



City of Lowell – Community Preservation Committee

Community Preservation Committee Meeting Minutes

Thursday, July 8, 2021 6:30 p.m.
Conducted in-person and via zoom

Note: These minutes are not completed verbatim. For a recording of the meeting, visit www.ltc.org

Members Present

Adam Baacke, Chair
Eric Slagle, Vice Chair
Sinead Gallivan, Member
Sidney Liang, Member
Bradley Buitenhuys, Member
Philip Shea, Member
Troy Depeiza, Member
Christine McCall, Member

Members Absent

John Linnehan, Member

Others Present

Dylan Ricker, Assistant Planner

A quorum of the Committee was present. A. Baacke called the meeting to order at 6:31pm. A. Baacke announced that Member Depeiza is participating remotely.

I. Minutes for Approval

6/10 Minutes

C. McCall motioned, and T. Depeiza seconded the motion to approve the June 10, 2021 minutes. The motion passed unanimously, (8-0).

6/24 Minutes

E. Slagle motioned, and C. McCall seconded the motion to approve the June 24, 2021 minutes. The motion passed unanimously, (8-0).

II. Continued Business

III. New Business

IV. Other Business

Approve Community Preservation Act Plan: Review and approve the final draft of the CPA Plan to be sent to the City Council for final approval.

A. Baacke thanked staff members and members of the community for their efforts creating the CPA Plan and providing input to the City.

C. McCall thanked DPD Staff for incorporating the edits from the prior meeting and said she thinks this is a great plan.

S. Gallivan commented that on page 16 the plan references to funding rounds, the CPC previously decided on one funding round. A. Baacke proposed adding this as a condition of approval. E. Slagle agreed.

S. Gallivan motioned, and C. McCall seconded the motion to approve the Community Preservation Act Plan with the following condition:

- 1) The CPA Plan will be updated to reflect one funding period annually.

The motion passed unanimously, (8-0).

Update Meeting Schedule: Vote to amend the 2021 CPC schedule to address schedule conflicts.

P. Shea asked whether a minimum of 6 meetings is required annually. A. Baacke confirmed this and stated this is a minimum that the Committee is likely to exceed.

E. Slagle said that at the last meeting we discovered that the meeting schedule has a slight conflict with the License Commission, and D. Ricker has worked with the License Commission Administrator to accommodate this. The new schedule includes changes made to address this.

B. Buitenhuis motioned, and C. McCall seconded the motion to approve the updated 2021 CPC Meeting Schedule. The motion passed unanimously, (8-0).

V. Notices

VI. Further Comments from Community Preservation Committee Members

S. Liang asked about the process for CPA Plan approval, and asked whether the final plan will be presented to the City Council. E. Slagle stated the City Council must approve the final plan, and a request was put into the Law Department to determine whether this requires a public hearing or only a vote. E. Slagle said there will likely be a presentation, and the Council may choose to send the plan to a subcommittee. A committee member or staff may do this presentation.

A. Baacke raised concerns that there may be a delay in accepting application if the City Council does not immediately approve the plan. E. Slagle said it will be on the soonest City Council agenda.

VII. Adjournment

C. McCall motioned, and E. Slagle seconded the motion to adjourn. The motion passed unanimously, (8-0). The time was 6:43pm.