

NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS

DATE: Wednesday, June 26, 2019

TIME: 6:00 PM

LOCATION: JFK CIVIC CENTER
50 ARCAND DRIVE
DPD CONFERENCE ROOM, 2ND FLOOR
LOWELL, MA 01852

MEETING REGULAR AGENDA

Meeting called to order at 6:00 PM

Board Members present:

John Linnehan, Chairman- Present

Peter Finnegan, Vice-Chairman- Present

Thomas Caunter- Present

Ryan Rourke- Present

Item 1. Nancy McGovern, Lowell Jr. High School Football(Outstanding Custodial Fees \$1,560.00)
2017-2019 Custodial Fees

Motion: Peter Finnegan- Reaffirm Custodial fees of \$1,080.00 to be credited and a remainder balance of \$480.00 to be paid

Second: Ryan Rourke

All in favor, so voted

Item 2. Rev Adolphus Capehart – Permission to cancel permit South Common Soccer Event
June 8 due to an emergency trip to Africa. Postpone to August 24. Letter address to the
Board of Parks at meeting

Decline

Item 3. Jennifer Hall The Paradigm Academy BJJ Graduation

Shedd Park - Pavilion (Head Count 75)

Saturday July 13, 2019

8:00 AM - 4:00 PM

Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours x 2 = \$240.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

Item 4. Lindsey Andella – Boys & Girls Club of Greater Lowell – Youth Puma Field Day

Cawley Memorial Stadium Complex - William J. Desmond Jr. Field

Thursday August 01, 2019 (Head Count 120)

9:00 AM - 1:00 PM

Friday August 02, 2019

9:00 AM - 1:00 PM

Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field – **Changed to
Cawley Memorial Stadium Complex – Machado Field**

Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field

Thursday August 01, 2019 - Friday August 02, 2019

9:00 AM - 5:00 PM

Permit Fee – Resident Youth \$0.00 - Bathroom open during school hours

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

- Item 5. David Fofanah - Organization Of Sierra Leone/American In NE - Graduation Cookout**
 Shedd Park - Pavilion (Head Count 50)
 Saturday August 10, 2019 12:00 PM - 8:00 PM
Fee Non-Resident Youth \$60.00 / 2 hour block x 4 blocks = \$240.00
Custodial Fee \$120/4 hours x 2 = \$240.00 (Total Permit Amount \$480.00)
Decline
- Item 6. Natasha Valdez - Toddler Birthday Party**
 Shedd Park – Pavilion (Head Count 40)
 Saturday June 29, 2019 4:00 PM - 8:00 PM
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours
Decline
- Item 7. Jeff Tenley- Ignite Ministries International - Children Outreach**
 Shedd Park - Pavilion
 Saturday August 17, 2019 (Head Count 200) 8:00 AM - 4:00 PM
Fee Non-Resident Youth \$60.00 / 2 hour block x 4 blocks = \$240.00
Custodial Fee \$120/4 hours (Total Permit Amount \$480.00)
Bouncy House – Call Lowell Fire Department to make sure it is secured
Ballon Animals, Popcorn Machine, No Cooking and will bring their own food
Motion: Peter Finnegan –Custodial Fee only \$240.00
Second: Ryan Rourke
 All in favor, so voted
- Item 8. Thomas Burgess - Over Thirty Baseball Inc. (Cancel this permit request no longer need this field time)**
 O'Donnell Park - Frank Ryan Senior League Baseball Field
 Tuesday June 4, 2019 - Tuesday August 13, 2019 8:00 PM - 10:00 PM
Credit Resident Adult \$25.00/2 hour block x 5 Days = Total of \$125.00
Decline
- Item 9. Jeysha Rodriguez- Youth Birthday Party- Cooking, grilling and music**
 Shedd Park – Pavilion
 Sunday July 07, 2019 4:00 PM - 8:00 PM
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours
Decline

- Item 10. Nataly Cedeno -First Birthday Party**
Shedd Park - Pavilion
Saturday July 13, 2019 4:00 PM - 8:00 PM
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours
No Custodial
No Permit Fee
Bouncy House – Call Lowell Fire Department to make sure it is secured
No Cooking – Will Bring their own food
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted
- Item 11. Shirley Pimentel –The Community Daycare**
Shedd Park - Pavilion (Head Count 30)
Monday August 19, 2019 10:00 AM - 2:00 PM
Permit Fee – Resident Youth \$0.00
Custodial Fee \$120/4 hours
Decline
- Item 12. Carolyn Delehanty – Bubba’s Home Foundation - Movie for Kids**
Hadley Park -John M. Delehanty Skate Park (Head Count 50)
Wednesday August 21, 2019 5:00 PM - 9:00 PM
Permit Fee – Resident Youth \$0.00
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted
- Item 13. Candy Cordero –Grandson Birthday Party**
Shedd Park - Pavilion
Sunday August 04, 2019 2:00 PM - 6:00 PM
No Custodial
No Permit Fee
Will Bring their own food
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted
- Item 14. David Grenier -School Reunion**
Shedd Park – Pavilion (Head Count 50)
Sunday August 11, 2019 12:00 PM - 4:00 PM
Fee Resident Adult \$25.00/2 hour block x 2 blocks = \$50.00
Custodial Fee \$120/4 hours (Total Permit Fee \$170.00)
Will bring their own food, tables and chairs
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

- Item 15. Gregory Winstead –Graduation**
Shedd Park - Pavilion (Head Count 50)
Saturday July 06, 2019 4:00 PM - 8:00 PM
Fee Resident Adult \$25.00/2 hour Block x 2 blocks = \$50.00
Custodial Fee \$120/4 hours (Total Permit Fee \$170.00)
Charcoal Grill – No Propane – Call the Lowell Fire Department of your event
Motion: Thomas Caunter
Second: Peter Finnegan
All in favor, so voted
- Item 16. (Chelmsford Mothers Club will speak for Kristina Dinino –Credit for canceling her permit for Shedd Park Pavilion, Wednesday, June 26, 2019 Custodial Fees of \$120.00 due Splash Pad request was not spoken on her behalf for her reservations at the May 29 meeting. Splash pad is not open during the week and only weekends because of the Recreation Staff.**
Motion: Ryan Rourke – Credit for canceling permit
Second: Thomas Caunter
All in favor, so voted
- Item 17. Pradeep Dsouza –Daughter’s Birthday**
Shedd Park - Pavilion (Head Count 45)
Saturday August 24, 2019 4:00 PM - 8:00 PM
Fee Non-Resident Youth \$60.00 / 2 hour block x 2 blocks = \$120.00
Custodial Fee \$120/4 hours (Total Permit Amount \$240.00)
Decline
- Item 18. Korankye, Gifty - Paramount Healthcare Services**
Canceling Permit Shed Park June 15 and would like account credited (\$320.00)
Decline
- Item 19. Melissa Aleman - Child Birthday Party**
Shedd Park - Pavilion (Head Count 30)
Sunday July 28, 2019 4:00 PM - 8:00 PM
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours
Will bring their own food
Motion: Peter Finnegan
Second: Ryan Rourke
All in favor, so voted
- Item 20. Allison Hodges - Family Reunion/Barbeque**
Shedd Park - Pavilion (Head Count 25)
Thursday July 04, 2019 12:00 PM - 8:00 PM
Fee Resident Adult \$25.00/2 hour Block x 4 blocks = \$100.00
Custodial Fee \$120/4 hours x 2 = \$240.00 (Total Permit Fee \$340.00)
Decline

- Item 21. Nina Koveos – Mothers Club - Club event**
Shedd Park - Pavilion (Head Count 50)
Sunday August 04, 2019 9:00 AM - 1:00 PM
Fee Resident Adult \$25.00/2 hour Block x 2 blocks = \$50.00
Custodial Fee \$120/4 hours (Total Permit Fee \$170.00)
Will bring their own food
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted
- Item 22. Charles Chege - Calvary Evangelical Church –Religious Event**
Shedd Park - Pavilion (Head Count 50)
Sunday July 14, 2019 4:00 PM - 8:00 PM
Fee Resident Adult \$25.00/2 hour Block x 2 blocks = \$50.00
Custodial Fee \$120/4 hours (Total Permit Fee \$170.00)
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted
- Item 23. Robert Kiyanja –Cancel Permit Reservations –North Common Basket Ball Court I & Court II for July 27 and July 28 (and reschedule for July 20 at North Common Basket Ball Court I and II if available**
Motion: Peter Finnegan
Second: Thomas Caunter
Amended - Peter Finnegan – Rain Date July 21
Seconded - Ryan Rourke
All in favor, so voted
- Item 24. Sean Riley –Son’s Memorial/ Tournament**
Mulligan Park - Wiffleball Field
Saturday July 27, 2019 - Sunday July 28, 2019 8:00 AM - 8:00 PM
Change Reservation – August 17 and August 18, 2019 8:00 AM - 8:00 PM
Permit Fee – Resident Youth \$0.00
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor, so voted

Item 25. Joseph Cady – Off Road Bicycle Race

Shedd Park – Pavilion (Head Count 550)

7:00 AM - 3:00 PM

Shedd Park Track

8:00 AM – 4:00 PM

Sunday November 24, 2019

(Would like to change the hours 6:00 AM – 4:00 PM)

(Custodial only 8:00 AM – 4:00 PM)

Close Street Permit

Porta Potty

Fee Resident Adult \$25.00/2 hour Block x 5 blocks = \$125.00 x 2 = \$250.00

Custodial Fee \$120/4 hours x 2 = \$240.00 (Total Permit Fee \$490.00)

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor, so voted

Item 26. Miguel Quinones - The Center For Hope And Healing

Working with Billy's Barbershop to create a Sexual Violence and Healthy Masculinity event with local Barbers under CDC funding.

Shedd Park - Pavilion (Head Count 100)

Sunday September 08, 2019

12:00 PM - 4:00 PM

Fee Resident Adult \$25.00/2 hour Block x 2 = \$50.00

Custodial Fee \$120/4 hours (Total Permit Fee \$170.00)

Decline

Meeting Adjourn: 7:05 PM

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor, so voted