



## Lowell Board of Parks Meeting Agenda

DATE: Wednesday, May 31, 2023

TIME: 6:00PM

LOCATION: Mayor's Reception Room, 375 Merrimack St. 2<sup>nd</sup> Floor, Lowell, MA 01852

### Item 1 – Karri-Ann Greenhalge (*Greater Lowell Family YMCA*) – Free Family Fitness Classes

#### A) Tyler Park – Greenspace

June 04 – June 25, 2023 (Sundays) 3pm-5pm

Resident Adult Fee \$25.00/2hr block = \$25 per date X 4 dates = \$100

#### B) North Common – Carney Softball Field

July 02 – July 30, 2023 (Sundays) 6pm-8pm

Resident Adult Fee \$25.00/2hr block = \$25 per date X 5 dates = \$125

#### C) McPherson Park – Vigeant Softball Field

July 04 – July 25, 2023 (Tuesdays) 5:30pm-7:30pm

August 02 – August 30, 2023 (Wednesdays) 5:30pm-7:30pm

Resident Adult Fee \$25.00/2hr block = \$25 per date X 9 dates = \$225

#### D) Fort Hill Park – Greenspace

August 06 – August 27, 2023 (Sundays) 3pm-5pm

Resident Adult Fee \$25.00/2hr block = \$25 per date X 4 dates = \$100

#### E) Tyler Park – Greenspace

September 10 – September 24, 2023 (Sundays) 3pm-5pm

Resident Adult Fee \$25.00/2hr block = \$25 per date X 3 dates = \$75

#### F) Stoklosa School Park – Multipurpose Field

October 01 – October 22, 2023 (Sundays) 3pm-5pm

Resident Adult Fee \$25.00/2hr block = \$25 per date X 4 dates = \$100

Total Fee for A – F = \$725

### Item 2 – Becky Roman (*Iglesia Pentecostal Church*) – Birthday Party

#### Shedd Park – Pavilion

Saturday, August 19, 2023 4pm-8pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

THIS WOULD BE BACK TO BACK WITH A PREVIOUSLY APPROVED EVENT.

- Item 3 – Tara Perry – Rain Date for Craft Fair**  
 Fort Hill Park – Greenspace  
 Sunday, June 18, 2023 9am-3pm  
**Resident Adult Fee \$25.00/2hr block X 3 = \$75**  
 This is a rain date for a previously approved permit for 6/17/2023.
- Item 4 – Deborah Johnson (Sullivan Middle School) – Field Trip**  
 Shedd Park – Pavilion  
 Monday, June 12, 2023 9am-1pm  
**Resident Youth Fee \$0.00/2hr block = \$0**  
**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 2:30PM.**
- Item 5 – Dan Price (Lowell Catholic) – Field Activities**  
 Callery Park – John J Barrett Field  
 Monday, June 05, 2023 8am-2pm  
**Resident Youth Fee \$0.00/2hr block = \$0**
- Item 6 – Bridget Dowling (Robinson Middle School) – Field Day**  
 Gage Field – Whalen Senior League Baseball Field  
 Thursday, June 15, 2023 9am-3pm  
**Resident Youth Fee \$0.00/2hr block = \$0**
- Item 7 – Darcie Coleman (Greenhalge Elementary School) – Field Day**  
 McPherson Park – Farley Softball Field  
 Thursday, June 08, 2023 8am-2pm  
 Friday, June 09, 2023 (Rain Date) 8am-2pm  
**Resident Youth Fee \$0.00/2hr block = \$0**  
 They are looking to use the McPherson playground, picnic area and Farley softball field.
- Item 8 – Segundo Acero – Sports**  
 Doane Street Park – Basketball Court  
 June 04 – October 29, 2023 (Sundays) 9am-7pm  
**Resident Adult Fee \$25.00/2hr block X 5 = \$125 per date X 22 dates = \$2,750**
- Item 9 – Luz Gonzalez – Evangelical Services**
- A) Fort Hill Park – Greenspace**  
 June 01 – June 29, 2023 (Thursdays) 6pm-8pm  
**Resident Adult Fee \$25.00/2hr block = \$25 per date X 5 dates = \$125**
- B) North Common – Stage**  
 July 06 – July 27, 2023 (Thursdays) 6pm-8pm  
 August 03 – August 31, 2023 (Thursdays) 6pm-8pm  
**Resident Adult Fee \$25.00/2hr block = \$25 per date X 9 dates = \$225**  
**Total Fee for both A + B = \$350**

**Item 10 – BOARD NEEDS TO VOTE:** Approval for Lowell High School to release the following dates from their permit at Cawley Stadium – Alumni Field.

**A)** Releasing the (2) following dates for Northeast Baseball (Item 10E): 6/22 and 6/29, 2023.

**B)** Releasing the (2) following dates for Lowell Junior Legion Baseball (Item 10F): 6/23 and 6/26, 2023.

**C) THESE ARE TBD,** but tentatively releasing the (4) following dates for Lowell Junior Legion Baseball (Item 10F): 6/7, 6/9, 6/12, 6/14. [LHS will let the Board Secretary know, but it will be before the next BOP meeting. Permission to give the Secretary to coordinate with them ASAP]. **Dates/times require no additional permit fee.**

**D) THESE ARE TBD,** but tentatively releasing the (3) following dates for Boomer Baseball (Item 10G): 6/3, 6/10, 6/24. [LHS will let the Board Secretary know, but it will be before the next BOP meeting. Permission to give the Secretary to coordinate with them ASAP]. **Dates/times require additional permit fee: \$900 (permit fee) + \$720 (custodial fee) = \$1,620 [\$540 per date].**

**E) Item – Danny Graham (Northeast Baseball) – Baseball Games**

**Cawley Memorial Stadium Complex – Alumni Field**

Saturdays 6/22 and 6/29, 2023 5pm-9pm

Tuesdays 7/11 and 7/18, 2023 5pm-9pm

Fridays 7/14 and 7/21, 2023 5pm-9pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**Custodial Fee \$120/4 hour = \$120 per date X 2 weekend dates = \$240**

**Total Fee = \$240**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.**

**F) Item – Brendan Akashian (Lowell Junior Legion Baseball) – Baseball**

**Cawley Memorial Stadium Complex – Alumni Field**

Wednesdays 6/7 and 6/14 5pm-9pm

Fridays 6/9 and 6/23 5pm-9pm

Mondays 6/12 and 6/26 5pm-9pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.**

**G) Item – Brendan Akashian (Boomer Baseball) – Baseball**

**Cawley Memorial Stadium Complex – Alumni Field**

July 01 – July 22, 2023 (Saturdays) 9am-5pm

**Resident Adult Fee \$150.00/4hr block X 2 = \$300 per date X 4 dates = \$1,200**

**Custodial Fee \$120/4 hour X 2 = \$240 per date X 4 dates = \$960**

**Total Fee = \$2,160**

**+ Additional fee if LHS releases dates (Item 10D): \$900 (permit) + \$720 (custodial) = \$1,620**

**Total Tentative Fee = \$3,780**

**Item 11 – Nathalia Rodrigues (Lowell Boys & Girls Club) – For Club Use During Club Hours**  
**Clemente Park – Skatepark**  
July 05 – August 18, 2023 (Monday-Friday) 12pm-2pm  
**Resident Youth Fee \$0.00/2hr block = \$0**

**Item 12 – Ojuku Kangar – Fee Waiver**  
Ojuku was previously issued a permit at Shedd Pavilion for 06/04/23, but requested to cancel that permit on 05/15/23. Ojuku is requesting a fee waiver to cancel the outstanding balance on his account for \$170 since he canceled in advance and will not be using the facility.

**Item 13 – Charlene Ramirez – (3) Vendor Craft Fair Events**

**A) North Common – Stage**  
Saturday, July 08, 2023 10am-6pm  
**Resident Adult Fee \$25.00/2hr block X 4 = \$100**

**B) Shedd Park – Pavilion**  
Sunday, July 23, 2023 9am-5pm  
Sunday, August 13, 2023 9am-5pm  
**Resident Adult Fee \$25.00/2hr block X 4 = \$100 per date X 2 dates = \$200**  
**Custodial Fee \$120/4 hour X 2 = \$240 per date X 2 dates = \$480**  
**Total Fee = \$680 [\$340 per date]**  
**Total Fee for both A + B = \$780**

**Item 14 – Tarak Wis – Birthday Party**  
**Shedd Park – Pavilion**  
Sunday, June 11, 2023 3pm-7pm  
**Resident Adult Fee \$25.00/2hr block X 2 = \$50**  
**Custodial Fee \$120/4 hour = \$120**  
**Total Fee = \$170**

**Item 15 – Roberto Collazo (Greater Lowell DCF) – Softball Game**  
**Manning Field**  
Wednesday, June 14, 2023 6pm-8pm  
**Resident Adult Fee \$25.00/2hr block = \$25**  
This will be for a softball game between Greater Lowell DCF and Lawrence DCF.  
**THIS WILL CONFLICT WITH ITEM 40– LYB&S.**

**Item 16 – Megan Walsh – Kindergarten Graduation Party**  
**Shedd Park – Pavilion**  
Saturday, June 24, 2023 10am-2pm  
**Resident Adult Fee \$25.00/2hr block X 2 = \$50**  
**Custodial Fee \$120/4 hour = \$120**  
**Total Fee = \$170**

**Item 17 – Zarais German-George – Hispanic Heritage Month Celebration**

**North Common – Stage**

Saturday, September 30, 2023

7am-9pm

Sunday, October 01, 2023

7am-9pm

**Resident Adult Fee \$25.00/2hr block X 7 = \$175 per date X 2 dates = \$350**

**Total Fee = \$350 [\$175 per date]**

The Lowell & Latinx Festival will celebrate its 2nd year of festivities for Hispanic Heritage Month by bringing people together with food, performances, music and much more.

**Item 18 – Raisa Fabre (Gracepoint Church) – Requesting Account Credit / Community Fellowship**

**A)** Requesting a \$200 account credit for their canceled permit last year. They received a permit for the picnic table area at Shedd Park (*NOT the splash pad picnic tables by the Pavilion*) for July 03, 2022 from 11am-3pm. Raisa said the area was not maintained well enough for their use and they did not use their permit. They are requesting account credit to put towards this year's permit at Shedd Park Pavilion instead (Item B).

**B) Shedd Park – Pavilion**

Sunday, July 09, 2023

11am-3pm

**Non-Resident Adult Fee \$100.00/2hr block X 2 = \$200**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$320**

**Item 19 – Susana Ismatul (Lowell SITP) – Lowell Salsa in the Park**

**North Common – Stage**

Saturdays July 01, July 15, August 12, 2023

12pm-8pm

Sundays July 02, July 16, August 13, 2023

11am-7pm

**Resident Adult Fee \$25.00/2hr block X 4 = \$100 per date X 6 dates = \$600**

**Item 20 – Kayla Balamotis – Company Outing for Bozzuto Management Company**

**Shedd Park – Pavilion**

Friday, August 25, 2023

2pm-6pm

Friday, September 08, 2023 (*Rain Date*)

2pm-6pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50 per date X 2 dates = \$100**

**Custodial Fee \$120/4 hour = \$120 (*One custodian fee, dependent on which date is used*)**

**Total Fee = \$220**

**THIS WILL BE BACK TO BACK WITH ITEM 35.**

**Item 21 – David Porter – Summer Soccer Games**

**Cawley Memorial Stadium Complex – Lucas Carvalho Soccer Field**

July 03 – July 31, 2023

(Mondays & Wednesdays)

5pm-9pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**Custodial Fee \$120/4 hour = \$120 per date X 9 dates = \$1,080**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.**

**Item 22 – Patrick Ngangyou/Jean Marc – Open Air Family Gathering**

**Harmony Park – Greenspace**

Saturday, July 08, 2023

11am-7pm

**Resident Adult Fee \$25.00/2hr block X 4 = \$100**

Their association called the Haut Nkam, initially from the west mountains of the country of Cameroon, will be hosting an open air family gathering event where all kids can share some moments of Joyce, cultural exchange and parental coaching in order to enable them to better understand their native parents cultural background, get to know other friends and explore the diversity of the cultures through historical reading and teaching, food exposition and theater play.

**Item 23 – Blanca Munoz – Additional Space for Previously Approved Permit**

**Stoklosa School Park – Multipurpose Field**

June 04 – September 24, 2023

(Sundays)

4pm-8pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50 per date X 17 dates = \$850**

Blanca would like to add the multipurpose field in addition to their previously approved permit for the basketball court at Stoklosa. Their community is enjoying their permit every weekend and there is a need for more space.

**Item 24 – Tim Jaroche – Summer Gathering for Adult Education English Language Learners**

**Shedd Park – Pavilion**

Tuesday, June 20, 2023

9am-1pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

**Item 25 – Ivana Dauwer (CBA) – Harvest Festival**

**North Common – Stage**

Saturday, October 07, 2023

8am-4pm

Sunday, October 08, 2023 (*Rain Date*)

8am-2pm

**Resident Adult Fee \$25.00/2hr block X 7 = \$175**

This will be their 2<sup>nd</sup> year putting on this festival in partnership with Tufts.

**Item 26 – Paul Lamin (*West African Youth*) – College Reunion**

**LeBlanc Park – LeBlanc Soccer Field**

Saturday, July 15, 2023

12pm-8pm

**Resident Adult Fee \$25.00/2hr block X 4 = \$100**

They are organizing an alumni soccer game and picnic. They are expecting 100 people to attend.

**Item 27 – Dwayne Wheeler – Community Cookout**

**Armory Park – Greenspace**

Saturday, June 24, 2023

12pm-4pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Item 28 – Kaili Chen (Cityblock Health) – Food Distribution**

North Common – Carney Softball Field

Friday, July 14, 2023

12pm-2pm

Fort Hill Park – Greenspace

Tuesday, July 18, 2023

12pm-2pm

**Non-Resident Adult Fee \$100.00/2hr block = \$100 per date X 2 dates = \$200**

This will be a community food distribution event through Cityblock Health. The goal is to welcome community based organizations in the area to join and table at the event as well.

**Item 29 – Lloceline Reynoso – 2-Day Community Event**

South Common – Basketball Court

Saturday, June 24, 2023

12pm-4pm

Sunday, June 25, 2023

12pm-4pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50 per date X 2 dates = \$100**

This event will be community outreach to promote young entrepreneurship and youth athletes.

**Item 30 – Emile Kaufman – 3 on 3 City Wide Competition**

North Common – Ramon “Chung” Rivera Basketball Courts I & II

Saturday, August 19, 2023

12pm-2pm

Sunday, August 20, 2023

12pm-2pm

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 2 dates = \$50**

**Item 31 – Britney Liranzo – Baby Shower**

Shedd Park – Picnic Area I – In Front of Pyne School

Saturday, July 29, 2023

2pm-4pm

**Non-Resident Adult Fee \$100.00/2hr block = \$100**

**THIS IS NOT THE PICNIC TABLES BY THE SPLASH PAD.**

**Item 32 – Morghyn Croteau – 7<sup>th</sup> Birthday Party**

Shedd Park – Picnic Area I – In Front of Pyne School

Sunday, June 04, 2023

1pm-3pm

**Resident Adult Fee \$25.00/2hr block = \$25**

**THIS PERMIT WOULD NEED TO BE PAID FOR BY FRIDAY, JUNE 02 AT 12PM.**

**THIS IS NOT THE PICNIC TABLES BY THE SPLASH PAD.**

**Item 33 – Marcos Miranda – Wedding Ceremony and Reception**

Fort Hill Park – Greenspace

Kittredge Park – Greenspace

Tyler Park – Greenspace

Sheehy Park Extension – Greenspace

Saturday, August 26, 2023

3pm-7pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

Only one location will be approved at the Board meeting, they are still deciding which location. They would like to have a 20X40 tent with 6 tables and a 16X16 dance floor for this event.

**Item 34 – Shambra Mcdowney (Reds Kitchen) – UTEC Field Day**

Oliveria Park – Oliveria Field

Friday, June 16, 2023

9am-1pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Item 35 – Tyler Bastys (Lowell Transitional Living Center) – Health & Wellness Field Day / Team Building**

Shedd Park – Pavilion

Friday, August 25, 2023

9am-1pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

**THIS WILL BE BACK TO BACK WITH ITEM 20.**

**Item 36 – Johnson Prak – Basketball Tournament**

Stoklosa School Park – Basketball Courts I & II

Stoklosa School Park – Multipurpose Field

Saturday, June 17, 2023

8am-4pm

**Resident Adult Fee \$25.00/2hr block X 12 = \$300**

**- Account Credit of \$100 to be applied**

**Total Fee = \$200**

**Item 37 – Shaharyar Khan/Sabeeh Ehsan – Account Credit / Cricket Permit Extension / Fee Waiver**

A) Requesting account credit for the (4) dates the league was not able to play due to weather: May 6 (10hrs), May 20 (6hrs), May 21 (8hrs), and May 28 (8hrs). The total account credit would be \$400. The group has made partial payment towards their permit fee, but still has an outstanding balance on their account. The Board can issue account credit towards use of a future permit or towards their outstanding balance.

B) Requesting to add weekends in October to their current cricket permit.

**Hovey Field – Field I**

October 01 – October 29, 2023

(Saturdays & Sundays)

9am-5pm

**Resident Adult Fee \$25.00/2hr block X 4 = \$100 per date X 9 dates = \$900**

C) Requesting fee waiver for their outstanding permit fee. All together (*including Item 37B*), their total permit fee is \$5,325. They have paid \$1,000 towards that fee, making the outstanding balance \$4,325. This group has worked with the Superintendent of Parks to pay for/install the cricket pitch at Hovey Field. The renovations exceeded their budget, and they're requesting to waive the remaining balance from their account to offset the money they spent on the City park.



**Item 38 – Evan Schneider / Thany Eang – One Day Filming Production/Movie Shoot**

**Clemente Park – Basketball Courts, but possibly other parts of the park as well**

Thursday, August 3, 2023

3pm-3am

**Non-Resident Adult Fee \$100.00/2hr block X 6 = \$600**

This may conflict with the group that has this entire park reserved 7x a week. The Superintendent of Parks will coordinate with the group to make sure they are aware of this event, if the Board gives tentative approval for this request. Possibility of the date needing to be changed, if the Board gives permission for the Board Secretary to work with this group and issue their permit once everything is finalized. They are working with the CASE office as well.

**Item 39 – Charlie Soiles (STEP Inc.) – Summer Sports (Baseball & Kickball)**

**Callery Park – Field TBD**

June 07 – September 6, 2023

(Wednesdays)

6pm-7pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**THIS WILL CONFLICT WITH ITEM 40 – LYB&S.**

**Item 40 – Ryan Rourke (Lowell Youth Baseball & Softball League) – Youth Sports**

**Manning Field**

May 18 – November 03, 2023

(Monday-Friday)

6pm-8pm

May 20 – November 04, 2023

(Saturdays & Sundays)

8am-8pm

**JUNE 14, 2023 WILL CONFLICT WITH ITEM 15.**

**Ventura Softball Field**

May 18 – November 03, 2023

(Monday-Friday)

6pm-8pm

May 20 – November 04, 2023

(Saturdays & Sundays)

8am-8pm

**Hadley Park – Senior League Baseball Field**

May 18 – November 03, 2023

(Monday-Friday)

6pm-8pm

May 20 – November 04, 2023

(Saturdays & Sundays)

12pm-8pm

**Durkin Park – T-Ball Field**

May 29 – November 03, 2023

(Monday-Friday)

6pm-8pm

**McPherson Park – Farley Softball Field**

**McPherson Park – Sweatt Softball Field**

**McPherson Park – Vigeant Softball Field**

May 16 – November 03, 2023

(Monday-Friday)

6pm-8pm

May 20 – November 04, 2023

(Saturdays & Sundays)

8am-8pm

**Highland Park – Loucraft Field**

May 18 – November 03, 2023

(Monday-Friday)

6pm-10pm

May 20 – November 04, 2023

(Saturdays & Sundays)

8am-10pm

**Highland Park – DeCosta Field**

May 18 – November 03, 2023

(Monday-Friday)

6pm-8pm

May 20 – November 04, 2023

(Saturdays & Sundays)

8am-8pm

**Highland Park – Bob Vigeant Instructional T-Ball Field**

May 18 – November 03, 2023	(Monday-Friday)	6pm-8pm
May 20 – November 04, 2023	(Saturdays & Sundays)	8am-8pm

**Callery Park – John J Barrett Field**

May 18 – November 03, 2023	(Monday-Friday)	6pm-8pm
May 20 – November 04, 2023	(Saturdays & Sundays)	8am-8pm

**Callery Park – Zabbo Little League Field**

May 18 – November 03, 2023	(Monday-Friday)	6pm-8pm
May 20 – November 04, 2023	(Saturdays & Sundays)	8am-8pm

**Callery Park – Conroy Softball Field**

May 18 – November 03, 2023	(Monday-Friday)	6pm-8pm
May 20 – November 04, 2023	(Saturdays & Sundays)	8am-8pm

**THIS WILL CONFLICT WITH ITEM 39.**

**Resident Youth Fee \$0.00/2hr block = \$0**

**Item 41 – FOR DISCUSSION/APPROVAL:** Board of Parks Policy Handbook

**Superintendent of Parks Business**

**Item 1 – Jared Logan (*Lowell High School*) – Marching Band Rehearsals for Band Camp**

**Callery Memorial Stadium Complex – James S. Martin Varsity Softball Field**

August 14, 16, 18, 2023	(Mon, Wed, Fri)	4pm-8pm
August 21 – 25, 2023	(Monday-Friday)	12pm-8pm

**FEES ARE WAIVED FOR A HIGH SCHOOL EVENT.**

**Item 2 – Roberto Dei (*Cultural Affairs & Special Events*) – Summer & Fall Programs/Events**

**Kerouac Park – Greenspace**

June 02 – October 15, 2023	(Sunday-Saturday)	9am-9pm
----------------------------	-------------------	---------

**FEES ARE WAIVED FOR CITY EVENTS.**

**Item 3 – Jane Calvin (*Lowell Parks & Conservation Trust*) – Family Outdoors Day**

**Muldoon Park – Gazebo**

July 15, 2023		9am-3pm
---------------	--	---------

**Resident Adult Fee \$25.00/2hr block X 3 = \$75**