



LOWELL SCHOOL COMMITTEE

REGULAR MEETING MINUTES

Date:	July 26, 2023
Time:	5:30PM
Location:	City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA 01852

Members of the public may view the meeting via LTC and those wishing to speak regarding a specific agenda item shall register to speak in advance of the meeting by sending an email to the Superintendent indicating the agenda item, a phone number and email address so we can provide a zoom link to access the meeting. Email address is mpalazzo@lowell.k12.ma.us. If no access to email you may contact us at 978-674-4324. All requests must be submitted before 2:00 p.m. on the day of the meeting.

1. SALUTE TO FLAG

2. ROLL CALL

On a roll call at 5:31 p.m., members present were, namely: Ms. Doherty, Mr. Lay, Ms. Martin, Ms. Thompson and Mayor Chau. Ms. Chhoun and Ms. Delrossi were absent.

3. PERMISSION TO ENTER

3.1. Contract Approval for Chief Academic Officer/Assistant Superintendent Robin Desmond

Ms. Martin made a motion to approve the contract for the Chief Academic Officer/Assistant Superintendent Robin Desmond; seconded by Ms. Thompson. 5 yeas, 2 absent (Ms. Chhoun, Ms. Delrossi) APPROVED

4. NEW BUSINESS

4.1. Review and Update of Job Description for Confidential Secretary to Superintendent

Ms. Thompson asked about the salary range and stated that she believed it was low for the responsibility of the office. She asked how they decided on that salary range.

Dr. Hall stated that he wouldn't disagree with that and that he added percentages to it to come to that amount.

Mr. Lay made a motion to approve the updated job description for the Confidential Secretary to the Superintendent; seconded by Ms. Doherty. 5 yeas, 2 absent (Ms. Chhoun, Ms. Delrossi) APPROVED



5. ADJOURNMENT

Ms. Martin made a motion to adjourn at 5:40 p.m.; seconded by Mr. Lay. 5 yeas, 2 absent (Ms. Chhoun, Ms. Delrossi) APPROVED

Respectfully submitted,

Liam Skinner, Interim Superintendent and
Secretary to the Lowell School Committee

LS/mes