



Lowell Board of Parks *Meeting Minutes*

DATE: Wednesday, March 29, 2023

TIME: 6:00PM

LOCATION: Mayor's Reception Room, 375 Merrimack St. 2nd Floor, Lowell, MA 01852

PRESENT:

John Linnehan, Chairman

Ryan Rourke, Vice Chairman

Tom Caunter, Member

Keith Rudy, Member

Kah Ndi, Member

Shannon Cohan, Superintendent of Parks

MEETING CALLED TO ORDER: 6:00pm by Vice Chairman R. Rourke

Item 1 – Joanne Downing (*Bartlett Community Partnership School*) – Bartlett School Field Trip

Shedd Park – Pavilion

Wednesday, June 14, 2023

8am-4pm

Shedd Park – Cahill-Perrin Little League Field

Shedd Park – Edward F. Finnegan Basketball Court

Shedd Park – Gresco Baseball Field

Shedd Park – Tennis Backboards I & II

Shedd Park – Elmer P. Rynne Tennis Courts I - IV

Wednesday, June 14, 2023

8am-2pm

Resident Youth Fee \$0.00/2hr block = \$0

Requesting the use of Splash Pad and will need to coordinate with the Superintendent of Parks.

Motion was made by Tom Caunter to approve the request at no fee.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 2 – Lisa Bray (*Eco-Friendly Home Services*) – Earth Day Clean Up

Lucy Larcom Park – Greenspace

Saturday, April 22, 2023

9am-11am

Saturday, April 29, 2023 (*Rain Date*)

9am-11am

FEES ARE WAIVED FOR A CITY EVENT.

Eco-Friendly Home Services will be partnering with the City Manager's office, Lowell Chamber of Commerce, CBA and Lowell Litter Krewe to have a big earth day park clean up event.

Motion was made by Keith Rudy to approve the request at no fee.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 3 – Elizabeth Cheung (*Elevate New England*) – LHS Elevate Program Graduation Celebration

Shedd Park – Pavilion

Friday, June 23, 2023

5pm-9pm

Saturday, June 24, 2023 (*Rain Date*)

3pm-7pm

Resident Youth Fee \$0.00/2hr block = \$0

Custodial Fee \$120/4 hour = \$120 per date X 2 dates = \$240

Total Fee = \$240 [\$120 per date]

Kevin represented for Elizabeth. This is for an annual celebration for their high school graduates from Lowell High & Career Academy. The Board said the group needs to notify ahead of time which date will be used for the event.

Motion was made by Tom Caunter to approve the request for a fee of \$240.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 4 – Marvin Winston – Cookout/Fundraiser

Shedd Park – Pavilion

Saturday, April 15, 2023

4pm-8pm

Saturday, April 22, 2023 (*Rain Date*)

4pm-8pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4 hour = \$120 per date X 2 dates = \$240

Total Fee = \$340

Marvin said they will be having a local restaurant prepare the food and John said they can only use charcoal grills if they will be cooking it at the park. Marvin requested to amend the time to 4-8p and add an additional rain date of April 22 from 4-8pm, if available.

Motion was made by Ryan Rourke to approve the request for a fee of \$340.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 5 – Keisha Madeira – Birthday Party

Shedd Park – Pavilion

Saturday, May 20, 2023

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

Requesting permission for a bouncy house. Plans to have ~60 people, prepared food, and music.

Motion was made by Tom Caunter to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 6 – Gabriel Kamau (*Rehoboth Ministries*) – Christian Fellowship

Shedd Park – Pavilion

Saturday, July 15, 2023

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

Gabriel said they plan to have ~50-100 people, and will be bringing snacks. Gabriel asked if they could bring instruments and play music, the Board approved as long as they are not disruptive.

Motion was made by Ryan Rourke to approve the request for a fee of \$170.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 7 – Mona Tyree (*MVFFL*) – AACC Outing

Shedd Park – Pavilion

Saturday, August 26, 2023

8am-8pm

Sunday, August 27, 2023

8am-8pm

Resident Adult Fee \$25.00/2hr block X 6 = \$150 per date X 2 dates = \$300

Custodial Fee \$120/4 hour X 3 = \$360 per date X 2 dates = \$720

Total Fee = \$1,020 [\$510 per date]

They have a yearly outing and it will be a two day event. Its community based, everyone is welcome. They will have activities for both youth + adults, and permission for use of charcoal grills and music.

Motion was made by Keith Rudy to approve the request for a fee of \$1,020.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 8 – Domenic Caraco (*Over Thirty Baseball*)

A) Cawley Memorial Stadium Complex – Alumni Field | **Playoff Games**

August 20 – September 24, 2023

(Sundays)

8am-12pm

Resident Adult Fee \$150.00/4hr block = \$150 per date X 5 dates = \$750

Custodial Fee \$120/4 hour = \$120 per date X 5 dates = \$600

Total Fee = \$1,350 [\$270 per date]

B) Cawley Memorial Stadium Complex – Alumni Field | **Annual All Star Game**

Sunday, October 08, 2023

9am-1pm

Resident Adult Fee \$150.00/4hr block = \$150

Custodial Fee \$120/4 hour = \$120

Total Fee = \$270

Total Fee for both A + B = \$1,620

Domenic said they only thing they need is usage of the PA system at Alumni for the October all-star game.

Motion was made by Tom Caunter to approve both requests for a total fee of \$1,620.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 9 – BOARD NEEDS TO VOTE: Approval for Lowell High School to release (4) dates from their permit at William “Billy” Rizos Turf Field for Lowell Pop Warner. LHS has requested to release the following dates: 9/10, 9/17, 10/01 and 10/08, 2023.

Motion was made by Tom Caunter to approve LHS releasing the dates from their permit for LPW.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 10 – Rose Tune (*Lowell Pop Warner*) – Football Practice | **Game Days**

A) Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

September 10, 2023

9am-3pm

September 17, 2023

9am-3pm

October 01, 2023

9am-3pm

October 08, 2023

9am-3pm

Resident Youth Fee \$0.00/4hr block = \$0

Custodial Fee \$120/4 hour = \$120 per date X 4 dates = \$480

Total Fee = \$480

Pat Fuller represented for Rose Tune. They asked if they could extend the request until 3pm.

**Motion was made by Tom Caunter to approve the request for a fee of \$480.
Motion was seconded by Keith Rudy. Approved Unanimously.**

B) Cawley Memorial Stadium Complex – William J. Desmond Jr. Field | Practice
August 01 – November 01, 2023 (M-Th for August | M-W for Sept – Nov 01) 6pm-10pm
Resident Youth Fee \$0.00/4hr block = \$0
Lights Fee \$75.00/4hr block = \$75 per date X 44 dates = \$3,300
Custodial Fee \$120/4 hour = \$120 per date X 44 dates = \$5,280
Total Fee = \$8,580 (Fee Waived)
PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.

They will not need usage of the lights as they will leave around 8pm and a custodian is already present at Cawley until 10p, so there is no need for either fee.

**Motion was made by Keith Rudy to approve the request for no fee.
Motion was seconded by Tom Caunter. Approved Unanimously.**

Item 11 – Robert Hunt (*Friends of Tyler Park*) – 3 Free Concert Series / 1 Movie Night

Tyler Park – Greenspace
Thursday, June 15, 2023 5pm-9pm
Thursday, July 20, 2023 5pm-9pm
Thursday, August 17, 2023 5pm-9pm
Saturday, September 09, 2023 4pm-8pm
Resident Adult Fee \$25.00/2hr block X 2 = \$50 per date X 4 dates = \$200
Total Fee = \$200 [\$50 per date] (Fee Waived)

This will be their 25th year doing 3 concerts and a movie night in the park. These are all free events for the community.

**Motion was made by Tom Caunter to approve the request at no fee.
Motion was seconded by Keith Rudy. Approved Unanimously.**

Item 12 – Chris Crowley (*Lowell Public Schools*) – Field Day

Callery Park – John J Barrett Field
Friday, June 09, 2023 8am-2pm
Resident Youth Fee \$0.00/2hr block = \$0

**Motion was made by Tom Caunter to approve the request at no fee.
Motion was seconded by Keith Rudy. Approved Unanimously.**

Item 13 – Joanne Proulx – 2nd Birthday Party

Shedd Park – Pavilion
Saturday, April 08, 2023 1pm-5pm
Resident Youth Fee \$0.00/2hr block = \$0
Custodial Fee \$120/4 hour = \$120
Total Fee = \$120

The requestor did not show so the request was DECLINED.

Item 14 – Johnson Prak – Flag Football Clinic

Hovey Field – Field I

Saturday, April 15, 2023

9am-5pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

They will offer a free flag football clinic including basic skills, drills and games. They are looking to have baked goods, use charcoal grills, and raise \$1,500 to send kids to summer camp.

Motion was made by Tom Caunter to approve the request for a fee of \$100.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 15 – Tiffany Jeffers – Birthday Party

Shedd Park – Pavilion

Saturday, April 29, 2023

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

Motion was made by Tom Caunter to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 16 – Nina Silva (*Saint Michael School*) – Field Day

Shedd Park – Pavilion

Monday, May 22, 2023

8am-4pm

Tuesday, May 23, 2023 (*Rain Date*)

8am-4pm

Shedd Park – Gresco Baseball Field

Shedd Park – Tennis Backboards I & II

Shedd Park – Track

Shedd Park – Edward F. Finnegan Basketball Court

Shedd Park – Krysiak Courts on Boylston St. Courts I & II

Monday, May 22, 2023

8am-2pm

Tuesday, May 23, 2023 (*Rain Date*)

8am-2pm

Resident Youth Fee \$0.00/2hr block = \$0

Nina was previously issued a permit at last month’s meeting, but this is a request for new dates.

Motion was made by Keith Rudy to rescind previous dates and to approve the new request for no fee.

Motion was seconded by Ryan Rourke. Approved Unanimously.

Item 17 – Adam Hutchinson – Antique Art Auction Fair

Shedd Park – Pavilion

Saturday, September 16, 2023

10am-6pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4 hour X 2 = \$240

Total Fee = \$340

Adam would like hold an Antique/Art auction festival in Lowell, and is a licensed Auctioneer and Antique guy, DBA Adams Auctions Antiques and Amusements. Adam would like to use the Pavilion for the auction and main area with a PA system, utilize the surrounding greenspace for 10 to 20 Art/Antique dealers (10 by 10 tents), and possibly have a food truck or two. They would all be local vendors, some from Western Ave etc. and the Merrimack Valley/Boston area. He can provide proper licensing and liability insurance. Adam envisions doing this annually or perhaps in the spring and fall, depending on the turn out.

The requestor will try to obtain a permit through the State (DCR) and no longer needs this request.

Item 18 – Esther Brown – Church Youth Event

Mulligan Park – Basketball Court

Mulligan Park – Wiffleball Field

Saturday, June 24, 2023

10am-4pm

Resident Youth Fee \$0.00/2hr block = \$0

They are looking to have ~80 people, and bring prepared food for the kids.

Motion was made by Tom Caunter to approve the request at no fee.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 19 – Zarais German-George – Hispanic Heritage Month Celebration

North Common – Stage

Saturday, September 30, 2023

7am-9pm

Sunday, October 01, 2023

7am-9pm

Resident Adult Fee \$25.00/2hr block X 7 = \$175 per date X 2 dates = \$350

Total Fee = \$350 [\$175 per date]

The Lowell & Latinx Festival will celebrate its 2nd year of festivities for Hispanic Heritage Month by bringing people together with food, performances, music and much more.

This request has been held until next month’s meeting.

Item 20 – Ellen Netishen (*Moody Elementary School*) – Moody Day

Fort Hill Park – Greenspace

Friday, June 09, 2023

9am-11am

Resident Youth Fee \$0.00/2hr block = \$0

Moody School’s 31st annual Moody Day, having activities for grades 3 and 4.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 21 – Amy Doiron (*Moody Elementary School*) – Moody School Family Picnic

Fort Hill Park – Greenspace

Wednesday, May 10, 2023

4pm-6pm

Thursday, May 11, 2023 (*Rain Date*)

4pm-6pm

Resident Youth Fee \$0.00/2hr block = \$0

Moody School family picnic day. They will not be cooking, they will bring their own food. Requested adding a rain date of 5/11/23 4-6p, if it’s available.

Motion was made by Tom Caunter to approve the request for no fee.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 22 – Joy Sorota (*J. G. Pyne Arts Magnet*)

A) Donahue Park – Basketball Court | Elementary Field Day

Donahue Park – Little League Baseball Field / Softball Field

Friday, June 09, 2023

8am-4pm

Resident Youth Fee \$0.00/2hr block = \$0

B) Shedd Park – Pavilion | Middle School Field Day

Shedd Park – Track

Shedd Park – Cahill-Perrin Little League Field
Shedd Park – Edward F. Finnegan Basketball Court
Thursday, June 15, 2023

8am-4pm

Resident Youth Fee \$0.00/2hr block = \$0

PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 2:30PM.

Motion was made by Tom Caunter to approve both requests for no fee.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 23 – Brianna Phillips – Craft Market/Craft Fair

Shedd Park – Pavilion

Saturday June 17, 2023

8am-4pm

Sunday, October 29, 2023

8am-4pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100 per date X 2 dates = \$200

Custodial Fee \$120/4 hour X 2 = \$240 per date X 2 dates = \$480

Total Fee = \$680 [\$340 per date]

This will be their 3rd year doing craft fairs at Shedd Park. Brianna said they will only need access to the Pavilion and the back gate unlocked for additional parking for the vendors.

Motion was made by Ryan Rourke to approve the request for a fee of \$680.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 24 – Laura Dias – Family Reunion

Shedd Park – Pavilion

Saturday, June 10, 2023

1pm-5pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

They will be having a family reunion but also celebrating Laura's mom's birthday. They will bring prepared food and have music.

Motion was made by Tom Caunter to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 25 – Scott Boyle (Butler Middle School) – Butler School Field Trip

Cawley Memorial Stadium Complex – William "Billy" Rizos Turf Field

Cawley Memorial Stadium Complex – Track

Friday, June 02, 2023

9am-1pm

Cawley Memorial Stadium Complex – William "Billy" Rizos Turf Field

Cawley Memorial Stadium Complex – Track

Thursday, June 08, 2023 (Rain Date)

9am-1pm

Resident Youth Fee \$0.00/2hr block X 2 = \$0

Custodial Fee \$120/4 hour = \$120 (One custodian fee, dependent on which date is used)

Total Fee = \$120

PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.

This will be for the school's end of the year field trip. They will play games on the turf field, run races on the track, and the students will eat lunch at the stadium.

The requestor did not show so the request was DECLINED.

Item 26 – Nathali Ferreras – Birthday Parties

A) Shedd Park – Pavilion | 1st Birthday Party

Saturday, July 29, 2023

12pm-6pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

Custodial Fee \$120/4 hour = \$120

Total Fee = \$195

B) Shedd Park – Pavilion | 3rd Birthday Party

Saturday, September 02, 2023

11am-5pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

Custodial Fee \$120/4 hour = \$120

Total Fee = \$195

Nathali requested to extend both of the permit requests by 2 hours earlier to give extra time for set up. Though, they will only have the custodian for the last four hours of each event (2-6p and 1-5p). They will either bring in prepared food or use a charcoal grill, and requested permission for a bouncy house.

Motion was made by Ryan Rourke to approve both requests for a total fee of \$390.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 27 – Ojuku Kangar – Graduation Cookout

Shedd Park – Pavilion

Sunday, June 04, 2023

4pm-8pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

Ojuku said this will be for his son's high school graduation, and they're planning to use a charcoal grill for food and have ~45-60 people.

Motion was made by Ryan Rourke to approve the request for a fee of \$170.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 28 – Kayla Balamotis

Requesting to have the \$500 outstanding balance from a previously approved FY2023 permit waived from their account. They received permits for both Gage 1 and 2, and are looking to cancel Gage 2 as they no longer wish to use it. John asked why, and Kayla responded that they previously had both men's and women's teams, but the men's league is a different league now and they only have women's league now.

Motion was made by Ryan Rourke to approve the cancelation of Gage II and adjust the balance.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 29 – James Peirce (*Lowell Girls Youth Lacrosse*) – Game days for Lowell Youth Girls & Boys Lacrosse

A) Cawley Memorial Stadium Complex – William "Billy" Rizos Turf Field

Sundays April 02, 23, May, 07, 14, June 04, 2023

12pm-4pm

Resident Youth Fee \$0.00/4hr block = \$0

Custodial Fee \$120/4 hour = \$120 per date X 5 dates = \$600

Total Fee = \$600

Cawley Memorial Stadium Complex – William "Billy" Rizos Turf Field

Sundays April 16, 30, May 21, 2023

12pm-8pm

Resident Youth Fee \$0.00/4hr block X 2 = \$0
Custodial Fee \$120/4 hour X 2 = \$240 per date X 3 dates = \$720
Total Fee = \$720

Total Fee for both = \$1,320

Jim was previously issued a permit for Cawley's Field Hockey Field, but is requesting to switch locations to the Turf Field, and is also requesting to reduce the permit times; which would result in an account credit owed to Jim for the difference between permit fees.

Motion was made by Keith Rudy to approve the request.

Motion was seconded by Tom Caunter. Approved Unanimously.

B) Jim has recently paid \$1,920 for their previous permit for use of the Field Hockey Field at Cawley Stadium. They are now requesting to use the Turf Field with less times per date instead. Requesting \$600 account credit to make up the difference between the two requests and put towards a future permit.

Motion was made by Ryan Rourke to approve issuing a \$600 account credit.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 30 – Kenneth Doucette (*Middlesex Sheriff's Office*) – YPSA Community Day

Cawley Memorial Stadium Complex – Alumni Field

Wednesday, August 09, 2023

7am-3pm

Resident Youth Fee \$0.00/4hr block X 2 = \$0

Custodial Fee \$120/4 hour X 2 = \$240

Total Fee = \$240 (*Fee Waived*)

PER SHANNON COHAN, A CUSTODIAN SHOULD BE ON SITE UNTIL 10:00PM.

This will be for the Middlesex Sheriff's Office Youth Public Safety Academy Community Day. There will be 150 cadets ages 8-12 that will be interacting with multiple public safety agencies. There will be multiple police, fire, ambulance and other related vehicles onsite for the cadets to learn about.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 31 – Pamela Wolfe (*Thom Anne Sullivan Center Early Intervention Program*) – Staff Retreat/Meeting

Shedd Park – Pavilion

Wednesday, June 07, 2023

10:30am-2:30pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170 (*Fee Reduced*)

They are looking for a location to have their staff meeting, as their office space is unavailable for use that day. They plan to bring catered prepackaged lunches. There will already be a custodian on site, so that fee is not needed.

Motion was made by Ryan Rourke to approve the request for a reduced fee of \$50.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 32 – Brad Buitenhuys/Peter Crewe

Armory Park – Greenspace

Saturday, June 03, 2023

8am-6pm

FEES ARE WAIVED FOR A CITY EVENT.

Brad from Lowell Litter Krewe has been working with Peter Crewe from the Special Events office. They were approved for 3 park clean up concert series permits at the February BOP meeting. They are looking to change locations for their June event. They were approved for Sheehy Park but are requesting to use Armory Park instead.

Motion was made by Tom Caunter to approve the request at no fee.

Motion was seconded by Ryan Rourke. Approved Unanimously.

Item 33 – Matthew Lelacheur (*Pawtucketville Youth Organization*) – Baseball Concessions

A) Father Maguire Playground – Concession Stand

April 01 – May 31, 2023 (Sunday-Saturday)

8am-8pm

Resident Youth Fee \$0.00/2hr block = \$0

B) LeBlanc Park – Raymond J. Boutin Concession Stand

April 01 – November 30, 2023 (Sunday-Saturday)

8am-8pm

Resident Youth Fee \$0.00/2hr block = \$0

C) Pawtucket Memorial Park – Montbleau Field Concession Stand

April 01 – November 30, 2023 (Sunday-Saturday)

8am-8pm

Resident Youth Fee \$0.00/2hr block = \$0

Motion was made by Ryan Rourke to approve the (3) concession stand requests at no fee.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 34 – Vida Correa – 1st Birthday Party/Picnic

Sheehy Park Extension – Greenspace

Sunday, May 28, 2023

3pm-9pm

Resident Youth Fee \$0.00/2hr block = \$0

They are requesting to use Sheehy Greenspace for their son's first birthday. They would like to have around 50 people in attendance, balloons, decorations, food and tables.

The requestor did not show so the request was DECLINED.

Item 35 – Jose Hernandez – Flag Football

O'Donnell Park – Frank Ryan Senior League Baseball Field

Thursday, June 15, 2023

6pm-10pm

Thursday, June 22, 2023

6pm-10pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50 per date X 2 dates = \$100

Total Fee = \$100 [\$50 per date]

Jose was approved for use of Ryan Field on Thursday evenings from April 20-June 8, and is looking to extend their permit by two weeks.

Motion was made by Tom Caunter to approve the request for a fee of \$100.

Motion was seconded by Keith Rudy. Approved Unanimously.

Item 36 – Jason McCrevan (*Washington School*)

A) Callery Park – Conroy Softball Field | **Walk-a-Thon**

Callery Park – Tennis Courts I – III
Callery Park – Zabbo Little League Field
Callery Park – John J. Barrett Field

Friday, May 19, 2023

8am-12pm

Monday, May 22, 2023 (*Rain Date*)

8am-12pm

Resident Youth Fee \$0.00/2hr block = \$0

B) Callery Park – Conroy Softball Field | **Field Day**

Callery Park – Tennis Courts I – III
Callery Park – Zabbo Little League Field
Callery Park – John J. Barrett Field

Wednesday, June 14, 2023

8am-12pm

Thursday, June 15, 2023 (*Rain Date*)

8am-12pm

Resident Youth Fee \$0.00/2hr block = \$0

Motion was made by Tom Caunter to approve both requests at no fee.

Motion was seconded by Ryan Rourke. Approved Unanimously.

Item 37 – Introduction of newest Board Member: Kah Ndi

Item 38 – FOR REVIEW: Board of Parks Policy Book Draft Update

The Board Secretary stated she just wanted to give an update to the Board on the book’s progress. She has been making updates to the book as necessary and that the Board needs to meet with the Parks Subcommittee for further review and discussion on those updates, and the book’s entirety for approval. She also presented a new proposed fee structure to the Board, which will be presented at that meeting as well. The book is an ongoing document that is hoped to be completed and approved by the next meeting.

Superintendent of Park’s Business

Item 1 – Shannon Cohan / Department of Planning & Development (DPD)

BOARD NEEDS TO VOTE: To convert part of South Common into a Dog Park.

Shannon presented a proposal from DPD that would convert part of South Common into a dog park, and are trying to apply for a grant to fund the project. The Board said it would be a great addition once South Common’s renovations are complete. Shannon said they visited other dog parks in neighboring communities and believes it would be a great addition to South Common as well. There was discussion about gathering neighborhood input, but DPD has done pop-up community surveys in 2022 and shows there is a need in Lowell’s community. The Board does not like the idea of taking away athletic field space, so South Common seems like the next best location for this project.

Motion was made by Ryan Rourke to approve the location for a dog park, but final decisions will be determined if the grant funds are awarded.

Motion was seconded by Tom Caunter. Approved Unanimously.

Item 2 - BOARD NEEDS TO DISCUSS: Outstanding fees pertaining to 2020-2021 due to the pandemic and COVID'S impact on those permits.

Shannon told the Board that COVID impacted those permits because of restrictions and City Parks not even being open to use those permits during that time, which isn't the fault of the renters.

Motion was made by Ryan Rourke to waive the approved unused permit outstanding balances for 2020-2021 that were impacted by COVID.

Motion was seconded by Tom Caunter. Approved Unanimously.

Motion to adjourn made by Ryan Rourke.

Motion was seconded by Tom Caunter. Approved Unanimously.

MEETING ADJOURNED: 8:00pm