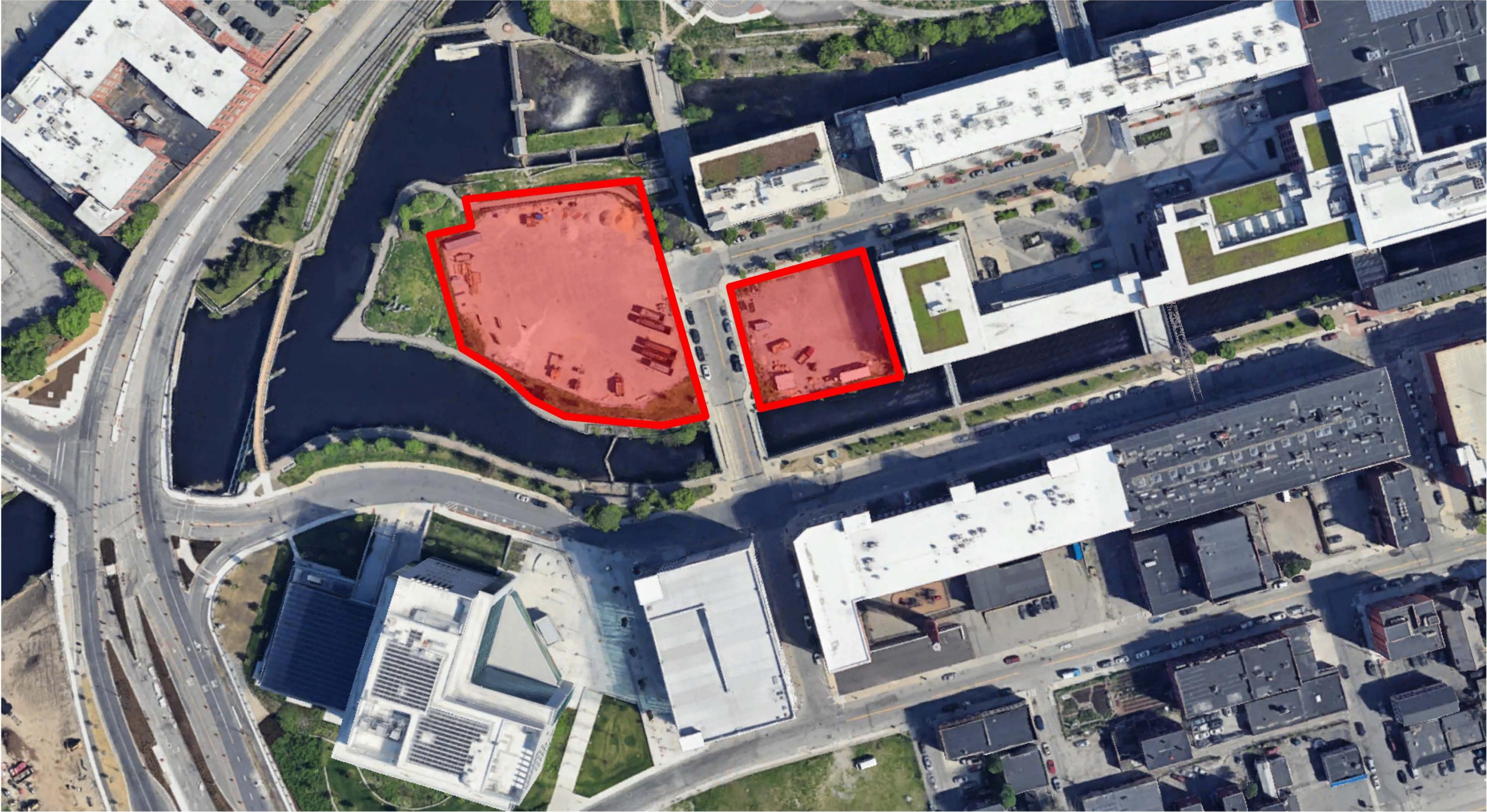
NOW, THEREFORE, BE IT VOTED:

Pursuant to Massachusetts General Laws Ch. 121B and the Code of Massachusetts Regulations 760 CMR 12 the City Council hereby approves the adjustment to the Building Form Standards of the Hamilton Canal District Form-Based Code.

BE IT FURTHER VOTED:

That the City Manager be and is hereby authorized, in the name of the City of Lowell, to submit a request for approval of the aforementioned change of the plan to DHCD and to execute any documents as may be necessary in connection therewith.

PROJECT SITE – HAMILTON CANAL, LOWELL, MA



PARCELS 2 & 4 – EXISTING & REVISED FORM BASED CODE

Parcel Description:

This parcel is one of eight building parcels in Zone HCD-A.
Parcel Size: 0.47 acre

Standards for Parcel 2

A: Site Configuration

Side	Build To Line* (feet)		Street Wall		Maximum Setback*	
	Minimum	Maximum	Minimum street wall %*	Height range	Up to x%	Up to x feet
N1	12	n/a	n/a	55' -- 70'	n/a	n/a
N2	0	n/a	n/a	55' -- 70'	n/a	n/a
N3	12	n/a	n/a	55' -- 70'	n/a	n/a
E	0	4	65%	55' -- 70'	35%	20
S	10	20	50%	55' -- 70'	50%	20

*See definitions for an understanding of Build To Line, Street Wall % and Maximum Setback

Parcel Coverage: 55% minimum -- 100% maximum

Existing Standards Parcel 2

Parcel Description:

This parcel is one of one building parcels in Zone HCD-B.
Parcel Size: 0.56 acre

Standards for Parcel 4

A: Site Configuration

Side	Build To Line* (feet)		Street Wall		Maximum Setback*	
	Minimum	Maximum	Minimum street wall %*	Height range	Up to x%	Up to x feet
N1	**	**	65%	55' -- 70'	35%	20
N2	20	n/a	n/a	55' -- 170'	n/a	n/a
E	0	4	65%	55' -- 70'	35%	20
S1	12	36	50%	55' -- ***	50%	20
S2	0	n/a	n/a	55' -- ***	n/a	n/a
S3	12	n/a	n/a	55' -- 170'	n/a	n/a
W1	12	n/a	n/a	55' -- 170'	n/a	n/a
W2	20	n/a	n/a	55' -- 170'	n/a	n/a

*See definitions for an understanding of Build To Line, Street Wall % and Maximum Setback
**N1 minimum setback starts 12' below the Northeast corner and extends perpendicular to the East street wall. N1 maximum setback must not be more than 10' more than the minimum.
***See height requirements below

Parcel Coverage: 55% minimum -- 75% maximum

Existing Standards Parcel 4

Proposed Standards for New Parcel 4 (Combined Parcel)

Parcel Description:

This parcel is one of one building parcels in Zone HCD-B.
Parcel Size: 1.32 acres (includes development rights over a portion of Parcel 3, see Parcel 4 Graphical Standards)

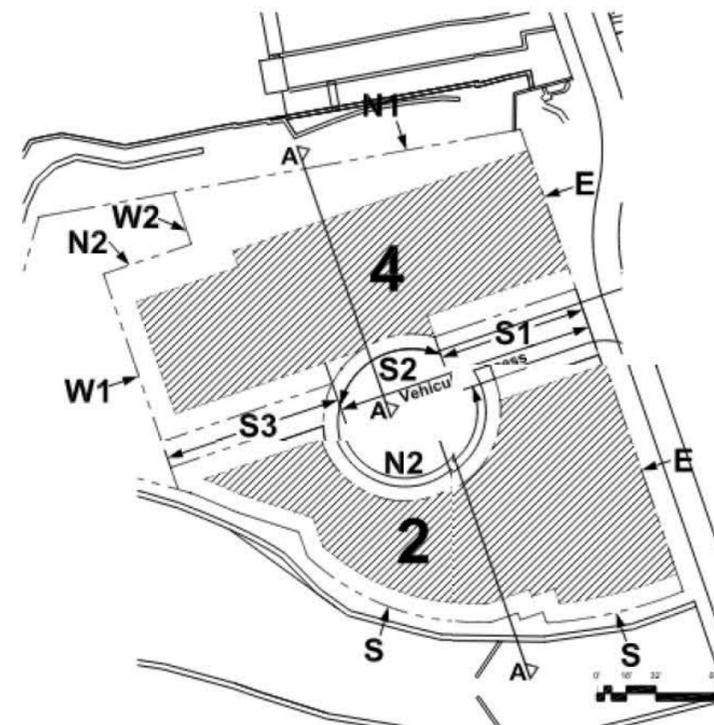
Standards for Parcel 4

A: Site Configuration

Side	Build To Line* (feet)		Street Wall		Maximum Setback*	
	Minimum	Maximum	Minimum street wall %*	Height range	Up to x%	Up to x feet
N1	**	**	65%	55' -- 85'	35%	50'
N2	15	n/a	n/a	55' -- 170'	n/a	n/a
E	0	4	65%	55' -- 85'	35%	20
S	1	20	50%	55' -- 85'	n/a	n/a
W1	12	n/a	n/a	55' -- 170'	n/a	n/a
W2	n/a	n/a	n/a	55' -- 170'	n/a </tr	

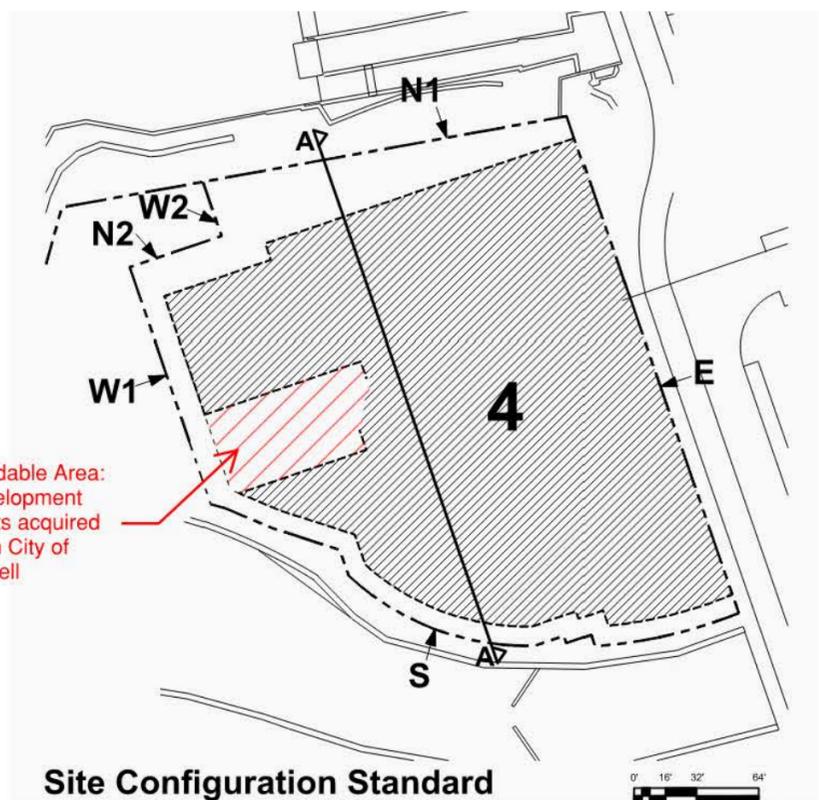
*See definitions for an understanding of Build To Line, Street Wall % and Maximum Setback
**N1 minimum setback starts 12' below the Northeast corner and extends perpendicular to the east street wall. N1 maximum setback must not be more than 30' more than the minimum.
***See height requirements below

Parcel Coverage: 55% minimum -- 75% maximum



Site Configuration Standard

Existing Configuration



Site Configuration Standard

Proposed Configuration

PARCEL 5 – EXISTING & REVISED FORM BASED CODE

Standards for Parcel 5

A: Site Configuration

Site Configuration for Parcel 5						
Side	Build To Line* (feet)		Street Wall		Maximum Setback*	
	Minimum	Maximum	Minimum street wall %*	Height range	Up to x%	Up to x feet
N	0	4	45%	55' -- 70'	55%	70
E	30	40	45%	55' -- 70'	55%	75
S	10	15	75%	55' -- 70'	25%	20
W	0	4	75%	55' -- 70'	25%	20

*See definitions for an understanding of Build To Line, Street Wall % and Maximum Setback

Parcel Coverage: 55% minimum -- 100% maximum

Standards for Parcel 5

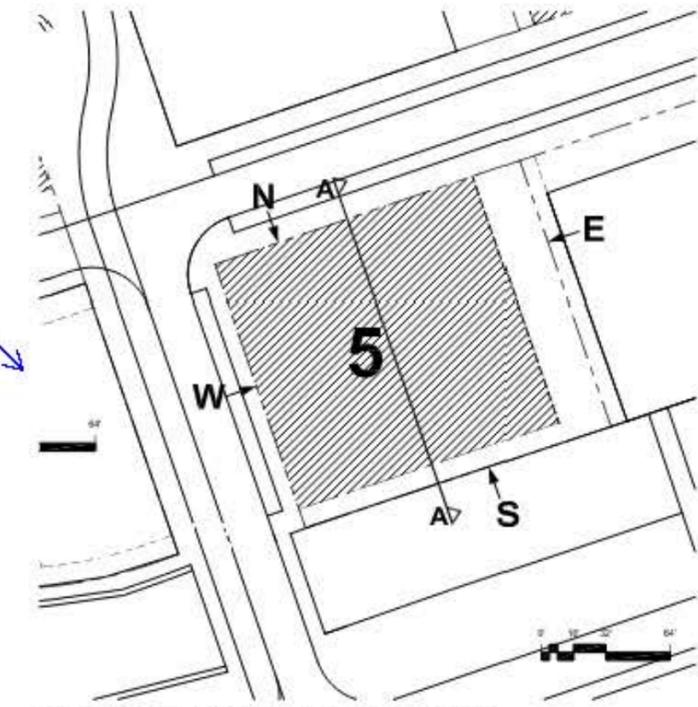
A: Site Configuration

Site Configuration for Parcel 5						
Side	Build To Line* (feet)		Street Wall		Maximum Setback*	
	Minimum	Maximum	Minimum street wall %*	Height range	Up to x%	Up to x feet
N	0	4	45%	55' -- 85'	55%	70
E	10	40	45%	55' -- 85'	55%	75
S	10	15	70%	55' -- 85'	30%	95
W	0	4	75%	55' -- 85'	25%	20

*See definitions for an understanding of Build To Line, Street Wall % and Maximum Setback

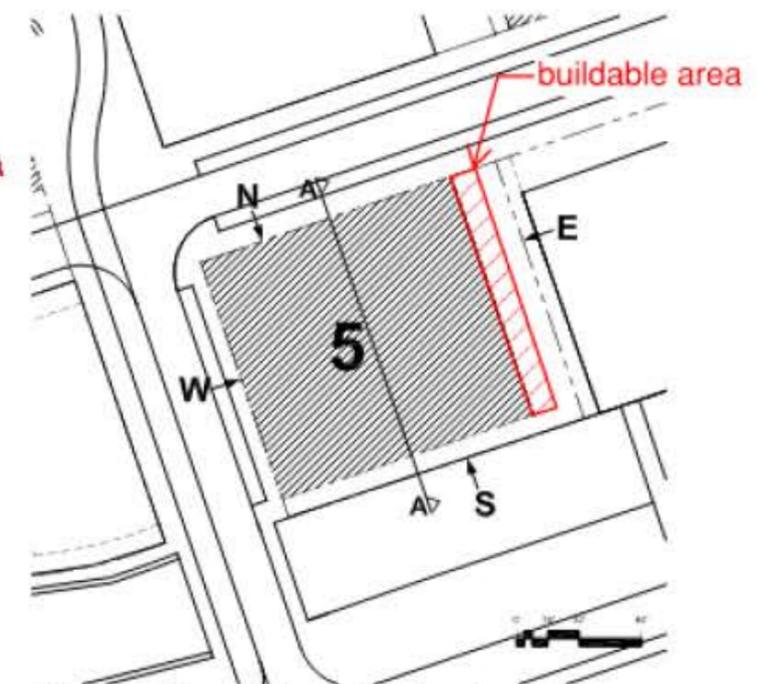
Parcel Coverage: 55% minimum -- 100% maximum

Existing Standards Parcel 5

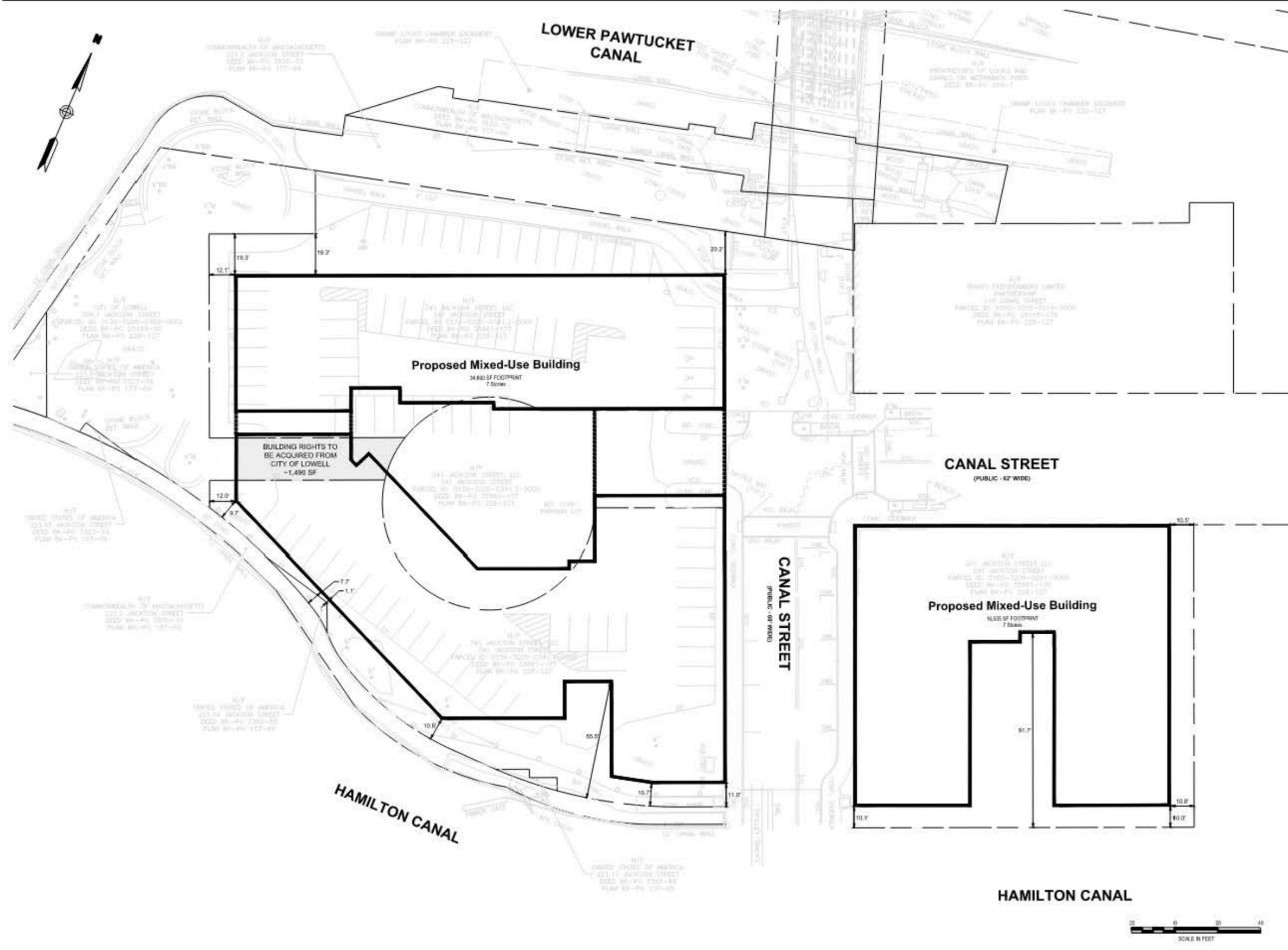


Site Configuration Standard

Proposed Standards Parcel 5



Site Configuration Standard



TEC, Inc.
 282 Merrimack Street
 2nd Floor
 Lawrence, MA 01843
 978-794-1792

311 Main Street
 2nd Floor
 Worcester, MA 01608
 508-868-5104

2 Monument Square
 Suite 301
 Portland, ME 04101
 207-370-5838

www.TheEngineeringCorp.com

DESIGNED BY: MWP
 DRAWN BY: WNB
 CHECKED BY: PFE
 DATE: 9/24/2025
 SCALE: AS NOTED

PREPARED FOR:
Cabot, Cabot & Forbes
 185 Dartmouth Street
 Suite 402
 Boston, MA 02116

REVISIONS

ISSUED FOR:
Permitting

PROJECT TITLE:
Hamilton Canal Development

PROJECT LOCATION:
**341 Jackson Street
 Lowell, MA**

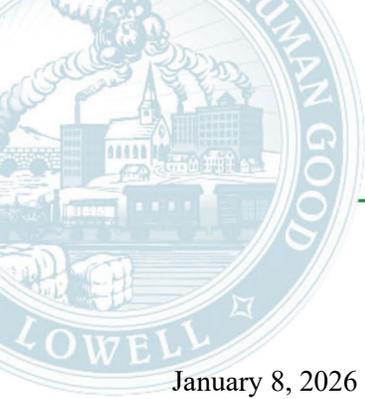
DRAWING TITLE:
Site Layout Plan

PROJECT NO:
T1565

TEC CAD FILE
T1565_MLDWG

DRAWING NO:
1

SHEET 1 OF 1



Thomas A. Golden, Jr.
City Manager

January 8, 2026

Mayor Erik R. Gitschier
and
Members of the Lowell City Council

REFERENCE: Jackson/Appleton/Middlesex (JAM) Plan Change – Amendment #12

Dear Mayor Gitschier and Members of the Lowell City Council,

The Department of Planning and Development requests a Vote authorizing a Plan Change to the Jackson/Appleton/Middlesex Urban Revitalization and Development Plan (JAM Plan). The proposed Vote is required by EOHLIC in order to codify changes, which have already been approved by the Council, as an official Plan Change. The changes, approved by the Council on October 28th, 2025, adjusted the Building Form Standards of the Hamilton Canal District Form-Based Code. Below is a summary of the changes which the Council approved and will be known as JAM Plan Amendment #12:

- **Parcel Assemblage:** Parcels 2, 3A, and 4 were assembled into a new single parcel (Parcel 4). This increases the total buildable area.
- **Maximum Height Increase:** Maximum height allowed was increased to 85' for all portions of Parcel 5 and the new Parcel 4 that had a maximum height allowed of 70' in the original Form-Based Code. This includes the eastern portions of Parcel 4 and all of Parcel 5. This allows for increased flexibility of ground commercial floor spaces.
- **Maximum Setback and Percentage Adjustments:** Maximum setback distance and percentage on Parcel 5 were adjusted to allow for a horseshoe building form. This supports an increased total unit count in addition to allowing for a courtyard amenity space with an opening facing the Hamilton Canal.
- **Other Minor Adjustments:** Other minor dimensional adjustments were approved on both parcels in build-to-line and setbacks to accommodate planned building footprints.

Please see the exhibits attached which further describe the changes. If you have any questions, please do not hesitate to reach out to Yovani Baez-Rose 978-674-4252.

Sincerely,

Thomas A. Golden, Jr.
City Manager

Cc: Yovani Baez-Rose, Assistant City Manager/ DPD Director
Camilo Espitia, Deputy Director DPD
Jesse Strod, Urban Renewal Project Manager

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

VOTE

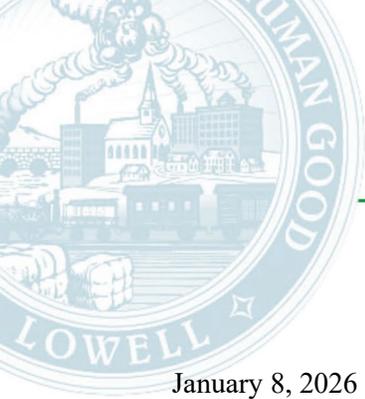
Authorizing the City Manager, on behalf of the City of Lowell, acting through the Department of Planning and Development, to apply for, to accept and expend funds from the Massachusetts Economic & Workforce Developers Fellowship Program for up to Three Thousand and 00/100 (\$3,000.00) Dollars.

The City of Lowell's Department of Planning and Development is desirous of applying for, accepting and expending said Grant stipend from Massachusetts Economic & Workforce Developers Fellowship Program; and

This Grant will make available to the City the sum of Three Thousand and 00/100 (\$3,000.00) Dollars to cover or reimburse reasonable expenses for attending the in-person kickoff retreat (February 4–5, 2026 in Manchester, NH), including food, lodging, and travel.

BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

That the City Manager, on behalf of the City of Lowell, and Acting through the Department of Planning and Development be and hereby is, authorized to apply for, accept and expend funds in the amount of up to Three Thousand and 00/100 (\$3,000.00) Dollars from the Massachusetts Economic & Workforce Developers Fellowship Program to cover or reimburse reasonable expenses for attending the in-person kickoff retreat (February 4–5, 2026 in Manchester, NH), including food, lodging, and travel.



Thomas A. Golden, Jr.
City Manager

Shawn Machado
Assistant City Manager

January 8, 2026

Mayor Erik R. Gitschier
and
Members of the Lowell City Council

Dear Mayor Gitschier and Members of the City Council:

The Department of Planning and Development (DPD) is requesting approval to apply for grant funding from the Massachusetts Economic & Workforce Developers Fellowship Program to cover a staff stipend.

The reimbursable Massachusetts Economic & Workforce Developers Fellowship Program aims to educate, train, activate and network the small business development ecosystem in the City of Lowell to support exit planning and employee ownership. The Cooperative Development Institute, on behalf of the Northeast Transition Initiative (“NETI”) and its partners will provide a \$3,000 stipend and will cover or reimburse reasonable expenses for attending the in-person kickoff retreat (February 4–5, 2026 in Manchester, NH), including food, lodging, and travel.

The Northeast Transition Initiative (NETI) Fellowship trains business experts in exit planning and employee ownership, supporting regional economic vitality by helping businesses transition, contributing to keeping businesses viable and jobs local.

There are no required matching funds for this grant, a separate out of state travel vote will be brought before the Council. For additional information or questions regarding this grant, please contact Economic Development Director, Ali Carter at 978-674-1432.

Sincerely,

Thomas A. Golden, Jr.
City Manager

Cc: Yovani Baez-Rose, Assistant City Manager/DPD Director



Thomas A. Golden, Jr.
City Manager

Shawn Machado
Assistant City Manager

January 13, 2026

Mayor Erik R. Gitschier
and
Members of the City Council

RE: Appointment of Constables

Dear Mayor Gitschier and Members of the City Council:

Please find the attached applications for Constableness for the current term terminating January 2, 2029 in the City of Lowell, with my signature, as submitted to me by:

Steven Brouillette and Steven DeRosa

Confirmation by the City Council is required for these appointments and is hereby requested.

I would be happy to answer any inquiry that you may have concerning these appointments.

Very truly yours,

Thomas A. Golden, Jr.
City Manager

Cc: Ellen Brideau, Chief Assessor

2026 – 2029

Jan. 2, 2026 – Jan. 2, 2029

CONSTABLE APPLICATION
CITY OF LOWELL, MASSACHUSETTS

To the City Manager of the City of Lowell:

Date:

APPLICATION FOR APPOINTMENT

NAME	RESIDENTIAL ADDRESS
<u>Steven Brouillette</u>	[REDACTED]
_____	[REDACTED]
_____	_____

Tel

Nos:

w)

Date of Birth:

(h)

E-mail Address:

(c)

Applicant Signature:

[Handwritten Signature]

For office use only

Application Fee Paid: 12.11.25

Cori Check: 12.24.25

Date Bond Requested: _____

Date Bond Submitted: 1.5.26

Date Submitted To Clerk: _____

Date Submitted To CC: _____

LOWELL ASR'S
DEC 11 '25 AM 9:55



POWER OF ATTORNEY

S-889846

KNOW ALL PARTIES BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit: "Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint Richelle Smith its true and lawful Attorney-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed bond number S-889846 dated January 8, 2023, on behalf of **** Steven Brouillette ****

in favor of City of Lowell Licensing Commission for Five Thousand and 00/100 Dollars (\$ 5,000), including any related Consent of Surety or supplemental documents required, and to bind NGM Insurance Company thereby as fully and to the same extent as if such instrument was signed by the duly authorized officers of NGM Insurance Company; this act of said Attorney is hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such officer and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, NGM Insurance Company has caused these presents to be signed by its Secretary and its corporate seal to be hereto affixed this 18th day of September, 2025.

NGM INSURANCE COMPANY By:

Lauren K. Powell

Lauren K. Powell, Vice President, Corporate Secretary



State of Wisconsin, County of Dane

On this 18th day of September, 2025, before the subscriber a Notary Public of State of Wisconsin and for the County of Dane duly commissioned and qualified, came Lauren K. Powell of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal at Madison, Wisconsin this 18th day of September, 2025.

Mary J. Ripp

My Commission Expires February 8, 2027



I, Janet S. Embray, President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Madison, Wisconsin this 30th day of December, 2025.

Janet S. Embray

Janet S. Embray, President



WARNING: Any unauthorized reproduction or alteration of this document is prohibited. TO CONFIRM VALIDITY of the attached bond please call 1-603-354-5281. TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claim Department or call our Bond Claim Department at 1-603-358-1437.

SURETY RIDER

It is understood and agreed that surety bond number S-889846 with
**** Steven Brouillette **** as principal
and City of Lowell Licensing Commission as obligee
is hereby amended effective 1/8/2026 as follows:
The Principal's Address is amended to: [REDACTED]

*** End of Changes ***

It is further understood and agreed that no other condition, limitation or exclusion of the bond shall be altered or amended by this rider.

This rider shall be attached to and form a permanent part of this bond.

Signed, Sealed and Dated this 30th day December of 2025.

Accepted By _____

Obligee

Steven Brouillette

Principal

BY: _____

Principal

BY: _____

BY: _____

Typed Name

Title: _____

NGM Insurance Company

Richelle Smith Surety

Attorney-in-Fact Richelle Smith



******NOTE this notice is for the principal addressed below and should not be filed with the obligee******

Fidelity or Surety Bond

Steven Brouillette
[REDACTED]
[REDACTED]

PRIVACY NOTICE

Dear Principal:

This letter describes our practices and procedures designed to protect your non-public personal information. The privacy area is the subject of much public debate as well as federal and state legislation. We thought you should know of the protections your surety company has put in place to ensure the confidentiality of your non-public information. As your surety company, our objective is to professionally serve your surety and fidelity needs. We recognize that in providing these services there is an obligation to safeguard the personal information you have entrusted to us as well as other non-public personal information that is provided to us as part of the surety or fidelity transaction. All of our surety companies listed above adhere to these practices and procedures.

OUR POLICY

We do not disclose any non-public personal information about our policyholders or claimants to any third parties except as is permitted by law. Any such disclosures are made for the purpose of underwriting and transacting the business of your surety or fidelity coverage or your claim. We do not sell or provide your non-public personal information to others for their marketing purposes.

THE INFORMATION WE COLLECT

Most of your non-public personal information is provided by you on your application for surety or fidelity bond(s). Depending on the type of surety or fidelity bond policy you request, we may seek additional information about you or other individuals who are being proposed for coverage. In certain circumstances we may collect information about you from third parties. For example, for surety or fidelity bonds we may seek financial reports and information from banks or CPA's as well as other background information. We may receive information about you from a consumer reporting agency. This information allows us to properly underwrite and rate your surety or fidelity bond coverage and to complete the other transactions incidental to your surety or fidelity bond coverage.

INFORMATION DISCLOSURES THAT WE MAKE

We do not disclose any non-public personal information about our policyholders except as it is permitted by law. In some cases this may mean information can be disclosed to third parties without your authorization. These disclosures may include those made to your agent or broker, appraisers and independent adjusters who investigate, defend or settle your claims, surety regulators, and/or your financial institution. These are some of the disclosures that are permitted by law.

LIMITATIONS ON ACCESS TO YOUR PERSONAL INFORMATION AT THE COMPANY

We restrict access to your personal information to our employees who need to know the information in order to provide you with the surety or fidelity products and services you have requested. Electronic and procedural safeguards are maintained by the Company to ensure the confidentiality of your information. These safeguards are in compliance with state and federal laws designed to guard your non-public personal information. Our employees are educated on the importance of maintaining the procedures we have put in place to safeguard your personal information.

ADDITIONAL INFORMATION

If you would like to receive a copy of our privacy policy and/or access to your information, please contact us as follows:

Main Street America Insurance
Attn: Privacy Compliance Coordinator
55 West Street
Keene, NH 03431

IMPORTANT NOTICE

IN COMPLIANCE WITH THE REQUIREMENTS OF THE FAIR CREDIT REPORTING ACT (PUBLIC LAW 91-508), MAIN STREET AMERICA INSURANCE ADVISES THAT AS PART OF OUR ROUTINE PROCEDURE IN REVIEWING APPLICATIONS FOR SURETY OR FIDELITY BONDS OR RENEWALS OF SURETY OR FIDELITY BONDS COVERAGE, WE MAY PROCURE A CONSUMER REPORT INCLUDING INFORMATION AS TO THE CONSUMER'S CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS OR MODE OF LIVING. IF SUCH SURETY OR FIDELITY BOND IS FOR AN INDIVIDUAL AND IS PRIMARILY FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES, SUCH INFORMATION MAY BE OBTAINED THROUGH PERSONAL INTERVIEWS WITH NEIGHBORS, FRIENDS OR OTHERS WITH WHOM THE CONSUMER IS ACQUAINTED.

UPON REQUEST TO THIS SURETY COMPANY, IN ANY MANNER AS NOTED ABOVE, WE WILL PROVIDE, IN WRITING, A COMPLETE AND ACCURATE DISCLOSURE OF THE NATURE AND SCOPE OF THE CONSUMER REPORT REQUESTED OR ADVISE THAT NO INVESTIGATION WAS CONDUCTED.

We sincerely hope that you as a valued customer are satisfied with the practices and procedures in place to protect your personal information.

Very truly yours,



Lauren K Powell,
Secretary

**AFFIDAVIT OF CONSTABLE
CITY OF LOWELL, MASSACHUSETTS**

I, Steven Brouillette, of [REDACTED] being duly sworn,
depose and say as follows: d851

1. I am a duly appointed Constable for the City of Lowell, Massachusetts.
2. I have performed services as a Constable in Lowell, including the service of notices, warrants, and other legal documents, for which statutory fees were collected.
3. I hereby certify, under the pains and penalties of perjury, that all fees and monies due to the City of Lowell in connection with such services have been fully and properly submitted to the City Assessor's Office as required by law.
4. I further certify that per the statutory fee schedule no additional amounts are owed to the City of Lowell for any constable services performed from January 2023 through the date of this affidavit.

Signed under the pains and penalties of perjury this 11 day of December, 2025

SBrouillette

Signature of Constable

Printed Name: Steven Brouillette
Address: [REDACTED]
Phone: [REDACTED]
Email: [REDACTED]

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. December 11, 2025

The above-named Steven Brouillette, personally appeared and made oath that the foregoing affidavit is true to the best of their knowledge and belief, before me,

Jeanne R. Lamy

Notary Public / Justice of the Peace

My Commission Expires: 10/16/26



JEANNE R. LAMY
Notary Public
Commonwealth of Massachusetts
My Commission Expires
October 16, 2026



2026 – 2029

Jan. 2, 2026 – Jan. 2, 2029

CONSTABLE APPLICATION
CITY OF LOWELL, MASSACHUSETTS

To the City Manager of the City of Lowell:

Date:

APPLICATION FOR APPOINTMENT

NAME	RESIDENTIAL ADDRESS
<u>Steven J. DeLosa</u>	[REDACTED]
_____	_____
_____	_____

Tel

[REDACTED]

■

Date of Birth:

8/10/59

(h)

E-mail Address:

[REDACTED]

(c)

Applicant Signature:

[Handwritten Signature]

For office use only

Application Fee Paid:

12.10.25

Cori Check:

12.24.25

Date Bond Requested:

Date Bond Submitted:

1.2.26

Date Submitted To Clerk:

Date Submitted To CC:

LOWELL FSKS
DEC 10 '25 PM3:13

Issued Through:

A.A. Dority Company, Inc.

CONTINUATION CERTIFICATE

The **NGM Insurance Company**, hereinafter called the Company, hereby continues in force its **Constable Bond, Bond Number 569110**

in the sum of **Five Thousand dollars (\$5,000.00)**

on behalf of

Steven DeRosa

located at



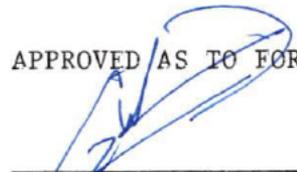
in favor of **City of Lowell, MA**

for the term beginning **January 1, 2026** and ending on **December 31, 2028**, subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, December 29, 2025

APPROVED AS TO FORM:



Corey F. Williams
City Solicitor

NGM Insurance Company

By:



Richard W. Crawford

Attorney-in-Fact

Producer:

A.A. Dority Company, Inc.

226 Lowell Street, Suite B-4

Wilmington, MA 01887

617-523-2935

Fax: 617-523-1707



**AFFIDAVIT OF CONSTABLE
CITY OF LOWELL, MASSACHUSETTS**

I, Steven J. DeRose, of Worcester, being duly sworn,
depose and say as follows:

1. I am a duly appointed Constable for the City of Lowell, Massachusetts.
2. I have performed services as a Constable in Lowell, including the service of notices, warrants, and other legal documents, for which statutory fees were collected.
3. I hereby certify, under the pains and penalties of perjury, that all fees and monies due to the City of Lowell in connection with such services have been fully and properly submitted to the City Assessor's Office as required by law.
4. I further certify that per the statutory fee schedule no additional amounts are owed to the City of Lowell for any constable services performed from January 2023 through the date of this affidavit.

Signed under the pains and penalties of perjury this 8th day of December, 2025

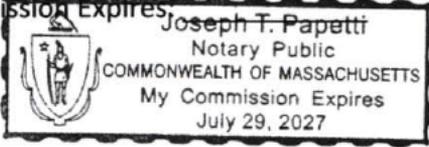
Signature of Constable

Printed Name: Steven J DeRose
Address: _____ MA
Phone: _____
Email: _____

COMMONWEALTH OF MASSACHUSETTS
Middlesex, ss. DEC 8, 2025

The above-named STEVEN J. DEROSA, personally appeared and made oath that the foregoing affidavit is true to the best of their knowledge and belief, before me,

Joseph T. Papetti
Notary Public / Justice of the Peace

My Commission Expires _____

Joseph T. Papetti
Notary Public
COMMONWEALTH OF MASSACHUSETTS
My Commission Expires
July 29, 2027



CITY OF LOWELL
PETITION

TO THE
CITY COUNCIL

Carolynn Benne H
Request for Handicap Sign
for her son Bentley
Arthur St. Lowell MA 01851
978-487-0584

In City Council

January 13, 2026

Read and

Clerk

U6/2026

I Carolyn Bennett is
requesting a handicap
placard for my son. we
live at 7 Arthur St
Lowell MA 01851. If
you have any questions
please feel free to
contact me at 978-427-0584

Thank You

Carolynn Bennett

PL9720847

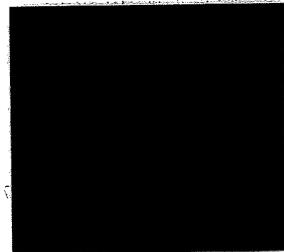
Expires:

12-01-27

Disabled Persons
Parking Identification Placard



Commonwealth of Massachusetts



BENNETT

BENTLEY

Commonwealth of
Massachusetts



CITY OF LOWELL
PETITION
TO THE
CITY COUNCIL

do hereby Monselve
22 Smith Ave Lowell
Requesting to address the
Council about Smith Ave.
The condition of the street
over a 30year span.

In City Council

January 13, 2020

Read and

Clerk

City Council:

7/8/20.

To Whom may Concern

My name is Johanna Mansalve
 I live on 22 Smith ave Lowell
 Since 30 years ago, I grew up on these
 street that now has alot of pot holes.
 I am coming in request of all
 my neighbors to see if the street
 will be done. Four years ago I came
 in spoke about the issue on the
 street it has been on the lowell
 Sun front cover and nothing has been
 done. Please the street in the
 winter we have to call the dpw
 to come clean the snow and also
 cover the pot holes.

13 Smith ave
~~Signature~~

16 Smith ave
 SAK SEGING

26 Smith ave
 Signature
 Phayngasoo

25 Smith ave

~~Signature~~

3014 N Amy

21 Smith ave
 Signature

December 23, 2025

My name is Johanna Monsalve I am here
to speak on behalf my parents

Ana Monsalve and Cesar Monsalve
they been living on 22 Smith ave

Since 1999. My main concern is the
Pot holes on the street for almost

30 years. my street been on the
newspaper. I been working with.

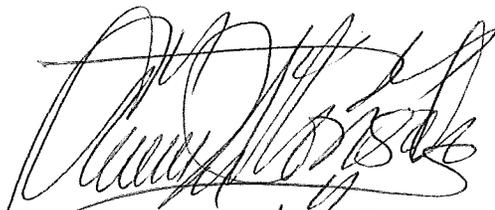
Eratus Mayer assistant the past over
2 years. Also DPW is aware of it.

Please keep my Street in mind.

I give permission to my daughter
to speak on behalf off me.

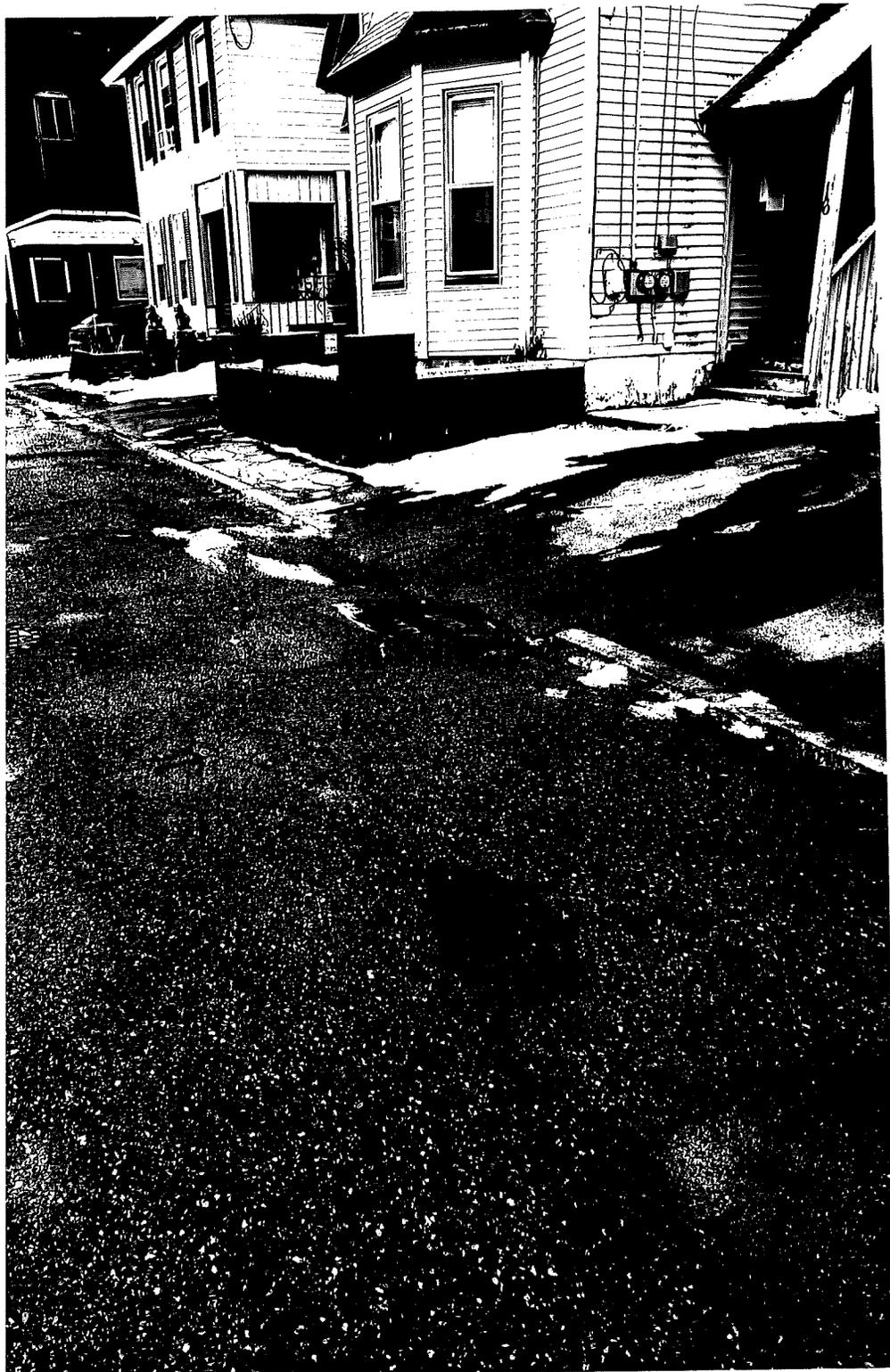
2025 LOWELL CITY CLERK
DEC 23 '25 4:03:15

Johanna Monsalve
22 Smith ave
Lowell MA 01851
978-918-9499


22 Smith Ave
Lowell, MA. 0185.
508-423-7447.







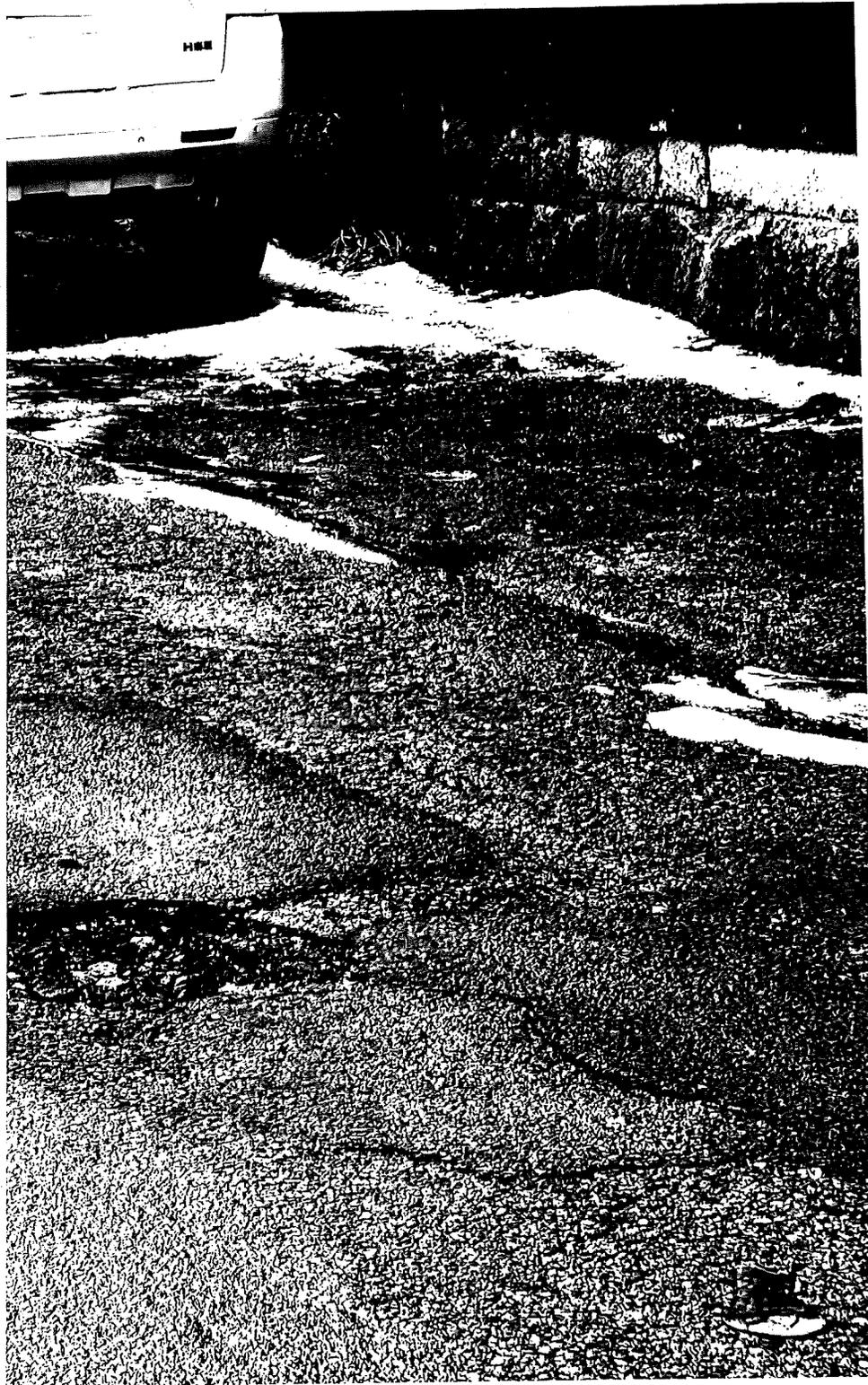
















**CITY OF LOWELL
PETITION**

TO THE
CITY COUNCIL

Peter Astorian
493 Chelmsford St.
Lowell Mass

Fell on steps in City Hall
near auditing department.
request that a hand rail
be put in the center

In City Council

January 13, 2026

Read and

Clerk

Peter Astorin

Astorian

Jan 5 - 2026 fell on stone
86 years old

3 Stone Should Put Hand Rail
on 3 Stone

423 Chelmsford St

978-398-9294

978-398-9294

at city Hall.

375 Merrimack St

Lowell Ma 01852

near "Audit" office