



# Lowell City Council

## Regular Meeting Agenda

Michael Q. Geary  
City Clerk

**Date:** January 20, 2026

**Time:** 6:30 PM

**Location:** City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA / Zoom (Hybrid)

### 1. ROLL CALL

### 2. MAYOR'S BUSINESS

#### 2.1. Communication Remote / Zoom Participation:

Meetings Will Be Held In Council Chamber With Public Welcome And By Using Remote Participation As Follows: Members Of The Public May View The Meeting Via LTC.Org (On-Line; Live Streaming; Or Local Cable Channel 6). Those Wishing To Speak Regarding A Specific Agenda Item Shall Register To Speak In Advance Of The Meeting By Sending Email To City Clerk Indicating The Agenda Item And A Phone Number To Call So That You May Be Issued Zoom Link To The Meeting. Email Address Is [MGEARY@LOWELLMA.GOV](mailto:MGEARY@LOWELLMA.GOV). If No Access To Email You May Contact City Clerk At 978-674-4161. All Request Must Be Done Before 4:00 PM On The Day Of Meeting. For Zoom - [HTTPS://SUPPORT.ZOOM.US/HC/EN-US/ARTICLES/201362193-JOINING-A-MEETING](https://support.zoom.us/hc/en-us/articles/201362193-joining-a-meeting)

### 3. CITY CLERK

#### 3.1. Minutes Of City Council Regular Meeting January 13th, For Acceptance.

Documents:

[2026 JANUARY 13 CC MINUTES.PDF](#)

### 4. GENERAL PUBLIC HEARINGS (Scheduled For 7PM)

#### 4.1. Loan Order - Amend High School Project.

[HTTPS://WWW.LOWELLMA.GOV/AGENDACENTER/VIEWFILE/ITEM/33545?FILEID=88250](https://www.LowellMA.gov/agendacenter/viewfile/item/33545?fileid=88250)

### 5. CITY COUNCIL - MOTIONS

#### 5.1. C. Juran / C. Scott - Req. Neighborhoods SC Work With Administration To Create A Schedule Of Reports To Be Provided By The Administration To The Council And Residents On An Annual, Quarterly And Monthly Basis.

#### 5.2. C. Juran / C. Rourke - Req. Frontrunner City Program SC And City Administration Meet Regularly To Discuss Frontrunner City Activities And Plans, And Report Back To

The City Council.

- 5.3. C. Nuon - Req. City Mgr. Update City Council On The Downtown Business Improvement District (BID).
- 5.4. C. Nuon - Req. City Mgr. Have Fire And Police Chiefs Schedule Recruitment Events At Different Locations Across The City For The Purpose Of Reaching More Candidates To Recruit For The Lowell Fire & Police Departments; Said Events To Include Notification To The City Council When Civil Service Events Are Scheduled, Including The Districts Where Said Meetings Will Be Held.
- 5.5. C. Nuon - Req. City Mgr. Work With Appropriate Departments To Address Traffic Calming Measures, Including Crosswalks, Speed Bumps Or Other Safety Measures Needed To Improve Safety Throughout The City.
- 5.6. C. Nuon - Req. City Mgr. Work With Appropriate Department To Install Iron Railings On The University Avenue Bridge.
- 5.7. C. Nuon - Req. City Mgr. Provide City Council With A Report Concerning Best Practices Used To Ensure The City's Noise Ordinance Is Effectively Enforced, Including But Not Limited To, Situations Where Property Owners Play Loud Music At Late Hours.
- 5.8. C. McDonough - Req. City Mgr. Have The Appropriate Department Take Any Necessary Steps To Provide A Report To The Council On ICE Operations In The City Of Lowell Over The Last 18 Months Including: Who Has Been Arrested; Where Are They Being Detained; How Many Immigration Related Arrests Have Been Made In Lowell; Any Cooperation, Or Requests For Cooperation, Between ICE And The Lowell Police Department.
- 5.9. C. McDonough - Req. City Mgr. Have The Proper Department Provide A Report To The Council On ADA Compliance Of City Owned Garages, Specifically Detailing Any Repairs Or Improvements Needed To Ensure That Our Public Garages Are Accessible To All Lowell Residents And Visitors.
- 5.10. C. McDonough - Req. City Mgr. Have The Proper Department Provide The Council With A Copy Of All Lease Agreements Between The City And/Or Any Of Its Departments And Private Entities.
- 5.11. C. Chau - Req. City Mgr. Work In Coordination With The Department Of Public Works, The Lowell Police Department, The MassDOT, And Any Other Relevant State Or Regional Authorities To Evaluate And Pursue The Installation Of Suicide-Prevention Measures, Including But Not Limited To Physical Barriers, Safety Netting, Or Other Proven Deterrent Infrastructure, On Bridges Within The City Of Lowell Where Such Incidents Have Occurred Or Present A Demonstrated Public Safety Concern.
- 5.12. C. Descoteaux - Req. City Mgr. Provide An Update On Creating A Facilities Department.
- 5.13. M. Gitschier / C. Mercier - Req. City Mgr. Reach Out To The Lowell Transitional Living Center Requesting They Clean In Front Of Their Property Daily.
- 5.14. M. Gitschier - Req. City Mgr. Repair All ADA Sidewalk Warning Pads On Parker Street.
- 5.15. M. Gitschier - Req. City Mgr. Send Letter To The State Requesting Immediate Action To Safeguard The Railings On The Richard P. Howe, Sr. Bridge.

## **6. COMMUNICATIONS FROM CITY MANAGER**

## 6.1. Informational Reports

Informational Report - Traffic Ordinance  
Informational Report - Lowell Memorial Auditorium RFP  
Informational Report – FuseIdeas City Brand Presentation

Documents:

[INFORMATIONAL REPORT - TRAFFIC ORDINANCE.PDF](#)  
[INFORMATIONAL REPORT - LOWELL MEMORIAL AUDITORIUM RFP.PDF](#)

## 6.2. Communication - Appointment Of Corey Robinson To LTC Board

Documents:

[COMMUNICATION - APPOINTMENT OF COREY ROBINSON TO LTC BOARD.PDF](#)

## 7. VOTES FROM THE CITY MANAGER

### 7.1. Vote - Accept/Expend \$612,919.09 FY26 Shannon Grant Community Safety Initiative

Documents:

[VOTE - ACCEPTEXPEND 612,919.09 FY26 SHANNON GRANT COMMUNITY SAFETY INITIATIVE.PDF](#)

## 8. CONSTABLE BONDS

### 8.1. Communication - City Mgr. Request Approval Of Constable Bonds

Documents:

[COMMUNICATION - CITY MGR. REQUEST APPROVAL OF CONSTABLE BONDS.PDF](#)

## 9. REPORTS (SUB/COMMITTEE, IF ANY)

## 10. PETITIONS

### 10.1. Claims - (3) Property Damage.

### 10.2. Misc. - Jose Antonio Robles Gelpi Request Installation Of Handicap Parking Sign At 341 Pawtucket Boulevard (Unit 8).

Documents:

[2026 JANUARY 20 JOSE ANTONIO ROBLES GELPI LOWELL MA REQ. HANDICAP PARKING SIGN 341 PAWTUCKET BLVD.PDF](#)

## 11. ANNOUNCEMENTS

## 12. ADJOURNMENT



Michael Q. Geary  
City Clerk

Angela M. Gitschier  
Assistant City Clerk

## CITY COUNCIL MINUTES

**Date:** January 13, 2026

**Time:** 6:30 PM

**Location:** City Council Chamber, 375 Merrimack Street, 2nd Floor,  
Lowell, MA / Zoom (Hybrid)

### 1. ROLL CALL

Roll Call showed 11 present (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott).

M. Gitschier presiding.

C. Mercier requested moment of silence in darkened chamber for John Rose, Jr.

### 2. MAYOR'S BUSINESS

#### 2.1. Communication Remote / Zoom Participation.

In City Council, **Motion** "To accept and place on file" by C. Scott, seconded by C. Rourke. So voted.

#### 2.2. Presentation - UNESCO Learning City Designation.

In City Council, **Motion** "To accept and place on file" by C. Rourke, seconded by C. Chau. So voted. **Motion** by C. Chau, seconded by C. Mercier to take Item #4.3 with this discussion. So voted. C. Juran noted disclosure filed with Ethics Commission regarding discussion of this Item. Professor John Wooding provided presentation entitled "Lowell City of Learning - UNESCO". Professor Wooding thanked all those involved with the endeavor including all of the organizations that helped with the effort. Professor Wooding described the program. Pat Shanahan commented on the efforts of all, including C. Juran. C. Chau described the operations and



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Assistant City Clerk

noted effort on the part of the City. C. Rourke noted the beginning concept of the program and noted that it provided a global footprint for the City. C. Nuon commented on past and present efforts. C. Liang commented on the organization and its cultural importance. C. McDonough commented on the efforts of Professor Wooding to bring plan to fruition.

### 3. CITY CLERK

#### 3.1. Minutes of City Council Inauguration Ceremony 2026-2027 January 5th; City Council Regular Meeting January 6th, for acceptance.

In City Council, **Motion** “To accept and place on file” by C. Rourke, seconded by C. Robinson. So voted.

### 4. CITY COUNCIL - MOTIONS

#### 4.1. C. Scott - Req. City Council approve a temporary moratorium on the permitting and approval of new or expanded data center facilities in the City of Lowell until zoning and planning regulations are updated to protect residents, including required buffer zones, noise standards, screening and protections against water and electric rate impacts.

In City Council, seconded by C. Nuon, referred to City Manager / Law Department. So voted. Registered speakers, Mary Wambui (comment - moratorium needed to understand impact); Jonathan Grossman (comment - noted the need to be a good corporate neighbor), addressed the Council. **Motion** by C. Scott, seconded by C. Robinson to allow Nancy Castle to address the Council. So voted. Ms. Castle commented on the Markley property. **Motion** by C. Scott, seconded by C. Mercier to refer to Law Department to prepare proper draft language. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted.

C. Nuon noted the need for a better understanding. C. McDonough noted the need for more information regarding data centers. C. Liang commented



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Assistant City Clerk

on pollution and energy costs for data centers. C. Juran noted the need for law department to draft language to protect residents.

**Motion** by C. Scott, seconded by C. McDonough to take Items #5.2 and #4.7 out of order. So voted.

**4.2. C. Scott - Req. City Mgr. have the appropriate department investigate the long-term feasibility of relocating polling places currently located in public schools to alternative, accessible community locations, and to report back to the Council with findings and recommendations.**

In City Council, seconded by C. Mercier, referred to City Manager. So voted. C. McDonough recuse self from discussion and vote. C. Scott noted the concerns of the parents and that there may be better locations than the schools.

**4.3. C. Chau / C. Rourke - Req. City Mgr. create a Lowell Learning City Task Force to ensure that Lowell actively participates as a UNESCO Learning City; The Task Force shall include members of the Lowell City of Learning organization and representatives from Lowell Public Schools, UMass Lowell, Middlesex Community College, cultural organizations, the City administration, and a member of the City Council; The Task Force shall coordinate citywide learning initiatives, promote community engagement, and provide regular progress reports to the City Council.**

In City Council, no second needed, referred to City Manager. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted. See discussion under Item #2.2.

**Motion** by C. Mercier, seconded by C. Nuon to take Item #9.3 out of order. So voted.



**Michael Q. Geary**  
*City Clerk*

**Angela M. Gitschier**  
*Assistant City Clerk*

**4.4. C. McDonough - Req. City Mgr. work with appropriate department to provide a detailed report on winter operation procedures in high pedestrian traffic locations throughout the City.**

In City Council, seconded by C. Robinson, referred to City Manager. So voted. C. McDonough commented on the confusion and concern regarding winter operations downtown in a high-density area. C. Robinson noted the need for clarification of responsibility.

**4.5. C. McDonough - Req. City Mgr. reach out to the University to explore the feasibility of a land swap within the LINC Project.**

In City Council, seconded by C. Liang, referred to City Manager. So voted. C. McDonough commented on the number of parcels owned by the City and the need to keep open green space in the area.

**4.6. C. Robinson - Req. City Mgr. have the proper department provide a detailed report on percentage as well as dollar amount increases for all ordinance employees over the past 4 years.**

In City Council, seconded by C. Nuon, referred to City Manager. So voted. C. Robinson noted upcoming lean budgets and just need a snapshot of where the City is. C. Rourke noted the increase in retaining employees and that was important. Manager Golden, Jr. indicated the vast turnaround in that area as well as increased interest in employment.

**4.7. C. Robinson - Req. City Mgr. work with the Lowell Folk Festival Foundation to explore how our Council and administration may be able to assist with fundraising efforts.**

In City Council, seconded by C. Descoteaux, referred to City Manager. So voted. Registered speaker, Lee Villiesin (comment - efforts for future funding), address the Council. C. Robinson noted the efforts of the organization and the need to work with them in fundraising. C. Descoteaux commented on the work of the foundation and the need to partner with



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them. Manager Golden, Jr. noted current funding and that the City will continue to be involved.

## 5. COMMUNICATIONS FROM CITY MANAGER

### 5.1. Motion Responses.

In City Council, **Motion** “To accept and place on file” by C. Chau, seconded by C. Descoteaux. So voted.

**A) Motion Response - Update on 809 Stevens St** – C. Descoteaux noted it was a safety issue with some resolution. Shawn Machado (Asst. City Manager) noted work of inspectors got the owner to cooperate with securing the site.

### 5.2. Communication - Appointment of Kristin Ross-Sitcawich to Conservation Commission.

In City Council, **Motion** “To accept and place on file” by C. Juran, seconded by C. McDonough. So voted. C. Scott recognized the appointment and noted her work on the School Committee.

### 5.3. Communication - City Manager request approval of Out of State travel (1) DPD.

In City Council, **Motion** “To Adopt” by C. Nuon, seconded by C. Mercier. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted.

## 6. VOTES FROM THE CITY MANAGER

### 6.1. Vote - Amend JAM Plan.

In City Council, Given 2<sup>nd</sup> reading. **Motion** “To Adopt” by C. Nuon, seconded by C. Robinson. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted.



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Angela M. Gitschier  
Assistant City Clerk

## **6.2. Vote - Apply/Accept/Expend \$3k MA Economic and Workforce Developers Fellowship Program Grant.**

In City Council, Given 2<sup>nd</sup> reading. **Motion** “To Adopt” by C. Juran, seconded by C. Descoteaux. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted.

## **7. CONSTABLE BONDS**

### **7.1. Communication - City Mgr. Request Approval of Constable Bonds.**

In City Council, **Motion** “To Adopt” by C. Descoteaux, seconded by C. Juran. Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted. The bonds were approved for Steven Brouillette and Steven DeRosa.

## **8. REPORTS (SUB/COMMITTEE, IF ANY)**

In City Council, none.

## **9. PETITIONS**

### **9.1. Claims - (6) Property Damage.**

In City Council, **Motion** to refer to Law Department for report and recommendation by C. Scott, seconded by C. Rourke. So voted.

### **9.2. Misc. - Carolynn Bennett request installation of a handicap parking sign at 7 Arthur Street.**

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. Liang, seconded by C. Juran. So voted.



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City Clerk

Angela M. Gitschier  
Assistant City Clerk

### **9.3. Misc. - Johanna Monsalve request permission to address City Council regarding condition of Smith Avenue.**

In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. Mercier, seconded by C. Chau. So voted. Ms. Monsalve commented on the condition of the street and that it needs attention. C. Mercier noted it was a one-way street. Manager Golden, Jr. noted the delay was due to current federal mandate of updating combined sewer water flow and that the City has spent millions of dollars on roads. C. Chau commented on the area. C. Robinson questioned if possible temporary stop gaps could be done. C. Liang noted the importance of residents voicing their concerns. C. Scott questioned status of information on the website.

### **9.4. Misc. - Peter Astorian request permission to address the Council regarding installation of a handrail on side entrance steps to City Hall.**

In City Council, **Motion** to refer to City Manager for report and recommendation by C. Robinson, seconded by C. McDonough. So voted.

## **10. CITY COUNCIL - EXECUTIVE SESSION**

### **10.1. Executive Session - To Consider And Discuss The Purchase, Exchange, Lease, Or Value Of Real Property (The Senior Center, 276 Broadway Street), Public Discussion Of Which May Have A Detrimental Effect On The Negotiating Position Of The City.**

In City Council, M. Gitschier stated purpose of the session, **Motion** to enter executive session and adjourn from that session by C. McDonough, seconded by C. Chau. (7:50 PM). Adopted per Roll Call vote 11 yeas (C. Chau, C. Descoteaux, M. Gitschier, C. Juran, C. Liang, C. McDonough, C. Mercier, C. Nuon, C. Robinson, C. Rourke, C. Scott). So voted.

## **11. ANNOUNCEMENTS**

In City Council, C. Mercier noted upcoming hockey event for Bridge Club.



**Michael Q. Geary**  
*City Clerk*

**Angela M. Gitschier**  
*Assistant City Clerk*

## **12. ADJOURNMENT**

In City Council, **Motion** to Adjourn from Executive Session by C. Rourke, seconded by C. Descoteaux. So voted.

Meeting adjourned from Executive Session at 8:45 PM.

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Michael Q. Geary, City Clerk



Yovani Baez-Rose  
Assistant City Manager/DPD Director

Camilo Espitia  
Deputy Director

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SECTION 266-51- 15 MINUTE PARKING AREAS  
SCHEDULE H

is hereby amended by **adding** the following:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Plain Street (61)	South	Beginning at a point 170 feet east from the easterly curblineline of Chelmsford Street running east for 20 feet
Lawrence Street (491)	West	Beginning at a point 20 feet north from the northerly curblineline of Swift Street running north for 20 feet

(Initiated by Business Owner Request)

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SECTION 266-52- 30 MINUTE PARKING AREAS  
SCHEDULE I

is hereby amended by **adding** the following:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Willie Street (382 Broadway)	East	Beginning at a point 20 feet south from the southerly curblineline of Broadway Street running south for 20 feet

(Initiated by Business Owner Request)

SECTION 266-55. C - PARKING FOR HANDICAP PERSONS: ELDERLY DROP-OFF ZONES  
SCHEDULE L

is hereby amended by **adding** the following:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
2nd Street (23)	South	Beginning from a point 213 feet east of the easterly extended curbline of Bridge Street running easterly a distance of 20 feet
Arthur Street (7)	North	Beginning from a point 55 feet west of the westerly extended curbline of Hutchinson Street running westerly a distance of 20 feet
Clare Street (54)	West	Beginning from a point 0 feet of the northerly extended curbline of Sargent Street running south a distance of 20 feet
Cork Street (28B)	East	Beginning from a point 40 feet south of the southerly extended curbline of Broadway Street running south a distance of 20 feet
Ellis Avenue (5)	West	Beginning from a point 20 feet south of the southerly extended curbline of Mammoth Road running south a distance of 20 feet
Hutchinson Street (17)	East	Beginning from a point 10 feet south of the southerly extended curbline of Arthur Street running southerly a distance of 20 feet
Lincoln Street (75)	West	Beginning from a point 20 feet south of the southerly extended curbline of Short Street running south a distance of 20 feet
Newhall Street (16)	East	Beginning from a point 110 feet south of the southerly extended curbline of Whipple Street running south a distance of 20 feet

(Initiated by Petition)

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**SECTION 266-56 - PARKING PROHIBITED ON CERTAIN STREETS AT ALL TIMES**  
**SCHEDULE M**

is hereby amended to **change**:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Lee Street	North	From a point 80 feet easterly of Kirk Street to a point 260 feet easterly of Kirk Street

(Initiated by Parking Request)



Conor Baldwin  
Assistant City Manager/ CFO

Austin Ball  
Deputy CFO

## MEMORANDUM

**TO:** Thomas A. Golden, Jr., City Manager

**FROM:** Conor Baldwin, Assistant City Manager for Fiscal Affairs 

**Cc:** P. Michael Vaughn, Chief Procurement Officer

**DATE:** January 20, 2026

**SUBJECT:** **INFORMATIONAL** – Lowell Memorial Auditorium RFP

### Background

The Lowell Memorial Auditorium (LMA) is a cornerstone of Lowell's cultural economy and a vital community asset. Constructed in 1922 and renovated in 1984, the facility hosts a wide range of events that attract thousands of visitors annually, supporting local businesses and enhancing the city's reputation as a cultural destination.

The current management contract for LMA is set to expire on June 30, 2026. To ensure continuity of operations and allow for robust public input on the future of this historic venue, the City is issuing a Request for Proposals (RFP) for a qualified management company. The new contract term will run: July 1, 2026 – June 30, 2031, with an option for a three-year extension.

### Importance of LMA

The LMA is more than a performance venue; it is a driver of economic activity and cultural engagement. The main auditorium seats up to 2,854 patrons and accommodates diverse events, including:

- Broadway shows and touring productions (e.g., *Sesame Street Live*)
- Concerts and comedy acts
- Boston Pops Orchestra performances
- Golden Gloves Boxing tournaments
- Community events, graduations, and trade shows

Liberty Hall, home to the Merrimack Repertory Theatre, adds another 279 permanent seats, supporting local theater and educational programming. Recent renovations and ongoing capital improvements underscore the City's commitment to maintaining LMA as a first-class facility.

Attendance at these events contributes significantly to Lowell's restaurants, hotels, and downtown businesses, reinforcing LMA's role as a cultural and economic anchor.



Conor Baldwin  
Assistant City Manager/ CFO

Austin Ball  
Deputy CFO

### **Financial Considerations**

The city currently provides an annual operating subsidy of up to \$200,000, which includes: a \$84,000 management fee. In addition, a \$2.00 facility fee is collected on tickets priced over \$17.00, which helps fund capital improvements. The city has invested millions in recent years through bonds and grants to maintain and upgrade the facility. The upcoming RFP will seek proposals that reduce the City's subsidy and explore revenue-sharing models to maximize financial sustainability. Additionally, the City provides a \$40,000 annual appropriation in the City Manager's budget for smaller facility repairs and maintenance.

### **Next Steps**

The RFP process will begin shortly, with proposals due on approximately February 26, 2026, and an anticipated award date of March 30, 2026 (*depending on the advertisement date*). Time is of the essence, and these dates are in place to meet these deadlines and ensure a smooth transition before the current contract expires.

Please note: Pursuant to MGL c. 30B, the award of this long-term contract will require a formal vote of the City Council following the evaluation process. This vote is projected to occur some time in the Spring, after the proposals have been evaluated by the review committee and a recommendation to award has been made.

### **Recommendations**

#### **1. Establish a Review Committee**

The city will assemble a committee to evaluate proposals and guide the process. This committee will include an odd number of reviewers, and advisory (non-voting) members to aide in the process. Because of the importance of the facility to Lowell and, specifically to the creative economy in Lowell, the following is the recommendation by the finance department for membership of the review committee. This recommendation is based, in part, from lessons learned from the last two procurements for the contract:

- a. The Chair of the LMA Board of Trustees (or designee) - voting member
- b. Relevant stakeholders from arts and culture - voting member(s) – up to 3 members
- c. A representative from the Finance Department - voting member
- d. Chief Procurement Officer (advisory, non-voting)
- e. City Solicitor or his designee (advisory, non-voting)

#### **2. Refer the Matter to the City Council Arts & Culture/Special Events Subcommittee**

This will ensure transparency and allow for public input on the future direction of LMA programming and management. A more robust discussion of the RFP itself can be had with the subcommittee.

Please let me know if there are any questions. The Purchasing Department intends to advertise the RFP beginning on January 26<sup>th</sup>, for a period of 30 days.



Thomas A. Golden, Jr.  
*City Manager*

Shawn Machado  
*Assistant City Manager*

January 20, 2026

Mayor Erik R. Gitschier  
And  
Members of the Lowell City Council

RE: Lowell Telecommunications Corporation; Appointment Thereto

Dear Mayor Gitschier and Members of the City Council:

Pursuant to the by-laws of the Lowell Telecommunications Corporation, twenty percent (20%) of the Membership of the Board of Directors shall be appointed by the City Council. It is with pleasure that the City Council wishes to appoint Councilor Corey Robinson to the Board for a three (3) year term, which expires January 20, 2029, or such time thereafter until a successor is appointed and qualified.

Confirmation by the City Council is not required for this appointment.

I would be happy to answer any inquiries you may have concerning this appointment.

Sincerely,

Thomas A. Golden, Jr.  
City Manager

cc: City Clerk                      Law Dept.  
LTC                                      City Auditor  
MIS                                      Human Relations Manager

COMMONWEALTH OF MASSACHUSETTS  
CITY OF LOWELL

In City Council

VOTE

Authorizing the City Manager on Behalf of the City of Lowell, to accept and expend a grant from the Executive Office of Public Safety and Security regarding the FY2026 Shannon Community Safety Initiative (CSI) award in the amount of Six Hundred Twelve Thousand Nine Hundred Nineteen and 09/100 (\$612,919.09) Dollars over a one-year period for use by the City of Lowell Police Department.

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The City of Lowell is desirous of accepting and expending a grant from the Executive Office of Public Safety and Security regarding the FY2026 Shannon Community Safety Initiative (CSI); and

The Grant will make available to the City the sum of Six Hundred Twelve Thousand Nine Hundred Nineteen and 09/100 (\$612,919.09) Dollars over a one-year period which will enable the Police Department to implement a comprehensive anti-gang and youth violence strategy. In addition to using funds for suppression activities, funding is subcontracted to a wide range of City entities and community partners, including Lowell Public Schools, the Recreation Department, the Career Center of Lowell, the Boys and Girls Club of Greater Lowell, Lowell Community Health Center, Cambodian Mutual Assistance Association, CTI, YouthBuild, and the YWCA. It also funds portions of the Summer Student Police Academy and the LPD Youth Services Program. Additionally, funding is allocated for the Gang Unit to increase patrols and ensure the Gang Unit is fully staffed during the warmer months.

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL:

That the City Manager be and he is hereby authorized in the name of the City of Lowell, to accept and expend a Grant from the Executive Office of Public Safety and Security regarding the FY2026 Shannon Community Safety Initiative (CSI) award in the amount of Six Hundred Twelve Thousand Nine Hundred Nineteen and 09/100 (\$612,919.09) Dollars over a one-year period which will enable the Police Department to implement a comprehensive anti-gang and youth violence strategy. In addition to using funds for suppression activities, funding is subcontracted to a wide range of City entities and community partners, including Lowell Public Schools, the Recreation Department, the Career Center of Lowell, the Boys and Girls Club of Greater Lowell, Lowell Community Health Center, Cambodian Mutual Assistance Association, CTI, YouthBuild, and the YWCA. It also funds portions of the Summer Student Police Academy and the LPD Youth Services Program. Additionally, funding is allocated for the Gang Unit to increase patrols and ensure the Gang Unit is fully staffed during the warmer months.

BE IT FURTHER VOTED:

That the City Manager, on behalf of the City of Lowell, be and hereby is, authorized to execute any and all documents necessary in connection with said grant, including the expenditure thereof.

Gregory C. Hudon  
*Superintendent*

Mark LeBlanc  
*Deputy Superintendent*

Frank Nobrega, Jr.  
*Deputy Superintendent*

Stephen Gendreau  
*Deputy Superintendent*

January 12, 2026

City Council  
City of Lowell  
375 Merrimack Street  
Lowell, MA 01852

Dear City Councilors,

The Lowell Police Department recently received notification from the Executive Office of Public Safety and Security regarding the SFY 2026 Shannon Community Safety Initiative (CSI) award in the amount of \$612,919.09 over a one-year period. The LPD respectfully requests the City Council's approval to accept and expend this award.

Shannon CSI funding enables the LPD to implement a comprehensive anti-gang and youth violence strategy. In addition to using funds for suppression activities, funding is subcontracted to a wide range of City entities and community partners, including Lowell Public Schools, the Recreation Department, the Career Center of Lowell, the Boys and Girls Club of Greater Lowell, Cambodian Mutual Assistance Association, CTI YouthBuild, and the YWCA. These community organizations provide a myriad of prevention and intervention activities. It also funds portions of the Summer Student Police Academy and the LPD Youth Services Program. The overarching goal of the Shannon Grant is to reduce gang and youth violence, intervene in the lives of highly at-risk youth, and provide positive opportunities and alternatives to gang and youth violence.

Sincerely,

  
Gregory C. Hudon  
Superintendent



**Thomas A. Golden, Jr.**  
*City Manager*

**Shawn Machado**  
*Assistant City Manager*

January 20, 2026

Mayor Erik R. Gitschier  
and  
Members of the City Council

RE: Appointment of Constables

Dear Mayor Gitschier and Members of the City Council:

Please find the attached applications for Constableness for the current term terminating January 2, 2029 in the City of Lowell, with my signature, as submitted to me by:

**Stanley Wyzansky**

Confirmation by the City Council is required for these appointments and is hereby requested.

I would be happy to answer any inquiry that you may have concerning these appointments.

Very truly yours,

Thomas A. Golden, Jr.  
City Manager

Cc: Ellen Brideau, Chief Assessor

2026 - 2029

Jan. 2, 2026 - Jan. 2, 2029

CONSTABLE APPLICATION  
CITY OF LOWELL, MASSACHUSETTS

To the City Manager of the City of Lowell:

Date: Dec. 29th, 2025

APPLICATION FOR APPOINTMENT

NAME	RESIDENTIAL ADDRESS
<u>Stanley Wyzansky</u>	[REDACTED]
_____	_____
_____	_____

Date of Birth:

[REDACTED]

Tel Nos: (w)

[REDACTED]

(h)

E-mail Address: S

(c)

Applicant Signature:

SW

FOR OFFICE USE ONLY

Application Fee Paid: 1.5.26

Cori Check: 1.5.26

Date Bond Requested: \_\_\_\_\_

Date Bond Submitted: 1.9.26

Date Submitted To Clerk: \_\_\_\_\_

Date Submitted To CC: \_\_\_\_\_

LOWELL ASR'S  
JAN 5 '26 AM 11:57

CONSTABLE BOND

Bond No.: S-933666

KNOW ALL MEN BY THESE PRESENTS, That we,

Stanley Wyzansky

of [REDACTED] Billerica MA 01821

as Principal and  
NGM Insurance Company

of 55 West Street Keene NH 03431-7000,

as Surety are held bound unto the  
City of Lowell

in the full and just sum of

Five Thousand and 00/100 Dollars (\$5,000)

to the payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Whereas, the above bounded Principal has been Appointed as Constable for  
City of Lowell

NOW, THEREFORE, if the said Principal shall faithfully perform all duties of his said office in the service of all Civil Processes which may be committed to him during the term of which he has been Elected or Appointed, then this obligation shall be null and void; otherwise to remain in full force and effect.

This bond shall be effective on 1/3/2026 and expire on 1/3/2027.

SIGNED, sealed and dated October 6, 2025.

APPROVED AS TO FORM:

Corey F. Williams  
City Solicitor

Stanley Wyzansky  
Principal

By: Stanley Wyzansky

NGM Insurance Company  
Surety

BY: Richelle Smith  
Richelle Smith Attorney-in-Fact





POWER OF ATTORNEY

S-933666

KNOW ALL PARTIES BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit: "Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint Richelle Smith its true and lawful Attorney-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed bond number S-933666 dated January 3, 2026, on behalf of \*\*\*\* Stanley Wyzansky \*\*\*\* in favor of City of Lowell for Five Thousand and 00/100 Dollars (\$ 5,000 ),

including any related Consent of Surety or supplemental documents required, and to bind NGM Insurance Company thereby as fully and to the same extent as if such instrument was signed by the duly authorized officers of NGM Insurance Company; this act of said Attorney is hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such officer and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, NGM Insurance Company has caused these presents to be signed by its Secretary and its corporate seal to be hereto affixed this 18th day of September, 2025.

NGM INSURANCE COMPANY By:

[Signature of Lauren K. Powell]

Lauren K. Powell
Vice President, Corporate Secretary



State of Wisconsin,
County of Dane

On this 18th day of September, 2025, before the subscriber a Notary Public of State of Wisconsin and for the County of Dane duly commissioned and qualified, came Lauren K. Powell of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal at Madison, Wisconsin this 18th day of September, 2025.

[Signature of Mary J. Ripp]
My Commission Expires February 8, 2027



I, Janet S. Embray, President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Madison, Wisconsin this 6th day of October, 2025.

[Signature of Janet S. Embray]
Janet S. Embray, President



WARNING: Any unauthorized reproduction or alteration of this document is prohibited.
TO CONFIRM VALIDITY of the attached bond please call 1-603-354-5281.
TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claim Department or call our Bond Claim Department at 1-603-358-1437.

**AFFIDAVIT OF CONSTABLE  
CITY OF LOWELL, MASSACHUSETTS**

I, Stanley Wyzansky of Billerica, MA, being duly sworn,  
depose and say as follows:

1. I am a duly appointed Constable for the City of Lowell, Massachusetts.
2. I have performed services as a Constable in Lowell, including the service of notices, warrants, and other legal documents, for which statutory fees were collected.
3. I hereby certify, under the pains and penalties of perjury, that all fees and monies due to the City of Lowell in connection with such services have been fully and properly submitted to the City Assessor's Office as required by law.
4. I further certify that per the statutory fee schedule no additional amounts are owed to the City of Lowell for any constable services performed from January 2023 through the date of this affidavit.

Signed under the pains and penalties of perjury this 29<sup>th</sup> day of December, 2025

  
\_\_\_\_\_

**Signature of Constable**

Printed Name: Stanley Wyzansky

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. \_\_\_\_\_, 20\_\_\_\_

The above-named \_\_\_\_\_, personally appeared and made oath that the foregoing affidavit is true to the best of their knowledge and belief, before me,

\_\_\_\_\_

**Notary Public / Justice of the Peace**

My Commission Expires: \_\_\_\_\_

CITY OF LOWELL  
PETITION  
TO THE  
CITY COUNCIL

Jose Antonio Robles Gelpi  
341 Pawtucket Blvd. Unit 08  
Lowell, MA 01854

REQ: Handicap sign  
341 Pawtucket Blvd. Lowell, MA

In City Council

January 20, 2026

Read and

Clerk

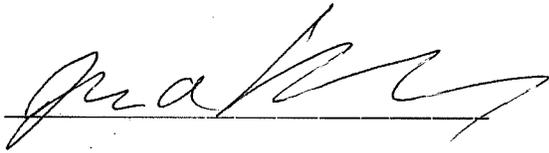
January 14, 2025

RE: Request Handicap Sign

To Whom It May Concern;

I am requesting a handicap sign to be installed at 341 Princeton Blvd. Lowell, MA 01854.

Thank you

A handwritten signature in black ink, appearing to read "Jose Antonio Robles Gelpi", written over a horizontal line.

Jose Antonio Robles Gelpi

341 Pawtucket Blvd. Unit 08

Lowell, MA 01854

978-942-9101

**PL8430940**

**Expires:**

**03-31-30**

**Disabled Persons  
Parking Identification Placard**



*Callum G. Johnson*  
Registrar

ROBLES GELPI

JOSE

ANTONIO

**Commonwealth of  
Massachusetts**



**Important: Remove before driving vehicle**



**NON-TRANSFERABLE**



**WARNING**

Wrongful use by any other person carries 60 day loss of license, placard revocation, \$500 fine for 1st offense, \$50 fine for covering placard number/date.



For use in private passenger vehicle only  
[Mass.gov/RMV](http://Mass.gov/RMV)