



ABUTTERS LIST FOR LICENSE COMMISSION

The following information must be supplied for each parcel when submitting a request to the Lowell Board of Assessors for a Certified List of Abutters.

SUBJECT PROPERTY: _____

Must provide the "legal" property address.

Has the subject property been subdivided, revised, or a plan been recorded in the past 12 months?

NO YES IF YES, DATE RECORDED: _____

Reason for Abutters Letter _____

PER M.G.L. TITLE XX CH138, S15A the abutters list includes:

1. Abutters in direct contact with the premises,
2. Abutters across from premises and,
3. Schools, hospitals and houses of worship within 500 feet radius of the premises

PERSON REQUESTING LIST: _____

PHONE NUMBER: _____

Please provide the name of a contact person who will be notified that your abutters list is ready to be picked up:

CONTACT PERSON: _____

PHONE NUMBER: _____

EMAIL: _____

➤ FEE: \$30

PLEASE NOTE: The Assessor's Office has up to ten (10) days to process an abutters' letter.

Requests that are submitted the week of the deadline are not guaranteed to make the deadline, so plan accordingly. *Certified Abutters List expire 30 days after issuance.*

PRINT NAME: _____

SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

Parcel ID _____	Initials _____
Payment received on _____	By _____ Cash OR Check # _____
Date Notified Complete _____	