



Lowell Cultural Council

Meeting Minutes

March 22, 2022

Attending: Britton Boughner; Joseph Pyne; Roberto Dei (Administrator); Erin Duffey (Administrator); Rona Gofstein; Stephanie Call; Beth Noel; Kshitij Karke; Ellen Casazza (guest; Mosaic Lowell); Howard Amidon (guest; Mosaic Lowell.)

Absent: Jerry Bisantz; Bianca Mauro; Olu Ibrahim

The meeting was called to order at 6:44 PM.

1. New Council Administrator
 - a. Dei introduced Erin Duffey as the new administrator of the Lowell Cultural Council.
2. Mosaic Presentation
 - a. Amidon presented on Mosaic Lowell, the next arts and cultural plan for Lowell. In information gathering phase of the planning process. Draft plan will be released in June for feedback; final plan to be released in September.
 - b. Council could potentially partner with on a Council initiated project, but would need lead time to develop this. Mosaic can also promote Council grants for their projects.
3. April 7th Reception
 - a. Reminder to grantees to RVSP to be sent by Duffey.
 - b. Might have music from the Lowell Community Charter School.
4. Council Logo
 - a. Previously discussed about hiring out through RFP; payment for selected artist would be \$4000.
 - b. Noel has drafted an RFP but will also put together some logo examples for Council to review since that will be faster than issuing a RFP (that would not be sooner than June.)
5. Council Guidelines
 - a. Council members should review and read priorities.
 - b. Also need to offer grant training and need a date.
 - c. Community input survey can be done via email, Google surveys on social media.
6. Marketing Training
 - a. Noel suggested Council pick a date for training. As a reminder, Council should read the proposal for training that Noel has prepared.
 - b. Modules are structured as different topics. Conversation around modules will build upon previous content. Can schedule modules weekly for three weeks.
7. Membership
 - a. Still looking for new members.
 - b. Call has decided not to renew but said would consider staying on if no longer secretary.
 - c. Karke agreed to serve as secretary. Elections are in June.

Meeting adjourned at 8:15 PM.