



Council on Aging (COA) Advisory Board Meeting Agenda

Monday, June 14, 2021 at 9:00am
at Lowell Senior Center

I. Roll Call

Attending: Andrew Hostetler (chair), Mary Donnelly, Beverly Gonsalves, Judith Huber, Vincenzo Milinazzo, Molyka Tieng and Lillian Hartman. **Absent:** Joyce Dastou, John Lawlor, Anne-Marie Porter

Our two newest members, Judith Huber and Molyka Tieng were welcomed

II. Pledge of Allegiance

III. **Approval of Minutes:** the May 10th minutes were approved, first by Beverly Gonsalves and second by Vincenzo Milinazzo. All members were in favor.

IV. **Chairperson's Report.** Andy informed all board members that this is our last meeting until Monday September 13, 2021. An Age Friendly meeting is scheduled for June 28, 2021.

V. **Director's Report:** Lillian went over the Director's Report for June.

Lillian informed all of us to complete Ethics Training by the end of June. Judy asked if we could complete this on our own E-Mail. Lillian said that we could, but we would need to provide Lillian with the Certificate of Completion. Also, at our next meeting we should have the election of officers for the LCOA.

VI. Committee Reports

a. Outreach: No meeting is scheduled at present. Judy and Molyka were both interested in joining this committee.

b. HAC Andy described that this committee reviews mission, reviews needs and services provided (starting with nutrition with partners such as Mill City Grows), creates goals or action plan. Also, to become an accredited Senior Center, "do we have a measurable outcome?"



VII. **Old Business**

- a. Lillian said that Carol Lannon is now the weekend cook. Lillian is looking for an Assistant Director, Amy Leal is filling in today as receptionist. Volunteer Claire Brodeur has retired.

VIII. **New Business**

- a. Andy and Lillian will have a meeting related to grants including computer training. Mary Donnelly spoke about challenges of requiring senior volunteers to use computers.
- b. We could invite guests to speak at future board meetings. We could visit other Senior Centers, Elder Services and brainstorm in the fall for speakers from other Centers.

IX. **OTHER**

- a. Lillian informed all that Chelmsford will provide a Veteran's Breakfast in June.

X. **Adjournment** first by Mary Donnelly, second by Vinnie Milinazzo

Next meeting: Monday, September 13, 2021