



## Lowell Board of Parks *Meeting Agenda*

DATE: Wednesday, April 26, 2023

TIME: 6:00PM

LOCATION: Mayor's Reception Room, 375 Merrimack St. 2<sup>nd</sup> Floor, Lowell, MA 01852

Item 1 – Jared Logan (*Lowell High School*) – Marching Band Rehearsals for Band Camp  
Cawley Memorial Stadium Complex – James S. Martin Varsity Softball Field  
August 14, 16, 18, 2023 (Mon, Wed, Fri) 4pm-8pm  
August 21 – 25, 2023 (Monday-Friday) 12pm-8pm

**FEES ARE WAIVED FOR A HIGH SCHOOL EVENT.**

Item 2 – Zarais German-George – Hispanic Heritage Month Celebration  
North Common – Stage  
Saturday, September 30, 2023 7am-9pm  
Sunday, October 01, 2023 7am-9pm

**Resident Adult Fee \$25.00/2hr block X 7 = \$175 per date X 2 dates = \$350**

**Total Fee = \$350 [\$175 per date]**

The Lowell & Latinx Festival will celebrate its 2<sup>nd</sup> year of festivities for Hispanic Heritage Month by bringing people together with food, performances, music and much more.

Item 3 – Tina Suech (*Transfiguration Greek Orthodox Church*) – Grecian Festival  
North Common – Stage  
Friday, June 2, 2023 11am-9pm  
Saturday, June 3, 2023 11am-9pm  
Sunday, June 4, 2023 11am-9pm

**Resident Adult Fee \$25.00/2hr block X 5 = \$125 per date X 3 dates = \$375**

Item 4 – Scott Boyle (*Butler Middle School*) – Butler School Field Trip  
Cawley Memorial Stadium Complex – William "Billy" Rizos Turf Field  
Cawley Memorial Stadium Complex – Track  
Friday, June 02, 2023 9:15am-1:15pm  
Thursday, June 08, 2023 (*Rain Date*) 9:15am-1:15pm

**Resident Youth Fee \$0.00/2hr block X 2 = \$0**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.**

This will be for the school's end of the year field trip. They will play games on the turf field, run races on the track, and the students will eat lunch at the stadium.

**Item 5 – Kim Lambourne (Abraham Lincoln Elementary School) – Family Night**

**Durkin Park – T-Ball Field**

Thursday, May 25, 2023

5pm-7pm

Friday, May 26, 2023 (Rain Date)

5pm-7pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**Item 6 – Shaharyar Khan – Cricket League**

A) Shah’s cricket group already has a permit for Hovey Field April 16 – September 30. They canceled (3) dates from their permit but would like to put those hours towards extending their other permit dates. The dates they have given back are as follows:

**Sunday, April 16, 2023**

**10am-6pm**

**Saturday, April 22, 2023**

**10am-6pm**

**Sunday, April 23, 2023**

**10am-6pm**

They are rescheduling a total of 24 canceled hours (8 hours per date X 3 dates = 24 hours)

B) Requesting to extend 36 dates by 2 hours per date (= 72 additional hours)

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 36 dates = \$900** (What the fee would be)

**72 additional hours – 24 canceled hours or “12 dates” = 48 additional hours or “24 dates”**

*(The difference between the hours requested vs rescheduled)*

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 12 dates = \$300** (Fee for Rescheduled Hrs)

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 24 dates = \$600** (Fee after the difference)

**Total additional fee = \$600**

C) Requesting to add weekends in October to current cricket permit

**Hovey Field – Field I**

October 01 – October 29, 2023 (Saturdays & Sundays)

9am-5pm

**Resident Adult Fee \$25.00/2hr block X 4 = \$100 per date X 9 dates = \$900**

**Total Fee for both B + C = \$1,500**

**Item 7 – Catherine Apollo (Glorious Power Church) – Community Outreach and Evangelism**

**Shedd Park – Pavilion**

May 06 – November 04, 2023 (Saturdays)

12pm-4pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50 per date X 11 dates = \$550**

**Custodial Fee \$120/4 hour = \$120 per date X 11 dates = \$1,320**

*- Account Credit of \$170 to be applied*

**Total Fee = \$1,870 | Total fee after credit applied = \$1,700**

**Item 8 – Virginia Perry – Birthday Party**

**Shedd Park – Pavilion**

Sunday, July 02, 2023

2pm-6pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

They will need access to the bathrooms, and would like to use a charcoal grill.

**Item 9 – Katrina Santiago – Baby Shower**

Shedd Park – Pavilion

Sunday, June 18, 2023

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

**Item 10 – Andre Chandonnet (YWCA of Lowell) – Information/Resources Sharing Event**

Stoklosa School Park – Multipurpose Field

Thursday, June 08, 2023

3pm-5pm

Resident Adult Fee \$25.00/2hr block = \$25

YWCA of Lowell is requesting to host "Peace in the Park," a gathering of youth-serving community organizations and their constituents; along with students from the Stoklosa School to participate in group activities, share information and resources, and promote healthy choices.

**Item 11 – Domenic Caraco (Over Thirty Baseball) – Season Extension + New All Star Game Date**

Cawley Memorial Stadium Complex – Alumni Field

Sunday, October 01, 2023

8am-12pm

Sunday, October 15, 2023

9am-1pm

Resident Adult Fee \$150.00/4hr block = \$150 per date X 2 dates = \$300

Custodial Fee \$120/4 hour = \$120 per date X 2 dates = \$240

Total Fee = \$540 [\$270 per date]

**Item 12 – Amanda Payette – Birthday Party**

Shedd Park – Pavilion

Sunday, April 30, 2023

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

THIS PERMIT WOULD NEED TO BE PAID FOR ON THURSDAY, APRIL 27, 2023.

**Item 13 – Sreynou Neang (The Center for Hope and Healing) – Family Friendly Wellness Event**

Harmony Park – Greenspace

Saturday, June 10, 2023

7am-1pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

The Center for Hope and Healing, CHH would like to host a family-friendly wellness event for our survivors and community members such as family and children to come together and take care of themselves. There will be music, yoga, and resources.

**Item 14 – Rachel Sullo (Vinfen Corporation) – Team Building**

Shedd Park – Pavilion

Wednesday, May 17, 2023

11am-3pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

- Item 15 – Joseph Wilson – Church Service**  
 Shedd Park – Pavilion  
 Sunday, June 11, 2023 9am-1pm  
 Resident Adult Fee \$25.00/2hr block X 2 = \$50  
 Custodial Fee \$120/4 hour = \$120  
 Total Fee = \$170
- Item 16 – Richard Ridzon – Birthday Party**  
 Shedd Park – Pavilion  
 Sunday, May 07, 2023 1pm-5pm  
 Resident Adult Fee \$25.00/2hr block X 2 = \$50  
 Custodial Fee \$120/4 hour = \$120  
 Total Fee = \$170
- Item 17 – Vida Correa – Birthday Party/Picnic**  
 Sheehy Park Extension – Greenspace  
 Sunday, May 28, 2023 3pm-9pm  
 Resident Adult Fee \$25.00/2hr block X 3 = \$75
- Item 18 – Charlene Ramirez – Vendor Event Local Small Business Event Pop-Up**  
 North Common – Stage  
 Saturday, August 05, 2023 10am-6pm  
 Resident Adult Fee \$25.00/2hr block X 4 = \$100
- Item 19 – Marvin Winston – Requesting account credit**  
 Marvin’s requesting account credit towards use of a future permit. He paid \$340 for April 15 and April 22 at Shedd Park Pavilion. They did not need the rain date of April 22, so a custodian was not needed that day, which would result in a credit of \$120.
- Item 20 – Betsy Rivera-Garcia (*New Haven Church*) - Church Outing**  
 Shedd Park – Pavilion  
 Sunday, June 04, 2023 10am-2pm  
 Resident Adult Fee \$25.00/2hr block X 2 = \$50  
 Custodial Fee \$120/4 hour = \$120  
 Total Fee = \$170
- Item 21 – Leishka Rivera – Family Softball Game**  
 St. Louis Playground – Harry Allen Field  
 Saturday, April 29, 2023 9am-7pm  
 Resident Adult Fee \$25.00/2hr block X 5 = \$125  
 THIS PERMIT WOULD NEED TO BE PAID FOR ON THURSDAY, APRIL 27, 2023.

**Item 22 – Raisa Fabre (*Gracepoint Church*) – Community Fellowship**

Shedd Park – Pavilion

Sunday, July 09, 2023

11am-3pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

**Item 23 – Becky Roman**

A) Muldoon Park – Gazebo | **Birthday Party**

Saturday, August 12, 2023

3pm-5pm

**Resident Adult Fee \$25.00/2hr block = \$25**

B) North Common – Stage | **Religious Open Air Services**

April 29, May 13, June 24, July 22, July 29, August 19,

September 02, 09, 16, 23, 2023

(Saturdays)

1pm-3pm

May 01 – August 22, 2023 (Mondays & Tuesdays + 5 Wednesdays)

6:30pm-8:30pm

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 40 dates = \$1,000**

**Total Fee = \$1,000**

They need access to power/electricity.

**Total Fee for both A + B = \$1,025**

**FOR ITEM C – THIS PERMIT WOULD NEED TO BE PAID FOR ON THURSDAY, APRIL 27, 2023.**

**Item 24 – Karri-Ann Greenhalge (*Greater Lowell Family YMCA*) – Free Family Fitness Classes**

A) North Common – Carney Softball Field

July 02 – July 30, 2023

(Sundays)

6pm-8pm

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 5 dates = \$125**

B) Sheehy Park Extension – Greenspace

May 07 – May 28, 2023

(Sundays)

12:30pm-2:30pm

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 4 dates = \$100**

**Item 25 – Segundo Acero – Sports**

Doane Street Park – Basketball Court

May 14 – October 29, 2023

(Sundays)

9am-7pm

**Resident Adult Fee \$25.00/2hr block X 5 = \$125 per date X 25 dates = \$3,125**

**Item 26 – FOR DISCUSSION/APPROVAL: Board of Parks Policy Handbook**

**Superintendent of Parks Business**

**Item 1 – Johnson Prak account credit**

Due to renovations being done at Hovey Field for the installation of a new cricket pitch, this group's permit was effected. They had to alter their flag football clinic due to having to work around the cricket pitch being renovated. Shannon is requesting to give this group account credit for \$100 towards use of a future permit.