

NOTICE OF PUBLIC MEETING
ORGANIZATION: **BOARD OF PARKS**
DATE: **WEDNESDAY May 25, 2022**
TIME: **6:00PM**
LOCATION: **CITY HALL**
375 Merrimack St.
MAYOR'S RECEPTION ROOM, 2ND FLOOR
LOWELL, MA 01852
AGENDA
recreation@lowellma.gov

Members in attendance:

John Linnehan, Chairman

Ryan Rourke, Member

Keith Rudy, Member

Melissa Desroches, Member

Meeting called to order at 6:02pm

Item 1 – Roberto Dei – City of Lowell Special Events Office

Kerouac Park - Greenspace

Sunday – Saturday May 31 – October 31, 2022

9am-9pm

THIS FEE IS WAIVED FOR A CITY EVENT.

Seasonal permit for summer programs at Kerouac Park. Music series, Lowell Pride, Food Trucks. Will most likely be July through September, similar to 2021. Roberto will coordinate everything with Shannon.

Motion was made by Ryan Rourke to approve the request at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 2 – Angelli Maldonado – 1st Birthday Party

Shedd Park Pavilion

Saturday August 27, 2022

12pm-4pm

Resident Youth Fee \$0.00/2hr block X 2 = \$0

Custodial Fee \$120/4hour = \$120

Total Fee = \$120

Wants to have tables and food, and hopes to use the Splash pad. Says they will not be cooking, will probably order pizza. Expecting attendance to be around 50 people.

Motion was made by Ryan Rourke to approve the request for a fee of \$120.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 3 – Tara Perry – Craft Fair

Shedd Park Pavilion

Saturday August 20, 2022

9am-5pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4hour X 2 = \$240

Total Fee = \$340

Wants to use the greenspace around the pavilion as well for the fair. The event will be in August so it may be busy.

Motion was made by Ryan Rourke to approve the request for a fee of \$340.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 4 – Melissa Phillips – Craft Fair

Shedd Park Pavilion

Saturday October 29, 2022

8am-4pm

Non-Resident Adult Fee \$100.00/2hr block X 4 = \$400

Custodial Fee \$120/4hour X 2 = \$240

Total Fee = \$640

For an annual Halloween Craft fair, will be their 6th or 7th year. Were asked about who will be in charged to determine the Non-Resident vs. Resident fee.

Motion was made by Ryan Rourke to approve the request for a reduced fee of \$340.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 5 – Julie Eaton Ernst – 1st Birthday Party

Shedd Park Pavilion

Sunday, June 26, 2022

12pm-4pm

Resident Youth Fee \$0.00/2hr block X 2 = \$0

Custodial Fee \$120/4hour = \$120

Total Fee = \$120

Wants to bring in food, tables and chairs. Will be using the splash pad. ~25 people expected in attendance.

Motion was made by Ryan Rourke to approve the request for a fee of \$120.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 6 – Erica Leland – Gender Reveal

Shedd Park Pavilion

Sunday June 5, 2022

5pm-9pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee = \$170

This would be back to back with another previously approved event.

The requestor did not show so the event was declined.

Item 7 – James Mwangi – CQ Entertainment - Cookouts

A.) Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Sunday July 2, 2022

2pm-8pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

B.) Shedd Park Picnic Area I – In front of the Pyne School

Sunday May 29, 2022

2pm-10pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

C.) South Common - Purtell Multipurpose Field

Saturday May 28, 2022

4pm-10pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

Only wants to request the Anne Dean Welcome Regatta Festival Field – Multipurpose Field on Sunday, July 2, 2022 from 2-8pm. James no longer needs B or C, and asked to cancel those requests.

Motion was made by Ryan Rourke to approve the request for a fee of \$75.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 8 – Jeffrey Watson – Called out of Darkness Ministries Outreach

Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Saturday June 11, 2022

5pm-9pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

He paid \$50 for the May 7th permit that he did not use and is requesting a credit for this permit fee.

Inquiring about police detail. Expecting ~100 people in attendance.

Motion was made by Ryan Rourke to approve the request for a credited fee of \$50.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 9 – Edward Ocasio – Salsa in the Park

North Common - Stage

Saturday July 9, 2022

3pm-7pm

Sunday July 10, 2022

2pm-6pm

Saturday August 6, 2022

3pm-7pm

Sunday August 7, 2022

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 8 = \$200

Non-Resident fee \$100.00/2hr block X 8 = \$800

He was charged a Lowell Resident fee in the past.

Edward's wife represented for Edward Ocasio. This will be a free event for the public. Will have salsa lessons, a DJ and music.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 10 – Van Pech – Parking for Lowell Southeast Asian Water Festival

Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Saturday August 20, 2022

7am-7pm

Resident Adult Fee \$25.00/2hr block X 6 = \$150

Sayon Soeun represented for Van Pech. Attendees will be parking at the Regatta. They will charge for parking.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 11 – Brittany Riel – 7th Birthday Party

Shedd Park Pavilion

Saturday, June 25, 2022

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee = \$170

This would be back to back with another previously approved event.

Will be bringing food. Wants to have a bouncy house. Planning to have ~20 people expected in attendance.

Motion was made by Ryan Rourke to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 13 – Tristan Harrington – Baseball

Cancel May 15th at Campbell Field and credit his account for the \$25 fee.

The requestor did not show so the event was declined.

Item 14 – Dan Graham – Lowell Northeast Baseball

Cawley Memorial Stadium Complex - Alumni Field

June 28, 2022

5pm-9pm

July 6, 11, 14, 19, 21, 22, 2022

5pm-9pm

June 28 is under LHS permit. They will allow him to play under their permit for that one night so no fee is reflected here for that date.

Resident Youth Fee \$0.00 per 4 hour block = \$0

Light Fee \$50 per 4 hours \$50.00 x 6 block = \$300

Custodial fee \$120.00 x 6 days = \$720

Total Fee = \$1,020

William Martel representing for Dan Graham. No custodial and no lights needed.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 15 – Mollie Williams – St. Jeanne D’Arc School Field Day

A) Campbell Park – Campbell Senior League Field

Friday, June 3, 2022

7am-1pm

Resident Youth Fee \$0.00/2hr block X 3 = \$0

B) Father Maguire Playground – Basketball Court I

Father Maguire Playground – Volleyball Court I

Tuesday, May 31, 2022

9am-3pm

Resident Youth Fee \$0.00

C) Father Maguire Playground – Tennis Court I

Father Maguire Playground – Jan Mahoney PYO Girls Softball Field

Tuesday, May 31, 2022

8am-2pm

Resident Youth Fee \$0.00

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 16 – Carlos Vega – Preach the Word of God

North Common – Stage

Mondays June 6, 13, 20, 27, July 4, 11, 18, 25, 2022

6pm-8pm

Wednesdays June 8, 15, 22, 29, July 6, 13, 20, 27, 2022

6pm-8pm

Resident Adult Fee \$25.00/2hr block X 16 = \$400

The requestor did not show so the event was declined.

Item 17 – Thalia Pimental – Gender Reveal

Shedd Park Pavilion

Saturday July 30, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

Expecting 25-30 people in attendance. Bringing food, beverages and cake. Tables and decorations. Balloon pop for gender reveal.

Motion was made by Ryan Rourke to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 18 – The Board needs to determine a fee for the Gil Vigeant Softball tournament permits.

Hold for next month.

Item 19 – Tina Suech – Transfiguration Greek Orthodox Church – Grecian Festival

A.) North Common - Stage

Thursday June 2, 2022

5pm-9pm

Friday June 3, 2022

11am-9pm

Saturday June 4, 2022

11am-9pm

Resident Adult Fee \$25.00/2hr block X 12 = \$300

Spiro Sintros (Spike) representing for Tina Suech. Annual festival happening since 1979. Says having the extra space in the park will elevate the congestion of attendance. Lots of great food. Free admission and parking.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

B.) Transfiguration Church has fee of \$125 from 2020 Grecian festival that was cancelled due to COVID 19. They are requesting to waive this fee as the event did not happen due to COVID.

Motion was made by Ryan Rourke to waive the fee due to COVID.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 20 – Bridget Dowling – Robinson School Field Day

Gage Field – Whalen Senior League Baseball Field

Wednesday June 15, 2022

10am-12pm

Resident Youth Fee \$0.00/2hr block = \$0

Krissy McCann representing Bridget Dowling. Wants to have a field day from 10a-2p. Plans to have a dunk tank, inflatables such as courses and bouncy houses. Roughly 600 students.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 21 – Mark Cibulski – Baseball Credit

Wants to Cancel July 8th at Cawley and have fee removed from his account.

Motion was made by Ryan Rourke to cancel the date and waive the fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 22 – Jason McCrevan – School Field Day

A.) Callery Park - Conroy Field

Thursday June 16, 2022 7am-3pm

Friday June 17, 2022 7am-3pm

B.) Callery Park – John J Barrett Field

Thursday June 16, 2022 7am-3pm

Friday June 17, 2022 7am-3pm

C.) Callery Park Tennis Court I

Thursday June 16, 2022 7am-3pm

Friday June 17, 2022 7am-3pm

D.) Callery Park – Tennis Court II

Thursday June 16, 2022 7am-3pm

Friday June 17, 2022 7am-3pm

E.) Callery Park – Tennis Court III

Thursday June 16, 2022 7am-3pm

Friday June 17, 2022 7am-3pm

F.) Callery Park – Zabbo Little League Field

Thursday June 16, 2022 7am-3pm

Friday June 17, 2022 7am-3pm

Resident Youth Fee \$0.00/2hr block = \$0 – School Event also

Washington school field day. No food, will do cookout at the school after walking back from the field. About 400 students.

Motion was made by Ryan Rourke to approve the request at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 23 – Melany Maldonado – Gender reveal party

Fort Hill Park - Greenspace

Saturday, May 28, 2022 3pm-5pm

Resident Adult Fee \$25.00/2hr block = \$25

The requestor did not show so the event was declined.

Item 24 – James Mwangi – Picnic

Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Saturday, June 18, 2022 4pm-10pm

Resident Adult Fee \$25.00/2hr block X 3= \$75

Picnic for. CQ Entertainment group is sponsoring the event. Will have food and a bouncy house.

Motion was made by Ryan Rourke to approve the request for a fee of \$75.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 25 – Sabrina Vail – Bench dedication at Shedd Park

Sabrina Vail and Terrance Mann would like to dedicate a park bench at Shedd Park for their childhood friend who passed last year. The board can grant approval to start the process. Then it goes to the Monument Committee for approval from there.

Motion was made by Keith Rudy to approve the request.

Motion was seconded by Ryan Rourke.

Approved Unanimously.

Item 26 – Shambra Mcdowney Reds Kitchen – Community event for Father’s Day Dodgeball

Cawley Memorial Stadium Complex – Lucas Carvalho Soccer Field

Saturday, June 18, 2022

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee = \$170

The requestor did not show so the event was declined.

Item 27 – Catherine Apollo Glorious Power Church – Outreach and Gospel Evangelism

Shedd Park - Pavilion

Saturdays July 2, 9, 23, August 13, September 3, 17, 24, October 1, 15, 22 12pm-4pm

Resident Adult Fee \$25.00/2hr block X 20 = \$500

Custodial Fee \$120/4hour X 10 = \$1,200

Total Fee = \$1,700

August 13 will be back to back with item #30.

September 17 will be back to back with a previously approved event.

July 23 was cancelled, so they do not need that date. The correct fee would be \$1,360. Catherine said there are too many bees under the pavilion, and asked that they be taken care of.

Motion was made by Ryan Rourke to approve the request for a reduced fee of \$1,360.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 28 – Isabela Montoya – Baby shower

Shedd Park – Pavilion

Sunday, July 24, 2022

12pm-8pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4hour X 2 = \$240

Total Fee = \$340

The requestor did not show so the event was declined.

Item 29 – David Smith Lowell High School – JROTC

Cawley Memorial Stadium Complex – Alumni Field

Wednesday, August 17, 2022

7am-3pm

Resident Youth Fee \$0.00

Custodial Fee \$120/4 hour X 2 = \$240

Total Fee = \$240

There should already be a custodian scheduled from 7am-3pm.

The requestor did not show so the event was declined.

Item 30 – Andrew Siafa – Graduation Cookout

Shedd Park – Pavilion

Saturday, August 13, 2022

4pm-8pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

This would be back to back with item #27.

Graduation cookout. Will be using a charcoal grill. John said to notify the fire department so they're aware of what's happening. Shannon says there is an ash barrel to dispose the coals, and that they'll be ready to go by 4pm.

Motion was made by Ryan Rourke to approve the request for a fee of \$170.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 31 – Construction Project – South Common

This will affect permits for Afghanistan Cricket, Robert Mitchell Festival, and Ecumenical Track Season. Construction will start July 1, 2022 and the entire park will have to be closed. There should be no effects to power and water.

Shannon was expecting to start in the fall, but they want to start July 1st. The Board will send a letter notifying the previously approved permits. Peter will recommend other available field/options, and then will go from there. Might affect Ecumenical track season, depending on the timeline of construction and if the track will be done first or not.

Item 32 – Christopher Diminico – Lowell Handball Project Development

Shedd Park Courts: 1-wall, 3-wall

Chris says there are 2,000 handball courts in NYC. Thinks having this handball court will have a good impact on the community. Chris has been and will be working with Shannon on this project.

Motion was made by Ryan Rourke to move forward in the project development.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 33 – Nyla Ojeda – Graduation Celebration

Shedd Park – Pavilion

Sunday, June 19, 2022

1pm-5pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

This would be a half hour from item #38.

Graduation and New Business celebration. Will be bringing food. Plans to open her own Esthetician Spa.

Motion was made by Ryan Rourke to approve the request for a fee of \$170.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 34 – David Porter – Summer Soccer League

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Wednesdays July 6, 13, 20, 27, 2022

5:30pm-9:30pm

Mondays July 11, 18, 25, August 1, 2022

5:30pm-9:30pm

Resident Youth Fee \$0.00

Light Fee \$50.00/4hr block X 8 = \$400

Custodial Fee \$120/4 hour X 8 = \$960

Total Fee = \$1,360

A custodian is on site until 10pm. This is for a summer league consisting of Lowell High School boys that is not affiliated or run by the boys' soccer program.

David Porter asked for the fee to be waived.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 35 – Aditya Jain – Birthday Party

Shedd Park – Pavilion

Saturday, June 11, 2022

5pm-9pm

Non-Resident Adult Fee \$100.00/2hr block X 2 = \$200

Custodial Fee \$120/4 hour = \$120

Total Fee = \$320

This would be back to back with another previously approved event.

The requestor did not show so the event was declined.

Item 36 – Patrick Doherty – Graduation Party

Shedd Park – Pavilion

Sunday, July 3, 2022

11am-3pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

Bringing their own food. Graduation from Chelmsford High School.

Motion was made by Ryan Rourke to approve the request for a fee of \$170.

Motion was seconded by Melissa Desroches.

Approved Unanimously.

Item 37 – Genesis Rodriguez – 1st Birthday Party

Shedd Park – Pavilion

Sunday, July 31, 2022

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

The requestor did not show so the event was declined.

Item 38 – Ambrose Taylor – Family Gathering

Shedd Park – Pavilion

Sunday, June 19, 2022

5:30pm-9:30pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

This would be a half hour from item #35.

The requestor did not show so the event was declined.

Item 39 – Angel Reyes – Church Services

A) North Common – Stage

Mondays August 8, 29, 2022

6pm-8pm

B) South Common – Greenspace

Wednesday, August 3, 2022

6pm-8pm

Saturday, August 6, 2022

2pm-4pm

Wednesday, August 17, 2022

2pm-4pm

Resident Adult Fee \$25.00/2hr block X 5 = \$125

Ruth representing for Angel Reyes. Doesn't need electricity. Expecting ~25 people in attendance.

Shannon will meet with them the day of to direct them to a better area, as construction is starting July 1st at south common.

Motion was made by Ryan Rourke to approve the request for no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 40 – Julio Collazo – Salsa Classes

North Common – Stage

Sunday, June 26, 2022

4pm-6pm

Resident Adult Fee \$25.00/2hr block = \$25

The requestor did not show so the event was declined.

Item 41 – Joseph Cady – Bicycle Race

A) Shedd Park – Track

Sunday, November 20, 2022

7am-5pm

Resident Adult Fee \$25.00/2hr block X 5 = \$125

B) Shedd Park – Pavilion

Sunday, November 20, 2022

8am-4pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4hour X 2 = \$240

Total Fee of A + B = \$465

Plan is to start on the track and then transition to the fields and paths throughout the park before returning to the track. There will be between 20 and 100 riders in each race and will last from 20 to 60 minutes. - Has a landscaper that comes to maintain the park afterwards. Will be using power from the pavilion and the restrooms. Inquired about food trucks – Food trucks not allowed.

Motion was made by Ryan Rourke to approve the request for a total fee of \$465.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 42 – Devon Goldberg – Naloxbox Memorandum

The Greater Lowell Health Alliance has partnered with the NIH/NIDA HEALing Communities Study Lowell Coalition to purchase and install Naloxboxes at various accessible locations, throughout Lowell to decrease opioid-related overdose deaths. Would like to install two boxes at River Front Park and South Common, but they have 15 boxes available if the City wanted to install more.

Motion was made by Ryan Rourke to approve the idea to defer to the City Council and Law Department for final approval.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 43 – Board discussion on condition of Ryan Field scheduled to open June 1 and its effects on permits.

Irrigation work needs to be completed that wasn't able to be done before. 3 large dirt patches in the outfield, short hash behind second base. Going out this weekend to cut. Will be playable, but will not look good. Start second week in sept, or oct 1 to have grass for the following year. Carrying to next month. Closing field after the last permit.

Motion to adjourn made by Ryan Rourke.

Motion was seconded by Melissa Desroches. Approved Unanimously.

Meeting adjourned at 7:58pm.