



## Lowell Board of Parks Meeting Agenda

DATE: **Wednesday, June 28, 2023**

TIME: **6:00PM**

LOCATION: **Mayor's Reception Room, 375 Merrimack St. 2<sup>nd</sup> Floor, Lowell, MA 01852**

### Item 1 – Charlene Ramirez – (3) Vendor Craft Fair Events

**North Common – Stage**

Saturday, July 08, 2023

10am-6pm

**Resident Adult Fee \$25.00/2hr block X 4 = \$100**

**Shedd Park – Pavilion**

Sunday, July 23, 2023

9am-5pm

Sunday, August 13, 2023

9am-5pm

**Resident Adult Fee \$25.00/2hr block X 4 = \$100 per date X 2 dates = \$200**

**Custodial Fee \$120/4 hour X 2 = \$240 per date X 2 dates = \$480**

**Total Fee = \$680 [\$340 per date]**

**Total Fee for both A + B = \$780**

### Item 2 – James O'Keefe (UTEK) - Community Cookout

**North Common – Ramon "Chung" Rivera Basketball Court I**

Friday, July 21, 2023

12pm-6pm

**Clemente Park – Skatepark**

Friday, August 25, 2023

12pm-6pm

**Resident Adult Fee \$25.00/2hr block X 3 = \$75 per date X 2 dates = \$150**

### Item 3 – Jeffrey Boian (Kids in Disability Sports Inc) – Cornhole Games

**St Louis Playground – Cote Little League Field**

August 02 – August 23, 2023 (Wednesdays)

6pm-8pm

**Resident Youth Fee \$0.00/2hr block = \$0**

### Item 4 – Colleen Brown (Murkland School) - 12th Murkland School Family Fun Night

**North Common – Carney Softball Field**

Thursday, September 14, 2023

4:30pm-8:30pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**Item 5 – Tara Perry - Account Credit/Rescheduling Craft Fair Event**

A) Tara had an event scheduled for Saturday, June 17, 2023 from 9a-3p, with a rain date of Sunday, June 18, 2023 from 9a-3p, both at Fort Hill Park. Tara paid \$150.00 total for both permits and canceled both due to weather with enough notice. Tara is requesting \$150.00 account credit to put towards the rescheduled permit requests below (item B)

**B) Fort Hill Park – Greenspace**

Saturday, July 15, 2023

9am-3pm

Sunday, July 16, 2023 (Rain Date)

9am-3pm

**Resident Adult Fee \$25.00/2hr block X 3 = \$75 per date X 2 dates = \$150**

**- Account Credit of \$150 to be applied**

**Total Fee = \$0**

**Item 6 – Ciarra Vargas – Baby Gender Reveal**

Shedd Park – Pavilion

Sunday, July 02, 2023

2pm-6pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

**Item 7 – Daniel Price – Annual AA meeting / Cookout**

Shedd Park – Pavilion

Saturday, July 15, 2023

10am-2pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

**Item 8 – Marivel Santos – Church Service**

North Common – Stage

Friday, July 28, 2023

6pm-8pm

**Resident Adult Fee \$25.00/2hr block = \$25**

**Item 9 – Patrick Coughlin – 60th Birthday Party**

Shedd Park – Pavilion

Saturday, August 05, 2023

6pm-10m

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

**Item 10 – Carlos Gonzalez – Church Service**

North Common – Stage

Friday, July 07, 2023

7pm-9pm

Friday, July 14, 2023

7pm-9pm

**Resident Adult Fee \$25.00/2hr block = \$25 per date X 2 dates = \$50**

**Item 11 – Diana Santana (CTI) – EA Community BBQ and Resources**

**North Common – Stage**

Saturday, July 28, 2023

11:30am-1:30pm

**Resident Adult Fee \$25.00/2hr block = \$25**

Community Resources Fair and BBQ-style food for families experiencing homelessness who are part of the DHCD's Emergency Assistance (EA) Program at Community Teamwork (CTI). During this event, EA families will have the opportunity to learn about resources within the Greater Lowell while enjoying a BBQ-style meal provided at no cost to them.

**Item 12 – Christine Stoddard – Baby Shower**

**Shedd Park – Pavilion**

Sunday, September 03, 2023

1pm-5pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**Total Fee = \$170**

**Item 13 – Pamela Miller (Coalition for a Better Acre) - Baseball Games**

**A) North Common – Carney Softball Field**

Thursday, July 06, 2023

10am-2pm

Friday, July 07, 2023

10am-2pm

Sunday, July 09, 2023

10am-6pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**B) Gage Field – Martin “Mickey” Finn Little League Baseball Field**

Saturday, July 08, 2023

10am-8pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**Item 14 – Marvin Winston – Fundraiser/Cookout**

**Shedd Park – Pavilion**

Sunday, September 10, 2023

6pm-10pm

**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Custodial Fee \$120/4 hour = \$120**

**- Account Credit of \$120 to be applied**

**Total Fee = \$50**

**Item 15 – Tarak Wis – Requesting Fee Waiver**

Tarak was previously approved for a permit for June 11, 2023 from 3-7p at Shedd Pavilion, at the May Board of Parks meeting. Tarak canceled prior to the event date and is requesting to waive the outstanding balance of \$170.00 from his account, due to no longer needing the permit.

**Item 16 – Christopher Hayes (DIY Lowell) - Ribbon Cutting**

**Ferry Landing Park**

Saturday, July 22, 2023

10am-4pm

**FEE TO BE DETERMINED BY THE BOARD, IF NECESSARY. THIS AREA IS TYPICALLY NOT PERMISSIBLE.**

**Item 17 – Marc McDonald (NECYPAA) – Carnival Themed Field Day**  
 Shedd Park – Pavilion  
 Sunday, July 30, 2023 10am-6pm  
**Resident Adult Fee \$25.00/2hr block X 4 = \$100**  
**Custodial Fee \$120/4 hour = \$120** (One custodian fee, dependent on which date is used from 12-4p)  
 Cawley Memorial Stadium Complex – Machado Field  
 Saturday, August 05, 2023 (Rain Date) 10am-6pm  
**Resident Adult Fee \$25.00/2hr block X 4 = \$100**  
**Total Fee = \$320**

**Item 18 – Jose Hernandez – Adult Flag Football**  
 O’Donnell Park – Frank Ryan Senior League Baseball Field  
 July 27 – October 05, 2023 (Thursdays) 5pm-11pm  
**Resident Adult Fee \$25.00/2hr block X 3 = \$75 per date X 11 dates = \$825**

**Item 19 – Michael Isola – Playoff Games**  
 Cawley Memorial Stadium Complex – Alumni Field  
 Saturday, August 26, 2023 5pm-9pm  
 Saturday, September 09, 2023 5pm-9pm  
**Resident Adult Fee \$150.00/4hr block = \$150 per date X 2 dates = \$300**  
**Custodial Fee \$120/4 hour = \$120 per date X 2 dates = \$240**  
**Total Fee = \$540 [\$270 per date]**

**Item 20 – Justin Garofano (ATA Tewksbury) - Martial Arts Belt Rank Presentation**  
 Shedd Park – Pavilion  
 Friday, July 07, 2023 5pm-9pm  
**Resident Adult Fee \$25.00/2hr block X 2 = \$50**  
**Custodial Fee \$120/4 hour = \$120**  
**Total Fee = \$170**

**Item 21 – Rhea Gordon (Elevate New England) - Requesting Fee Waiver**  
 Elevate New England had an event scheduled for Friday, June 23, 2023 from 5p-9p, with a rain date of Saturday, June 24, 2023 from 3-7p, both at Shedd Pavilion. They were charged \$240.00 total for both permits in custodian fees. They paid \$120.00 for the 6/24 date, but no longer wanted a rain date. They canceled prior to the event date and are requesting to waive the outstanding balance of \$120.00 from their account, due to no longer needing the permit.

**Item 22 – Nathalia Rodrigues (Lowell Boys & Girls Club) - For Club Use**  
 Clemente Park – Skatepark  
 July 05 – August 18, 2023 12pm-2pm  
**Resident Youth Fee \$0.00/2hr block = \$0**

**Item 23 – Billy Martel – Legion Baseball Game**

A) **BOARD NEEDS TO VOTE:** Lowell Junior Legion Baseball and Northeast Baseball both have permits at Alumni Field from 5-9pm on 7/7, 7/11 and 7/12. They have agreed to shift their permits to 4-8p, to allow Legion Baseball to use the field from 8-11p for the requests below, with approval from the BOP.

**B) Cawley Memorial Stadium Complex – Alumni Field**

Thursday, July 06, 2023	4pm-8pm
Friday, July 07, 2023	8pm-11pm
Tuesday, July 11, 2023	8pm-11pm
Wednesday, July 12, 2023	8pm-11pm

**Resident Youth Fee \$0.00/2hr block = \$0**

**Custodian Fee \$60/2 hour = \$60 per date X 3 dates = \$180**

**Lights fee \$50/4 hour = \$50 per date X 3 dates = \$150**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.**

**Total Fee = \$330**

**Item 24 – Brendan Akashian (Boomer Baseball) - Boomer Baseball Lowell Youth Baseball Clinic**

**Cawley Memorial Stadium Complex – Alumni Field**

July 17 – July 28, 2023	(Monday-Friday)	8am-12pm
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**Resident Youth Fee \$0.00/2hr block = \$0**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.**

This will be a 2-week long baseball clinic for Boomer Baseball. Week 1 will be 6-8 year olds, and week 2 will be 9-12 year olds, both consisting of 50 kids per clinic.

**Item 25 – Anna Jabar-Omoyeni (YouthBuild) - Graduation**

**Shedd Park – Pavilion**

Friday, September 22, 2023		10am-2pm
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**Resident Youth Fee \$0.00/2hr block = \$0**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 2:30PM.**

**Item 26 – Jacquelynn Coles – MA Emancipation Day, also known as Quock Walker Day**

**Lucy Larcom Park – Greenspace**

Saturday, July 08, 2023		10am-2pm
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**Resident Adult Fee \$25.00/2hr block X 2 = \$50**

**Item 27 – Ryan Rourke (LYB&S) - Youth Softball**

**Cawley Memorial Stadium Complex – James S. Martin Softball Field**

July 03 – September 01, 2023	(Monday-Friday)	5pm-9pm
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**Resident Youth Fee \$0.00/2hr block = \$0**

**Custodian Fee \$120/4 hour = \$120 (For 07/04/23 due to Holiday)**

**PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.**

**Total Fee = \$120**